

**CITY OF BROOKINGS**  
**COUNCIL MEETING MINUTES**  
**Brookings City Hall Council Chambers**  
**898 Elk Drive, Brookings, Oregon**  
**July 28, 1997**  
**7:00 p.m.**

**I.        CALL TO ORDER**

Mayor Brendlinger called the meeting to order at 7:01 p.m.

**II.       PLEDGE OF ALLEGIANCE**

**III.      ROLL CALL**

Council Present: Mayor Nancy Brendlinger, Councilors Larry Curry, Dave Ham, Julie Cartwright, Bob Hagbom

Staff Present: City Manager Tom Weldon, Finance Director/Recorder Beverly Adams, Community Development Director Leo Lightle, Police Chief Jack McDonald, Accounting Clerk Denise Bottoms

Media Present: Martin Kelly, KCRE; Chuck Hayward, Curry Coastal Pilot

**IV.      CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS**

Mayor Brendlinger presented a certificate of appreciation to Hannah Cole for her efforts in aiding the victims in Grand Forks, North Dakota.

Mayor Brendlinger announced that Dennis Barlow has been employed by the City of Brookings for 15 years and a certificate of appreciation will be given to him at a later date as he could not be at the meeting.

Barbara Palicki was announced as the employee of the season for the summer season, 1997. Mayor Brendlinger recognized Barbara's accomplishments, read a proclamation and presented the proclamation to her.

William Cowley referred to his letter addressed to the Council.

**V.        PUBLIC HEARINGS**

A.       Mayor Brendlinger opened the second public hearing for public review and input of the proposed Wastewater System Development Charge increase at 7:10 p.m.

Comments were heard from the following parties:

Fred Hummel	202 Alder
Chuck Brendlinger	885 Marina Heights
Larry Anderson	1415 Glenwood

Mayor Brendlinger closed the public hearing at 7:38 p.m.

**VI. SCHEDULED PUBLIC APPEARANCES**

**VII. ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE**

Tom Davis approached the bench and offered the services of Channel 49 to Councilors Curry and Hagbom and the chief petitioner and Treasurer of the recall against them, for a live telecast featuring a structured debate regarding the recall. This would be to better inform the residents of the Brookings area on the issues of this recall.

George Ciapusci expressed his support of Councilors Hagbom and Curry against the recall effort.

Richard Gyuro, President of the Brookings-Harbor Chamber of Commerce, read a letter of support from the Chamber for Councilors Hagbom and Curry into the record.

**VIII. STAFF REPORTS**

**A. City Manager**

**1. Rotary Liquor license request**

Councilor Hagbom moved, Councilor Ham seconded and the Council voted unanimously to approve the application to possess and consume alcoholic beverages on City of Brookings public property in Azalea Park for the American Music Festival to be held on Saturday, August 9, 1997.

**2. Ronald James Murphy-hospital bill**

Councilor Hagbom moved, Councilor Curry seconded and the Council voted unanimously to authorize payment of \$1,937.86 to Curry General Hospital for 1/3 of the medical bill of Ronald James Murphy, denying any liability or precedence setting by this payment.

3. LOC final Measure 50 estimates of tax revenues for 1997/98

Tom Weldon passed out a memo to the Council from Finance Director Beverly Adams with a copy of the property tax revenue estimate from the State of Oregon Legislative Revenue office for revenues for the 1997/98 fiscal year based upon an estimate. It appears that the city will receive at least \$11,850 more in property tax revenue than estimated and we will have more information at a later date.

B. Police Department

1. Public Safety Information Management Advisory Team

Jack McDonald updated the Council on the efforts of this Advisory Team.

C. Community Development

1. Acceptance of Dedication Deed from Brook-Haven Trust for a pedestrian walkway

Irene Hinkley, a representative of the Board of Trustees of Brook-Haven, came forward to request that in the future they be advised of any and all meetings held regarding Brook-Haven.

