

minutes

**CITY OF BROOKINGS
COMMON COUNCIL MEETING
City Hall Council Chambers
898 Elk Drive, Brookings, Oregon
October 9, 1995
7:00 p.m.**



I. CALL TO ORDER

Mayor Davis called the meeting to order at 7:04 p. m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Council Present: Mayor Tom Davis, Councilors Nancy Brendlinger, Bob Hagbom, Larry Curry

Council Absent: Councilor Dave Scott (arrived at 7:17 p.m.)

Staff Present: City Manager Tom Weldon, Administrative Assistant Donna Van Nest, City Attorney Martin Stone, Community Development Director Leo Lightle, Public Works Inspector John Cowan, Wastewater Treatment Plant Operator Assistant Mal Wilson, Fire Chief Bill Sharp

Media Present: Peter Mack, Curry Coastal Pilot; Martin Kelly, KCRE; Joel Buffington, KURY

IV. CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS

1. Employee of the Season

Mayor Davis announced that John Cowan, Public Works Inspector, has been chosen Employee of the Season for Fall, 1995.

2. **Introduction of new employee - Wastewater Treatment Plant Operator Assistant**

Community Development Director Leo Lightle introduced Mal Wilson, new Wastewater Treatment Plant Operator Assistant.

3. **Proclamation - "Brookings Firefighters Appreciation Week" - October 9 thru 13, 1995**

Mayor Davis proclaimed October 9 thru 13, 1995 as "Brookings Firefighters Appreciation Week" and urged the residents of the City of Brookings to show their support for the Brookings Volunteer Fire Department.

4. **Proclamation - "Family Violence Awareness Month" - October, 1995**

Mayor Davis proclaimed October, 1995 as "Family Violence Awareness Month" and invited all citizens to join him in efforts to become aware of the need to support programs encouraging healthy, nonviolent families in our communities.

5. **Proclamation - "Red Ribbon Week in Brookings" - October 23-31, 1995**

Mayor Davis proclaimed October 23 thru 31, 1995 as "Red Ribbon Week in Brookings" and encouraged all citizens to wear and display red ribbons to symbolize our joint commitment to establishing a drug-free community.

6. **Appointment to Ad Hoc Committee to study Land Development Code requirements for placement of residential care facilities and nursing facilities and to establish working definitions of such facilities**

Mayor Davis noted that two citizens, Ann Ramp and Joseph L. Lucas, have requested appointment to a committee to study the City's existing Land Development Code requirements for the placement of residential care facilities and nursing facilities and to establish working definitions of such facilities. Mayor Davis requested approval of the appointments.

Councilor Brendlinger moved, Councilor Curry seconded and the Council voted unanimously to appoint Ann Ramp and Joseph L. Lucas to a committee to study the City's existing Land Development Code requirements for the placement of residential care facilities and nursing facilities and to establish working definitions of such facilities.

Councilor Curry moved, Councilor Hagbom seconded and the Council voted unanimously to appoint Councilor Brendlinger to chair a committee to study the City's existing Land Development Code requirements for the placement of residential care facilities and nursing facilities and to establish working definitions of such facilities.

V. PUBLIC HEARINGS none

VI. SCHEDULED PUBLIC APPEARANCES

1. **Report on Housing Rehabilitation Program - Sandra Jackson, Umpqua Community Development Corporation**

Sandra Jackson of Umpqua Community Development Corporation was unable to attend the meeting. City Manager Tom Weldon presented the Council with the results of a survey done to establish the feasibility of establishing a Revolving Loan Fund using grant monies for the purpose of housing rehabilitation and noted that a second survey is being mailed to those people who indicated interest in the program from the first mailing. NO FORMAL ACTION TAKEN.

2. Request for repairs on Bluff Drive - Don Morgan, Oregon Driftwood Shores Board of Directors

Don Morgan, Oregon Driftwood Shores Board of Directors, requested that Council take action to assist in correcting a slumping/collapsing of Bluff Drive, a direct result of the installation of the water and sewer lines contracted by the City in 1991.

The Council agreed to authorize Community Development Director Leo Lightle to direct City Engineer Richard Nored to do an on-site review of the problem area and to do the appropriate field work to determine any City responsibility and if so to suggest a corrective action to eliminate negative impact on Bluff Drive. NO FORMAL ACTION TAKEN.

VII. ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE

Mayor Davis requested that Council allow consideration of a non-agenda item, the appointment of an ex-officio member to the Council to represent youth of the area.

Councilor Curry moved, Councilor Brendlinger seconded and the Council voted unanimously to consider a non-agenda item, the appointment of an ex-officio member to the Council to represent youth of the area.

Mayor Davis introduced requested approval of the appointment of Marcella Wallace, a Brookings-Harbor High School senior, to the Council as an ex-officio City Council member, representing youth of this area.

Councilor Curry moved, Councilor Brendlinger seconded and the Council voted unanimously to appoint Marcella Wallace, a Brookings-Harbor High School senior, to the Council as an ex-officio City Council member representing youth of the area, effective October 23, 1995.

