

minutes

**CITY OF BROOKINGS
COMMON COUNCIL MEETING
City Hall Council Chambers
898 Elk Drive, Brookings, Oregon
May 23, 1994
7:00 p.m.**

I. CALL TO ORDER

Mayor Davis called the meeting to order at 7:02 p. m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Council Present: Mayor Tom Davis, Councilors Nancy Brendlinger, Bob Hagbom, Dave Scott, Councilor Larry Curry

Staff Present: City Manager Dennis Cluff, Accounting Clerk Denise Wood

Media Present: Tracy Reed, Curry Coastal Pilot; Larry Goodman, KCRE; Joel Buffington, KURY; Martin Kelly, KCRE

IV. CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS

- 1. Mayor Davis announced that the Kidtown Playground at Azalea Park was dedicated on Sunday evening. Between 1400-1600 volunteers turned out to build it over the 5 day construction period.**

V. PUBLIC HEARINGS

1. 1994-95 Budget and State Revenue Sharing Fund

Mayor Davis opened the Public Hearing at 7:07 p.m.

There being no public testimony, Mayor Davis closed the Public Hearing at 7:09 p.m.

Staff identified that we anticipate to receive \$15,000 in State Revenue Sharing Funds, and that it will be used to augment the General Fund to help provide for public services.

VI. SCHEDULED PUBLIC APPEARANCES

VII. ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE

VIII. STAFF REPORTS

A. Community Development Director

1. Letter Agreement - Examination of Temporary Sludge Handling Options - Brown and Caldwell Engineering

The Wastewater Treatment Plant (wwtp) has sludge handling problems which are causing permit violations. Brown and Caldwell will look at a way to thicken the sludge in order to increase digestion capacity.

Councilor Curry moved to accept the Letter Agreement with Brown and Caldwell Engineering, which motion was seconded by Councilor Scott. The clerk called the roll with the following results:

Ayes: Councilors Brendlinger, Curry, Scott, Hagbom, Mayor Davis

Nays: None

Motion carried; The letter agreement for examination of Temporary Sludge Handling Options with Brown and Caldwell Engineering, approved.

2. Easement Agreement and Acceptance of Project - Darrell Allsup

This project has been completed and was designed to serve the area south of Constitution Way. Staff recommends that council accept the sewer pump station, sewer main and related appurtenances, subject to the approved Operations Manual being received.

Councilor Scott moved to accept the Easement Agreement and Acceptance of this project, subject to receiving the approved operations manual, which motion was seconded by Councilor Curry. The clerk call the roll with the following results:

Ayes: Councilors Hagbom, Scott, Curry, Brendlinger,
Mayor Davis

Nays: None

Motion carried; Easement Agreement and Acceptance of Project for Darrell Allsup, approved, subject to receiving the operations manual.

B. Engineer

C. Police Department

D. City Manager

- 1. Trade of City Backhoe for a "Brush Hog", tractor and brush cutter machine.**

Councilor Hagbom moved to allow City staff to pursue the trade of the City backhoe for a Brush Hog, which motion was seconded by Councilor Brendlinger. The clerk called the roll with the following results:

Ayes: Councilors Scott, Hagbom, Curry, Brendlinger, Mayor Davis

Nays: None

Motion carried; City staff will be allowed to pursue the trade of the City backhoe for a Brush Hog with Siskiyou County.

- 2. Old Fire Department Rescue Unit**

Councilor Scott moved to declare as surplus equipment the old Fire Rescue Vehicle and have staff auction it off, which motion was seconded by Councilor Brendlinger. The clerk called the roll with the following results:

Ayes: Councilors Curry, Scott, Brendlinger, Hagbom, Mayor Davis

Nays: None

Motion carried; Declare as surplus equipment the old Fire Rescue vehicle and have staff auction it off, approved.

E. City Attorney

IX. CONSENT CALENDAR

A. Approval of Council Meeting Minutes

1. May 9, 1994 Regular Council Meeting

B. Miscellaneous

1. Eagle Scout Project - Bench Planters on Chetco Avenue - Kevin Blank
2. Call for bids - Tennis Court Resurfacing
3. Acceptance of Bargain and Sale Deed from Bill R. Weaver - Seventh Street
4. Request from Coos-Curry Housing Authority

(end Consent Calendar)

Council requested a correction to the minutes of the May 9, 1994 council meeting.

