

**CITY OF BROOKINGS
COUNCIL MEETING MINUTES
City Hall Council Chambers
898 Elk Drive, Brookings, Oregon
January 12, 1998
7:00 pm**

I. CALL TO ORDER

Mayor Brendlinger called the meeting to order at 7:05 pm.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Council Present: Mayor Nancy Brendlinger, Councilors Larry Curry, Bob Hagbom, Dave Ham, Ex-Officio Shiloh Thom

Staff Present: City Manager Tom Weldon, City Attorneys Martin Stone and John Trew, Finance Director Beverly Adams, Police Chief Jack McDonald, Sergeant Mike Cooper, Fire Chief Bill Sharp, Accounting Clerk Denise Bottoms

Media Present: Chuck Hayward, Curry Coastal Pilot; Martin Kelly, KCRE; Bill Lundquist, The World; Melanie Broom, KURY Radio

IV. CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS

Mayor Brendlinger read a letter of resignation from Councilor Julie Cartwright. We will be advertising this position and the Council will interview applicants and appoint an applicant to fill this position at their February 9th meeting..

A. SWOCAC Representative

The city advertised for this vacancy and received no response. SWOCAC will be contacted to see if they wish for this to continue to be advertised. If so, we will readvertise for this position.

B. Appointments to Parks and Recreation Commission

Councilor Curry moved, Councilor Hagbom seconded and the Council voted unanimously to appoint Mike Smith to the Parks and Recreation Commission with a term expiration of 2-1-99 and to reappoint Craig Mickelson with a term expiration of 2-1-2002.

We will advertise for Lee Roger's position which will hold a term expiration of 2-1-2002.

C. Council President election and Liaison appointments

Council President's term does not expire so Councilor Larry Curry will continue to serve in this position. Liaison appointments will remain as they are until further notice.

Mayor Brendlinger read a proclamation announcing Sergeant Mike Cooper as Employee of the Season for Winter, 1997 and presented the proclamation to Sergeant Cooper.

V. **PUBLIC HEARINGS**

None

VI. **SCHEDULED PUBLIC APPEARANCES**

None

VII. **ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE**

A. Committee and Liaison Reports

1. Planning Commission

George Ciapusci reported that Keith Pepper was recently elected as the new Chair and Judi Krebs as Vice Chair. Their Annual Report will be given at the next meeting.

2. Chamber of Commerce

Les reminded that the Chamber will be giving their Program Report at the next meeting.

3. Council Liaisons

Councilor Hagbom reported on the Watershed meetings he has attended, specifically an update on the proposed listings for Steelhead.

Councilor Curry reported that CPACT meeting scheduled for this Thursday and the OCZMA scheduled for Friday, both in Coos Bay, have been postponed so they can do research work on the fisheries at the Governor's request. He also reported that the July meeting will be held here.

Mayor Brendlinger attended the St George Lighthouse Preservation Society open house which was held at Best Western Brookings Inn conference center where she received a key to the Lighthouse and a proclamation welcoming the city to be a member of the Society. They also gave the city a video showing the inside of the lighthouse and explains it's history. Mayor Brendlinger asked the Council's thoughts on giving recognition to the Society at the next meeting which was agreed to unanimously.

B. **Unscheduled**

VIII.

STAFF REPORTS

A. **City Manager**

1. **Golf Course lease**

Councilor Hagbom reported there is no completed lease at this time, but we are continuing to work with the Claveran Group towards a final lease agreement draft which should be ready to present to the Council by the end of this month.

2. **Risk Assessment - HSD**

HSD, their attorney, Mayor Brendlinger, Council President Curry and City staff met and came to a compromise regarding the Risk Assessment fees. HSD will also be discussing this at their Board meeting tomorrow evening.

Councilor Curry moved, Councilor Ham seconded and the Council voted unanimously to request that the city sewer rate committee continue discussions with HSD to work toward a long term contract that would be agreeable to all parties involved.

3. **Police Department addition**

Councilor Hagbom moved, Councilor Ham seconded and the Council voted unanimously to authorize expenditure of up to \$12,000 to complete the Police Department addition.

City Manager Weldon notified the Council that part of the Police Department's addition work includes a donation from Julie Cartwright for the labor to hang the drywall.

Weldon also mentioned that the Budget Committee has 2 vacancies due to 2 members moving out of the city limits. These positions will be advertised.

Councilor Ham moved, Councilor Curry seconded and the Council voted unanimously to add a request from Mr. & Mrs. Lee to the agenda.

Councilor Hagbom moved, Councilor Ham seconded and the Council voted unanimously to approve the closure of Cottage Street from 11:30 am to 2:00 pm on Saturday, February 7, 1998 (February 14, 1998 if weather causes delay) for their annual celebration of Chinese New Year.

