

**CITY OF BROOKINGS
COUNCIL MEETING MINUTES
City Hall Council Chambers
898 Elk Drive, Brookings, Oregon
February 22, 1999
7:00 pm**

I. CALL TO ORDER

Mayor Brendlinger called the meeting to order at 7:00 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Council Present: Mayor Nancy Brendlinger, Councilors Larry Curry, Bob Hagbom, Frances Johns, Keith Pepper

Council Absent: Ex-officio Shiloh Thom

Staff Present: City Manager Tom Weldon, Community Development Director Leo Lightle, Finance Director/Recorder Gail Hedding, and Administrative Secretary Sharon Ridens.

Media Present: Chuck Hayward, Curry Coastal Pilot; and William Dwinell from KURY Radio.

Other: Connie Wilson, League of Women Voters;

IV. CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS

A. Budget Committee Appointments

Mayor Brendlinger indicated three individuals had applied for the two Budget Committee positions and recommended the appointments of Lee Rogers, incumbent, and Virginia Byrtus, both three year terms expiring February 1, 2002.

Councilor Curry moved, Councilor Pepper seconded, and the Council unanimously voted to approve the appointments of Lee Rogers and Virginia Byrtus to the two vacant positions on the Budget Committee, each term expiring February 1, 2002.

B. Parks and Recreation Commission Appointments

Mayor Brendlinger indicated two individuals applied for the two vacant positions on the Parks and Recreation Commission. She proceeded to recommend both applicants, Donald Gallian for a four year term expiring February 1, 2003 and Augie Koefet to complete the term from which Gro Lent resigned, which is set to expire on February 1, 2001. City Manager Tom Weldon informed the Council of an applicant having applied one day late. The Council confirmed they would not accept any late applications.

Councilor Johns moved, Councilor Curry seconded, and the Council voted unanimously the appointments of Donald Gallian to the four year term position expiring February 1, 2003, and of A.H. "Augie" Koefet to the remainder of Gro Lent's position expiring on February 1, 2001, to the Parks and Recreation Commission.

C. *Pelican Bay State Prison Citizens Advisory Committee - City Representative*

Mayor Brendlinger stated until this year, membership of this committee was restricted to California residents. Mayor Brendlinger proposed Councilor Frances Johns be the City's representative. Discussion ensued regarding conditions of membership and an alternate representative.

Councilor Hagbom moved, Councilor Pepper seconded, and the Council voted unanimously to appoint Councilor Frances Johns as the City's Representative to the Pelican Bay State Prison Citizens Advisory Committee.

V. **PUBLIC HEARING**

A. None

VI. **SCHEDULED PUBLIC APPEARANCES**

A. None

VII. **ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE**

A. *Committee and liaison reports*

1. *Chamber of Commerce*

a. *Azalea Festival Requests*

Les Cohen, Director of the Chamber of Commerce, asked the Council to approve their Azalea Festival requests for use permits of the Azalea Park, Garden Area, and City Hall Parking lot.

Councilor Hagbom asked for clarification of use of the parking lot behind City Hall, of which Les Cohen answered in detail to everyone's satisfaction.

Councilor Pepper moved, Councilor Curry

seconded, and the Council voted unanimously to approve the City's cooperation for the benefits of the Azalea Festival to be held during the Memorial Day weekend of May 28th through the 31th, 1999, outlined as presented by the Chamber of Commerce.

Director Cohen informed the Council the Board of Directors of the Chamber of Commerce approved an expenditure of \$1,000 toward the fixed route transit system as presented by Jim Burfield of the Curry County Public Transit (total of \$4,000 to be raised). He stated \$1000 remained to be secured as commitments from the community and he reported the remaining amount is expected to be raised by local RV park owners.

Director Cohen made reference to his prior annual report regarding the economic development activities of which 37 area business people would be on a business advisory team to assist existing, new, and relocating businesses to get through some of the hurdles for a successful business. Cohen reported he had received 21 affirmative responses, one of which was the City's Planning Director John Bischoff. The Chamber felt his participation was an integral part of the program, dealing with zoning & City government issues. Orientation is to be set within the next several weeks.

Finally, Cohen informed the Council he had been directed by the Board of Directors of the Chamber of Commerce to present the Council with a letter which had been sent to the local post office architect firm of Fletcher Farr Ayotte in Portland, Oregon. Included in his reading, Cohen was encouraged on the prospects of new post office and thanked efforts of Council to make it a reality. The basis of the letter to the architect was to propose changes to the site plan of the postal building to be a flipped mirror image, allowing the opening to the building to face the core of downtown as compared to the back of the building supply property.

Discussion ensued regarding traffic circulation, parking, and property elevation. Director Cohen reiterated the Chamber was extremely pleased with the conceptual drawings presented by the architect firm.

