

minutes

**CITY OF BROOKINGS
COMMON COUNCIL MEETING
City Hall Council Chambers
898 Elk Drive, Brookings, Oregon
January 24, 1994
7:00 p.m.**

I. CALL TO ORDER

Mayor Davis called the meeting to order at 7:04 p. m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

**Council Present: Mayor Tom Davis, Councilors, Bob Hagbom, Dave Scott,
Councilor Larry Curry**

Council Absent: Councilor Nancy Brendlinger

**Staff Present: City Manager Dennis Cluff, Finance Director Beverly
Shields, City Attorney Martin Stone, Community Development Director Leo
Lightle, Planning Director John Bischoff, Chief Treatment Plants Operator
Paul Strader**

**Media Present: Tracy Reed, Curry Coastal Pilot; Larry Goodman, KCRE;
Joel Buffington, KURY**

IV. CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS

1. Proclamation - American History Month

**Mayor Davis proclaimed February, 1994 as "American
History Month".**

2. Appointment to Curry County Watershed Council

Curry County Commission Chair Rocky McVay requested that Brookings recommend a member to serve on the Curry County Watershed Council. This appointed council member will also need to serve on the future Chetco/Winchuck River Watershed Council and be the liaison to the County's Watershed Council.

Councilor Hagbom moved to appoint Councilor Larry Curry to the Curry County Watershed Council, which motion was seconded by Councilor Scott. The clerk called the roll with the following results:

Ayes: Councilors Hagbom, Scott, Curry, Mayor Davis

Nays: None

Motion carried; Councilor Larry Curry appointed to the Curry County Watershed Council.

V. PUBLIC HEARINGS

1. Appeal of Planning Commission Decision - Approval of Marine Terrace Subdivision - File No. SUB-4-93

By a unanimous vote, (motion: Councilor Scott, Second: Councilor Hagbom) the Council in the appeal of the Marine Terrace Subdivision, File No. SUB-4-94, approved the proposed subdivision with the following additional conditions:

- 1. The number of lots be reduced to six (6).**
- 2. The hammer head turnaround on the new street be changed to a standard cul-de-sac bulb turnaround.**
- 3. Drainage from the site will not create a significant impact on down stream properties.**

All other conditions will remain the same as approved by the Planning Commission. The subdivision is located on the west side of Marine Dr. east of Old County Rd.; R-1-6 Zoning; Kurt Kessler et. al., applicant; Katherine Martin et. al. appellant.

This action was taken following questions or comments regarding the appeal from the following people:

APPLICANTS

- | | | |
|----|---------------|-------------------------|
| 1. | Darryl Neimie | B&D Survey |
| 2. | Tim Bossard | T.J. Bossard and Assoc. |
| 3. | Ron Sonnevil | Geologist |

APPELLANTS

- | | | | |
|----|------------------|------------|---|
| 1. | Katherine Martin | Marine Dr. | Exhibits 4 and 5
Pictures 1, 2, 3, and
4
1 Drawing of site |
| 2. | Ira Trozer | Marine Dr. | |

REBUTTAL

- | | | |
|----|------------------|-----------------------|
| 1. | Darryl Neimie | Engineer |
| 2. | Ron Sonnevil | Geologist |
| 3. | Carolyn Hubbard, | Real Estate Broker |
| 4. | Ira Trozer | Home owner Marine Dr. |
| 5. | Lee Rogers | Home owner Marine Dr. |

VI. SCHEDULED PUBLIC APPEARANCES

1. **South Coast Transportation Study Recommendation - Citizens Advisory Committee**

Four firms responded to the RFP solicited by ODOT for the South Coast Transportation Study: David Evans and Associates, Inc. of Portland, KJS Associates, Inc. of Bellevue, Wa., Parametrix, Inc. of Portland, and Kettelson and Associates, Inc. of Bellevue, Wa.

Each of these firms were interviewed by the project management team consisting of Terry Cole, ODOT Planner, Chuck Nordstrom, Curry County Planning Director, Dan Crumley, Curry County Road Commissioner, Leo Lightle, Brookings Community Development Director, and John Bischoff, Brookings Planning Director. Based on the results of the interview, the management team made a recommendation to the Advisory Committee who made the final selection to present to the City Council. The Council's will make the official selection.

