

CITY OF BROOKINGS
COMMON COUNCIL MEETING MINUTES
City Hall Council Chambers
898 Elk Drive, Brookings, Oregon
May 24, 1999
7:00 pm

I. CALL TO ORDER

Mayor Bob Hagbom called the meeting to order at 7:05 PM.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Council Present: Mayor Bob Hagbom, Councilors Larry Curry, Keith Pepper, Frances Johns, and George Ciapusci

Council Absent: Ex-Officio Councilor Shiloh Thom, excused

Staff Present: City Manager Tom Weldon, Finance Director/Recorder Gail Hedding, Community Development Director Leo Lightle, and Administrative Secretary Sharon Ridens

Media Present: Chuck Hayward, Curry Coastal Pilot, and William Dwinell, KURY Radio

Other: Fran Weir, League of Women Voters; Chamber of Commerce Executive Director Les Cohen, Augie Kofot-Vice President Businesses for a Better Brookings, seven members of the Emblem Club, Harris Beach Management Unit District Manager Don Higginson, Port Commissioner Ken Byrtus, and approximately 23 other citizens, including former Mayor Nancy Brendlinger

IV. CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS

A. Appointments

1. Appointment to Planning Commission

Mayor Bob Hagbom recommended appointing the only applicant, Reily H. Smith to complete the term of Planning Commission Position No. 6.

Councilor Curry moved, Councilor Johns seconded, and the Council voted unanimously to appoint Reily H. Smith to complete the term expiring April 1, 2001, of Position No. 6 on the Planning Commission.

Smith came forward and Mayor Hagbom continued with providing a brief history of Smith's service to the community, including serving on the Budget Committee for the past three years.

B. Proclamations

1. "Americanism Week" June 14th through 18th, 1999 - Brookings Emblem Club #265

Mayor Hagbom proclaimed June 14th through the 18th, 1999 as "Americanism Week", as requested by the Supreme President of the Supreme Emblem Club stating that strengthening of the Unity of the United State of American is vital, that there is a need to strengthen the American Heart of Emblem, that there is a need to strengthen the beliefs of each individual and each club. He then presented the proclamation to eight representatives from the Emblem club, including Councilor Frances Johns.

V. PUBLIC HEARING

Mayor Hagbom recessed the Common Council meeting at 7:10PM.

Mayor Hagbom called a Public Hearing to order at 7:11PM.

A. Proposed Use of State Revenue Sharing Dollars

Mayor Hagbom asked Finance Director/Recorder Gail Hedding to explain the State Revenue Sharing Dollars. Having done so, Mayor Hagbom asked for comments or questions from the public and Council. There were none.

Councilor Johns moved, Councilor Ciapusci seconded, and the Council voted unanimously to approve the proposed use of State Revenue Sharing Dollars.

B. 1999-2000 Fiscal Year Budget - Council copy with packet; public copy available at City Hall

Finance Director/Recorder Hedding provided the Council with the 1999-2000 Fiscal Year Budget. Mayor Hagbom asked for any questions or comments and there were none from the public or the Council.

The Public Hearing was closed at 7:14 PM.

The Common Council meeting was reconvened at 7:14PM.

VI. SCHEDULED PUBLIC APPEARANCES

None

VII. ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE

A. *Committee and Liaison reports*

1. *Chamber of Commerce*

Executive Director Les Cohen congratulated the Council on their selection of Riley Smith to the Planning Commission. He updated the Council on the upcoming Azalea Festival on the next weekend and asked that all keep in mind the purpose for our Memorial Day Holiday and for all those giving their lives for the freedoms we enjoy. Cohen also indicate the lodging survey for the upcoming holiday weekend is very high and continued by thanking the City for donating their parking lot for the non-profit street fair organizations.

2. *Businesses for a Better Brookings*

Vice President Augie Kofot informed the Council of the placement of American Flags during the announced Americanism week and Memorial Day weekend. Mayor Hagbom thanked the organization for their combined efforts to clean-up the downtown in preparation for the Azalea Festival.

