

**CITY OF BROOKINGS
COMMON COUNCIL MEETING MINUTES
City Hall Council Chambers
898 Elk Drive, Brookings, OR 97415
December 11, 2000
7:00PM**

I. CALL TO ORDER

Mayor Bob Hagbom called the meeting to order at 7:00 PM.

II. PLEDGE OF ALLEGIANCE

Led by City Planner John Bischoff

Mayor Bob Hagbom asked for a moment of silence to acknowledge the recent tragedy involving the Pendleton family

III. ROLL CALL

Council Present: Mayor Bob Hagbom, Councilors Larry Curry, Keith Pepper, Frances Johns, and Lorraine Kuhn, a quorum present.

Council Absent: none

Staff Present: City Manager Leroy Blodgett, City Attorney John Trew, City Planner John Bischoff, and Administrative Secretary Sharon Ridens.

Media Present: Chuck Hayward, Curry Coastal Pilot

Other: Curry County Planner Chuck Nordstrom, Chamber of Commerce Executive Director Les Cohen, Chamber President Richard Gyuro, Councilor Elect Rick Dentino, City Auditor Lee Musser, and approximately 12 other citizens.

IV. CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS

A. Announcements

1. Resignation of Planning Commissioner Rick Dentino (pos #7)

Planning Commissioner Rick Dentino's resignation, due to November 2000 election to the City Council, was accepted by the Council.

2. *Special recognition to Councilor Keith Pepper*
Special recognition was given to Council Keith Pepper by Mayor Bob Hagbom for his many volunteer years of service with the City of Brookings via the Parks and Recreation Commission, Planning Commission, and City Council, not to mention the thousands of hours developing, constructing, maintaining, and continuing the Nature's Coastal Holiday in Azalea Park during the Christmas Holidays

B. *Appointments*

1. *Planning Commission Position No. 7*
City Manager Leroy Blodgett provided information on the single application received for the Planning Commission position opened by Rick Dentino's resignation. Blodgett recommended the appointment of Randy Gorman.

Councilor Johns moved, Councilor Pepper seconded, and the Council voted unanimously to appoint Randy J. Gorman to the Planning Commission.

2. *City Recorder*
City Manager Blodgett provided a brief report on the hiring and background of the City's new Finance Director Randy Reed coming from New Orleans, Louisiana. Blodgett recommended the appointment of Reed as the City's Recorder, to be effective December 26, 2000, allowing adequate time for Reed's beginning employment date, and physical move from Louisiana.

Councilor Pepper moved, Councilor Johns seconded, and the Council voted unanimously to appoint Randy Reed as City Recorder effective December 26, 2000.

3. *Additional members to City's 50th Birthday Celebration Committee*
Councilor Lorraine Kuhn introduced the names of Mary O'Holleran and Mark Misewicz as additional members to the City's 50th Birthday Celebration Committee. She informed Council the next committee meeting would be December 13, 2000, at 7:00 PM in the City's Fire Hall. City Manager Blodgett advised there were two new additional applicants (Jennifer Donnelly and Tom Davis) for the committee presented since Council packets were made. He asked Council for direction on continuing the receipt of membership to this committee. Discussion ensued. It was decided to continue with the application process until January 3, 2001, and to accept the presented four additional names.

Councilor Johns moved, Councilor Kuhn seconded, and the Council voted unanimously to appoint Mary O'Holleran, Mark Misewicz, Jennifer Donnelly, and Tom Davis to the City's 50th Birthday Celebration Committee.

V. **SCHEDULED PUBLIC APPEARANCES**

A. *Lee Musser - Musser & Associates/1999-2000 Comprehensive Annual Financial Report*

City Auditor Lee Musser reviewed the 1999-2000 Comprehensive Annual Financial Report with Council. He stated there were no issues brought forward. City staff had been very easy to work with, Musser stated, and the change in the City's computer software had made the process very smooth and more reliable. Minimal discussion ensued, with notation from Musser the Finance Director and Council must begin preparing for the June 30, 2003, required deadline for the GASB (Governmental Accounting Standards Board) Statement No. 34, which approved the most significant change in history of government financial reporting. Musser advised, after presenting a brief explanation of GASB #34, to the Council, this preparation will take extra resources and failure to prepare would cause many problems. Council accepted the report with appreciation to Musser and his staff.

