

**CITY OF BROOKINGS  
COMMON COUNCIL MEETING MINUTES  
City Hall Council Chambers  
898 Elk Drive, Brookings, OR 97415  
September 24, 2001  
7:00 p.m.**

**I. CALL TO ORDER**

Mayor Bob Hagbom called the meeting to order at 7:02 p.m.

**II. PLEDGE OF ALLEGIANCE**

Led by Brookings Volunteer Fire Department Assistant Fire Chief Jim Watson

**III. ROLL CALL**

Council Present: Mayor Bob Hagbom, Council President Larry Curry, Councilors Frances Johns, Lorraine Kuhn, and Rick Dentino, a quorum present.

Council Absent: none

Staff Present: City Manager Leroy Blodgett, Community Development Director Leo Lightle, Police Lt. John Bishop and Dispatch Communications Officer Kaywood "Woody" Rodgers, along with Administrative Secretary Sharon Ridens

Media Present: Jeff St. Peter, Curry Coastal Pilot

Other: Chamber of Commerce Executive Director Les Cohen, and approximately five other citizens, including Brookings Volunteer Fire Department Assistant Fire Chief Jim Watson

**IV. CEREMONIES/APPOINTMENTS ANNOUNCEMENTS**

**A. Proclamations**

1. October as Disability Employment Awareness Month

Mayor Bob Hagbom declared the month of October as Disability Employment Awareness Month for the City of Brookings. A proclamation will be forthcoming.

2. Fire Prevention Week - October 7 through 13, 2000  
Mayor Hagbom asked all citizens of the community to join in the observance of October 7 through 13, 2001 as Fire Prevention Week. Brookings Volunteer Fire Department Assistant Fire Chief Jim Watson was present to receive the proclamation.
  
3. Proclamation for National Domestic Violence Month Kalmiopsis PTA  
President Cherie McCorkle, in conjunction with the Oasis Shelter, presented their "Hands are not for hurting project" to the City Council. McCorkle and Oasis Shelter Representative Alice Maybe asked for a proclamation declaring the week of October 22<sup>nd</sup> as Brookings Domestic Violence Awareness Week, urging all citizens to participate actively to eliminate the use of personal and institutional violence against women and children. Mayor Hagbom declared that week as such. He and Council took the Pledge "I will not use my hands or my words for hurting myself or others," coinciding with the Kalmiopsis School children, parents & staff's pledge. Written commitment of that pledge was concluded with each of them placing an outline drawing of their hand on a purple piece of paper, and then writing their name across the hand drawing. A red heart was placed on top of their commitment in writing. At K-School and about town, these symbols of the pledge against violence toward women and children will be seen. Next week City Hall will display the art work pledges to honor the women, the children, and the designated week, noting the Mayor, Council, and city staff's pledges and commitment to non-domestic violence. On October 25, 2001 at 7:00 p.m., Kalmiopsis PTA, partnering with Oasis Shelter, will hold a Candlelight Vigil honoring National Domestic Violence Month and this new "Hands are not for hurting project" implemented at K-School. The group will meet at the U.S. Post Office parking area, light their candles, and walk in silence to City Hall. There will be guest speakers and they will ask everyone to take the pledge with them - more purple pieces of paper will be provided and then added to the City's display case inside city hall. Ms. Maybe, representing the Oasis Shelter, secured permission from the Mayor to have a presentation all day October 25, within the garden area at city hall, to present the Silent Witness Exhibit (if raining - it will be downsized and placed inside) - a formidable presence of paper/cardboard figures, life size silhouettes, silent witnesses representing women and children killed by domestic violence in Oregon.

Each of the 22 figures will bear a shield with the victim's name, age, date of death, and a story of how she was murdered. As stated by Ms. Maybe, this will be a powerful visual reminder of the toll of domestic violence.

**B. Announcements**

1. Five Years of Service – Kaywood (Woody) Rodgers / Police Department Dispatch Communications Officer (September 30, 1996)  
Mayor Hagbom and Council recognized Kaywood Rodgers for his five years of service as a Dispatch Communications Officer in the Police Department. Police Lt. John Bishop explained Rodgers, affectionately known as “Woody” in the department, began with the City on September 30, 1996, as a part-time dispatcher. He recently officially joined the permanent full-time ranks, although for quite sometime has been putting in full workweeks helping the City “while we sleep” with illness, vacations, and unexpected absences within the dispatch section. Rodgers was thanked and congratulated by receiving a special certificate of appreciation from the Mayor.
2. Resignation of Nancy Shute from Parks & Recreation Commission – Pos.#5  
City Manager Blodgett informed Council Parks & Recreation Commissioner Nancy Shute had resigned effectively immediately.
3. Results in Parks & Recreation Commission applicants  
Blodgett explained to Council no one had responded to the previously advertised opening for Position No. 4 of the Parks & Recreation Commission, and now that Shute had resigned, there were two vacancies. A new notice for the open positions went out today, asking for applicants with a deadline of Noon on October 3, 2001. He will bring those applications back to Council for appointment.

