

**CITY OF BROOKINGS  
COUNCIL MEETING MINUTES  
City Hall Council Chambers  
898 Elk Drive, Brookings, Oregon  
January 25, 1999  
7:00 pm**

**I. CALL TO ORDER**

Mayor Brendlinger called the meeting to order at 7:04 p.m.

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL**

Council Present: Mayor Nancy Brendlinger, Councilors Larry Curry, Bob Hagbom, Frances Johns, Ex-Officio Shiloh Thom.

Council Absent: Keith Pepper

Staff Present: City Manager Tom Weldon, Finance Director/Recorder To Be Gail Hedding, Administrative Secretary Sharon Ridens, Planning Director John Bischoff, and City Auditor Lee Musser.

Media Present: Chuck Hayward, Curry Coastal Pilot; Connie Wilson, League of Women Voters; KBSC video staff

**IV. CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS**

A. Oath of Office

Mayor Nancy Brendlinger administered the Oath of Office to Gail Hedding. The Mayor proceeded to invite all present to a Farewell and Welcome to the Finance Directors, Bev Adams and Gail Hedding, respectively, at City Hall on January 28<sup>th</sup> from 11:00AM to 1:00PM.

**V. PUBLIC HEARING**

A. None

**VI. SCHEDULED PUBLIC APPEARANCES**

A. None

**VII. ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE**

A. Committee and liaison reports  
1. Council Liaisons

Councilor Curry reported that on January 21, 1999, he attended a CPACT meeting in Salem, and that evening OCZMA hosted an

informal reception. He also attended the OCZMA meeting on Friday 22<sup>nd</sup>, which was successful and informative. A new committee was discussed at their Dec 14<sup>th</sup> meeting, which resulted in CPACT creating a committee called ACT - Area Commission on Transportation, for Hwy 20, made up of 20 members. The committee had good results trying to establish what work had been done, needed to be done, and the result of these accomplishments on Hwy 20. This committee was created by funding from the Oregon Transportation Department. CPACT recommended a committee for all of U.S.101 throughout the state.

**Councilor Hagbom moved, Councilor Curry seconded and the Council voted unanimously to place on a future agenda, the establishment of a U.S.101 committee to review the physical conditions of the highway throughout Curry County (southern, central, northern subcommittees) meeting monthly and within a radius of 200 miles.**

Councilor Curry stated CPACT will continue meeting quarterly, and that anything that evolves from this new committee will have final say by CPACT - ODOT favors this process. The Council was informed ACT will be working in conjunction with East/West highways.

Councilor Hagbom reported he attended a League of Oregon Cities (LOC) Board of Director's meeting two weeks ago, which indicated a theme of major League legislative activities on three issues: transportation and infrastructure funding; livability of communities; and at risk youths. A transportation package was presented, and many legislators are scrutinizing ODOT's actions very closely. The outcome of this attitude from the legislature is unknown. Councilor Hagbom also reported that a meeting was held with the Claveran group regarding water resources, which is also a high priority with Councilor Curry. Hagbom attended the last Watershed meeting and will be attending these meetings in the future.

Councilor Johns reported on her attendance at the Business Outlook Conference - 73% increase in attendance from last year. She also shared with the Council her experiences while attending a tour of the Pelican Bay Prison in Crescent City. City Manager Weldon added that the City of Brookings vendor booth had received "Best of Show Awards" from a PROUD subcommittee for "Most Simplistic".

Ex-officio Councilor Shiloh Thom reported on the Brookings-Harbor High School Girls Basketball Team, which has been very successful this year.

Mayor Brendlinger attended a meeting with the TSP

(Transportation System Plan) Committee and most recently with the Systems Development Charge Review Board (SDC), which will provide the Council with their annual report in the near future. She provided the Council with a report from her upbeat experience as a program speaker at the local Kiwanis club meeting.

B. **Unscheduled**

Troy Claveran spoke to the Council regarding working with GTE in regards to their providing telephone service into the golf course. City Manager Tom Weldon informed the Council there needed to be Council approval for City easement for GTE to place phone lines into the golf course.

**Councilor Hagbom moved, Councilor Curry seconded, and the Council voted unanimously to add the approval of an easement for GTE at the golf course to the agenda.**

**Councilor Hagbom moved, Councilor Curry seconded, and the Council voted unanimously to approve the GTE easement as requested by the Claveran Group and recommended by the City Manager and City Attorney.**

Joyce Miller from the Brookings-Harbor Youth Association and Jackie Evans, President, advised the Council of the progress of the Association and their youth center's hours of operation - Monday through Friday, 3:30PM until 7:00PM and Saturdays Noon to 6:00PM. They elaborated on their plans for the future as to activities, projects, and fund raising, which included grant proposals. Night activities include movies with supervision in a drug & alcohol free atmosphere and once a month dances. Also included with their programs and activities is educational and social skills information, indoor athletics, computers, along with many other plans. Jackie Evans informed the Council there will be a Youth Advisory Board Position advertised for youth members & other citizens. Mayor Brendlinger shared that she was pleased with results and asked the Association to keep council informed.

