

**CITY OF BROOKINGS
COMMON COUNCIL MEETING MINUTES
City Hall Council Chambers
898 Elk Drive, Brookings, OR 97415
March 12, 2001
7:00PM**

I. CALL TO ORDER

Mayor Bob Hagbom called the meeting to order at 7:07PM

II. PLEDGE OF ALLEGIANCE

Led by City Planner John Bischoff

III. ROLL CALL

Council Present: Mayor Bob Hagbom, Council President Larry Curry, Councilors Frances Johns, Lorraine Kuhn, and Rick Dentino, a quorum present.

Council Absent: none

Staff Present: City Manager Leroy Blodgett, City Attorney John Trew, City Planner John Bischoff, and Administrative Secretary Sharon Ridens

Media Present: Chuck Hayward, Curry Coastal Pilot

Other: Chamber of Commerce Executive Director Les Cohen, Businesses for a Better Brookings President Augie Kofot, VIPS members Doug Johnson and Doris Westoby, and approximately 12 other citizens

IV. SCHEDULED PUBLIC APPEARANCES

There were no scheduled public appearances.

V. ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE

A. Committee and Liaison reports

1. Chamber of Commerce

There was no report

2. *Businesses for a Better Brookings*
President Augie Kofoet, 787 Ransom Ave, Brookings, advised Council the visitor's center sign had been removed from the exterior of the 541 Chetco Ave Building and questioned Council on status of a downtown visitors center location. Mayor Hagbom stated he had every reason to believe something would be in place by the first part of May, 2001.
3. *Port of Brookings-Harbor*
There was no report.
4. *Planning Commission*
There was no report.
5. *Parks and Recreation Commission*
There was no report
6. *Council Liaisons*
Councilor Dentino attended an ODDA seminar with City Planner John Bischoff, regarding urban renewal with some of the pitfalls and successes. He also will be attend the Harbor Sanitation meeting.

Councilor Kuhn attended the Planning Commission meeting on March 6th and will be attending the H.O.P.E. (Healthy Opportunity for a Positive Environment) meeting tomorrow. She then provided a brief update of the City's 50th Birthday Committee and the success of the kick off celebration dinner dance last weekend. Kuhn discussed with Council and City Attorney John Trew possible advertising by a local business regarding the City's 50th birthday and including the City Logo resulting in a profit. A copy of the subject matter was provided to Council and included in these minutes. Trew asked for more time to secure more information and thought as to whether or not the city would want to indulge in this type of activity/business. Trew stated his initial response would be it would mean more complications than possibly the Council would want to take on. Council President Curry questioned how long the local business would be allowed to produce such an item - just the birthday year or thereafter(?).

Councilor Johns expressed her pleasure of the birthday dinner dance success. She also thanked Brookings Police Detective John Bishop and Officer Don Dotson for presenting a class to the school district on the "Active Shooter" in regards to school shootings. Johns advised she would

be attending the another school bond oversight meeting this week, which would include surveying for project.

Council President Curry will be attending a CCD Business Development Corporation meeting.

Mayor Hagbom reviewed his recent activities and stated he would be giving plenty of accolades to the Elks' chef for a fantastic job of service and menu at the City's 50th Birthday Celebration kick-off dinner dance.

B. Unscheduled

VIPS (Volunteers in Police Service) member Doug Johnson of 1238 Iris St, Brookings and VIPS Volunteer coordinator, presented a year end report to the Council, copy included with minutes. Johnson pointed to the volunteers driving a significant amount of miles - 3 days a week - 4,000 miles year, with 158 patrols of 4 hours a week for each volunteer, and often extra hours not recorded. These hours of course didn't include those members who participate with the Eddie Eagle, McGruff, and Safety City Programs. The report included their school programs, more specifically their responsibility to train all 4th graders for Kalmiopsis Elementary School as crossing guards and based on state guidelines. Johnson advised the VIPS also help detectives as requested work support, and that on December 15, 2001, the City had their first all woman patrol out. There are now 11 members, which recently went to Bandon and represented our City Police Department at Bandon's Health Fair. Johnson not only advised Council of their recent meeting with Crescent City's like VIPS organization in an advisory capacity, but wanted to take this opportunity to thank the Police Department, their dispatchers, the police officers, city staff, and the Community Development Department who have been responsive to their comments and support.

Mayor Hagbom asked VIPS Doug Johnson to explain vacation checks. Johnson proceeded and explained there were forms in the Police Department to complete for a homeowner or person to turn in if they're going to be out of town. The VIPS physically check all the windows and perimeters of house, making certain everything is secure, and if not owner and police contacts are made. He completed his report with reminding residents when out of town to be certain to stop their mail, newspaper deliveries, etc. Councilor Johns thanked VIPS for helping with her 2 days of responsibility for delivering "meals on wheels."

