

MINUTES

**CITY OF BROOKINGS
COMMON COUNCIL MEETING
Brookings City Hall Council Chambers
898 Elk Drive, Brookings, Oregon
March 24, 1997
7:00 p.m.**

I. CALL TO ORDER

Mayor Brendlinger called the meeting to order at 7:00 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Council Present: Mayor Nancy Brendlinger, Councilor Bob Hagbom, Councilor Julie Cartwright, Councilor Larry Curry, Councilor Dave Ham

Staff Present: City Manager Tom Weldon, Finance Director/Recorder Bev Adams, Police Chief Jack McDonald, Judge William Cowley, Planning Director John Bischoff, Police Sergeants Wayne Sheffel and Mike Cooper

Media Present: Anita Rainey, Curry Coastal Pilot; Martin Kelly, KCRE; Austin Bertelson, KURY

IV. CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS

Mayor Brendlinger announced the Council Liaison appointment list had been distributed just prior to the meeting and asked for Council members to review. Councilor Hagbom told the Mayor and Council that he would not be able to fill the liaison to the Parks & Recreation Commission.

Councilor Ham moved to accept the updated version of the Council Liaison appointments as presented by the Mayor; Councilor Curry seconded, and the motion passed unanimously.

V. PUBLIC HEARINGS

- A. Hearing to change zone from C-3 (General Commercial) to C-4 (Tourist Commercial) on the lot that contains the Elks Lodge building.**

Mayor Brendlinger opened the public hearing at 7:07 p.m. Planning Director John Bischoff presented the request for the zone change. Planning Commission and staff both give unanimous recommendation for approval.

Following input from the public and discussion of the Council, Mayor Brendlinger closed the public hearing at 7:20 p.m.

Councilor Ham moved; Councilor Curry seconded, and Council voted unanimously to approve the Elks application for the zone change.

Councilor Ham moved; Councilor Hagbom seconded, and the Council voted unanimously to adopt the Planning Commission's Final Order and Findings of Fact on the Elks Lodge request for a zone change.

The Council decided to move consideration of Ordinance No. 97-O-522 up on the agenda since it is directly relating to this zone change.

Finance Director/Recorder Bev Adams read Ordinance No. 97-O-522 into the record.

Councilor Hagbom moved; Councilor Ham seconded, and the Council voted unanimously to adopt Ordinance No. 97-O-522.

After second reading of Ordinance No. 97-O-522 by title only, Councilor Hagbom moved; Councilor Curry seconded, and the Council voted unanimously to adopt Ordinance No. 97-O-522.

VI. SCHEDULED PUBLIC APPEARANCES

- A. President of the Home Builders Association, Chuck Brendlinger, addressed the Council concerning City services pertaining to development.**

Motion made by Councilor Ham, seconded by Councilor Curry, and Council voted unanimously to direct staff to review the recommendations presented by Mr. Brendlinger for improvements in City services.

VII. ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE

Commissioner Bill Roberts addressed the Council regarding a memo prepared on possible duplication of services and asked that the Council meet with him on this matter, specifically to discuss setting up a Justice Court.

VIII. STAFF REPORTS

- A. Community Development**

Community Development Director Leo Lightle was unable to attend, City Manager Tom Weldon presented the following items:

- 1. Request Council authorize purchase of a riding lawn mower in the amount of \$8,703; bid received from Basin Equipment Co.**

Motion made by Councilor Ham, seconded by Councilor Hagbom to approve the purchase of a riding lawnmower for Public Works and accept the low bid. Motion passed unanimously.

- 2. Staff's second request of Council to approve purchase of a Public Works pickup, with additional information presented as previously requested by Council.**

Councilor Ham moved, Mayor Brendlinger seconded, and Council voted unanimously to

approve purchase of the Public Works pickup in the amount of the original bid price only.

- 3. Staff requests approval to take the necessary action to formally void a temporary construction easement on Map No. 40-13-32CC; Tax Lot 301.**

Councilor Hagbom moved, Councilor Curry seconded, and Council voted unanimously to allow staff to proceed with voiding the temporary construction easement on Map No. 40-13-32CC; Tax Lot 301.

- 4. Staff is requesting Council authorization to discuss possibilities of the City entering into some type of agreement to provide building inspection and related services with the State of Oregon Building Codes Division.**

Councilor Ham moved, Councilor Curry seconded, and Council voted unanimously to approve staff to review the various options available to provide building inspections throughout the County.

