

minutes

**CITY OF BROOKINGS
COMMON COUNCIL MEETING
City Hall Council Chambers
898 Elk Drive, Brookings, Oregon
July 25, 1994
7:00 p.m.**

I. CALL TO ORDER

Mayor Davis called the meeting to order at 7:07p. m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Council Present: Mayor Tom Davis, Councilors Nancy Brendlinger, Bob Hagbom, Dave Scott, Councilor Larry Curry

Staff Present: Interim City Manager Leo Lightle, Finance Director/Recorder Beverly Shields

Media Present: Tracy Reed, Curry Coastal Pilot; Martin Kelly, KCRE

IV. CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS

V. PUBLIC HEARINGS

VI. SCHEDULED PUBLIC APPEARANCES

VII. ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE

CONFIDENTIAL

MEMORANDUM FOR THE DIRECTOR
FROM THE ASSISTANT ATTORNEY GENERAL
SUBJECT: [Illegible]

[Illegible text]

[Illegible text]

[Illegible text]

B

VIII. STAFF REPORTS

- A. Community Development Director**
- B. Engineer**
- C. Police Department**
- D. City Manager**

1. Request for 15 mph sign - Art Street

A letter was received from Linda Bitz, 401 Art Street, requesting a stop sign and a 15mph sign. The first request has been taken care of. The public works crew will be replacing the stop sign.

Brookings Police Sgt. Wayne Sheffel recommends that the 15mph sign request be denied, stating that all city residential streets are 25 mph zones unless otherwise posted. Art Street is a very short dead end street and the police department does not feel that the 15 mph sign is warranted.

Councilor Scott moved to accept the staff recommendation to deny the request by Linda Bitz for a 15 mph sign on Art Street, which motion was seconded by Councilor Curry. The clerk called the roll with the following results:

Ayes: Councilors Brendlinger, Curry, Hagbom, Scott, Mayor Davis

Nays: None

Motion carried; request from Linda Bitz, 401 Art St., for a 15 mph sign on Art Street, denied.

Councilor Brendlinger moved to direct staff to place the digital odometer on Art Street to monitor the speeds, which motion was seconded by Councilor Curry. The clerk called the roll with the following results:

Ayes: Councilors Brendlinger, Curry, Hagbom, Scott, Mayor Davis

Nays: None

Motion carried; staff to place the digital odometer on Art Street to monitor the speeds.

2. Donation to Curry County Fair

Ron Crook, representing the Curry County Fair, requested a contribution for advertisement for the Curry County Fair. Ron indicated that the City of Gold Beach had made a contribution but that their donation was contingent on the Fair Board asking the other two cities in Curry County to also lend their support.

Staff did not make a recommendation but pointed out that this request was received after the current budget was adopted and there is no money budgeted for this contribution in the 1994-95 budget.

Councilor Curry moved to deny the request from the Curry County Fair for a donation for advertising purposes, which motion was seconded by Mayor Davis. The clerk called the roll with the following results:

Ayes: Councilors Brendlinger, Curry, Hagbom, Scott, Mayor Davis

Nays: None

Motion carried; request from the Curry County Fair for a donation for advertising purposes, denied.

E. City Attorney

IX. CONSENT CALENDAR

A. Approval of Council Meeting Minutes

- 1. July 11, 1994 Regular Council Meeting**
- 2. July 14, 1994 Special Council Meeting**

B. Miscellaneous

- 1. Call for bids - Water Intake Standby Pump**
- 2. Amendment to "Kidtown" rules**

Amendment No. 1 is the request to add a rule - "NO ANIMALS". It seems that individuals are taking their dogs into the Kidtown play area. The animals are scaring some of the children. The animals are also defacating and creating a sanitation as well as maintenance problem.

Amendment No. 2 is that Rule No. 7, "Please refrain from smoking" is not being interpreted as NO SMOKING. A member of the fire department has submitted an excerpt from the State Fire Code which he feels prohibits smoking in the area of Kidtown due to the fire danger.

Staff recommended that "No animals in Kidtown" be added to the Kidtown rules, and change the wording to "No Smoking".

3. Report on proposals - Elk Drive Improvements

The responses to the RFP were, basically, "you get what you pay for" on the bottom end to a more complete proposal on the mid to upper level proposals. There are some items not covered by a majority of firms while a few of the firms left off major components or costly components. When you add the items left out the lowest bid would be the Dyer Partnership.

The bids received were as follows:

Stover Engineering	\$3,400
John A. Krawczyk	\$5,300
HGE, Inc.	\$6,390
The Dyer Partnership	\$6,595 **
Stuntzner Engineering	\$7,050
Edward W. Riley	\$7,265
Bossard, Dunn & Associates	\$7,940

After review, the most complete package was The Dyer Partnership. Staff recommended awarding the contract to The Dyer Partnership.

4. Report on bids - Tennis Court Paving Project

(end Consent Calendar)

Council requested a correction to the minutes of the July 11, 1994 minutes on page 10.

Councilor Brendlinger moved to direct staff to make the appropriate changes to the minutes on page 10 of the July 11, 1994 council meeting minutes, which motion was seconded by Councilor Curry. The clerk called the roll with the following results:

Ayes: Councilors Brendlinger, Curry, Hagbom, Scott, Mayor Davis

Nays: None

Motion carried; staff directed to make the appropriate changes to the minutes on page 10 of the July 11, 1994 council meeting minutes. (Page 10 - Councilor Brendlinger made the motion and Councilor Curry seconded).