VIII. STAFF REPORTS

A. City Manager

1. Sale of City property - Cove Road and Memory Lane

City Manager Tom Weldon indicated that the Planning Commission, the Parks and Recreation Commission and staff recommended that Council consider selling two pieces of City property, one on Cove Road and one on Memory Lane, and requested they set November 13 for a public hearing to consider the disposition of these properties.

Councilor Scott moved, Councilor Curry seconded and the Council voted unanimously to table consideration of the disposition of properties located on Cove Road and Memory Lane.

2. Acceptance of property for pathway - Brook-Haven PUD

Community Development Director Leo Lightle advised that Brook-Haven Trust has requested that the City accept dedication of additional right-of-way near Hassett Street so that an unauthorized pathway that exists on City right-of-way and Brook-Haven property would be improved and maintained by the City.

Staff recommended that the City Council accept the dedication of additional right-of-way near Hassett Street, but that the Council not accept as a condition of dedication that the path be paved, and also receive a legal document binding the Brook-Haven Trust to maintain the grade of the path.

Councilor Hagbom moved, Councilor Curry seconded and the Council voted unanimously to table consideration of the dedication of additional right-of-way near Hassett Street for pathway purposes.

B. Community Development Director

1. Request for 2-hour parking limit sign on Fern Street

Community Development Director Leo Lightle advised that a letter was received from the Leyton Company, owners of business property located at 511 Fern St., requesting no parking signs in front of their business. Mr. Lightle advised that the City has a limited amount of parking spaces for employees who work in the downtown area. There is a 2-hour parking limit on Chetco Avenue so some employees are parking on Fern St. Staff recommended that the City Council direct staff to post a 2-hour parking limit for two spaces in front of 511 Fern St.

Councilor Scott moved, Councilor Brendlinger seconded and the Council voted unanimously to direct staff to post a 2-hour parking limit for two spaces in front of 511 Fern Street, and accept the the Leyton Company's offer to pay for the signs purchase and installation.

IX. CONSENT CALENDAR

Councilor Curry moved, Councilor Brendlinger seconded and the Council voted unanimously to approve the Consent Calendar as follows:

A. Approval of Council Meeting Minutes

1. September 25, 1995 Regular Council Meeting

B. Acceptance of Commission/Board Minutes

1. September 5, 1995 Planning Commission Meeting

C. Approval of Vouchers (\$183,147.43)

D. Miscellaneous

1. Request for authorization to call for bids - Fire Department equipment

2. Request for authorization to call for bids for the reroofing of the shop building and the sludge drying bed at 901 Wharf Street

(end Consent Calendar)

X. ORDINANCES/RESOLUTIONS/FINAL ORDERS none

XI. COMMITTEE REPORTS

- A. Planning Commission none**
- B. Parks and Recreation Commission none**
- C. Chamber of Commerce none**

XII. REMARKS FROM MAYOR AND COUNCILORS

- A. Mayor none**
- B. Council**

1. Evaluation of substantive review of City ordinances

The Council directed City Attorney Martin Stone to work with the City Manager and Councilor Brendlinger to review the recommendations of the substantive legal review of the City ordinances by the Ordinance Services for Oregon Cities and to place this item on the November Council agenda. NO FORMAL ACTION TAKEN.

2. Reschedule of November 13 Council Meeting due to League of Oregon Cities

Councilor Scott moved, Councilor Hagbom seconded and the Council voted unanimously to reschedule the regular Council meeting for November 13 to Wednesday November 15.

Mayor Davis moved, Councilor Brendlinger seconded and the Council voted three to two to cancel the regular scheduled Council meeting of December 25.

Councilor Scott moved, Mayor Davis seconded and the Council voted unanimously to tentatively cancel the regular scheduled Council meeting of November 27. If any matter should surface which requires Council deliberation, the meeting of November 27 will be held.

Mayor Davis recessed the regular Council meeting at 8:32 p.m. to convene an Executive Session under ORS 192.660(1)(I) - Performance Evaluation of Public Officers and Employees.

Mayor Davis reconvened the regular Council meeting at 9:33 p.m.

After having reviewed the City Manager's performance over the past year, Mayor Davis said he would accept a motion from Council regarding his salary.

Councilor Hagbom moved, Councilor Curry seconded and the Council voted unanimously to increase the City Manager's salary to \$50,000/year.

Council discussed the possibility of hiring outside expert land use or legal advice during protest process regarding the Urban Growth Boundary.

Councilor Brendlinger reported that the U.S. Forest Service and Cal-Ore Enhancement are each giving \$500 toward the Chetco River Gauging Station expense. She said that the Curry County Commissioners have been asked to give some money toward this project but have not responded.

XIII. ADJOURNMENT

Councilor Scott moved, Councilor Hagbom seconded and the Council voted unanimously to adjourn the Council meeting at 9:50 p.m.



**Tom Davis
Mayor**