Councilor Curry moved to approve the corrected consent calendar, which motion was seconded by Councilor Scott. The clerk called the roll with the following results:

Ayes: Councilors Brendlinger, Curry, Scott, Hagbom, Mayor Davis

Nays: None

**Motion carried; Amended Consent Calendar,
consisting of:**

A. Approval of Council Meeting Minutes

- 1. May 9, 1994 Regular Council Meeting**

B. Miscellaneous

- 1. Eagle Scout Project - Bench Planters on
Chetco Avenue - Kevin Blank**
- 2. Call for bids - Tennis Court Resurfacing**
- 3. Acceptance of Bargain and Sale Deed from
Bill R. Weaver - Seventh Street**
- 4. Request from Coos-Curry Housing
Authority**

approved.

X. ORDINANCES/RESOLUTIONS/FINAL ORDERS

A. Ordinances

B. Resolutions

1. **Resolution No. 94-R-576 - A resolution waiving the request for proposal procedures for the contracting of professional services, and hire Rural Development Initiatives, Inc. (RDI) as the consultant for the Community Strategic Action Plan.**

Councilor Scott moved to accept Resolution 94-R-576 and add a mutual indemnification clause to the RDI contract, which motion was seconded by Councilor Brendlinger. The clerk called the roll with the following results:

Ayes: Councilors Hagbom, Scott, Curry, Brendlinger, Mayor Davis

Nays: None

Motion carried; Resolution No. 94-R-576 - A resolution waiving the request for proposal procedures for the contracting of professional services and hire RDI as the consultant for the Community Strategic Action Plan with mutual indemnification added to their contract, adopted.

2. **Resolution No. 94-R-577 - A resolution in support of the current percentage (35%) paid by the Oregon Lottery Commission to its retailers.**

Councilor Hagbom moved to adopt Resolution No. 94-R-577, which motion was seconded by Councilor Curry. The clerk called the roll with the following results:

Ayes: Councilors Scott, Hagbom, Curry, Brendlinger, Mayor Davis

Nays: None

**Motion carried; Resolution No. 94-R-577 -
A resolution in support of the current
percentage (35%) paid by the Oregon
Lottery Commission to its retailers,
adopted.**

3. **Resolution No. 94-R-578 - A resolution requesting the Oregon Department of Fish and Wildlife to assume their duties and responsibilities to the people of the State of Oregon by managing the fisheries within the territorial limits of Oregon.**

Councilor Curry moved to adopt Resolution No. 94-R-578, which motion was seconded by Councilor Scott. The clerk called the roll with the following results:

**Ayes: Councilors Curry, Scott, Brendlinger, Hagbom,
Mayor Davis**

Nays: None

**Motion carried; Resolution No. 94-R-578 -
A resolution requesting the Oregon
Department of Fish and Wildlife to assume
their duties and responsibilities to the
people of the State of Oregon by managing
the fisheries within the territorial limits of
Oregon, adopted.**

XI. COMMITTEE REPORTS

A. Planning Commission

B. Parks and Recreation Commission

1. **Bill Scales, Chair of the Parks and Recreation Committee, notified the council that there is a vacancy on their Board (Gene Sheldon's position) that needs to be filled.**

C. Golf Board

D. Chamber of Commerce

1. **Les Cohen reported on the upcoming Azalea Festival.**

XII. REMARKS FROM MAYOR AND COUNCILORS

A. Mayor

1. **Mayor Davis asked for an Ordinance amendment to allow downtown sidewalk sales to be placed on the June 6 workstudy agenda.**
2. **Mayor Davis requested the Technical Assistance Grant application for sewer be placed on the Special Meeting of May 31 agenda.**

B. Council

1. **Annual Long Haul Rate Increase Due July 1, 1994 - Curry Transfer and Recycling**

By agreement, CTR can seek a rate adjustment for transportation cost increases and landfill disposal cost increases. Both adjustments, coupled with the operating margin (revenue requirement), bring the increase to \$1.77 per ton, or \$.15 per 30 gallon can per month.