Mayor Hagbom acknowledged the presence of Port Commissioner Ken Byrtus, and the liaison from the Port Commission. Along with Byrtus was his wife, Virginia, who is currently a member of the City's Budget Committee.

3. *Council Liaisons*

Councilor Frances Johns advised the Council she attended the Brookings-Harbor 17C School District Board meeting and the School District's Facilities Task Force Committee since the last Council meeting, which included much listening, reading, and learning. She encouraged any and all to attend these same meetings.

Councilor Keith Pepper reported there is a Canopy Project meeting scheduled for the coming Thursday afternoon.

Councilor George Ciapusci informed the Council he had attended the Port Commission meeting recently which proved to be the fastest held meeting he had ever attended. He continued reporting that the Harbor Master announced the wave surge suppression project was on fast track and that Port Commissioner Ken Byrtus had volunteered to be the liaison to the City Council.

Councilor Larry Curry attended the Annual Meeting of the Coos County Douglas Development Corporation last Thursday in Gold Beach. He continued, for the audience, to explain the purpose and some background of the CCD Development Corporation, which is comprised of 27 people from the three counties (nine each) of Coos, Curry, and Douglas. Councilor Curry was elected Chair of group's Board of Directors.

Mayor Bob Hagbom stated he had spent 1-½ days in Salem with representatives from the State Land Department and several other state agencies dealing with the continued efforts for building our golf course. Additionally, Hagbom spent "Mayor's Day" last Thursday, listening to the Governor, the President of the Senate and four other legislative members regarding bills on transportation and education.

B. Unscheduled

Citizen resident Al Bernhard spoke regarding an agenda item and was asked to speak later when the matter would be called in order from the agenda.

City Manager Tom Weldon presented a request from Kim Gumm, owner of Cousins & Co. Music & Antiques at 777 Cottage Street, asking for road closure in front of their shop at same address on Saturday May 29th from 12:00 Noon until 8:00 PM, for a musical jam session, involving numerous bands and people listening to the music. Weldon discussed with and recommended to the Council the road closure, especially since the Police and Fire Chiefs, Community Development Department, and Dragon Gate Restaurant owner George Lee had no objections.

Councilor Curry moved, Councilor Johns seconded, and the Council voted unanimously to add to the agenda the closure of Cottage Street on May 29th, as requested.

Councilor Pepper moved, Councilor Ciapusci seconded, and the Council voted unanimously to approve the closure

of Cottage Street on Saturday, May 29th from 12:00 Noon until 8:00 PM, for the purposes of a musical jam session.

VIII.

STAFF REPORTS

A. Finance Department

1. *Financial/Utility Billing Computer Software System Selection*
Mayor Hagbom asked Finance Director Gail Hedding to explain the request for a new financial and utility billing computer. She explained the City's existing systems were not only non-Y2K compliant but they do not interface with each other, which could mean system failure and shutdown on January 1, 2000. Hedding informed the Council of information she gathered after meeting with the City Auditor, making various inquiries with Finance Directors in other cities and trade shows, and calling current users of several different software packages. She recommended the Council authorize purchase of the Caselle package of products to serve the City's finance and utility billing system needs. She recommended staff be authorized to enter into a contract for this purchase, after approval by the City Attorney. She continued by stating Caselle has demonstrated stability in the governmental software market since 1977 with over 450 installations and would meet our city's parameters. There was no comment or discussion from the public or Council.

Councilor Ciapusci moved, Councilor Pepper seconded, and the Council voted unanimously to approve the purchase of a new financial/utility billing computer software system through Caselle at \$34,070, by Resolution No. 99-R-660.

