

# *minutes*

**CITY OF BROOKINGS  
COMMON COUNCIL MEETING  
City Hall Council Chambers  
898 Elk Drive, Brookings, Oregon  
January 10, 1996  
7:00 p.m.**

**I. CALL TO ORDER**

**Mayor Davis called the meeting to order at 7:09 p. m.**

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL**

**Council Present: Mayor Tom Davis, Councilors Nancy Brendlinger, Bob Hagbom, Larry Curry, Ex-Officio Councilor Marci Wallace (arrived at 7:35 p.m.)**

**Council Absent: Councilor Dave Scott**

**Staff Present: City Manager Tom Weldon, Administrative Assistant Donna Van Nest, City Attorney Martin Stone, Finance Director Bev Shields, Community Development Director Leo Lightle, Police Sergeant Mike Cooper, Police School Resource Officer Curt Fox, Fire Chief Bill Sharp**

**Media Present: Anita Rainey, Curry Coastal Pilot; Jon Johnston, K49TV; Joel Buffington, KURY; Martin Kelly, KCRE**

**STATE OF THE CITY REPORT - MAYOR DAVIS**

**Mayor Davis presented his annual State of the City Report for calendar year 1995, focusing on improvements in working relationships among agencies/employers/employees/volunteers, and the City's accomplishments for the year.**

**IV. CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS**

**Mayor Davis announced the Police School Resource Officer Curt Fox has been chosen as the Employee of the Season for the winter of 1996. Mayor Davis presented Officer Fox with a proclamation.**

**Mayor Davis presented a Certificate of Appreciation to Police Sergeant Mike Cooper for 15 years of dedicated service to the Brookings Police Department.**

**V. PUBLIC HEARINGS none**

**VI. SCHEDULED PUBLIC APPEARANCES**

**1. Request for support for teen center - Missy Osborne and Tina Guthridge**

**Missy Osborne and Tina Guthridge, representing teens of the area, presented a request for support from the City for the formation of a non-profit corporation for the purpose of opening a teen center in the old skating rink building.**

**Mayor Davis suggested that the group work with the building inspector to determine that the old skating rink building meets current building code regulations for use as a teen center. Milt Gowman presented a set of state approved plans for the building which were done approx. six years ago. Councilor Curry said he would like to see some money set aside in the budget for Council to use on unforeseen projects such as this.**

**Curry County Commissioner Rocky McVay and Curry County Assistant District Attorney Charlie Steak spoke in favor of the teen center project.**

**Councilor Brendlinger requested that City Attorney Martin Stone look into the possibility of waiving Systems Development Fees for the the old skating rink building as long as it remains a teen center.**

**By consensus, the Council agreed that the teen center concept presented by Tina and Missy was very good.**

**NO FORMAL ACTION TAKEN**

**VII. ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE**  
**none**

**VIII. STAFF REPORTS**

**A. Police Department**

**1. Report on Bids - Patrol Car (deleted)**

**B. Community Development**

**1. Request to pave parking lot of North Bend Medical Center - Alder Street**

**Community Development Director Leo Lightle, presented a request from the North Bend Medical Center to pave the parking area in front of the clinic on Alder Street at their expense. The area is designated City owned park land and has been used for parking by the medical center for several years. Staff recommended that the City enter into an agreement with the North Bend Medical Center for them to pave the parking lot with the understanding that North Bend Medical Center will maintain the parking area, that the lot is not for their exclusive parking use, and the property would be available when needed to accomplish the couplet or street improvements.**

**Frank Saunders, Executive Director, North Bend Medical Center, Dr. John Cox, and Jim Harness, 355 Lundeen Lane, spoke in favor of the paving of the parking lot.**

**Councilor Curry moved, Councilor Brendlinger seconded and the Council voted unanimously to direct staff to cooperate with the petitioners, North Bend Medical Center, to go forward with engineering and an agreement and to come back to Council for final approval.**

**C. Fire Department**

- 1. Acceptance of Medic 2 (vehicle) to Brookings Fire Department - Southern Curry Ambulance**

