

# minutes

CITY OF BROOKINGS  
COMMON COUNCIL MEETING  
City Hall Council Chambers  
898 Elk Drive, Brookings, Oregon  
November 11, 1996  
6:00 p.m.

I. CALL TO ORDER

Mayor Davis called the meeting to order at 6:02 p. m.

II. ROLL CALL

**Council Present:** Mayor Tom Davis, Councilors Nancy Brendlinger, Bob Hagbom, Larry Curry, Ex-Officio Kevin Blank (arrived at 6:18 p.m.)

**Council Absent:** Councilor Dave Scott

**Harbor Sanitary District Board Present:** Chair Walt Thompson, Board Members Buzz Hansen, Chuck Moore, Bob Krebs; Harbor Sanitary District Attorney Manville Heisel

**Staff Present:** City Manager Tom Weldon, Administrative Assistant Donna Van Nest, City Attorney Martin Stone, Police Chief Jack McDonald

**Media Present:** Anita Rainey, Curry Coastal Pilot; Tracy Reed, KURY Radio

**III. JOINT WORK SESSION AGENDA**

- 1. Procedure to ensure participation and input by the Harbor Sanitary District in the development of expenditures for capital improvements to the treatment plant in which the District is expected to participate - Manville Heisel**
- 2. Establish a process of notice and recalculation to enable the District to meet increased expenditures through the budget process and enable it to reevaluate its rate structure in a timely fashion - Manville Heisel**
- 3. Harbor Sanitary District payments to City - Mayor Tom Davis**
- 4. Reinstatement of Ad Hoc Committee - Mayor Tom Davis**

**The four agenda items were discussed at length with no formal action taken.**

**Mayor Davis recessed the meeting with Harbor Sanitary District at 7:05 p.m. Mayor Davis reconvened the regular Council meeting at 7:12 p.m.**

**Curry Coastal Pilot Editor Jerry Teague and KCRE Radio newscaster Martin Kelly arrived at 7:01 p.m.**

**IV. CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS**

- 1. Presentation of State of Oregon "Firefighter I" certificates to volunteers of the Brookings Fire Department**

**Mayor Davis noted that an individual must have at least one year of experience and more than 40 hours of training at this level to qualify for a "Firefighter 1" certificate.**

**Mayor Davis presented State Of Oregon Firefighter 1 certificates to Daniel Alto, Scott Barbour, Russell Benson, Tom Kerr, Gary Lafazio, Donald Oliver, Edward Palmer, Phillip Reynolds, Terry Shane, William Sharp, Steve Stevenson, Dennis Ward, Jim Watson and John Wooten.**

Mayor Davis also commented that in order to qualify for the "Basic Firefighter" certificate and individual is required to attend a 4-weekend Basic Firefighter Academy and have 6 months experience working at Basic Firefighter level.

Mayor Davis presented "Basic Firefighter" certificates given to Chief Sharp for Manuel Morales and Jim Newman, who were unable to attend the meeting.

**V. PUBLIC HEARINGS**

**1. Community Development Block Grant Application for Housing Rehabilitation Project**

Mayor Davis opened the public hearing at 7:20 p.m.

Hanan Bowman, Umpqua Community Development Corporation, read the following into the record as is required by the Oregon Economic Development Department:

"The City of Brookings is eligible to apply for a 1997 Community Development Block Grant (CDBG) from the Oregon Economic Development Department.

Community Development Block Grant funds come from the U.S. Department of Housing and Urban Development through the Oregon Economic Development Department. The state will accept applications between March 3, 1997 and March 7, 1997, for Community Facilities, Housing Rehabilitation and Technical Assistance projects. Applications for Public Works projects are taken all year.

Approx. \$16 million will be awarded to Oregon nonmetropolitan cities and counties in 1997. The most any city or county can receive will be up to \$750,000 for a construction project and/or \$10,000 for a Technical Assistance grant.

The purpose of this hearing is for the City Council to obtain citizen views and to respond to proposals and questions about:

- **Community development and housing needs, especially the needs of low and moderate income persons, as well as other needs in the community that might be assisted with a Community Development Block Grant project.**
- **The performance of the City of Brookings in carrying out its community development responsibilities.**

**A second public hearing will be held prior to completion of an application for a specific project.**

**The categories available for funding:**

- **Community Facilities** **\$5,600,000**  
*For acquisition, rehabilitation, and construction of facilities needed to provide shelter or services to persons with special needs, includes accessibility improvements for local government buildings and facilities. Eligible projects include youth, senior, and community centers as well as health centers and social service centers.*
- **Housing Rehabilitation** **\$3,840,000**  
*To rehabilitate housing owned and occupied by low and moderate income persons.*
- **Public Works - Water and Sewer** **\$5,680,000**  
*For water and sewer systems which have a compliance problem, to help comply with federal requirements and to meet national standards for drinking water.*
- **Public Works for new housing** **\$ 800,000**  
*For off-site improvements for publicly owned multi-family rental housing for low-moderate income persons.*
- **Technical assistance** **\$ 80,000**  
*For planning activities that are necessary before a construction project can be funded.*

**There is also funding available for emergency grants for projects arising from bona fide emergencies. (as declared by the Governor)**

**A City may have only three open grants at any one time. Right now Brookings doesn't have any open grants. Therefore the City may apply for more than one project, if there is sufficient need.**

