

**CITY OF BROOKINGS**  
**COMMON COUNCIL MEETING MINUTES**  
**City Hall Council Chambers**  
**898 Elk Drive, Brookings, Oregon**  
**September 13, 1999**  
**7:00 pm**

***I.           CALL TO ORDER***

Mayor Bob Hagbom called the meeting to order at 7:06PM.

***II.           PLEDGE OF ALLEGIANCE***

Led by City Attorney John Trew

***III.          ROLL CALL***

Council Present: Mayor Bob Hagbom, Councilors Larry Curry, Keith Pepper, Frances Johns, and George Ciapusci, a quorum present.

Staff Present: City Manager Tom Weldon, City Attorney John Trew, Community Development Director Leo Lightle, Police Chief Ken Lewis, Police Sargent Wayne Sheffel, Police Sgt. Mike Cooper, Communications Officer Patti Slupski, Randy Mitchem of Public Works Parks & Maintenance and Administrative Secretary Sharon Ridens

Media Present: Chuck Hayward, Curry Coastal Pilot, and Joyce Tromblee, KURY Radio

Other: Chamber of Commerce President Richard Gyuro, Augie Kofot-Vice President Businesses for a Better Brookings, Brookings Harbor Youth Association Director Heather Weckler and President Dana Jansen, and approximately six other citizens.

***IV.          CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS***

***A.           Announcements***

***a.           20 Years of Service Employee Recognition - Wayne Sheffel***

Mayor Hagbom thanked and honored Police Sgt. Wayne Sheffel for twenty years of service to the citizens of Brookings by presenting him with a special plaque designed and secured by Police Chief Ken Lewis.

***b.           New Employee-Police Dept./Patti Slupski, Communications Officer I***  
Police Chief Lewis introduced the department's new communication

officer Patti Slupski, who then detailed her background and education. She was welcomed by Mayor Hagbom and the Council.

- c. *New Employee-Public Works/Randy Mitchem, Parks/Maintenance*  
Community Development Director Leo Lightle introduced Public Works Parks & Maintenance new employee Randy Mitchem, who was then welcomed by Mayor Hagbom and the Council.

B. *Proclamations*

a. *National Emblem Club Week*

Mayor Bob Hagbom presented to the Elks' Emblem Club representatives, Arita Schock, Evelyn Jurgens, Charlotte Rentsch, Jean Pruett, and Councilor Frances Johns, a proclamation naming the week of September 19<sup>th</sup> through September 25<sup>th</sup> as National Emblem Club Week

V. **PUBLIC HEARING**

None

VI. **SCHEDULED PUBLIC APPEARANCES**

None

VII. **ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE**

A. *Committee and Liaison reports*

1. *Chamber of Commerce*

President Richard Gyuro reported the newest promotion of the Brookings "winter wonderland" is set to open imminently as the "Brookings Information Board" at the Brookings Fred Meyer.

2. *Businesses for a Better Brookings*

Vice President Augie Kofoet informed the Council there are now approximately 203 American flags being displayed during designated national holidays, the last being Labor Day weekend. He also indicated the visitor information center at the Los Amigos Restaurant building lobby is open and functioning and is to soon include an available phone for contacting local lodging and travel merchants.

3. *Port of Brookings-Harbor*

None

4. *Parks & Recreation Commission*  
None

5. *Planning Commission*  
None

6. *Council Liaisons*  
Councilor George Ciapusci attended the Brookings Planning Commission September 7<sup>th</sup> and provided an overview of the meeting, which included one county referral recommended for approval.

Councilor Frances Johns attended the HOPE conference, which included James Fullbright, an excellent speaker on building programs working with youth and community; a follow-up meeting for the school district; and has attended the S.A.Y. committee (Swim All Year) meetings most every week, which have included important financial information from the City's Finance Director Gail Hedding and information on covering the pool at Best Western Inn from John Zia. An architect from Medford specializing in covering pools will be attending the next SAY meeting.

Councilor Keith Pepper met with the Parks and Receptions Commission and reported the sidewalk project at Azalea Park is almost completed. He will be attending the Harbor Sanitation Meeting tomorrow. Councilor Pepper reported the Canopy Project had won top honors in an annual national competition sponsored by the American Society of Landscape Architects. He stated the architecture and engineering study of the Portico Group of Seattle, the Canopy Project, Inc. board and Egret Communications won the honors award, which is the highest possible in the planning and Analysis category.

Mayor Bob Hagbom reviewed the meetings he had attended for the Chetco and County Watershed Council and shared Brookings' long range plan to those committees.

*B. Unscheduled*

City Manager Tom Weldon introduced the President and Director of the Brookings Harbor Youth Association, who presented a packet of information regarding the organization's liability insurance renewal status. Dana Jensen, President thanked the Council for their continued support throughout the year, and proceeded to explain their insurance renewal process and proposal from Murray Insurance Services, Inc. of Gold Beach. She and Director, Heather Weckler, requested the Council to assist the

youth association with paying their liability and property package insurance renewal premium for the Youth Center building located at 632 Hemlock Street in the amount of \$1,243.00, due September 25, 1999. After further information and discussion, Weldon recommended the Council pay \$1243 through the City's local agency, Cal/Or Insurance.

**Councilor Pepper moved, Councilor Johns seconded, and the Council voted unanimously to add the request to pay the Brookings-Harbor Youth Association's Insurance Renewal Premium to the agenda.**

**Councilor Pepper moved, Councilor Ciapusci seconded, and the Council voted unanimously to pay \$1,243 to Cal/Or Insurance Specialists, Inc., for the Brookings-Harbor Youth Association's liability and property package insurance renewal premium.**

**VIII.**

**STAFF REPORTS**

**A. *Community Development Department***

**1. *Awarding bid for sidewalk improvements - Wharf & Cove Streets at new Public Works Yard***

Community Development Director Leo Lightle explained the awarding of the bid for sidewalk improvements on Wharf and Cove Streets at the new Public Works Yard. He recommended the City Council award the contract to Ron Bodman Construction in the amount of \$6,825.00 and authorize the City Manager to sign the Agreement and the Notice to Proceed.

