

minutes

**CITY OF BROOKINGS
COMMON COUNCIL MEETING
City Hall Council Chambers
898 Elk Drive, Brookings, Oregon
February 12, 1996
7:00 p.m.**

I. CALL TO ORDER

Mayor Davis called the meeting to order at 7:05 p. m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Council Present: Mayor Tom Davis, Councilors Nancy Brendlinger, Bob Hagbom, Dave Scott (arrived at 7:19 p.m.), Larry Curry, Ex-Officio Marci Wallace

Staff Present: City Manager Tom Weldon, Administrative Assistant Donna Van Nest, City Attorney Martin Stone, Chief of Police Kent Owens, Finance Director/Recorder Bev Shields, Treatment Plant Operator Risa Kauble

Media Present: Anita Rainey, Curry Coastal Pilot; Martin Kelly, KCRE; Joel Buffington, KURY

IV. CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS

1. Introduction of New Employee

Mayor Tom Davis introduced Risa Kauble, newly hired treatment plant operator.

Chief Kent Owens had an urgent matter to attend to so Mayor Davis moved the Police Department item forward on the agenda.

A. Police Department

1. Purchase of police patrol vehicle

Chief Kent Owens explained that \$16,000 was budgeted for a patrol car in the 1995/96 budget. The state bid was the lowest at \$17,489 but the deadline for ordering from the State was November 30. Chief Owens stated that he had found a new 1995 Ford police package available through Warnock Fleet and Leasing in Hanover, New Jersey for \$16,500. Shipping is estimated at \$1,400 to \$1,500, but Chief Owens has the possibility of a volunteer to fly to New Jersey to pick up the car, which he estimated could save another \$750.

Councilor Hagbom moved, Councilor Brendlinger seconded and the Council voted unanimously to authorize the Brookings Police Department to purchase a 1995 Ford police package patrol vehicle from Warnock Fleet and Leasing in Hanover, New Jersey at a cost of \$16,500, and to spend up to \$1,500 to have it delivered here.

IV. CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS (continued)

2. Proclamation - Vietnam Veterans of America, Inc.

Mayor Davis read and signed a proclamation supporting the formation of the Vietnam Veterans of America Chapter 757, known as "The Front", in the South Coast, Brookings-Harbor-Crescent City area, joining the 125,000 Vietnam Veterans in Oregon and the members of VVA throughout the state. Mayor Davis presented the proclamation to Bill Lopez, President of the new VVA Chapter.

3. Appointments - Parks and Recreation Commission

Mayor Davis announced that the terms of Parks and Recreation Commissioners Olivia Abbott and Sandy Hislop expired February 1, 1996. Both Commissioners have indicated a desire to be reappointed. Mayor Davis recommended reappointment of both Commissioners.

Councilor Brendlinger moved, Councilor Hagbom seconded and the Council voted unanimously to reappoint Olivia Abbott and Sandy Hislop to the Parks and Recreation Commission. (Terms will expire February 1, 2000).

Councilor Dave Scott arrived at 7:19 p.m.

4. Appointment - Budget Committee

Mayor Davis announced that he had received a letter of resignation from newly appointed Budget Committee member K.C. Short, who is moving outside the City limits and will be unable to serve. Mayor Davis recommended that the Council appoint Keith Hislop to the Committee.

Councilor Hagbom moved, Councilor Scott seconded and the Council voted unanimously to appoint Keith Hislop to the Budget Committee (term expires February 1, 1997).

5. Appointment - Budget Officer for 1996/97 fiscal year

City Manager Tom Weldon recommended that Finance Director Bev Shields be appointed budget officer for fiscal year 1996-97.

Councilor Scott moved, Councilor Curry seconded and the Council voted unanimously to appoint Finance Director Bev Shields budget officer for fiscal year 1996/97 budget preparation.

V. **PUBLIC HEARINGS** none

VI. **SCHEDULED PUBLIC APPEARANCES**

1. **Presentation of proposed Stout Park Plan - Chair Keith Pepper/Robert and Saskia Burnett**

Chair Keith Pepper of the Parks and Recreation Commission, presented the design for the Stout Park Plan. The engineer's estimated cost is \$141,138. The plan was designed by Saskia and Robert Burnett, who were in attendance and answered questions.

Councilor Scott moved, Councilor Curry seconded and the Council voted unanimously to direct staff to review the bid specification documents for the Stout Park Plan and, at their approval, call for bids and bring the bids back to Council for consideration.

Councilor Scott moved, Councilor Hagbom seconded and the Council voted unanimously to authorize staff to proceed with the process of the vacation of Pine Street at Oak Street.

VII. **ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE** none

VIII. **STAFF REPORTS**

B. **City Manager**

1. **Proposed ballot title for tax base election**

City Manager Tom Weldon and City Attorney Martin Stone presented Council with three versions of the ballot title for the tax base election in May.

Councilor Curry moved, Mayor Davis seconded and the Council voted unanimously to approve Version B ballot title. Mayor Davis then read the ballot title into the record, as follows:

NOTICE OF RECEIPT OF BALLOT TITLE

Caption:

To establish a new tax base

Question:

Shall the City of Brookings be authorized a \$1,378,745 tax base beginning with the 1997/98 fiscal year?