**More information about Oregon Community Development Block Grants and records about the City of Brookings past use of Community Development Block Grant funds is available for public review at Brookings City Hall during regular office hours."**

**Mayor Davis asked for comments from the public. There being none, Mayor Davis closed the public hearing at 7:26 p.m. and announced that a second public hearing on the 1997 Oregon Community Development Block Grants will be held on December 9, 1996. NO FORMAL ACTION TAKEN.**

**VI. SCHEDULED PUBLIC APPEARANCES none**

**VII. ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE none**

**VIII. STAFF REPORTS**

**A. City Manager**

- 1. Request from Ken W. Zitz and Associates for a written agreement to allow time to prepare a business plan for development of Jack Creek Golf Course**

**Councilor Curry requested language in the Agreement limiting the agreement to a maximum of 120 days. Council concurred. City Attorney Martin Stone was directed to provide the language.**

**Councilor Curry moved, Councilor Brendlinger seconded and the Council voted unanimously to enter into a Memorandum of Understanding with Ken W. Zitz and Associates, giving Mr. Zitz 120 days from the date of signing of the Memorandum of Understanding to put together a business plan for the development of Jack Creek Golf Course, as outlined in the proposed agreement with Mr. Zitz, with Councilor Curry's requested language.**

**B. Police Department**

- 1. Request for authorization to purchase duty weapons by Police Officers through a payroll deduction plan**

**Councilor Hagbom moved, Councilor Brendlinger seconded and the Council voted unanimously to authorize the City to purchase duty weapons for Police Officers and then be reimbursed through a payroll deduction plan as established in the Handgun Purchase Agreement.**

**C. Community Development**

- 1. Request for water service - Webb Lane**

**Ted Fitzgerald, representing Warren Smith and Mary MacMinn, owners of property located at 17402 Webb Lane, requested that the Council allow the property to be hooked up to City water due to the health hazard.**

**Mayor Davis moved and Councilor Brendlinger seconded the motion to authorize an exception to the City policy of not allowing additional water hookups outside the City limits to the City water system for the residence at 17402 Webb Lane, because the present situation is now a health hazard and the present owners have made**

considerable efforts to solve the problem on their own and have been unable to do so; and to also direct staff to work with the owners and their engineer to come up with a written agreement regarding their taking water from the system without impacting water use of others any more than absolutely necessary; and if satisfactory agreement cannot be reached then this issue shall be brought back to the Council.

Councilors Hagbom and Curry disagreed with the motion and indicated that they agreed with the recommendation of staff to deny the request, noting that if this hookup is allowed then a lot of other properties outside the City limits will be asking for City water, thereby setting a precedent.

Mayor Davis suggested that Ted Fitzgerald, attorney for the owners of property at 17402 Webb Lane, and City Attorney Martin Stone attempt to come to some kind of agreement allowing a temporary hookup to City water for the property in question due to a health hazard.

Mayor Davis rescinded his motion in order to table. Councilor Brendlinger rescinded her second in order to table.

Mayor Davis moved, Councilor Brendlinger seconded and the Council voted unanimously to table the request for water at 17402 Webb Lane until the November 25, 1996 Council meeting.

**IX. CONSENT CALENDAR**

**Councilor Brendlinger moved, Mayor Davis seconded and the Council voted unanimously to approve the Consent Calendar as follows:**

**A. Approval of Council Meeting Minutes**

- 1. October 28, 1996 Regular Council Meeting**

**B. Acceptance of Commission/Board Minutes**

- 1. October 15, 1996 Systems Development Charge Review Board**

**C. Approval of Vouchers (\$336,682.17)**

**(end Consent Calendar)**

**X. ORDINANCES/RESOLUTIONS/FINAL ORDERS none**

**XI. COMMITTEE REPORTS**

**A. Planning Commission**

**B. Parks and Recreation Commission**

**C. Chamber of Commerce**

- 1. Discussion of Room Tax Proportionate Shares**

**Executive Director Les Cohen asked the Council to appoint a committee, comprised of a City Councilor and the City manager, to meet with representatives from the Chamber of Commerce to discuss the existing allocation of transient room tax revenues.**



The City Council agreed that it would be better if the request was presented after January 1, 1997, when the newly elected Councilors would be in office.

I. **REMARKS FROM MAYOR AND COUNCILORS**

A. **Mayor** none

B. **Council**


1. Councilor Brendlinger discussed the Falcon Cable Rate Methodology Committee's meeting. They decided that the new rate increase for the tiers is not justified and they are beginning the process of complaining to FCC.

Councilor Brendlinger moved, Mayor Davis seconded and the Council voted unanimously to authorize the Falcon Cable Committee to send a letter to Falcon Cable contesting rate increases on tiers.

2. Councilor Hagbom discussed the Systems Development Charge Review Board minutes of October 15, 1996 and October 25, 1996, and noted that the SDC Board was concerned about not getting a financial statement since August, 1995. Councilor Hagbom requested City Manager Weldon ensure that the financial statements will be on time in the future.

XIII. **ADJOURNMENT**

Councilor Hagbom moved, Councilor Curry seconded and the Council voted unanimously to adjourn the Council Meeting at 8:33 p.m.



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Tom Davis  
Mayor