**In a memo to the Council, Fire Chief Bill Sharp explained that the Southern Curry Ambulance Association wishes to donate a vehicle to the fire department for use as a fire rescue/support vehicle. The vehicle no longer meets State of Oregon Health Standards for use as an ambulance, but it could be used to house and transport rescue and fire suppression equipment as well as personnel.**

**Councilor Hagbom moved, Councilor Curry seconded and the Council voted unanimously to accept the Medic 2 vehicle from Southern Curry Ambulance Association.**

**D. Finance Department**

- 1. Presentation of 1994-95 fiscal year audit report - Musser and Associates**

**Finance Director Bev Shields introduced Paul McLeod of Musser and Associates, the City's auditing firm.**

**NO FORMAL ACTION TAKEN**

**E. City Manager**

- 1. Drug Testing**

**City Manager Tom Weldon explained that U.S. Department of Transportation rules now require that employees with commercial drivers licenses be enrolled in a program providing random drug and alcohol testing. We have six such employees in Public Works. The other employees in Public Works (primarily plant operators) have indicated a willingness to be covered under these same rules.**

**Mr. Weldon recommended Council authorize the implementation of a drug and alcohol testing program for City employees and police and fire volunteers. This program, when fully implemented, should cost less than \$1,000 per year.**

**Councilor Curry moved, Councilor Brendlinger seconded and the Council voted unanimously to implement the drug testing program for those employees required to be enrolled in a drug testing program, and for the City Manager to draft a drug testing program policy for all other employees, notify all employees that this item will be on the agenda for the January 22 Council meeting, and ask for input from all employees.**

**IX. CONSENT CALENDAR**

**Council Brendlinger requested corrections to the minutes of the December 11, 1995 Council meeting on pages 3, 4 and 5.**

**Councilor Hagbom moved, Councilor Curry seconded and the Council voted unanimously to approve the Consent Calendar as follows:**

**A. Approval of Council Meeting Minutes**

- 1. December 11, 1995 Regular Council Meeting**

**B. Acceptance of Commission/Board Minutes**

- 1. November 14, 1995 Planning Commission Meeting**

**C. Approval of Vouchers (\$237,440.77)**

**(end Consent Calendar)**

**X. ORDINANCES/RESOLUTIONS/FINAL ORDERS**

**A. Ordinances (none)**

**B. Resolutions**

- 1. Resolution No. 96-R-600 - A resolution exempting from competitive bidding a Canon Image Filing System for the City of Brookings.**

**Staff recommended that the Council authorize the City Manager to purchase the Canon Canofile 510 Desktop Electronic Filing System from Oregon Micro-Imaging, expending the \$12,000 set aside in the current budget at the present time and expending the \$8,000 balance after July 1, 1996.**

Councilor Hagbom moved, Councilor Curry seconded and the Council voted unanimously to ① authorize the City Manager to purchase the Canon Canofile 510 Desktop Electronic Filing System from Oregon Micro-Imaging, expending the \$12,000 set aside in the current budget at the present time and expending the balance of \$8,000 after July 1, 1996, and ② to adopt Resolution No. 96-R-600 - A resolution exempting from competitive bidding a Canon Image Filing System for the City of Brookings.

**XI. COMMITTEE REPORTS**

- A. Planning Commission none
- B. Parks and Recreation Commission none
- C. Chamber of Commerce none

**XII. REMARKS FROM MAYOR AND COUNCILORS**

A. Mayor

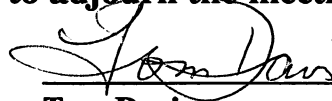
- 1. One stop shopping grant - trip to Salem

Mayor Davis, along with City Manager Tom Weldon, explained the recent trip they made to Salem to research possible grants and loans for improvements at the wastewater treatment plant through a new program called One Stop Shopping for Grants. They presented information to six agencies who might be involved in the grant funding. They were brought together for a presentation by the City rather than the City presenting the proposal to each agency individually.

B. Council none

**XIII. ADJOURNMENT**

**Councilor Brendlinger moved, Councilor Curry seconded and the Council voted unanimously to adjourn the meeting at 8:49 p.m.**



---

**Tom Davis  
Mayor**