**VIII.**

**STAFF REPORTS**

A. **Finance Department**

1. **Acceptance of 1997/98 audit - Lee Musser**

City Manager Tom Weldon introduced Lee Musser, to continue with the presentation of the 1997/78 audit. Mayor Brendlinger said she had her questions answered by the City Finance Director earlier.

Councilor Johns moved, Councilor Curry seconded and the Council voted unanimously to accept the 1997/98 Audit as presented by the City Auditor, Lee Musser.;

Mayor Brendlinger informed the audience that a copy of the audit is provided at the Chetco Public Library.

B. City Manager

1. Authorization to hire ODDA to assist PROUD and accept OEDD grant.

Tom Weldon reported to the Council on the PROUD report on the OEDD grant offered to the City of Brookings, and the matching funds secured by the PROUD Committee. He also informed the Council of the ODDA public meeting to be held on Thursday, February 11<sup>th</sup> at 7:00 PM. There being no further discussion,

**Councilor Johns moved, Councilor Curry seconded and the Council voted unanimously to authorize the hiring of ODDA to assist PROUD and to accept the OEDD grant.**

2. Appoint Budget of Budget Officer

Tom Weldon recommended Gail Hedding to be appointed City Budget Officer for the 1999-2000 Fiscal Year. Councilor Hagbom questioned Hedding and she agreed.

**Councilor Hagbom moved, Councilor Curry seconded and the Council voted unanimously to appoint Gail Hedding as the Budget Officer for the 1999-2000 Fiscal Year.**

C. Community Development

2. Deferred Improvement Agreement Criteria

City Manager Tom Weldon discussed the recommendations on the Deferred Improvement Agreement. Mayor Brendlinger commented on the policy recommended, specifically addressing the sidewalk issues. Further discussion ensued with City Manager Weldon answering questions presented by the Council and offering suggestions to address concerns, such as the streets of Ransom, 5<sup>th</sup> St., and Pioneer. Councilor Hagbom expressed his disappointment in the DIA program currently in place with the City. Tom Weldon will contact the City Attorney for recommendations and answers to questions presented in the discussion on this matter. Mayor Brendlinger requested a cost breakdown from engineering estimates for any and all streets that have the potential to be developed.

Mr. Augie Koefet, resident of Ransom, asked to be heard regarding the DIA. He recommended money related to city improvements not be tied to specific property. He stated the current DIA is impeding progress. The Mayor thanked Mr. Koefet for his comments.

**Councilor Hagbom, Councilor Curry seconded, and**

**the Council voted unanimously to table this issue for the joint meeting between the Council and the Planning Commission.**

John Bischoff asked to ask have City Attorney John Trew in regards to the accounting of keeping each property on each street.

**IX. CONSENT CALENDAR**

- A. Approval of Council Meeting Minutes
    - 1. Minutes of January 11, 1999, Regular Council Meeting
  - B. Approval of Vouchers (\$422,410.96)
- (end Consent Calendar)

**Councilor Hagbom moved, Councilor Johns seconded, and the Council voted unanimously to approve the consent calendar as amended.**

**X. ORDINANCES/RESOLUTIONS/FINAL ORDERS**

- A. John Bischoff, City Planning Director, provided an explanation of the Final Order for the Appeal of the Conditional Use Permit of the Brookings Christian School. Bischoff answered questions of the council. Tom Weldon discussed a successful meeting between the school and residents, which was facilitated and moderated by Judith St.Clair of SWOCAC. There being no further discussion

**Councilor Curry moved, Councilor Johns seconded, and the Council voted unanimously to approve the final order.**

**XI. REMARKS FROM MAYOR AND COUNCILORS**

- A. Mayor Brendlinger informed the Council of Ralph Christie, age 102, having receiving the Legion of Honor at 2:00 PM today. She also referred to the legislative bulletins being received by the City Manager Tom Weldon, Council Hagbom, and herself. The remainder of the Council asked for future copies to be provided to them.

City Manager Weldon informed the Council of telephone conference calls which have been set up weekly between legislators and agency representatives at the *Pilot* office Wednesday mornings.

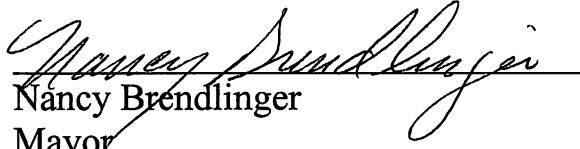
- B. Councilor Hagbom asked for a review of safety issues and agreements with local emergency service agencies, based on a recent Cal-Ore Life Flight incident.

Councilor Johns reported on preparations for the Volunteer Dinner to be served by the Emblem Club at the Elk Lodge.

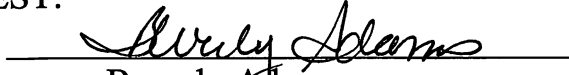
Weldon advised he would reset the goals settings session, due to space and attendance unavailability, which had been set for Feb. 6<sup>th</sup> and 13<sup>th</sup>.

ADJOURNMENT

**Councilor Hagbom moved, Councilor Curry seconded and the Council voted unanimously to adjourn at 8:17 p.m.**

  
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Nancy Brendlinger  
Mayor

ATTEST:

  
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Beverly Adams  
Finance Director/Recorder