

# **MINUTES**

**CITY OF BROOKINGS  
COMMON COUNCIL MEETING  
City Hall Council Chambers  
898 Elk Drive, Brookings, Oregon  
December 12, 1994  
7:00 p.m.**

**I. CALL TO ORDER**

Mayor Davis called the meeting to order at 7:00 p. m.

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL**

**Council Present: Mayor Tom Davis, Councilors Nancy Brendlinger, Bob Hagbom, Dave Scott, Councilor Larry Curry**

**Staff Present: City Manager Tom Weldon, City Attorney Martin Stone, Finance Director/Recorder Beverly Shields, Community Development Director Leo Lightle, Treatment Plant Operator Mike Watson, Utility Helper Mike Batty, Accounting Clerk Denise Wood, Accounting Specialist Nancy Corrigan, Accounting Clerk Linda Phillips, Building Official Doug Alexander, Mechanic Jay Klapperich**

**Boards/Commissions Present: Golf Board Chair Jim Cole, Planning Commissioner Donna Lee, Parks and Recreation Commission Chair Keith Pepper, Systems Development Charge Review Board Chair Jim Collis**

**Media Present: Tracy Reed, Curry Coastal Pilot; Martin Kelly, KCRE; Joel Buffington, KURY**

**IV. CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS none**

**V. PUBLIC HEARINGS none**

**VI. SCHEDULED PUBLIC APPEARANCES none**

**VII. ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE  
none**

**VIII. STAFF REPORTS**

**A. Police Department**

- 1. Request for authorization to apply to the U.S. Dept. of Justice FASTCOP Program to acquire two new Police Department public safety officers**

**Councilor Hagbom moved, Councilor Brendlinger seconded and the Council voted unanimously to authorize the Police Department to apply to the U.S. Dept. of Justice FASTCOP Program to acquire two new Police Department public safety officers.**

**B. Community Development**

- 1. Acceptance of North Hazel Street sewerline extension**

**In a memo to the City Council, Community Development Director Leo Lightle indicated that the required improvements have been completed and the property owner has requested that the City accept the improvements into the City system.**

**Councilor Hagbom moved, Councilor Curry seconded and the Council voted unanimously to accept North Hazel Street off-site improvement sewerline extension into the City system.**

**2. Elk Drive Project - Special Cities Allotment**

**Councilor Hagbom moved, Councilor Curry seconded and the Council voted unanimously to authorize the City Manager to direct the Dyer Partnership to complete construction drawings, contract documents and advertise for bids for the Elk Drive "Special Cities Allotment Project", and to use option B with the driveway width at the upper parking lot to remain the same as the current driveway width, and to further direct staff to order a street light installed at the driveway site.**

**3. Fifth and Railroad Reconstruction Project**

**Councilor Hagbom moved, Councilor Brendlinger seconded and the Council voted unanimously to authorize the City Manager to direct the firm of Bossard and Associates to proceed with the Fifth Street and Railroad Avenue Reconstruction Project.**

**C. City Manager**

**1. Recommendation to modify vehicle policy for City Manager**

**Councilor Hagbom moved, Councilor Brendlinger seconded and the Council voted unanimously to refer the recommendation to modify the vehicle policy for the City Manager to the next Council work session.**

**2. Proposed serial levy**

**Councilor Hagbom moved, Councilor Brendlinger seconded and the Council voted unanimously to refer the subject of the proposed serial levy to the next Council work session.**

**It was Council consensus to convene a work session on December 19, 1994 at 7:00 p.m.**

**3. Status of municipal court**

**It was Council consensus to refer the subject of the status of the Municipal Court to the December 19 work session.**

**4. Recommendation for five personal leave days for non-represented employees**

**Councilor Brendlinger moved, Mayor Davis seconded and the Council voted unanimously to authorize a one-time-only, five-day personal leave benefit for non-represented employees, to be used in calendar year 1995 or lost. This was to treat non-represented City employees under the same conditions as the City's union employees.**

**5. End of probation increases for two employees**

**Councilor Hagbom moved, Councilor Curry seconded and the Council voted unanimously to approve an end-of-probation 5% retroactive salary increase for Denise Wood and Mike Watson, as recommended by staff.**

**6. Proposal for Goal Setting**

**Councilor Hagbom moved, Councilor Curry seconded and the Council voted unanimously to defer the proposed goal setting calendar to the December 19 work session.**

**7. Labor Negotiation Services**

**Councilor Hagbom moved, Councilor Scott seconded and the Council voted unanimously to authorize the City Manager to enter into an Agreement for Labor Negotiation Services with the Local Government Personnel Institute.**

**D. City Attorney**

**1. Golf Course Lease**

**Councilor Hagbom moved, Councilor Brendlinger seconded and the Council voted unanimously to direct the City Attorney to inform William J. Stone and Associates that the Council did understand his proposal on the \$500,000 and that they stood by the 10-day limit which they set for response from William J. Stone and Associates to the Jack Creek Golf Course Lease Agreement, and since there was no response during that 10-day period from William J. Stone and Associates, that the City has no further interest in continuing the relationship of William J. Stone and Associates with the proposed Jack Creek Golf Course development.**

**2. Bay Area Rehabilitation Center**

**Councilor Scott moved, Councilor Brendlinger seconded and the Council voted unanimously to accept the City Attorney's recommendation that the City initiate the proposed amendment again to take advantage of the recently enacted Code change, in the matter of the Bay Area Rehabilitation Center.**