Councilor Scott moved to accept the recommendation of the Citizens Advisor Committee to select Parametrix, Inc. of Portland, Oregon, at a cost of \$119,828, to complete the ODOT Transportation Study, which motion was seconded by Councilor Hagbom. The clerk called the roll with the following results:

Ayes: Councilors Hagbom, Scott, Curry, Mayor Davis

Nays: None

Motion carried; recommendation of the Citizens Advisory Committee to select Parametrix, Inc. of Portland, Oregon, at a cost of \$119,828, to complete the ODOT Transportation Study, approved.

VII. ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE

Ken Byrtus, Port of Brookings-Harbor Commissioner, advised that the Port of Brookings-Harbor District is willing to front a grant to examine sewer funding.

VIII. CONSENT CALENDAR

A. Approval of Council Meeting Minutes

1. January 10, 1994 Regular Council Meeting

(end Consent Calendar)

Councilor Curry moved to approve the Consent Calendar as presented, which motion was seconded by Councilor Hagbom. The clerk called the roll with the following results:

Ayes: Councilors Hagbom, Scott, Curry, Mayor Davis

Nays: None

Motion carried; Consent Calendar consisting of:

A. Approval of Council Meeting Minutes

1. January 10, 1994 Regular Council Meeting

approved.

IX. ORDINANCES/RESOLUTIONS/FINAL ORDERS

A. Ordinances

B. Resolutions

- 1. Resolution No. 94-R-571 - A resolution exempting from competitive bidding the purchase of a lift station system for Beach Avenue.**

The treatment plant crew began experiencing tripped circuit breakers for the pumps on December 16, 1993. Careful analyzing of the operational problems pointed to intermittent check valve failure. Since December 16 we have had about 5 after hour calls per week to reset the pumps. These after hours calls are initiated by local residents seeing the red alarm light and calling the police department. So far there hasn't been any sewage spilled but there is a potential for a sewage spill should the alarm light fail or the residents get tired of calling. We have been pumping down the station at the beginning and end of each shift to try and lessen the number of after hours calls.

Consultation with the factory representative confirmed our theory of checkvalve failure and prices for the checkvalves were obtained. The price of the two checkvalves is \$523.00 each. The replacement of these checkvalves is complicated by the design of the pump station and the fact it is 21 years old. The check valves are located under the station base plate and all the fasteners, couplings, fittings, and suction piping are rusted to

the point of failure. Since replacement of the checkvalves will necessitate removal of the entire packaged pump station and replacement of many of its parts. Staff believes this would be an opportune time to renovate the station. Renovation would save labor costs and limit septic tank pumper costs that would be required to keep the pump station from overflowing on the beach while we are repairing the system. Two to three days would be required to repair the existing system while retro-fitting would take one day.

A price quote for retro-fitting the Smith and Loveless pump station was received from the factory representative, (ADS Equipment, Portland, Oregon). It was \$10,287 which includes all needed materials to repair the operational problem and convert the station to a Model S configuration. The Model S configuration positions all the valves, checkvalves, and pump volute cases above the deck instead of under the deck in the wet-well as our present model does. The Model S will allow for future check valve replacement without removal of the entire package pump station, which will require a boom truck or crane. See the attached brochure for differences in pump station design.

When the Smith and Loveless factory in Lenexa, Kansas was contacted for the addresses for additional distributors, staff was informed that their distributors have exclusive areas. Competition between distributors wasn't encouraged. In order to receive the compatible parts we need to retro-fit our station we would need to go through the factory representative for our area which is the only available source for the required parts.

In order to have a reasonable level of confidence that this sole source was competitively priced quotes for an entire new package pump station was requested from Smith and Loveless and a competitor (Queen Pump) who supplied the equipment for the Dawson Tract Pump Stations. Note: Complete station prices had to be compared since no one else makes compatible parts required for a retro-fit.

The quotes are as follows:

1. ADS Equipment=Total station package \$18,441.00
(Smith and Loveless)
2. Queen Pump=Submersible pumps,
hardware and controls \$14,575.00
(Flyght Pumps) Also required:
2 checkvalves, 2 gate valves,
piping and valve vault, est. \$ 4,800.00
Total Cost \$19,375.00

Staff believes from the above quotes that the Smith and Loveless quote is reasonable and that the most cost-effective solution for the repair of the Beach Avenue Pump Station is to retro-fit the station with Smith and Loveless parts. Basically all the pump station components will be replaced except for the pump motors and impellers, control system and floats, and vacuum priming pumps. See detailed parts list for parts included in the retro-fit. Funds from the Wastewater System Replacement Fees will need to be use for this project.

