

**CITY OF BROOKINGS
COUNCIL MEETING MINUTES
City Hall Council Chambers
898 Elk Drive, Brookings, Oregon
December 8, 1997
7:00 pm**

I. CALL TO ORDER

Mayor Brendlinger called the meeting to order at 7:00 pm.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Council Present: Mayor Nancy Brendlinger, Councilors Larry Curry, Bob Hagbom, Dave Ham, Julie Cartwright, Ex-Officio Shiloh Thom

Staff Present: City Manager Tom Weldon, City Attorney Martin Stone, Fire Chief Bill Sharp, Accounting Clerk Denise Bottoms

Media Present: Chuck Hayward, Curry Coastal Pilot; Martin Kelly, KCRE; Bill Lundquist, The World; Melanie Broom, KURY Radio

IV. CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS

Mayor Brendlinger introduced John Trew and Carol Cyphers of Stone, Trew and Cyphers law firm in Coquille.

V. PUBLIC HEARINGS

None

VI. SCHEDULED PUBLIC APPEARANCES

None

VII. ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE

A. Committee and Liaison Reports

1. Planning Commission - None
2. Chamber of Commerce - None
3. Council Liaisons

Councilor Hagbom has attended a few watershed meetings regarding the Steelhead listing and how soon they will want to list the Chinook.

Mayor Brendlinger reported on the CalTrans meeting she attended in Crescent City regarding Highway 199. They require written comments be returned by the end of December and she encouraged all who were concerned to return this comment form before Christmas.

B. **Unscheduled**

VIII.

STAFF REPORTS

A. **City Manager**

1. **Parks and Recreation Commission vacancy**

City Manager Tom Weldon advised the Council that the city would be re-advertising for this vacancy and will also include the vacancy that will be created in February when another Commissioner's term expires.

2. **Sewer Rates**

Tom Weldon reported that a copy of the agenda and the Resolution regarding new sewer rates did not get sent out to Harbor Sanitary District and their attorney so he recommended that the Council pass the Resolution with the deletion of the risk assessment portion which will be discussed with HSD.

Councilor Ham moved, Councilor Hagbom seconded and the Council voted unanimously to adopt Resolution No. 97-R-630 with the omission of the risk assessment figures for HSD.

B. **Community Development**

1. **I & I Study**

This item was tabled until the January 12 meeting to give Council a chance to read the information provided.

2. **Appointment of 2 City Councilors to DIA Committee**

Councilor Hagbom moved, Councilor Cartwright seconded and the Council voted unanimously to appoint Councilor Ham and Mayor Brendlinger to serve as Council representatives on the Deferred Improvement Agreement Committee.

C. **Police Department**

1. **Electrical Bids**

Councilor Hagbom moved, Councilor Curry seconded and the Council voted unanimously to award the electrical bid

for Police Department expansion to the lowest bidder, Stadelman Electric in the amount of \$10,240.

- D. Fire Department
 - 1. Breathing apparatus bids

Councilor Hagbom moved, Councilor Curry seconded and the Council voted unanimously to award the bid for the purchase of breathing apparatus to Wildfire Pacific in the amount of \$1,629.00, minus trade in.

IX. CONSENT CALENDAR

- A. Approval of Council Meeting Minutes
 - 1. Minutes of November 24, 1997 Regular Council Meeting
- B. Acceptance of Commission/Committee Minutes
 - 1. Minutes of November 4, 1997 Regular Planning Commission Meeting
 - 2. Minutes of November 10, 1997 Special Planning Commission Meeting
- C. Approval of Vouchers (\$553,668.12)

(end Consent Calendar)

Councilor Hagbom moved, Councilor Ham seconded and the Council voted unanimously to approve the consent calendar.

X. ORDINANCES/RESOLUTIONS/FINAL ORDERS

- A. Resolution
 - 1. Resolution No. 97-R-630 - A resolution adopting rates, fees and charges to the users of the City of Brookings Sewer services; and repealing Resolution No. 91-R-517, Resolution No. 97-R-620 and Resolution No. 97-R-620a

This resolution was adopted earlier in the meeting.

XI. REMARKS FROM MAYOR AND COUNCILORS

- A. Mayor

St. George Lighthouse preservation - Councilor Ham and Mayor Brendlinger will attend part of this meeting.

Mayor Brendlinger asked if a letter has been sent to Falcon Cable. The City Manager will continue to work on that item.

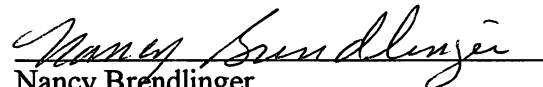
The Council was asked to consider Council appointments and liaison committee assignments over the holidays for the upcoming year.

B. Council

Councilor Curry requested that a podium microphone be provided that will amplify voices adequately for the audience and Council to hear what is being said. The placement of the podium and speakers were also discussed for purposes of better projection.


XII. ADJOURNMENT

Councilor Ham moved, Councilor Curry seconded and the Council voted unanimously to adjourn at 7:40 pm.



Nancy Brendlinger
Mayor

ATTEST:



Beverly Adams
Finance Director/Recorder

MINUTES
JOINT CITY COUNCIL/PLANNING COMMISSION
MEETING
December 8, 1997

Attendance: Mayor Brendlinger.
Councilors Ham, Cartwright, Hagbom, Curry.
Commissioners Ciapuci, Krebs, Linsey, Dentino.
Staff, City Manager Weldon; Planning Director Bischoff.

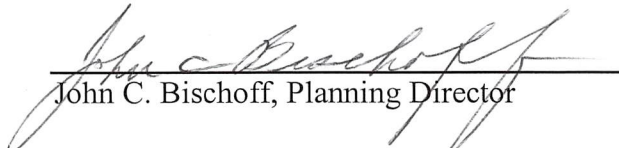
Agenda Item:

1. This item was taken out of order in hopes that Commissioner Pepper would arrive to discuss item #2. Commissioner Krebs explained the intent of the agenda item to the group and how the Planning Commission had interpreted Commissioner Peppers comment that a Citizen Involvement Review Board to mean a group of volunteers to help staff with code enforcement such as signs. There was discussion as to how this group would function and what part they would play. It was agreed that a citizen group should not be involved in citing or confronting violators and Commission Chair Ciapuci stated that this was never the intent. Discussion ensued as to what types of code violations were chronic. Commissioner Krebs stated that when they reported something to staff they never received a report back on what action was taken on the matter. It was decided that the City Manager and Planning Director would talk to Commissioner Pepper to determine what his intent was and if necessary bring the matter back to the next joint meeting.
2. This item was actually taken first while the group waited for Commissioner Pepper. City Manager Weldon presented the status of the ongoing work with the Post Office about their parking problems. There have been discussions with the owner of the vacant lot adjacent to the Post Office Annex about improving the lot as a parking lot and leasing it to the Post Office which would allow the closure of the front parking area.

The Post Office has amended and resubmitted its application for an new facility by reducing the parking from 110 spaces to 60 spaces which will reduce property acquisition and construction costs. The Postmaster hopes to get the go ahead soon.
3. Commissioner Krebs explained that the problems that the Commission was having with the county referrals has been resolved and they have been processed smoothly since.
4. The next meeting was scheduled for March 9, 1998 at 6:00 PM in the City Council Chambers.



Tom Weldon, City Manager



John C. Bischoff, Planning Director