**Councilor Johns moved, Councilor Pepper seconded, and the Council voted unanimously to award the sidewalk improvements of Wharf and Cove Streets at the new Public Works Yard to Ron Bodman Construction in the amount of \$6,825.00.**

**2. *Awarding bid for Old County Road slide repair***

Director Leo Lightle presented the results of the bid for the Old County Road Slide Repairs to the Council, of which there were two and Tidewater Contractors were the low bidder. Lightle recommended the City Council authorize awarding the contract for the Old County Road slide repairs to Tidewater, in the amount of \$47,350.00.

**Councilor Pepper moved, Councilor Ciapusci seconded, and the Council voted unanimously to authorize awarding the contract for the Old County Road Slide Repairs to Tidewater Contractors in the amount of \$47,350.00.**

3. *Acceptance of dedication deed*

Director Lightle explained as a condition of approval of a construction project, specifically Azalea Reach, the City has received a dedication deed for an additional 10' strip of right-of-way along the northerly side of Lundeen Lane. This is an incremental step in bringing Lundeen Lane to full City standards. He recommended the acceptance of the deed.

**Councilor Pepper moved, Councilor Johns seconded, and the Council voted unanimously to accept the deed for an additional 10' strip of right-of-way along the northerly side of Lundeen Lane, with direction to staff to have the deed recorded.**

Mayor Hagbom discussed the successful opening ceremonies of Azalea Reach and possible referrals from other grant funded agencies. He stated "Azalea Reach" officials were very pleased with the cooperation from City Staff during construction.

4. *Awarding Water Management & Conservation Plan proposal- H.G.E., Inc.*

Community Development Director Lightle explained the background and his department's and the interview team's request to authorize the hiring of HGE as the consultant to create the Water Management and Conservation Plan. He noted his appreciation of the press/media expressing the Mayor's comments regarding this issue, so that the public agencies could understand the City's position and desire for cooperation between all. Mayor Hagbom reminded the Council this survey is mandated by the State of Oregon for all water districts to develop, present, and comply with their own water management plan.

**Councilor Curry moved, Councilor Johns seconded, and the Council voted unanimously to hire HGE, Inc. as the consultant to create a Water Management and Conservation Plan for the City.**

**IX.**

**CONSENT CALENDAR**

- A. *Approval of Council Meeting Minutes*
  - 1. *Minutes of August 23 1999, Regular Council Meeting*
- B. *Approval of Vouchers (\$195,465.34)*

*(end Consent Calendar)*

**Councilor Pepper moved, Councilor Johns seconded, and the Council voted unanimously to approve the consent calendar as printed.**

**X.**

**ORDINANCES/RESOLUTIONS/FINAL ORDERS**

- A. *Ordinances*  
None
- B. *Resolutions*  
None

**XI.**

**REMARKS FROM MAYOR AND COUNCILORS**

- A. *Mayor*  
Mayor Hagbom asked the Council to attend a very important Legislative Briefing Conference set for Tuesday, September 21, 1999, from 1:00PM to 4:00PM in Grants Pass, Oregon. There will be representatives from the LOC (League of Oregon Cities) to discuss what really happened in the legislative session. He noted there would be a Tri-Cities Meeting on Wednesday the 15<sup>th</sup> and that he will also attend a LOC meeting in Coos Bay on Thursday and Friday and a three day meeting in Portland next week for Census 2000.

Councilor Ciapusci informed the Council he will be out-of-town in Portland on September 21 and 22, 1999, and asked the Council to remember there will be an election "drop-off" box provided here in the City Council Chambers on the 21<sup>st</sup> for the County Elections Department.

- B. *Council*  
Councilor Pepper reflected on a video regarding striping put on by ODOT and noted he had seen the ODOT crews re-striping in our community with the expensive durable small mound striping. He suggested the Council send a letter to ODOT thanking them for accomplishing the striping. Councilor Curry noted the letter should be addressed to the Director of Transportation Grace Crunican.

Councilor Johns shared her comments and educational information received from her recently attended youth conference.

The meeting was recessed at 8:00PM to go into Executive Session, asking for a gag order for media present. Executive Session was called to order simultaneously by Mayor Hagbom.

**EXECUTIVE SESSION** - ORS 192.660(1)(h) To consult with counsel concerning the legal rights and duties of a public body with regards to current litigation or litigation likely to be filed.

The regular council meeting was reconvened at 8:34PM.

**Councilor Pepper moved, Councilor Johns seconded, and the Council voted unanimously to authorize City Attorney John Trew to proceed with litigation as necessary and in consultation with Mayor Hagbom and the Finance Director Gail Hedding against a local lodging establishment for delinquent transient room taxes.**

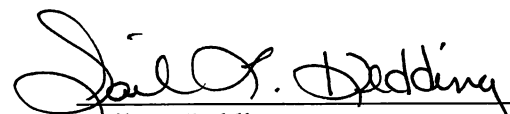
**XII. ADJOURNMENT**

**Councilor Pepper moved, Councilor Curry seconded, and the Council voted unanimously to adjourn the meeting at 8:37PM.**

Respectfully submitted:

  
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Bob Hagbom  
Mayor

ATTEST:

  
\_\_\_\_\_  
Gail L. Hedding  
Finance Director/Recorder