VI. STAFF REPORTS

- A. Finance Department*
There was no report

B. City Manager

City Manager Blodgett advised he had requested a grant from the CCD Regional Investment Board, and would have an answer this next week. He noted the U.S. Forestry Department also has interest in funding a project for downtown revitalization, and continued by explaining an attempt to negotiate having one grant provide for the downtown plan and the other one fund the master plan. He advised he will be meeting Wednesday with the ODOT's CST (Community Solutions Team) regarding the couplet and downtown project.

Blodgett informed Council a committee of four (4) - Finance Director Randy Reed, Community Development Department Secretary Linda Barker, Administrative Secretary Sharon Ridens, and himself, were successfully coming to the final stages of developing the publication of a revised web site. This is all under the excellent abilities and direction of Jim Relaford and his future training to maintain the site in the future - at a cost of \$3,000. Blodgett also relayed his learned information from the ODDA urban renewal workshop, and reminded Council the City's newsletter goes out last the last Thursday of each month. Should they desire something to be included, Council is to give Sharon a written note so that it can be included.

C. Community Development Department

There was no report.

D. Fire Department

There was no report.

E. Police Department

There was no report.

VII. CONSENT CALENDAR

A. Approval of Council Meeting Minutes

1. *Minutes of February 26, 2001, Regular Council Meeting*

B. Acceptance of Parks and Recreation Commission Minutes

1. *Minutes of January 25, 2001 Regular Commission Meeting*

C. Acceptance of Planning Commission Minutes

1. *Minutes of February 6, 2001 Regular Commission Meeting*

D. Approval of Vouchers (\$177,334.16)

(end Consent Calendar)

Councilor Johns moved, Councilor Kuhn seconded, and the Council voted to approve the consent calendar with Council President Curry abstaining as he was not present for the February 26, 2001 Council meeting.

VIII. ORDINANCES/RESOLUTIONS/FINAL ORDERS

A. Final Orders

1. *Final order and findings of fact for file document No. APP-1-01, an appeal of Planning Commission approval of VAR-2-00, an application for a variance to the existing Claron Glen subdivision to deny public access to internal walkways and not require sidewalks on both side of the street*

Mayor Hagbom asked Council President Larry Curry to continue as presiding officer, at 7:31 p.m., due to his personal involvement with Claron Glen subdivision. Council President Curry complied.

Council President Curry advised Council the only issue pending pending on this matter is the final vote on the final order and findings of fact for file document No. APP-1-01, an appeal of Planning Commission approval of VAR-2-00, an application for a variance to the existing Claron Glen subdivision to deny public access to internal walkways and not require sidewalks on both side of the street. He asked for a motion.

Councilor Kuhn moved, Councilor Johns seconded, and the Council voted to adopt the final order and findings of fact for file document No. APP-1-01, an appeal of Planning Commission approval of VAR-2-00, an application for a variance to the existing Claron Glen subdivision to deny public access to internal walkways and not require sidewalks on both side of the street, with Mayor Bob Hagbom and Councilor Rick Dentino abstaining due to their ex-parte involvement mentioned during the public hearings on same.

Council President Curry asked Mayor Hagbom to return as the presiding officer of the Council meeting at 7:32PM. Mayor Hagbom complied.

IX. REMARKS FROM MAYOR AND COUNCILORS

A. Council

There was no further comment from the Council.

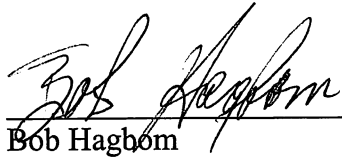
B. Mayor

There was no further comment from the Mayor.

X. ADJOURNMENT

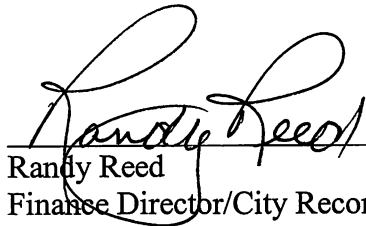
Councilor Dentino moved, Councilor Johns seconded, and the Council voted unanimously to adjourn the meeting at 7:35PM.

Respectfully submitted:



Bob Haghom
Mayor

ATTEST:



Randy Reed
Finance Director/City Recorder

Handed out
@ 3/12/07
cc Mtg

March 12, 2001

SUBJECT: Coaster Design

Dear Fellow Councilors:

I have been asked by TimberCraft, the company that made the coasters for the 50th Birthday Celebration, if it would be possible for them to use the design that was placed on the coasters on other items such as Key Chains, an perhaps a couple of other items.

They would then market them in different stores in the area. Items that are sold would return a profit of 15% back to the 50th Birthday Committee.

Before I can so this can be done, I will need permission to use the City of Brookings emblem that I used on the Coasters.

This is very open to discussion. I appreciate your input.