VI. **ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE**

A. *Committee and Liaison reports*

1. *Chamber of Commerce*

Executive Director Les Cohen provided a brief report on the Chamber's activities, including a strategic planning meeting, City Manager Blodgett speaking on downtown revitalization at the Chamber's Monthly Forum, and a reminder of the Chamber's process of republishing it's community and business profile director - a print of 10,000 copies with an override map of the area.

2. *Businesses for a Better Brookings*

There was no report.

3. *Port of Brookings-Harbor*

There was no report.

4. *Planning Commission*

There was no report.

5. *Parks and Recreation Commission*

There was no report.

6. *Council Liaisons*

Councilor Johns stated she was not able to make last school board meeting, but had been informed by School Superintendent Paul Prevenas of her probable appointment to a committee overseeing the school district's project which resulted from the recent bond passage.

Councilor Kuhn attended the Planning Commission, but missed Port meeting.

B. *Unscheduled*

There was no unscheduled communications.

VII. **STAFF REPORTS**

A. *City Manager*

1. *Approval of liquor license request for Fat Boy's Cook House- Christina Stalcup*

City Manager Blodgett presented the liquor license request from Fat Boy's Cook House, Inc.. He recommended approval.

Councilor Johns moved, Councilor Pepper seconded, and the Council voted unanimously to approve the liquor license request for Fat Boy's Cook House, Inc., as presented.

2. *Set date for Goals Session Workshop*

City Manager Blodgett advised Council a date needed to be set for a goals session workshop. He reviewed the past process and suggested a deadline before the budget process. Discussion ensued. Mayor Hagbom mentioned the advantages of having workshop early and stated the need to review the City's charter and ordinances for housekeeping purposes - possibly by a skeleton crew.

Councilor Johns moved, Councilor Pepper seconded, and the Council voted unanimously to hold a Council goals Session Workshop on January 17, 2001, at 2:00PM, in Council Chambers, with Department Heads' required attendance, facilitated by Staff and Council.

3. *Purchase of Rotary bench(es)*

City Manager Blodgett explained Rotary's bench fund raising project and recommended Council approve purchase of six benches for \$90 each (totaling \$540) allowing the City to have some on hand as placement locations became apparent. He noted this was not a budgeted item and felt the Council needed to be presented with the project.

Councilor Kuhn moved, Councilor Curry seconded, and the Council voted unanimously to approve the purchase of six (6) Rotary benches at \$90 each, to be placed throughout the City by staff as suggested locations became evident.

4. *Acceptance of '99-00 Comprehensive Annual Financial Report*

Councilor Kuhn moved, Councilor Johns seconded, and the Council voted unanimously to officially accept the 1999-2000 Comprehensive Annual Financial Report as presented by City Auditor Lee Musser.

City Manager Blodgett provided an ODOT update regarding the Golf Course sign, which is now on the Chetco River Bridge. He stated the median divider at intersection of bridge & Lower Harbor Road will be in by the 21st of the month, weather and materials permitting. Poles for lighting on bridge are being transported from Ontario, but soon to be here.

Councilor Pepper suggested the City send a letter to ODOT praising Lee Sparks and thanking them for his constant sincere and continued support to Curry County. City Manager Blodgett advised Council we had already complied with that request and that he had seen Sparks' boss the past week - giving Sparks many accolades and had invited ODOT to use Brookings for one of their meeting sites.

VIII. CONSENT CALENDAR

- A. *Approval of Council Meeting Minutes*
 - 1. *Minutes of November 8, 2000, City of Brookings and Curry County Special Joint Council and Commission Public Hearing*
 - 2. *Minutes of November 20, 2000, Regular Council Meeting*
 - 3. *Minutes of December 5, 2000, Special Council Meeting*
- B. *Acceptance of Parks and Recreation Commission Minutes*
 - 1. *Minutes of October 26, 2000, Regular Commission Meeting*
- C. *Acceptance of Planning Commission Minutes*
 - 1. *Minutes of November 7, 2000, Regular Commission Meeting*
- D. *Approval of Vouchers (\$644,154.16)*
(end Consent Calendar)

Mayor Hagbom asked for any corrections or additions to the minutes. There were none. He then asked for approval of consent calendar.

