

minutes

**CITY OF BROOKINGS
COMMON COUNCIL MEETING
City Hall Council Chambers
898 Elk Drive, Brookings, Oregon
May 9, 1994
7:00 p.m.**

I. CALL TO ORDER

Mayor Davis called the meeting to order at 7:00 p. m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Council Present: Mayor Tom Davis, Councilors Nancy Brendlinger, Bob Hagbom, Dave Scott, Councilor Larry Curry

Staff Present: City Manager Dennis Cluff, Accounting Specialist Nancy Corrigan, City Attorney Martin Stone

Media Present: Tracy Reed, Curry Coastal Pilot; Larry Goodman and Martin Kelly, KCRE; Joel Buffington, KURY

IV. CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS

1. **Proclamation - "National Safe Boating Week in Brookings"**

Mayor Davis proclaimed the week of May 15 thru May 21, 1994 as "National Safe Boating Week in Brookings".

V. PUBLIC HEARINGS

VI. SCHEDULED PUBLIC APPEARANCES

VII. ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE

Jack Clark requested council allow 6-year old Ashley Clark, the new Miss Junior Petite, to represent Brookings at the pageant and to allow her to ride in the Azalea Festival Parade.

Councilor Scott moved to allow 6-year old Ashley Clark, the new Miss Junior Petite, to represent Brookings at the pageant and to allow her to ride in the Azalea Festival Parade, which motion was seconded by Councilor Brendlinger. The clerk called the roll with the following results:

Ayes: Councilors Brendlinger, Curry, Hagbom, Scott, Mayor Davis

Nays: None

Motion carried; 6-year old Ashley Clark, the new Miss Junior Petite, allowed permission to represent Brookings at the pageant and to ride in the Azalea Festival Parade.

VIII. STAFF REPORTS

A. Community Development Director

1. Engineering Agreement - HGE - Water Intake Pump

City Manager Dennis Cluff recommended that council approve the engineering agreement with H.G.E. for engineering services for "Design and Periodic Construction Engineering Service Related to Water Intake Improvements, including the Addition of Third Pumping Unit and Required Electrical Modifications to Make the Third Pump Operational".

Councilor Scott moved to approve the engineering agreement with H.G.E. for engineering services for "Design and Periodic Construction Engineering Service Related to Water Intake Improvements, including the Addition of Third Pumping Unit and Required Electrical Modifications to Make the Third Pump Operational", which motion was seconded by Councilor Brendlinger. The clerk called the roll with the following results:

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Ayes: Councilors Brendlinger, Curry, Hagbom, Scott,
Mayor Davis

Nays: None

Motion carried; engineering agreement with H.G.E. for engineering services for "Design and Periodic Construction Engineering Service Related to Water Intake Improvements, including the Addition of Third Pumping Unit and Required Electrical Modifications to Make the Third Pump Operational", approved.

2. Acceptance of waterline - Lido Subdivision - Ron Bodman

Councilor Curry moved to accept the waterline in Lido Subdivision, which motion was seconded by Councilor Hagbom. The clerk called the roll with the following results:

Ayes: Councilors Brendlinger, Curry, Hagbom, Scott,
Mayor Davis

Nays: None

Motion carried; waterline in Lido Subdivision accepted.

B. Engineer

C. Police Department

D. City Manager

1. Agreement between School District 17C and City for DARE officer funding

The School District 17C budget for fiscal year 1994-95 includes \$31,435 for the funding of the DARE officer, Al Thorusen.

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Staff recommended that council authorize the city manager to sign the Letter of Agreement between Brookings-Harbor School District 17C and City of Brookings for the services of the DARE officer for the fiscal year July 1, 1994 until June 30, 1995.

Councilor Curry moved to authorize the city manager to sign the Letter of Agreement between Brookings-Harbor School District 17C and City of Brookings for the services of the DARE officer for the fiscal year July 1, 1994 until June 30, 1995, which motion was seconded by Councilor Brendlinger. The clerk called the roll with the following results:

Ayes: Councilors Brendlinger, Curry, Hagbom, Scott, Mayor Davis

Nays: None

Motion carried; city manager authorized to sign the Letter of Agreement between Brookings-Harbor School District 17C and City of Brookings for the services of the DARE officer for the fiscal year July 1, 1994 until June 30, 1995.

2. Adoption of Approved Draft Employee Handbook

Council previously approved the final draft of the Employee Handbook, and the next and final step is to adopt the Employee Handbook compiled in 1993. This handbook will replace the old Employee Handbook which was adopted in 1964.

Councilor Hagbom moved to approve the completed Employee Handbook, which motion was seconded by Councilor Scott. The clerk called the roll with the following results:

Ayes: Councilors Brendlinger, Curry, Hagbom, Scott, Mayor Davis

Nays: None

Motion carried; Employee Handbook adopted (replaces old Employee Handbook adopted in 1964)

E. City Attorney

1. Memo from City Attorney regarding estate of Virginia Manley

City Attorney Martin Stone explained that Virginia Manley, in her last will and testament, left a portion of her estate to be used at Stout Park. She also left a \$5,000 Port of Portland bond to each of her two godchildren. The problem is that Virginia did not have any Port of portland bonds in here estate at the time of death. The personal representative, Liz James, has proposed to purchase a Port of Portland bond for each of the two godchildren from cash assets of the estate. Such action requires the consent of each of the three residuary devisees.