Councilor Ham moved, Councilor Hagbom seconded and the Council voted unanimously to accept the dedication deed for the pathway behind Brook-Haven as presented in the staff memo.

2. Ransom Street Improvement Project

Leo Lightle discussed with the Council the situation regarding the Ransom Street Improvement Project and this item will be brought back to Council when the developer has made another proposal.

3. Bids on Oak Street Special Cities Allotment

Councilor Curry moved, Councilor Ham seconded and the Council voted unanimously to increase the System Development Charges participation from \$8,000 to \$18,450 and System Replacement Charges from \$7,157 to \$22,550 on this project and award the Oak Street Special Cities Allotment Project to B&B Excavation for Item #1, as shown in Exhibit I, in the amount of \$50,575.04.

**IX. CONSENT CALENDAR**

- A. Approval of Council Meeting Minutes
  - 1. Minutes of June 23, 1997 Regular Council Meeting
  - 2. Minutes of July 14, 1997 Regular Council Meeting
- B. Acceptance of Commission/Committee Minutes
  - 1. Minutes of June 26, 1997 Parks & Recreation Commission Meeting
- C. Approval of Vouchers (\$260,789.88)

(end Consent Calendar)

Motion made by Councilor Hagbom, seconded by Councilor Ham and the Council voted unanimously to approve the consent calendar as amended, omitting the minutes of June 23, 1997 for changes noted.

**X. ORDINANCES/RESOLUTIONS/FINAL ORDERS**

None

**XI. COMMITTEE & LIAISON REPORTS**

**A. Planning Commission**

George Ciapusci updated the Council on the Planning Commission activities.

**B. Parks & Recreation Commission**

Commissioner Paul Prevenas spoke about the Parks and Recreation Commission activities, including the boat park which is progressing at this time.

**C. Brookings-Harbor Chamber of Commerce**

Richard Gyuro reported on the 9 month leadership program sponsored by SWOCC and the Chamber.

**D. Councilors**

Larry Curry, Bob Hagbom, David Ham and Tom Weldon attended the Tri-Cities Council meeting on July 16, 1997 in Gold Beach.

On July 22nd, Larry attended the Harbor Sanitary meeting where the impact of sewer rates was discussed. Larry also attended CPACT and CZMA meetings and will update the Council at a later meeting.

**XII.**

**REMARKS FROM MAYOR AND COUNCILORS**

A. Mayor

Mayor Brendlinger attended the Scenic Byways meeting and reported that there were definite split feelings as to whether or not they wanted it to proceed any further. Recommendations will be presented to the Council in September or October, hopefully to be finalized by the end of the year.

Ann Ramp asked Mayor Brendlinger to remind the Council of the Chetco Forum on July 31 where Senator Tarno and Representative Messerle will give a legislative update. This meeting will begin at 7:00 pm and will be held at the Best Western Conference Center.

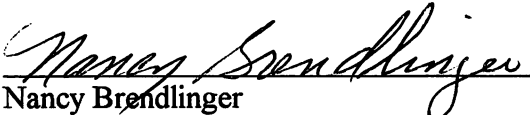
B. Council

None


**XIII.**

**ADJOURNMENT**

Councilor Hagbom moved, Councilor Curry seconded and the council voted unanimously to adjourn at 8:37 pm.

  
Nancy Brendlinger  
Mayor

ATTEST:

  
Beverly Adams  
Finance Director/Recorder

# Memorandum

**TO:** Mayor, City Council  
**FROM:** Leo Lightle, Community Development Director  
**THROUGH:** Tom Weldon, City Manager  
**DATE:** July 28, 1997



Issue: Oak Street Special Cities Allotment Project - Award Bids

Synopsis: Bids were opened for the Oak Street Special Cities Allotment Project. The bids were higher than anticipated but staff feels re-bidding the project will not likely result in lower bids (see attached background). To fund the project we will need to increase the financial participation of System Development Charges and System Replacement Charges by the following:

System Development Charges increase from \$8,000 to \$18,450  
System Replacement Funds increase from \$7,157 to \$22,550

The percentage of participation is set by the report establishing System Development Charges.