Councilor Hagbom moved to adopt the Consent Calendar after removing Item 4 - Report on Bids - Tennis Courts Paving Project from the Consent Calendar, which motion was seconded by Councilor Curry. The clerk called the roll with the following results:

Ayes: Councilors Brendlinger, Curry, Hagbom, Scott, Mayor Davis

Nays: None

Motion carried; Item No. 4 - Report on Bids - Tennis Courts Paving Project, removed from the Consent Calendar, and Consent Calendar, consisting of:

A. Approval of Council Meeting Minutes

- 1. July 11, 1994 Regular Council Meeting**
- 2. July 14, 1994 Special Council Meeting**

B. Miscellaneous

- 1. Call for bids - Water Intake Standby Pump**
- 2. Amendment to "Kidtown" rules**
- 3. Report on proposals - Elk Drive Improvements**

approved.

X. ORDINANCES/RESOLUTIONS/FINAL ORDERS

A. Ordinances

- 1. Ordinance No. 94-O-505 - An ordinance regulating the use of public parks and public recreation areas in the City of Brookings, and declaring an emergency.**

Councilor Scott moved to amend the proposed Ordinance No. 94-O-505 by adding "city owned" to all references to public parks and public recreation areas in the ordinance and changing the hours that parks would be open, which motion was seconded by Councilor Hagbom. The clerk called the roll with the following results:

Ayes: Councilors Brendlinger, Curry, Hagbom, Scott, Mayor Davis

Nays: None

Motion carried; proposed Ordinance No. 94-O-505 amended by adding "city owned" to all references to public parks and public recreation areas in the ordinance and changing the hours that parks would be open.

Finance Director/Recorder Beverly Shields read Ordinance No. 94-O-505 into the record in its entirety.

Councilor Scott moved to adopt Ordinance No. 94-O-505 as changed, which motion was seconded by Councilor Hagbom. The clerk called the roll with the following results:

Ayes: Councilors Brendlinger, Curry, Hagbom, Scott, Mayor Davis

Nays: None

Motion carried; Ordinance No. 94-O-505 adopted by first reading.

Finance Director/Recorder Beverly Shields read Ordinance No. 94-O-505 into the record by title only.

Councilor Hagbom moved to adopt Ordinance No. 94-O-505 by second reading, which motion was seconded by Councilor Scott. The clerk called the roll with the following results:

Ayes: Councilors Brendlinger, Curry, Hagbom, Scott, Mayor Davis

Nays: None

Motion carried; Ordinance No. 94-O-505 - An ordinance regulating the use of city owned public parks and city owned public recreation areas in the City of Brookings, and declaring an emergency. - adopted. [Effective July 25, 1994]

B. Resolutions

1. Resolution No. 94-R-581 - A resolution authorizing the City of Brookings to participate in the City/County Insurance Services Trust Liability Risk Sharing Pool.

Councilor Hagbom moved to adopt Resolution No. 94-R-581, which motion was seconded by Councilor Brendlinger. The clerk called the roll with the following results:

Ayes: Councilors Brendlinger, Curry, Hagbom, Scott, Mayor Davis

Nays: None

**Motion carried; Resolution No. 94-R-581 -
A resolution authorizing the City of
Brookings to participate in the
City/County Insurance Services Trust
Liability Risk Sharing Pool. - adopted.**

XI. COMMITTEE REPORTS

A. Planning Commission

B. Parks and Recreation Commission

1. Report on bids - Tennis Court Paving Project

The bid opening for the asphalt overlay of the tennis courts was held at 2:00 p.m., July 20, 1994.

The City of Brookings received one bid from Redwood Empire Aggregates in the amount of \$10,687.

The bid is in excess of monies available for resurfacing the tennis courts. There is \$7,265 in the fund for resurfacing the courts at this time.

Councilor Brendlinger moved to reject all bids on the asphalt overlay on the tennis courts and direct the Parks and Recreation Commission to pursue this project, which motion was seconded by Councilor Curry. The clerk called the roll with the following results:

**Ayes: Councilors Brendlinger, Curry, Hagbom, Scott,
Mayor Davis**

Nays: None

Motion carried; all bids on the asphalt overlay on the tennis courts rejected and Parks and Recreation Commission directed to pursue this project.

C. Golf Board

1. Golf Course RFP

Councilor Scott moved to direct the Golf Board to have no more correspondence with William J. Stone until the city manager and the Golf Board contact the city attorney to see if correspondence is binding in any way or is appropriate at this time, which motion was seconded by Councilor Brendlinger. The clerk called the roll with the following results:

Ayes: Councilors Brendlinger, Curry, Hagbom, Scott, Mayor Davis

Nays: None

Motion carried; Golf Board directed to have no more correspondence with William J. Stone until the city manager and the Golf Board contact the city attorney to see if correspondence is binding in any way or is appropriate at this time.

D. Chamber of Commerce

XII. REMARKS FROM MAYOR AND COUNCILORS

A. Mayor

1. Municipal Court Judge Pro Tem

Ordinance No. 51-O-008, Section 7 creates the office of Municipal Court Judge Pro Tem.

Municipal Court Judge Roger Sanders has requested that Anita L. Stuart be appointed as Brookings Municipal Court Judge Pro Tem.

Councilor Brendlinger moved to approve the appointment of Anita L. Stuart as Brookings Municipal Court Judge Pro Tem, which motion was seconded by Councilor Scott. The clerk called the roll with the following results:

Ayes: Councilors Brendlinger, Curry, Hagbom, Scott, Mayor Davis

Nays: None

Motion carried; the appointment of Anita L. Stuart as Brookings Municipal Court Judge Pro Tem, approved.

B. Council

EXECUTIVE SESSION - ORS 192.660 (1)()

XIII. ADJOURNMENT


Councilor Brendlinger moved to adjourn, which motion was seconded by Councilor Scott; motion carried unanimously.

Mayor Davis adjourned the meeting at 9:00 p.m.



**Tom Davis
Mayor**

ATTEST:


**Beverly S. Shields
City Recorder**