Cohen agreed to poll his board to revise their letter suggestion. Audience dialogue came from Augie Koefet by offering additional options and discussion of the ODDA recommendations for the future city core area. Councilor Pepper recommended the Council investigate a possibility

of tilting the building slightly, rather than a flipped mirroring of the building. Director Cohen agreed with the tilting option. Councilor Pepper recommended handling any suggestions to the architect in a less formal method via a telephone discussion, rather than a letter. Mayor Brendlinger agreed.

Councilor Hagbom suggested Councilor Pepper make contact with the Lynn Hilbert, the architect, regarding the concept of tiling the building.

2. *Businesses for a Better Brookings*
Augie Koefet had no report. Mayor Brendlinger congratulated Mr. Koefet on his appointment to the Parks & Recreation Commission
3. *Council Liaisons*
Councilor Keith Pepper reported on the Canopy Project meeting which had occurred earlier that evening, specifically to add additional public involvement on the board. The next public presentation will be the end of March or the beginning of April, with presenting the final designs for the Canopy Project, involving two days and two nights of presentations.

Councilor Larry Curry informed the Council on February 11th, he had attended a meeting in Gold Beach for the Coos Curry Development Organization for outsourcing Coos, Curry and Douglas Counties. He also attended a quarterly meeting in Sutherlin last Thursday, which resulted in a few appointments being made and much discussion of the outsourcing mentioned above, which was accepted well.

- B. *Unscheduled*
None.

VIII.

STAFF REPORTS

- A. *Community Development*
 1. *Awarding of contract for the Wastewater Treatment Plant Improvements*
Mayor Brendlinger advised the Council the award of the contract for the wastewater treatment plant improvements is being postponed due to the necessity of further review.
 2. *Authorization to have plans and specifications prepared and call for bids for the Cushing Court 8" waterline replacement*
Community Development Director Leo Lightle requested the Council authorize HGE, Inc. to design, prepare specifications, and call for bids for the Cushing Court waterline replacement project.

Councilor Pepper moved, Councilor Hagbom seconded, and the Council voted unanimously to authorize HGE, Inc. to design, prepare specifications,

and call for bids for the Cushing Court waterline replacement project.

3. *Authorization to have plans and specifications prepared and call for bids for the Oak Street Improvement project*
Director Lightle detailed and answered questions by Mayor Brendlinger and the Council, asking for authorization for the preparation of plans and specifications for the project and authorize City Staff to call for bids for the project.

Councilor Johns moved, Councilor Pepper seconded, and the Council voted unanimously to authorize City staff to prepare plans and specifications for the Oak Street Improvement project and authorize them to call for bids on same.

IX. CONSENT CALENDAR

- A. *Approval of Council Meeting Minutes*
 1. Minutes of February 8, 1999, Regular Council Meeting
- B. *Acceptance of Commission/Committee Minutes*
 1. System Development Charge Review Board Minutes of January 19, 1999
 2. System Development Charge Review Board Annual Report for Calendar Year 1998
 3. Parks and Recreation Committee Minutes of January 28, 1999

(end Consent Calendar)

Councilor Johns moved, Councilor Pepper seconded, and the Council voted unanimously to approve the consent calendar.

Councilor Hagbom questioned Mayor Brendlinger regarding the System Development Charge Review (SDC) Board's annual report. Community Development Director Leo Lightle spoke on behalf of the board concerning the Harbor Sanitary District's (HSD) funds which are still being withheld. City Manager Weldon stated the funds were committed, but the issue is the amount of funds being held. A letter will follow within the next three months requesting the monies. Mayor Brendlinger stated SDC would like to meet with the Council this year. Councilor Hagbom agreed these issues need to be brought up in a joint meeting.

X. ORDINANCES/RESOLUTIONS/FINAL ORDERS

- A. None

XI. REMARKS FROM MAYOR AND COUNCILORS

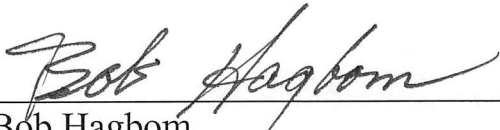
A. *Mayor Brendlinger* - Goals setting session set for March 10th 10AM to 1PM in the City Council Chambers has been canceled and will be rescheduled

B. *Council*
None

XII.

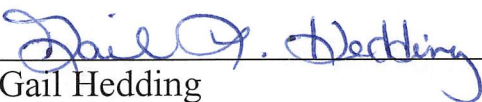
ADJOURNMENT

Councilor Pepper moved, Councilor Hagbom seconded and the Council voted unanimously to adjourn at 8:08 p.m.



Bob Hagbom
Council President

ATTEST:



Gail Hedding
Finance Director/Recorder