

**CITY OF BROOKINGS
COUNCIL MEETING MINUTES
City Hall Council Chambers
898 Elk Drive, Brookings, Oregon
June 22, 1998
7:00 pm**

I. CALL TO ORDER

Mayor Brendlinger called the meeting to order at 7:03 pm.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Council Present: Mayor Nancy Brendlinger, Councilors Larry Curry, Bob Hagbom

Council Absent: Councilor Dave Ham, Keith Pepper and Ex-Officio Councilor Shiloh Thom

Staff Present: City Manager Tom Weldon, City Attorney John Trew, Finance Director/Recorder Beverly Adams, Community Policing Officer Barbara Palicki, Administrative Secretary Denise Bottoms

Media Present: Chuck Hayward, Curry Coastal Pilot; Martin Kelley, KCRE; Connie Wilson, League of Women Voters

IV. CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS

None

V. PUBLIC HEARINGS

None

VI. SCHEDULED PUBLIC APPEARANCES

A. Safety City - Dan Palicki

Dan Palicki explained the Safety City program and what is involved in implementing it.

VII. ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE

A. Committee and Liaison Reports

1. Chamber of Commerce - None
2. Planning Commission - None
3. Council Liaisons

Councilor Curry attended the CCD local meeting on June 11th in Gold Beach and an OCZMA meeting on the 18th and a CPACT session for Oregon Highway Commissioners that Tom Weldon also attended on behalf of the Harris Beach Wayside school site project.

VIII.

STAFF REPORTS

A. City Manager

1. PERS sick leave conversion for all employees

Councilor Hagbom moved, Councilor Curry seconded, and the Council voted unanimously to authorize ½ (50%) of accumulated sick leave to be added to retirement benefit calculations for all city employees.

2. Change July 13th Council meeting to the 14th

Councilor Hagbom moved, Councilor Curry seconded and the Council voted unanimously to authorize changing the Council meeting of 7-13-98 to the 14th.

3. Council Procedures

Council discussed their procedures ordinance and asked the City Manager to put this item on the agenda for the July 14th meeting.

B. Community Development Department

1. Sole source purchase of a sampler at the Wastewater Treatment Plant

Councilor Hagbom moved, Councilor Curry seconded and the Council voted unanimously to add Resolution No. 98-R-636 to the agenda.

Councilor Hagbom moved, Councilor Curry seconded and the Council voted unanimously to adopt Resolution No. 98-R-636.

C. Finance Department

1. Supplemental budget for 1997/98 fiscal year

Finance Director/Recorder Beverly Adams explained the need for the supplemental budget. After discussion:

Council Hagbom moved, Councilor Curry seconded and the Council voted unanimously to adopt Resolution No. 98-R-637.

2. Adoption of the 1998/99 budget

After discussion, Councilor Curry moved, Councilor Hagbom seconded and the Council voted unanimously to adopt Resolution No. 98-R-638.

3. Increasing petty cash limits

Finance Director/Recorder Beverly Adams explained the petty cash limits and procedures and there was further discussion from the Council.

Councilor Hagbom moved, Councilor Curry seconded and the Council voted unanimously to adopt Resolution No. 98-R-639.

4. Set a fee for utility accounts that require a "Red Tag"

Beverly Adams explained the current method of the time frame in which utility accounts become delinquent and the process taken once they are ready to be issued a red tag. Council discussion followed.

Councilor Hagbom moved, Councilor Curry seconded and the Council voted unanimously to adopt Resolution No. 98-R-640 as amended.

City Manager Weldon explained that the Executive Session as advertised had been determined by he and the City Attorney to not be necessary or appropriate.

Councilor Hagbom moved, Councilor Curry seconded and the Council voted unanimously to add discussion of a lien on the golf course property to the agenda.

City Attorney John Trew explained the lien against the golf course property and what the proposed indemnity agreement would accomplish. John recommended the Council approve and the Mayor sign this agreement.

Councilor Hagbom moved, Councilor Curry seconded and the Council voted unanimously to direct the Mayor to sign the Indemnity Agreement for the benefit of Chicago Title Insurance Company and Key Title Company.

IX.

CONSENT CALENDAR

- A. Approval of Council Meeting Minutes
 - 1. Minutes of June 8, 1998 Regular Council Meeting
- B. Acceptance of Commission/Committee Minutes
 - 1. Minutes of April 16, 1998 Budget Committee Meeting

2. Minutes of May 5, 1998 Regular Planning Commission Meeting
(end Consent Calendar)

Councilor Curry moved, Councilor Hagbom seconded and the Council voted unanimously to approve the consent calendar.

X. ORDINANCES/RESOLUTIONS/FINAL ORDERS

A. Ordinances

1. Ordinance No. 98-O-529 - An ordinance declaring the City's election to receive revenues; and declaring an emergency

An explanation was presented by Finance Director/Recorder Adams and Council discussion followed.

Councilor Hagbom moved, Councilor Curry seconded and the Council voted unanimously to approve Ordinance No. 98-O-529 by first reading.

Councilor Hagbom moved, Councilor Curry seconded and the Council voted unanimously to approve Ordinance No. 98-O-529 by second reading.

B. Resolutions

The following Resolutions were addressed earlier in the meeting.

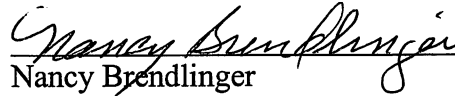
1. Resolution No. 98-R-637 - A resolution adopting a supplemental budget for the 1997/98 fiscal year
2. Resolution No. 98-R-638 - A resolution adopting the budget, declaring a tax levied, making appropriations for the 1998-99 fiscal year and to categorize the levy as provided in ORS 294.435
3. Resolution No. 98-R-639 - A resolution authorizing the City Finance Director/Recorder to issue city vouchers to replenish the city petty cash fund
4. Resolution No. 98-R-640 - A resolution to set a fee for processing delinquent utility accounts and issuing red tags

XI. REMARKS FROM MAYOR AND COUNCILORS

- A. Mayor - None
B. Council - None

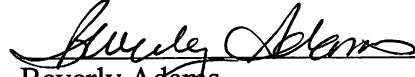
ADJOURNMENT

Councilor Hagbom moved, Councilor Curry seconded and the Council voted unanimously to adjourn at 8:43 pm.



Nancy Brendlinger
Mayor

ATTEST:



Beverly Adams
Finance Director/Recorder