The bids were:

	<u>Freeman Rock</u>	<u>B &amp; B Excavation</u>
	<u>Total Bid</u>	<u>Total Bid</u>
Item No. 1	\$59,075.89	\$50,575.04
Alternate No. 1A	53,037.49	47,892.54

Total financing package would be (with Council authorization):

Special Cities Allotment (ODOT)	\$25,000
System Development Charges	18,450
System Replacement Charges	<u>22,550</u>
	\$66,000

Cost Breakdown

Construction	\$50,575.04
Engineering (design, staking, inspection)	14,000.00
Contingency	<u>1,424.96</u>
	\$66,000.00

Recommendation: The City Council increase the System Development Charges participation from \$8,000 to 18,450 and System Replacement Charges from \$7,157 to \$22,550 and award the Oak Street Special Cities Allotment Project to B & B Excavation for Item #I in the amount of \$50,575.04.

Background: There have been several jobs recently that have been bid in excess of the engineer's estimate. The construction work and methods required to match existing construction that "just happened" requires additional engineering and construction as well as costly construction techniques.

The Pedestrian Facilities (sidewalk, curb cuts on Hwy. 101) Enhancement Project was over the original estimate. In discussing the over-original engineer's estimate amount with a Oregon Department of Transportation official it was noted they have experienced an overrun with all of their Pedestrian Facilities Enhancement projects.

The bids on the Oak Street Special Cities Allotment Project are high if compared to building a new street in a subdivision or other areas where you did not have significant problems in matching existing conditions.

We have two bids which show a range of bids that are both above the estimate and there does not seem to be an advantage to rebid the project.

We have participation by the state of Oregon of \$25,000 and if we rebid later on we might not have the state's participation.

Given the two competitive bids and the state of Oregon participation staff believes we should make funds available and award the bid.

The city received two bids for the Oak Street Special Cities Allotment Project. The bids were for Item #1 and also Alternate #1A. Item #1 included removing asphalt and base and reinstalling base and asphalt. Alternate #1A was putting a glass mat over the cracked asphalt and overlaying the street. The Alternate #1A is a calculated gamble, i.e. would the cause of the cracking be stopped by the glass mat?

Staff is recommending the Council award the bid for the Oak Street Special Cities Allotment Project to B & B Excavation for \$50,575 which includes the removal of asphalt and base.

Recommendation: The City Council increase the System Development Charges participation from \$8,000 to 18,450 and System Replacement Charges from \$7,157 to \$22,550 and award the Oak Street Special Cities Allotment Project to B & B Excavation for Item #I in the amount of \$50,575.04.

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The city received two bids for the Oak Street Special Cities Allotment Project. The bids were for Item #1 and also Alternate #1A. Item #1 included removing asphalt and base and reinstalling base and asphalt. Alternate #1A was putting a glass mat over the cracked asphalt and overlaying the street. The Alternate #1A is a calculated gamble, i.e. would the cause of the cracking be stopped by the glass mat?

Staff is recommending the Council award the bid for the Oak Street Special Cities Allotment Project to B & B Excavation for \$50,575 which includes the removal of asphalt and base.



To fund the project the Council will have to authorize increasing the participation by the SDC fund and the SRF funds. The money is available in both funds. The Council would have to increase:

SDC participation from \$8,000 to \$18,450

SRF participation from \$7,157 to \$22,550

The percentage of participation is set by the report establishing System Development Charges.

Options/Alternatives:

Do Nothing

It makes sense to do the project with financial participation by another entity, Oregon Department of Transportation.

Rebid

Although Tidewater did not bid this project, on the last project (Pedestrian Facilities Project) Freeman Rock underbid Tidewater. For this bid (Oak Street), B & B Excavation underbid Freeman Rock. We therefore have a history of what we can currently expect for bids and it appears there would be no advantage to rebidding the project.