Explanation:

The City's tax base, approved May 15, 1984, will be \$873,289 for fiscal year 1997/98. Upon approval, the tax base will be \$1,378,745, an increase of \$505,456. The tax base increase will continue services currently funded by the two-year serial levy which expires June 30, 1997. The estimated tax rate increase will be \$1.18 per thousand, for a total estimated tax rate of \$3.22 per thousand under the new tax base. The tax base is subject to the other governmental purposes limits of Section 11b, Article XI of the Oregon Constitution. The proposed tax base, if approved, will not reduce property tax collections for any other units of government.

**Beverly S. Shields
Finance Director/Recorder**

**Publish: Curry Coastal Pilot
February 21, 1996**

Finance Director Bev Shields suggested that the word "new" be inserted into the ballot title in line 2 of the explanation, to read: "Upon approval, the new tax base....."

Councilor Curry moved, Councilor Scott seconded and the Council voted unanimously to amend the ballot title with the addition of the word "new" on line 2 of the explanation.

Councilor Hagbom moved, Councilor Curry seconded and the Council voted unanimously to adopt the ballot title for the tax base election scheduled in May, 1996.

IX. CONSENT CALENDAR

Councilor Brendlinger moved, Councilor Scott seconded and the Council voted unanimously to approve the Consent Calendar as follows:

A. Approval of Council Meeting Minutes

1. January 22, 1996 Regular Council Meeting
2. January 31, 1996 Special Joint Council Meeting

B. Acceptance of Commission/Board Minutes

1. December 6, 1995 Planning Commission Meeting

C. Approval of Vouchers (\$349,526.78)

(end Consent Calendar)

X. ORDINANCES/RESOLUTIONS/FINAL ORDERS

A. Ordinances (none)

B. Resolutions (none)

XI. COMMITTEE REPORTS

A. Planning Commission none

B. Parks and Recreation Commission

(See Scheduled Public Appearances)

C. Chamber of Commerce

1. Presentation of Program Report for Calendar Year 1995

Executive Director Les Cohen presented the Brookings-Harbor Chamber of Commerce Program Report for Calendar Year 1995.

Councilor Hagbom moved, Councilor Brendlinger seconded and the Council voted unanimously to accept the Brookings-Harbor Chamber of Commerce Program Report for Calendar Year 1995.

2. Requests for annual Azalea Festival

Councilor Hagbom moved, Councilor Scott seconded and the Council voted unanimously to grant the requests from the Brookings-Harbor Chamber of Commerce during the annual Azalea Festival on Memorial Day weekend, as follows:

- a. Close Frontage Road**
- b. Close East/West section of Ross Road**
- c. City barricades for both closures**
- d. Street closure from Friday, May 24, at 5:00 p.m. until Monday, May 27, at 7:00 p.m.**
- e. Waiver of fees for use of Azalea Park stage during annual Azalea Festival**
- f. Waiver of regulations banning sidewalk sales on Chetco Avenue**
- g. Waiver of City Business Licenses for Azalea Festival Street and Crafts Fair participants**
- h. No parking on Chetco Avenue from Oak Street to Easy Street during the parade**
- i. Closure of one way road North of Brookings Real Estate**

3. Request from Tourism Committee for contribution of \$1,500 for partial sponsorship of a Community Revitalization Seminar

Councilor Brendlinger stated her opposition to the amount of the contribution, noting that several other agencies in the area could contribute, thereby making the City's share smaller. Councilor Curry stated he did not think it was a wise use of taxpayers dollars.

Councilor Scott moved, Councilor Hagbom seconded and the Council voted four to one (Councilor Curry dissenting) to contribute \$1,000 toward the sponsorship of a Community Revitalization Seminar being set up by the Tourism Committee of the Brookings-Harbor Chamber of Commerce.

D. Systems Development Charge Review Board

1. Annual Report for calendar year 1995

Councilor Hagbom moved, Councilor Curry seconded and the Council voted unanimously to accept the 1995 Annual Report from the Systems Development Charge Review Board.

XII. REMARKS FROM MAYOR AND COUNCILORS

A. Mayor

B. Council

1. Harbor Sanitary District Ad Hoc Committee

Councilor Scott announced that he was resigning from the Harbor Sanitary District Ad Hoc Committee and recommended that Mayor Davis be appointed to serve in his place.

Councilor Hagbom moved, Councilor Curry seconded and the Council voted unanimously to appoint Mayor Davis to serve on the Harbor Sanitary District Ad Hoc Committee, replacing Councilor Scott.

2. Entertainment Center

Councilor Brendlinger commented on the beautiful cabinet which Doug Alexander made to house the TV/VCR/sound equipment in the Council chambers.

3. Watershed Council Coordinator monies

Councilor Brendlinger explained that she had a call from Port Orford City Councilor Martha Weaver-Britell requesting that the City Council write a letter to Oregon Governor John Kitzhaber in support of funding for watershed coordinators.

Councilor Hagbom moved, Councilor Curry seconded and the Council voted unanimously to send a letter to Oregon Governor John Kitzhaber in support of funding for watershed coordinators.

XIII. ADJOURNMENT

Councilor Curry moved, Councilor Scott seconded and the Council voted unanimously to adjourn at 8:50 p.m.



**Tom Davis
Mayor**