**V. SCHEDULED PUBLIC APPEARANCES**

- A. Cheri McCorkle – Kalmiopsis PTA, partners with Oasis Shelter-Candlelight Vigil honoring National Domestic Violence Month  
This agenda item was addressed under Agenda Item No. IV. A. 3.

**VI. ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE**

- A. Committee and Liaison
  1. Chamber of Commerce

Executive Director Les Cohen reported on the results from their study of whether it would be feasible to build an office structure in order to retain high tech businesses and bring additional like businesses. The study concluded it would not be feasible at this time. Cohen reminded Council the Business Outlook Conference is coming up and informed them the Chamber is still receiving many inquiries as a direct result from the Family Motor Coaches Conference attended in Redmond. He noted rather than driving "through" our Brookings community, these RV'ers are staying extra days and spending extra monies. Cohen will be attending like conferences in the future. The Chamber, due to a lack of available supportive USA pins, has made button pins with an American flag, and is selling them for \$2.00. Proceeds will go to the victims of the recent New York tragedy.

2. Council Liaisons

Council Rick Dentino attended and worked at the Community Picnic over the weekend by "hustling hot dogs", the Chamber luncheon featuring State Senator Ken Messerle and State Representative Wayne Krieger and, as Council Liaison, attended the Harbor Sanitation District Board of Directors meeting, the Port of Brookings-Harbor Board of Directors meeting, the Community Agencies meeting at the Chetco Senior Center, and will attend the upcoming Economic Development group meeting. Dentino also attended the memorial service in front of City Hall for the victims of the recent National tragedies.

Council President Larry Curry did not attend any liaison meetings.

Councilor Lorraine Kuhn was welcomed back after her accident, and she thanked everyone for the flowers, cards, and prayers. She stated she is recovering and looking forward to getting back into her normal activities.

Councilor Frances Johns attended two Brookings Harbor 17C School District Board meetings, the Pelican Perch Senior Housing Project grand opening, commenting it was a wonderful place for seniors. Johns also attended the Community Agencies meeting and the Chamber Forum with Messerle and Krieger.

Mayor Hagbom related his attendance at the Pelican Perch grand opening and his delight in the results of the project. He shared many fine remarks from the project's manager and staff who gave accolades to the City and their fine staff who, through a spirit of positive cooperation, made the project go

smoothly and successfully. Hagbom stated we have a great facility in our community - affordable living for seniors - yet it has a lot of culture and presentation than you would not anticipate for "affordable" housing. Mayor Hagbom noted the developers were very pleased with the acceptance from the community.

- B. **Unscheduled**  
There were no unscheduled comments.

## **VII. STAFF REPORTS**

### **A. City Manager**

1. **Alder Street property lease agreement**  
City Manager Blodgett provided a recently received letter from C.J. Therrien, who asked to withdraw his proposal for improvements and asked that further consideration of the matter be deleted from any future City Council agendas. A copy of the handout is included in these minutes.
2. **Appointment of Interim City Recorder**  
Blodgett reviewed the two vacancies in the Finance Department, due to the resignations of Kim Swift and Randy Reed. Seventy applications have been received for the Accounts Receivable Clerk position and interviews will begin soon. However, in the interim of a Finance Director/City Recorder, Blodgett informed Council they needed to appoint an Interim City Recorder. Blodgett recommended Sharon Ridens, Administrative Secretary.