Councilor Scott moved to accept Curry Transfer and Recycling's Annual Long Haul Rate Increase due July 1, 1994, which motion was seconded by Councilor Brendlinger. The clerk called the roll with the following results:

Ayes: Councilors Hagbom, Scott, Curry, Brendlinger,
Mayor Davis

Nays: None

Motion carried; The Annual Long Haul Rate Increase due July 1, 1994 proposed by Curry Transfer and Recycling, approved.

2. Consideration of Participation with Curry County in collection of \$80,000 for Port Orford Landfill.

The county is asking all county-wide garbage system participants to help pay the county's annual solid waste management expenses of \$80,000. The current city 1-30 gallon residential can rate is \$15.39 per month. The CTR annual adjustment increase of \$.15 per month brings the new total to \$15.54 per can/month. The increase requested by the county would bring the total cost to \$16.17 per can/month.

Councilor Scott moved to decline participating with Curry County in collection of \$80,000 for Port Orford Landfill, which motion was seconded by Councilor Curry. The clerk called the roll with the following results:

Ayes: Councilors Scott, Hagbom, Curry, Brendlinger,
Mayor Davis

Nays: None

Motion carried; The petition for consideration of participation with Curry County in collection of \$80,000 for Port Orford Landfill by Curry County Board of Commissioners, DECLINED.

3. **Employment Agreement - Interim City Manager**

Council requested some corrections to the Employment Agreement as presented.

Councilor Scott moved to approve the corrected Employment Agreement for the Interim City Manager (Cluff), which motion was seconded by Councilor Hagbom. The clerk called the roll with the following results:

Ayes: Councilors Curry, Scott, Brendlinger, Hagbom, Mayor Davis

Nays: None

Motion carried; The amended Employment Agreement for Interim City Manager (Cluff), approved.

4. **Skateboard Park Area**

Skateboarders have cleaned up the park area, repaired and painted the wood pipe ramps and removed some non-repairable ramps. In order to help the skateboarders keep the skateboard park area clean and repaired, the council may wish to have the condition of the skateboard park as a work session item, at least on a quarterly basis. **No action taken.**

5. **Request for extension of time to file necessary forms - Falcon Telecable**

New FCC regulations pertaining to rates and other issues were issued on April 1, 1994. The new rate calculation form (Form 1200) is 23 pages long. Falcon has not been able to do all the calculations for all the certified cities, thus they are asking for a 45-day extension in the deadline of getting the new rates out to us. Any rate reduction would be retroactive to the original FCC deadline.

Councilor Scott moved to deny the request for extension of time to file necessary forms concerning new regulations on cable rates, which motion was seconded by Mayor Davis. The clerk called the roll with the following results:

Ayes: Councilors Hagbom, Scott, Curry, Brendlinger, Mayor Davis

Nays: None

Motion carried; The request for extension of time to file necessary forms concerning new regulation on cable rates by Falcon Telecable, DENIED.

6. Chetco River Water Study

The Chetco River Water Study group met on May 17th at the Chetco Senior Center. The "brain-storming" session identified a variety of concerns, desired directions and potential projects as pertain to the Chetco River and watershed area. The recommendation is that council consider sponsoring the establishment of a Chetco River Watershed Council.

Mayor Davis moved that the City will participate as a lead agency in our local Watershed study group, which motion was seconded by Councilor Scott. The clerk called the roll with the following results:

Ayes: Councilors Scott, Hagbom, Curry, Brendlinger, Mayor Davis

Nays: None

Motion carried; The City will participate as a lead agency in our local Watershed study group, approved.

7. City Manager Recruitment

Councilor Hagbom identified the opportunity to purchase from the City of Bandon for \$500, the recruitment applications of the top 17 candidates not selected for their City Manager position. Council consensus was to not pursue Bandon's list, but to have Mayor Davis recontact the League of Oregon Cities (LOC) and set up a meeting with Dick Townsend.

EXECUTIVE SESSION - ORS 192.660 (1)()

XIII. ADJOURNMENT

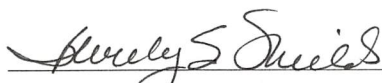
Councilor Hagbom moved to adjourn, which motion was seconded by Councilor Brendlinger; motion carried unanimously.

Mayor Davis adjourned the meeting at 9:07 p.m.



Tom Davis
Mayor

ATTEST:



Beverly S. Shields
City Recorder