B. City Manager

1. *The westside of U.S. 101 - Ransom to Harris Beach State Park entrance road*
Mayor Hagbom questioned the audience in general for proponents and opponents of those in attendance. City Manager Tom Weldon explained the request from volunteers offering to remove underbrush vegetation and trees to create an ocean viewshed on ODOT right-of-way between Ransom Avenue and Parkview Drive. After a review of the project with the volunteer co-ordinator Cliff Misener, and ODOT representative, City Staff, and other volunteers and nearby residents, Weldon stated he had some concerns, including the addition of potentially dangerous traffic situations. Additionally, several adjacent residents had called and

sent correspondence objecting to the thinning. The state permit allowing such a project would be in the City's name, and would ultimately hold the City responsible. Weldon continued by informing the Council the State had received a request to purchase the property from a private property owner, of which Weldon would recommend against. A lengthy discussion ensued, including concerns of side streets emptying into traffic congestion, park entrances, traffic speed, staff recommendations for regulations if the project were to be done, and comments from Community Development Director Leo Lightle advising ODOT had informed him they were concerned about traffic congestion in that area, but not to the point of stopping such a project.

Mayor Hagbom asked for comments from the audience. Citizens and property owners in the area Cliff Misener of 1343 Homestead Road, Nancy Brendlinger, Harris Beach Park Manager Don Higginson, Dale Pinkston of 1408 View Court, Richard Johnson of 1431 Chetco Avenue, Al Bernhard of 1575 Beach Avenue, Parks & Rec. Commission Member Augie Kofotet, and Archie LeCoque of 17717 Rainbow Rock Road provided extensive comments to the Council.

Concerns and questions ensued from the Council regarding safety hazards, wetlands, scenic byway program, supervision and procedures of volunteers, land sale, view loss, City's liability, noise levels, speed conditions, ODOT's management concerns, establishing another viewpoint, and compromises.

Councilor Pepper moved, Councilor Ciapusci seconded, and the Council voted unanimously to have the Mayor send a letter to ODOT advising them to not sell the property, and to give the City of Brookings first option, if they do decide to sell the property in question.

Councilor Pepper moved, Councilor Ciapusci seconded, and the Council voted unanimously to table the request from volunteers offering to remove underbrush vegetation and trees to create an ocean viewshed on ODOT right-of-way between Ransom Avenue and Parkview Drive until further information is received from the State, including the issue of

selling the property.

Mayor Hagbom called for a ten minute recess at 8:47PM.

Mayor Hagbom reconvened the Common Council meeting at 8:57PM.

2. *Committee to study pool issues*

Mayor Hagbom reviewed the Council packet information provided by staff and asked City Manager Tom Weldon to work with Council Frances Johns on the volunteer project for establishing a committee to study the covering of the pool. Weldon asked the Council to make this an official short-term Council Advisory Committee or a Parks and Recreation Sub-committee, which would recommend a type of pool cover and determine rough cost estimates for construction of such a cover. The committee would also determine the feasibility of raising enough funds to cover the swimming pool, and recommend a budget, including expenses and possible sources of additional income to operate a covered swimming pool year round. Weldon explained he would look to recruit approximately ten people for the committee from the School Board and/or Administration, young people at large, Brookings-Harbor Youth Association, Churches, student groups and other youth connected groups, citizens at large, and businesses, including the Council liaison Frances Johns and a liaison from the Parks and Recreation Commission.

Councilor Pepper requested monthly reports to the Parks & Rec. Commission. The Council by consensus agreed to form a City Council Advisory Committee, immediately, to work on covering the swimming pool at Bud Cross Park.

3. *Changing traffic circulation pattern at Kidtown parking lot*

City Manager Weldon presented the request from Nature's Coastal Holiday to designate the present entrance/exit at this parking lot at Pacific to an entrance **only**, and to pave the temporary entrance/exit from this parking lot that was created for the light festival and designate it as an **exit** only, resulting in a safer drive through. He noted Nature's Coastal Holiday offered to fund the paving and signing with no costs to the City, and that the Parks and Recreation Commission had reviewed the request on April 22, 1999, and recommended the project for approval.

Councilor Johns moved, Councilor Ciapusci seconded, and the Council voted unanimously to

accept the staff and Parks and Recreation Commission recommendation to approve the change of traffic circulation pattern at Kidtown parking lots and paving of the second driveway.