Councilor Scott moved to authorize the mayor to sign the consent form authorizing the purchase of two Portland bonds from the estate monies of Virginia Manley (due to a technicality in the will), which motion was seconded by Councilor Hagbom. The clerk called the roll with the following results:

Ayes: Councilors Brendlinger, Curry, Hagbom, Scott, Mayor Davis

Nays: None

Motion carried; mayor authorized to sign the consent form authorizing the purchase of two Portland bonds from the estate monies of Virginia Manley (due to a technicality in the will).

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IX. CONSENT CALENDAR

A. Approval of Council Meeting Minutes

1. Regular Council Meeting April 25, 1994
2. Special Council Meeting May 4, 1994

B. Acceptance of Commission/Board Minutes

1. Planning Commission Meeting March 1, 1994
2. Parks and Recreation Commission Meeting March 23, 1994

C. Approval of Vouchers [\$130,590.78]

D. Miscellaneous

1. Liquor License Application - Greater Privilege - Los Amigos

(end Consent Calendar)

Council requested a correction to the April 25 Council Meeting minutes on page 4.

Councilor Hagbom moved to approve the corrected Consent Calendar, which motion was seconded by Councilor Curry. The clerk called the roll with the following results:

Ayes: Councilors Brendlinger, Curry, Hagbom, Scott, Mayor Davis

Nays: None

Motion carried; Consent Calendar consisting of:

A. Approval of Council Meeting Minutes

- 1. Regular Council Meeting April 25, 1994**
- 2. Special Council Meeting May 4, 1994**

B. Acceptance of Commission/Board Minutes

- 1. Planning Commission Meeting March 1, 1994**
- 2. Parks and Recreation Commission Meeting March 23, 1994**

C. Approval of Vouchers [\$130,590.78]

D. Miscellaneous

- 1. Liquor License Application - Greater Privilege - Los Amigos**

approved.

X. ORDINANCES/RESOLUTIONS/FINAL ORDERS

A. Ordinances

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B. Resolutions

1. Resolution No. 94-R-575 - A resolution exempting from competitive bidding the purchase of a heater for the swimming pool

Councilor Brendlinger moved to adopt Resolution No. 94-R-575, which motion was seconded by Councilor Scott. The clerk called the roll with the following results:

Ayes: Councilors Brendlinger, Curry, Hagbom, Scott,
Mayor Davis

Nays: None

Motion carried; Resolution No. 94-R-575 - A resolution exempting from competitive bidding the purchase of a heater for the swimming pool, adopted.

XI. COMMITTEE REPORTS

A. Planning Commission

B. Parks and Recreation Commission

1. Request for Site Development - Tile Mural at Kidtown Park - Friends of Kidtown Playground

Councilor Curry moved to approve the Request for Site Development - Tile Mural at Kidtown Park, by Friends of Kidtown Playground, which motion was seconded by Councilor Scott. The clerk called the roll with the following results:

Ayes: Councilors Brendlinger, Curry, Hagbom, Scott,
Mayor Davis

Nays: None

Motion carried; Request for Site Development - Tile Mural at Kidtown Park, approved.

C. Golf Board

D. Chamber of Commerce

1. Executive Director Les Cohen passed out Azalea Festival pamphlets
2. Mr. Cohen announced that Smokey the Bear is the Grand Marshall.
3. Mr. Cohen announced that the Payne Brothers are the Pioneer Family.
4. The Chamber of Commerce requested permission to hang banners and flower baskets on power poles, and Mr. Cohen presented a prototype of the banner bracket.

Councilor Scott moved to grant permission to the Chamber of Commerce to hang banners and flower baskets on power poles, which motion was seconded by Councilor Brendlinger. The clerk called the roll with the following results:

Ayes: Councilors Brendlinger, Curry, Hagbom, Scott, Mayor Davis

Nays: None

Motion carried; permission granted to the Chamber of Commerce to hang banners and flower baskets on power poles.

XII. REMARKS FROM MAYOR AND COUNCILORS

A. Mayor

B. Council

1. **South Coast Transportation Study Contracts**

Councilor Curry moved to approve Intergovernmental Agreement between the Oregon Department of Transportation and the City for the South Coast Transportation Study, which motion was seconded by Councilor Brendlinger. The clerk called the roll with the following results:

Ayes: Councilors Brendlinger, Curry, Hagbom, Scott, Mayor Davis

Nays: None

Motion carried; Intergovernmental Agreement between the Oregon Department of Transportation and the City for the South Coast Transportation Study, approved.

RECESS

Mayor Davis recessed the regular council meeting at 8:53 p.m. to convene an Executive Session for two purposes:

1. **Labor Negotiations**
2. **Evaluation of City Manager**

**EXECUTIVE SESSION - ORS 192.660 (1)(i)
ORS 192.660(1)(d)**

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RECONVENE

Mayor Davis reconvened the regular council meeting at 11:07 p.m.

Councilor Hagbom moved to terminate the employment of City Manager Dennis Cluff, which motion was seconded by Councilor Scott. The clerk called the roll with the following results:

Ayes: Councilors Hagbom, Scott, Curry, Mayor Davis

Nays: Councilor Brendlinger

Motion carried; City Manager Dennis Cluff's employment terminated.

XIII. ADJOURNMENT

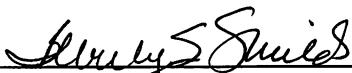
Councilor Scott moved to adjourn, which motion was seconded by Councilor Hagbom; motion carried unanimously.

Mayor Davis adjourned the meeting at 11:30 p.m.



**Tom Davis
Mayor**

ATTEST:



**Beverly S. Shields
City Recorder**