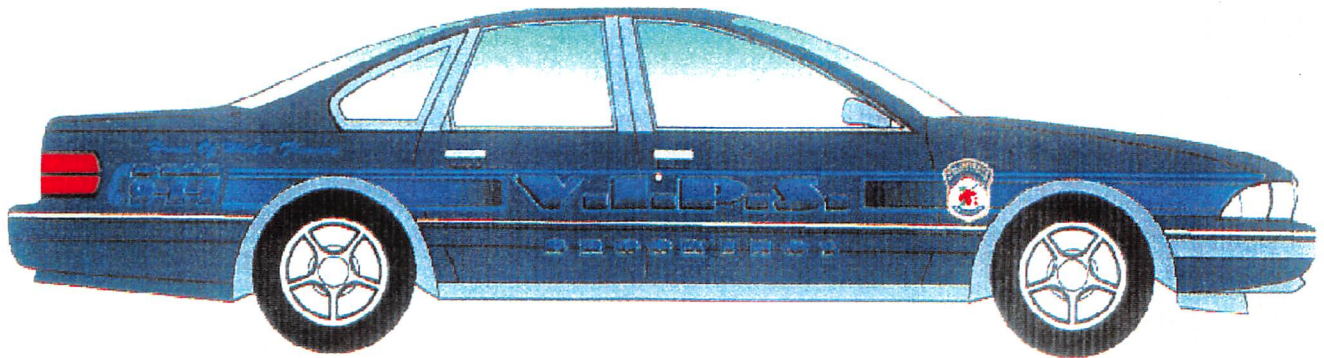
Thank you,

Councilor Lorraine Kuhn

*Handed out.
@ 3/12/01
CC Mg*

BROOKINGS POLICE DEPARTMENT

VOLUNTEERS IN POLICE SERVICE



YEAR 2000 ANNUAL REPORT

**KEN LEWIS
POLICE CHIEF**

**BARBARA PALICKI
COMMUNITY POLICING OFFICER**

To: Distribution List

Fr: Board of Directors

Re: Year 2000 Annual Report

1. The attached documents identify the activities performed by the Volunteers in Police Service from 1 January 2000 through 31 December 2000. We hope to continue our success in the coming year.
2. On behalf of all volunteers it's been a pleasure to assist the Brookings Police Department and all citizens of the community.
3. We also would like to give special THANKS to Officer Barbara Palicki for her professionalism and guidance. A special note, this was all accomplished with NINE VOLUNTEERS.

**Marilyn Wood
Director**

**Doug Johnson
Asst. Director**

**Enos Muniz
Director At Large**

**Ruth Carter
Treasurer**

**Tom Reed
Secretary**

VACATION CHECKS

To determine the number of vacation checks per month I took the first day of the vacation check only. Understanding that most vacation checks were over one month in duration.

Total Vacation Checks: 79

The average length of the vacation check was 23 days

The shortest: 2 Days

The longest: 120 days

During the year we had no forced entries or break-ins at any of the homes.

Note:

Homes with unlocked doors 8

Newspapers delivered 4

UPS/FEDEX boxes 5

PATROL

MILES BREAKDOWN

Total Miles driven: 4490

Average miles driven on patrol: 28 Miles

PATROL BREAKDOWN

Total patrols conducted: 158

Average patrols per month: 13

Lowest month: January 2000 7 patrols

Highest month: June 2000 21 patrols

HOUR BREAKDOWN

DESCRIPTION	HOURS
Meetings	272.0
Patrol	1183.0
Meals On Wheels	122.5
Eddie Eagle	165.5
Special Events	105.0
Evidence Room	117.0
Safety City	205.0
Admin	67.5
Office Work	54.5
Fundraising	143.0
Training	90.5
School Programs	133.5
Public Relations	259.0
Traffic Control	55.5
Translate	6.5
TOTAL	3011.0

TRAFFIC WARNINGS ISSUED

Total warnings issued: 62 (started April 5, 2000)

Red Zone 7

Yellow Zone 22

Wrong Way 23

Handicap 10

ABANDON VEHICLES

We reported to the Community Service Officer 9 possible Abandon Vehicles within the City Limits.

YEAR 2000 HIGHLIGHTS

- A) Provided security at a crime scene from 9pm till 2 am.
- B) On December 15th the first all women patrol.
- C) In November provided a patrol during a severe wind/rain storm 11pm till 2 am
- D) Assisted with the Coos/Curry Electric Home Show.
- E) Provided security at the Art Festival in Harbor.
- F) Assisted with the Senior Safety Academy at the Senior Center.
- G) Assisted with the Safety Seat Clinic at Brookings/Harbor Ford
- H) Assisted with Safety City.
- I) Assisted the police department in handling a major power outage in the city.
- J) Provided traffic control during the Azalea Parade.
- K) Attended the Police Memorial.
- L) Represented the city police department at the Health Fair in Bandon.
- M) Assisted with the Safety Fair in Azalea Park
- N) Provided security for the Holiday Coastal Lights in the park.
- O) On two occasions provided traffic control and security during the bomb threats at our schools.
- P) Trained and supervised about 60 4th graders at the "K" School in Crossing Guard training.
- Q) At various times monitored the crosswalk in front of theater to assist children across the street.
- R) Deployed the radar reader board at various locations as directed by the police department.

S) For a two week period monitored the vehicle speeds north of the city and reported our findings back to the police department.

T) Was invited to Crescent City Police Department to explain our program in Brookings.

U) Assisted with the Haunted House at the Grange Hall in Harbor.