B. City Manager

- 1. Liquor license application renewal from Ken's Tavern**

Councilor Curry moved, Councilor Ham seconded, and Council voted unanimously to approve liquor license application renewal from Ken's Tavern.

- 2. Azalea Park liquor use application from Joe Whaley**

Councilor Curry moved, Councilor Ham seconded, and Council voted unanimously to approve an Azalea Park liquor use application for Joe Whaley contingent on his completion and

signing an updated application form which has additional items included since his original application dated January 27, 1997.

- 3. Request from prospective developer for a 90 day extension of agreement on development of Jack Creek golf course.**

Councilor Ham moved, Councilor Cartwright seconded, and Council voted 4-1 to grant a 90 day extension to this agreement.

- 4. Recommendations regarding Azalea Park security from the Parks & Recreation Commission.**

Councilor Curry moved, Councilor Ham seconded, and the Council voted unanimously to adopt recommendations 1 - 10 as recommended by the Parks & Recreation Commission.

- 5. Recommended 1997-98 fiscal year budget cuts of:
 - a. City hall janitorial service**
 - b. Azalea park restroom janitorial service**
 - c. Downsizing of Municipal Court****

Council chose to consider items (a.) and (b.) together. Following discussion of these items, Councilor Ham moved to adopt the cuts in janitorial services effective May 1, 1997; Councilor Hagbom seconded, and motion passed unanimously.

At 8:25 p.m. Mayor Brendlinger announced that we would take a 10 minute break before addressing the balance of the agenda. Meeting reconvened at 8:35 p.m. At that time the Mayor announced that Joe Edney, Administrator of the DEQ State Revolving Fund loans was going to make a presentation on possible loan funding for the City's upcoming Wastewater Treatment System improvements project.

- B. City Manager and staff's recommendations for 1997/98 fiscal year budget cuts continued.**

c. Downsizing of Municipal Court

Following considerable Council and public discussion of this item, Councilor Ham moved to downsize the Brookings Municipal Court effective May 1, 1997; Councilor Curry seconded and the motion passed 3-2.

Councilor Cartwright moved, Mayor Brendlinger seconded to see if the Judge could volunteer his time to keep the Municipal Court open.

Mayor Brendlinger moved, Councilor Cartwright seconded to make an amendment to the previous motion and to keep the Municipal Court open as it currently operates with a volunteer Judge. Motion failed 3-2.

The Council voted unanimously to approve Councilor Cartwright's motion.

C. Police Department

- 1. Request authorization from the Council to proceed with the enhanced 911 office expansion as explained in the Police Chief's memo detailing the project.**

Motion made by Councilor Hagbom, seconded by Councilor Curry to table this item until more information can be brought to the Council at the April 14, 1997 Council meeting.

IX. CONSENT CALENDAR

- A. Approval of February 24, 1997 and March 6, 1997 Council Meeting Minutes**

- B. **Approval of the payment of vouchers in the amount of \$166,646.20**
- C. **Acceptance of deed to correct a recording error (Memo attached for detail of this item)**

(End consent calendar)

Motion made by Councilor Hagbom, seconded by Councilor Curry, to approve consent calendar with amendments to Council meeting minutes as discussed; motion carried unanimously.

X. ORDINANCES/RESOLUTIONS/FINAL ORDERS

A. Ordinances

- 1. **Ordinance No. 97-O-522 (Addressed earlier in meeting)**

B. Resolutions

- 1. **Resolution No. 97-R-615; a resolution approving rates for sanitation services to be charged by Curry Transfer and Recycling to customers in the City of Brookings**

Councilor Curry moved, and Councilor Ham seconded, a motion to adopt Resolution No. 97-R-615, amended to read that the resolution be effective retroactive to April 1, 1997.

XI. COMMITTEE & LIAISON REPORTS

A. Council

Councilor Larry Curry reported on several meetings he has attended around the State.

Councilor Bob Hagbom reported on attending 12 hours of meetings regarding the status of the fishing problems of the area.

Councilor Hagbom and Ham plan to attend the LOC/AOC meeting scheduled next month.

Mayor reported speaking to several groups on wastewater issues and attending several meetings recently.

B. Planning Commission
None

C. Parks and Recreation Commission
None

D. Chamber of Commerce
None

XII. REMARKS FROM MAYOR AND COUNCILORS

A. Mayor
None

B. Council
None

XIV. ADJOURNMENT


Councilor Hagbom moved, Councilor Curry seconded and the Council voted unanimously to adjourn the meeting at 11:00 p.m.



Nancy Brendlinger

Mayor

ATTEST:



Beverly Adams

Finance Director/Recorder