Councilor Curry moved to adopt Resolution No. 94-R-571, which motion was seconded by Councilor Scott. The clerk called the roll with the following results:

Ayes: Councilors Hagbom, Scott, Curry, Mayor Davis

Nays: None

Motion carried; esolution No. 94-R-571 - A resolution exempting from competitive bidding the purchase of a lift station system for Beach Avenue, adopted.

X. COMMITTEE REPORTS

- A. Planning Commission
- B. Parks and Recreation Commission
- C. Golf Board
- D. Chamber of Commerce

XI.

STAFF REPORTS

A. Community Development Director

1. Request for authorization to hire engineering firm to prepare bid specifications and call for bids - Stand-By Water Intake Pump

It was Council consensus to wait for the new city engineer to come on board to handle the matter of the specifications for the Stand-by Water Intake Pump; no formal action taken.

B. Engineer

C. Police Department

D. City Manager

1. Acceptance of Warranty Deed and Lease Agreement - Glenwood Company

The city is being deeded a future water reservoir (tank) site above the Glenwood Subdivision. On that site exists a house currently being rented. Mr. Anderson would like to continue renting out that house until such time as the city needs to actually get on site with preparations for construction.

Councilor Hagbom moved to accept the deed for the future water reservoir site above the Glenwood Subdivision from Larry Anderson Construction, and authorize the execution of the lease agreement, which motion was seconded by Councilor Curry. The clerk called the roll with the following results:

Ayes: Councilors Hagbom, Scott, Curry, Mayor Davis

Nays: None

Motion carried; deed for the future water reservoir site above the Glenwood Subdivision accepted from Larry Anderson Construction, and the execution of the lease agreement authorized.

E. City Attorney

- 1. Reconsideration of Resolution No. 94-R-570 - A resolution of the City of Brookings identifying the Riviera Heights Subdivision as a hazardous building site within the City of Brookings.**

Councilor Hagbom moved to reconsider Resolution No. 94-R-570, which motion was seconded by Councilor Curry. The clerk called the roll with the following results:

Ayes: Councilors Hagbom, Scott, Curry, Mayor Davis

Nays: None

Motion carried; Reconsideration of Resolution No. 94-R-570 - A resolution of the City of Brookings identifying the Riviera Heights Subdivision as a hazardous building site within the City of Brookings. - approved.

- 2. Resolution No. 94-R-570 - A resolution of the City of Brookings identifying the Riviera Heights Subdivision as a hazardous building site within the City of Brookings.**

Councilor Curry moved to rescind Resolution No. 94-R-570, which motion was seconded by Councilor Hagbom. The clerk called the roll with the following results:

Ayes: Councilors Hagbom, Scott, Curry, Mayor Davis

Nays: None

Motion carried; Resolution No. 94-R-570 - A resolution of the City of Brookings identifying the Riviera Heights Subdivision as a hazardous building site within the City of Brookings. - rescinded.

XII.

REMARKS FROM MAYOR AND COUNCILORS

A. Mayor

1. Time out of the Office Calendar and Project Calendar

Mayor Davis requested that council adopt as policy a Time Out of the Office Calendar, which will be used by staff and council to keep everyone up to date on scheduled time out of the office for training, vacations and comp time, and a Project Calendar which will keep everyone informed of departmental projects such as bid openings, auctions, etc.

Councilor Hagbom moved to adopt as policy a Time Out of the Office Calendar, which will be used by staff and council to keep everyone up to date on scheduled time out of the office for training, vacations and comp time, and a Project Calendar which will keep everyone informed of departmental projects such as bid openings, auctions, etc., which motion was seconded by Councilor Scott. The clerk called the roll with the following results:

Ayes: Councilors Hagbom, Scott, Curry, Mayor Davis

Nays: None

Motion carried; a Time Out of the Office Calendar, which will be used by staff and council to keep everyone up to date on scheduled time out of the office for training, vacations and comp time, and a Project Calendar which will keep everyone informed of departmental projects such as bid openings, auctions, etc., adopted as policy of the Brookings City Council.

Mayor Davis requested that the order of the agenda be changed to move the staff portion to No. 5. No formal action taken.

B. Council

EXECUTIVE SESSION - ORS 192.660 (1)()

XIII. ADJOURNMENT

Councilor Hagbom moved to adjourn, which motion was seconded by Councilor Scott; **motion carried unanimously.**

Mayor Davis adjourned the meeting at 11:35 p.m.



Tom Davis
Mayor

ATTEST:



Beverly S. Shields
City Recorder