B. Community Development

1. I & I Study

Councilor Ham moved, Councilor Hagbom seconded and the Council voted unanimously to adopt the City of Brookings Infiltration/Inflow Removal Study dated November 11, 1997.

2. Changes to "General Engineering requirements and standard specifications for street, storm drain, sewer and waterline construction for the City of Brookings"

Leo Lightle explained the changes to the Council and action will be taken later in the meeting.

3. Fir Street storm drain - authorize engineering

Councilor Hagbom moved, Councilor Ham seconded and the Council voted unanimously to authorize HGE, Inc. to design, prepare specifications and call for bids on this project.

4. Parkview Drive and U.S. 101 water line

Councilor Ham moved, Councilor Curry seconded and the Council voted unanimously to authorize HGE, Inc. to prepare plans, specifications and advertise the Parkview Drive and Highway 101 Waterline Reconstruction and Replacement Project.

5. Changing Planning Commission Ordinance No. 98-O-483.A

Mayor Brendlinger explained the changes requested and action will be taken later in the meeting.

C. Fire Department

1. Fire truck and building

Chief Sharp presented the request of the Fire Department for a new fire truck and building expansion. Questions or comments regarding this item were heard from:

Martin Kelly

KCRE Radio

Councilor Ham moved, Councilor Hagbom seconded and the Council voted unanimously to authorize the Fire Department to develop cost estimates for the expansion of the Fire Department building.

D. Finance Department

1. Audit acceptance

Beverly Adams and Paul McLeod answered Council questions regarding the Audit.

Councilor Hagbom moved, Councilor Ham seconded and the Council voted unanimously to adopt the 1997/98 Audited Financial Statements for the City of Brookings.

2. Budget calendar and Officer

Councilor Ham moved, Councilor Hagbom seconded and the Council voted unanimously to approve the 1998\99 budget calendar and to appoint Beverly Adams as Budget Officer for the 1998\99 budget year.

IX. CONSENT CALENDAR

- A. Approval of Council Meeting Minutes
 - 1. Minutes of December 8, 1997 Joint Planning Commission/Council Meeting
 - 2. Minutes of December 8, 1997 Regular Council Meeting
- B. Acceptance of Commission/Committee Minutes
 - 1. Minutes of September 17, 1997 Regular Systems Development Charge Review Board Meeting
 - 2. Minutes of November 20, 1997 Regular Parks and Recreation Commission Meeting
- C. Approval of Vouchers (\$168,424.22)

(end Consent Calendar)

Councilor Curry moved, Councilor Ham seconded and the Council voted unanimously to approve the consent calendar as amended.

X. ORDINANCES/RESOLUTIONS/FINAL ORDERS

- A. Ordinances
 - 1. Ordinance No. 98-O-483.A - An ordinance amending section 6 of Ordinance 91-O-483, an Ordinance creating a Planning Commission, to change the meeting at which new officers are elected

Councilor Ham moved, Councilor Curry seconded and the Council voted unanimously to adopt Ordinance No. 98-O-483.A by first reading.

Councilor Curry moved, Councilor Ham seconded and the Council voted unanimously to adopt Ordinance No. 98-O-483.A by second reading.

2. Ordinance No. 98-O-527 - An ordinance amending ordinance No. 91-O-484, entitled "An ordinance adopting 'General engineering requirements and standard specifications for street, storm drain, sewer and waterline construction' dated August, 1988, Project 3683, Prepared by H.G.E., Inc. Engineers and Planners; repealing Ordinances No. 78-O-293, 89-O-447, 89-O-451, 90-O-447.B, 90-O-447.C; and declaring an emergency."

Councilor Hagbom moved, Councilor Ham seconded and the Council voted unanimously to adopt Ordinance No. 98-O-527 by first reading.

Councilor Hagbom moved, Councilor Curry seconded and the Council voted unanimously to adopt Ordinance No. 98-O-527 by second reading.

XI. REMARKS FROM MAYOR AND COUNCILORS

A. Mayor

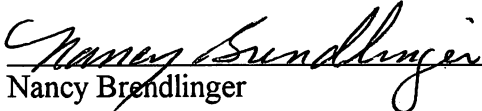
Calendar shown lists a meeting for 15th that has been canceled and will be combined with TAC mtg on the 27th.

B. Council

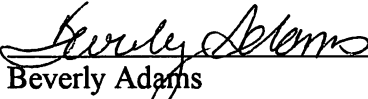
Councilor Ham requested that the city update the population signs which do not reflect the actual population of the City of Brookings. City Manager Weldon will take care of this. He has requested the state do so several times and has had no response.

XII. ADJOURNMENT

Councilor Ham moved, Councilor Curry seconded and the Council voted unanimously to adjourn at 9:01 pm.


Nancy Brendlinger
Mayor

ATTEST:


Beverly Adams
Finance Director/Recorder