4. *DRAFT Curry County State Parks Master Plan*
City Manager Tom Weldon made comments on the "DRAFT" Curry County State Parks Master Plan, including how pleased he was with OPRD in getting so many people involved, the successful public meetings, and that parts of this plan will ultimately come back to the Council for review before it is officially adopted by OPRD.

Harris Beach Management Unit Director Manager Don Higginson was present to help with questions, noting he felt the report was important reading. Councilor Pepper thanked Weldon for going through the lengthy Master Plan and registered this is not a contract with Oregon Parks and Recreation Department (OPRD) to do "all this", but the Master Plan is their "wish list", which makes it much easier to move forward when a project is presented, having already been addressed in their established list/plan.

Councilor Pepper moved, Councilor Johns seconded, and the Council voted unanimously to send a letter from the Mayor with the staff's recommendations and comments as noted previously.

IX.

CONSENT CALENDAR

- A. *Approval of Council Meeting Minutes*
1. *Minutes of May 4, 1999, Special Council Meeting*
 2. *Minutes of May 10, 1999, Regular Council Meeting*

(end Consent Calendar)

Mayor Hagbom asked for comments on the consent calendar. There being none, he called for the question.

Councilor Curry moved, Council Johns seconded, and the Council voted unanimously to approve the Consent Calendar as printed, with Councilor Pepper abstaining due to his absence at the May 10th, 1999, Council Meeting.

X.

ORDINANCES/RESOLUTIONS/FINAL ORDERS

A. *Resolutions*

1. *Approval of Resolution No. 99-R-659 - purchase of financial/utility billing computer software system*

This matter addressed under Agenda Item No. VIII. A. (1).

2. *Approval of Resolution No. 99-R-660 - acceptance of Bud Cross Park Deed*

Mayor Bob Hagbom read the resolution to accept the deed to Bud Cross Park.

Councilor Pepper moved, Councilor Johns seconded, and the Council voted unanimously to approve Resolution No. 99-R-600 for the acceptance of the Bud Cross Park Deed from the County at a price of \$1.00 for the property purchase.

XI.

REMARKS FROM MAYOR AND COUNCILORS

Citizen Archie LeCoque asked for clarification on the cost of the new financial/billing computer software system selection. Weldon responded with the cost amount at \$34,070.

A. *Mayor*
None

B. *Council*

Councilor George Ciapusci stated he enjoyed the new councilor orientation meetings/process and was amazed and impressed with the staff's abilities and the inter-workings of the City. However, it was the Fire Department that got his attention – "unsung heros" - volunteers ready at a moment's notice and who keep our equipment maintained, deserve a lot of credit. He intends to attend some of their Monday night training meetings.

Councilor Larry Curry complimented the Fire Department and also thanked them for their loyalty and service. City Manager Weldon noted their next meeting would be Monday, May 31st. Curry further stated the department was "one of best volunteer Fire Department in these here parts."

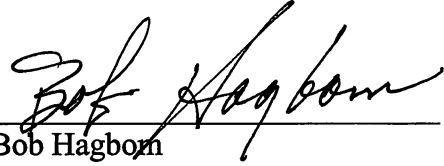
Councilor Keith Pepper clarified his position on the state permit allowing volunteers to remove underbrush vegetation and trees to create an ocean viewshed on ODOT right-of-way between Ransom Avenue and Parkview Drive.

XII.

ADJOURNMENT

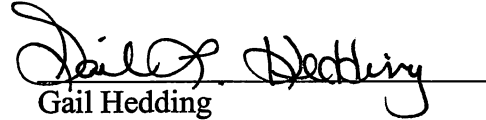
Councilor Pepper moved, Councilor Curry seconded, and the Council voted unanimously to adjourn the meeting at 9:17 PM.

Respectfully submitted:



Bob Hagborn
Mayor

ATTEST:



Gail Hedding
Finance Director/Recorder