**IX. CONSENT CALENDAR**

**Councilor Brendlinger requested a change to the November 14, 1994 Council Meeting minutes on page 3.**

**Councilor Hagbom moved, Councilor Scott seconded and the Council voted unanimously to approve the Consent Calendar, as follows:**

**A. Approval of Council Meeting Minutes**

- 1. November 14, 1994 Regular Council Meeting**
- 2. December 5, 1994 Special Council Meeting**

**B. Acceptance of Commission/Board Minutes**

- 1. November 1, 1994 Planning Commission Meeting**
- 2. September 28, 1994 Parks & Recreation Commission Meeting**
- 3. October 26, 1994 Parks & Recreation Commission Meeting**

**C. Approval of Vouchers (92,656.78)**

**D. Miscellaneous**

- 1. Acceptance of Dedication Deed for public use and street purposes - West side of Pioneer Road South of Hassett Street - Bart Kast & Lanny F. McClelland (accepted)**

**X. ORDINANCES/RESOLUTIONS/FINAL ORDERS**

**A. Ordinances**

- 1. Ordinance No. 95-O-474.E - An ordinance amending Ordinance No. 91-O-474 (Council Rules Ordinance), Section 2 (Regular Study Session Dates)**

**Finance Director Beverly Shields read Ordinance No. 95-O-474.E into the record in its entirety.**

**Councilor Hagbom moved, Councilor Scott seconded and the Council voted unanimously to adopt Ordinance No. 95-O-474.E by first reading.**

**Finance Director Beverly Shields read Ordinance No. 95-O-474.E into the record by title only.**

**Councilor Hagbom moved, Councilor Scott seconded and the Council voted unanimously to adopt Ordinance No. 95-O-474.E - An ordinance amending Ordinance No. 91-O-474 (Council Rules Ordinance), Section 2 (Regular Study Session Dates) - by second reading. [Effective January 10, 1995]**

- 2. Ordinance No. 94-O-508 - An ordinance excluding the employee contribution to PERS from the employee's taxable income as allowed by the Internal Revenue Code, Section 414(h)(2); and declaring an emergency.**

**Finance Director Beverly Shields read Ordinance No. 94-O-508 into the record in its entirety.**

**Councilor Scott moved, Councilor Hagbom seconded and the Council voted unanimously to adopt Ordinance No. 94-O-508 by first reading.**

**Finance Director Beverly Shields read Ordinance No. 94-O-508 into the record by title only.**

**Councilor Curry moved, Councilor Scott seconded and the Council voted unanimously to adopt Ordinance No. 94-O-508 - An ordinance excluding the employee contribution to PERS from the employee's taxable income as allowed by the Internal Revenue Code, Section 414(h)(2); and declaring an emergency. - by second reading. [Effective December 12, 1994]**

**B. Resolutions**

1. **Resolution No. 94-R-585 - A Resolution accepting the abstract of votes for the general election held November 8, 1994.**

**Councilor Hagbom moved, Councilor Brendlinger seconded and the Council voted unanimously to adopt Resolution No. 94-R-585 - A Resolution accepting the abstract of votes for the general election held November 8, 1994.**

2. **Resolution No. 94-R-586 - A Resolution increasing the gas/mileage reimbursement rate.**

**Councilor Hagbom moved, Councilor Brendlinger seconded and the Council voted unanimously to adopt Resolution No. 94-R-586 - A Resolution increasing the gas/mileage reimbursement rate.**

**XI. COMMITTEE REPORTS**

**A. Planning Commission**

**B. Parks and Recreation Commission**

**Chair Keith Pepper discussed the proposed Parks and Recreation District meeting held last week. He asked for clarification from the City Attorney as to what the Parks and Recreation Commission's involvement can be as the proposed district moves forward. City Attorney Martin Stone replied that no public funds can be used. He indicated that he would try to give further direction after he has time**



to consider this issue. Mr. Pepper also asked that sometime in the future the Council give their opinion of the proposed Parks and Recreation District. The City Attorney asked that the Council not give their opinion as a body, but individually they may give their opinion. No action requested or taken.

**C. Golf Board**

Chair Jim Cole discussed the Water Management Plan for the Jack Creek Golf Course property. The report he sent to the Water Resources Board was rejected because the Board said that the report was not technical enough. Mr. Cole also asked for direction from the Council on what to do next on the golf course issue. No action requested or taken. Council agreed to discuss this issue at a later Council meeting.

**D. Chamber of Commerce**

Chamber of Commerce Executive Director Les Cohen advised that State Representative Veral Tarno will be in town this week and the Chamber is hoping that Mr. Tarno will address the dungeness crab issue at the Fish Ad Hoc Committee meeting on Thursday, December 15. Mayor Tom Davis indicated he would be at that meeting.

Mr. Cohen informed the Council that the Chamber of Commerce is putting together a packet of information for those coming into the area wishing to start a new business.

**XII. REMARKS FROM MAYOR AND COUNCILORS**

**A. Mayor**

**B. Council**

**1. Regular Council Meeting December 26**

**Councilor Hagbom moved, Councilor Scott seconded and the Council voted unanimously to cancel the Regular Council meeting of December 26, 1994.**

2. **Closure of Brookings Police Department dispatch center during night hours and on weekends**

**Councilor Brendlinger objected to what the City Manager and the Chief of Police were doing concerning the Brookings Police Department being locked during the night time hours and weekend hours to provide security for the dispatchers. It was Council consensus to refer the matter to the work session of December 19, 1994.**

**XIII. ADJOURNMENT**

**Councilor Hagbom moved, Councilor Brendlinger seconded and the Council voted unanimously to adjourn the meeting at 9:06 p.m.**



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**Tom Davis**  
**Mayor**