Councilor Johns moved, Councilor Kuhn seconded, and Council voted unanimously to approve and accept the consent calendar as presented.

IX. ORDINANCES/RESOLUTIONS/FINAL ORDERS

- A. *Ordinances*
 - 1. *Staff report(s) and approval of Ordinance No. 00-O-540, an ordinance adopting revisions to the City of Brookings Comprehensive Plan to amend the City of Brookings Urban Growth Boundary (UGB) in response to LCDC Remand Order #96-WKTASK-00601*
City Planner John Bischoff provided reason for placement of this item on agenda and made staff recommendation for adoption of Ordinance No. 00-O-540, with two small corrections on the ordinance: last paragraph of Section I on page 1 - correct ordinance number to "95-O-511, instead of 95-10, and add on page 2, at end of last paragraph of Section I - "and November 28, 2000."

City Manager Blodgett explained the issues upon which Council needed to agree; they did; there was no discussion. Brief clarification by Bischoff ensued regarding materials submitted by Itzen and Ashcraft. City Attorney John Trew provided further clarification necessary for motions. City Manager Blodgett stated the remand items had been accepted by the Harbor Bench Farmers and discussed the LCDC population corrections. All was received and agreed upon with no discussion. Trew and Blodgett offered an outline for any discussion.

Councilor Pepper moved, Councilor Johns seconded, and the Council voted unanimously to accept the remand items as presented.

Councilor Pepper asked City Planner John Bischoff to read the ordinance for the remand issues. Bischoff read Ordinance No.00-O-540 in full. No discussion ensued.

Councilor Kuhn moved, Councilor Pepper seconded, and the Council voted unanimously to have Ordinance No.00-O-540 read by title only.

City Attorney Trew and City Planner Bischoff offered a few clarifications within the ordinance and Bischoff was asked to read it by title only. He did so.

Councilor Pepper moved, Councilor Johns seconded, and the Council voted unanimously to adopt Ordinance No. 00-O-540, in the matter of an ordinance adopting revisions to the City of Brookings Comprehensive Plan to Amend the City of Brookings Urban Growth Boundary (UGB) in response to LCDC Remand Order #96-WKTASK-00601.

City Attorney Trew advised the necessity for approval of the amended Joint Management Agreement.

Councilor Pepper moved, Councilor Kuhn seconded, and Council voted unanimously to approve the amended Urban Growth Boundary Joint Management Agreement.

Mayor Hagbom informed Council there may need to call a special council meeting relative to procedural ordinance recently adopted regarding Measure 7.

B. Resolutions

There were no resolutions presented.

X. REMARKS FROM MAYOR AND COUNCILORS

A. Council

Councilor Pepper gave sentimental and memorable reflections of his time as a City

representative Commissions and Council. He also reminded everyone to attend the Nature's Coastal Holiday light festival, which was proving to be successful and included a notation from an out of town visitor who had dinner in Brookings and spent the night just to see the event. Pepper continued by sincerely thanking Public Works Supervisor Dennis Barlow and his crew for their above and beyond call to duty this year with not only repairing sewers and streets, but building (sculpting) nature's critters such as elk. Applause to Pepper concluded his statements.

B. Mayor


Mayor Hagbom and Council President Curry specifically thanked Keith Pepper for his hard work, dedication, and professionalism.

"Merry Xmas," from Mayor and Council.

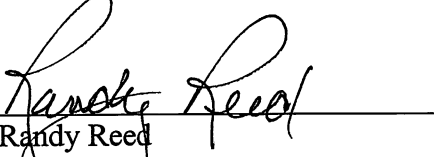
XII. ADJOURNMENT

Councilor Johns moved, Councilor Kuhn seconded, and the Council voted unanimously to adjourn the meeting at 8:12PM.

Respectfully submitted:


Bob Hagbom
MAYOR

ATTEST:


Randy Reed
Finance Director/City Recorder