**Councilor Dentino moved, Councilor Curry seconded, and the Council voted unanimously to appoint Sharon Ridens as Interim City Recorder.**

3. **Other**  
City Manager Blodgett informed Council there was a S.A.Y. (Swim All Year) meeting tomorrow, and that the Downtown Development Committee will be meeting on Wednesday. He reported on the upcoming SWACT meeting on October 12, and the success of the couplet project now being on "the list" at the 3<sup>rd</sup> highest position. Blodgett stated he had received call from the Governor's office showing their support and offering suggestions, indicating a design team is working on finalizing cost on the project. The skate park crew (Dreamland) is scheduled to arrive Monday, October 1, beginning construction on the same day. City crews are completing pre-work this week, which has included allot of fill and a new drain field/line (500')

across the ballpark. This removes concerns of the prior "swamp area" being a problem of the now 80' x 80' project. Advertisement for the Finance Department Director will be done this next week. Blodgett reminded Council the Planning Commission meeting will be on October 2, and will begin at 6:00 p.m. There will not be a Parks & Recreation Commission meeting this month due to a quorum issue. Council President Curry asked for clarifications on the drain across the ball field and skate park project. Blodgett answered the issues.

Mayor Hagbom clarified some issues regarding Mr. Therrien's Alder Street property that had surfaced recently. Hagbom stated the City never refused the leasing of the parking lot, but did discuss the couplet was a real possibility in the very near future, and that before the City committed to a lease it wanted to be certain Mr. Therrien understood all issues and his need to have a backup plan for his parking. This backup plan was never received. Therrien was never refused. The City felt it could not commit to a lease it could not keep.

B. Community Development Department

1. Authorization to call for bid for Public Works riding lawn mower  
Community Development Director Leo Lightle explained the background for need of a riding lawn mower and that the cost was included in the Parks & Recreation budget. A donation of \$5,000 was received from Nature's Coastal Holiday. Lightle noted the old lawnmower is not totally worn out, but it is at the point where we need to do something before we don't have one working. The specs for the proposed bid includes a large lawn mower to accommodate the City's needs. Lightle recommended approval of calling for bids.

**Councilor Johns moved, Councilor Kuhn seconded, and the Council voted unanimously to authorize the calling for bids for a riding lawn mower for the Park Division.**

2. Authorization to call for bids for chlorination equipment at City Pool  
Director Lightle stated the swimming pool currently uses gas chlorination equipment. The use of gas chlorination requires specialized training and availability of a breathing apparatus. The City's insurance company is insisting on modification to the building that is very costly. The main issue is employee and neighborhood safety. By changing from gas chlorination to tablet chlorination, the city can limit liability and avoid costly construction cost. Lightle recommended the city authorize calling for bids per the provided specifications sheet and as allotted in the budget. Discussion

ensued.

**Councilor Kuhn moved, Councilor Johns moved, and the Council voted unanimously to authorize the calling of bids for a true erosion chlorination as specified in the specifications sheet provided in the Council packet. (A copy of said specs is included in these minutes)**

3. Awarding of contract for Wastewater Treatment Plants trickling filter leak repair  
Director Lightle reviewed the Wastewater Treatment Plant Leak Repair bids and recommend the award be given to Contech Services, in the amount of \$8,750, allotted in the budget. There was no discussion.

**Councilor Dentino moved, Councilor Kuhn seconded, and the Council voted unanimously**

4. Authorization of purchase of pick-up truck for Water/Wastewater Treatments Division  
Community Development Director Lightle reviewed staff report and bids for the Water/Wastewater Treatments Division truck purchase. Lightle recommended authorization of the purchase. Discussion ensued.

**Councilor Johns moved, Councilor Curry seconded, and the Council voted unanimously to award the purchase of a ½ ton 4-wheel drive pickup truck to Coast Auto Center in the amount of \$19,215.88, which includes the additional costs for air conditioning and a lock differential.**

5. Reconveyance to deeds to property owners in Dawson Tract  
Director Lightle related the city's original concerns of adequate roadway in Dawson track and how easements were secured to insure sufficient surface streets. The property in question was received by the city in 1993 for a possible road extension in the Dawson Tract area with the understanding that if the land was not used for a street in a two year period or included within the Dawson Tract Neighborhood Circulation Plan, it would be deeded back to the owners of the parcels created from the original parent parcel. The subject parcel was not used as either a portion of a new street or as a future street in the Neighborhood Circulation Plan. The deeds presented to Council in their packet fulfill the agreement to reconvey the land to the owners of the lots from which it originated

**Councilor Dentino moved, Councilor Curry seconded, and the Council voted unanimously to approve the Reconveyance deeds.**

**VIII. CONSENT CALENDAR**

- A. Approval of Council Meeting Minutes  
1. Minutes of September 10, 2001, Regular Council Meeting

**Councilor Johns moved, Councilor Curry seconded, and the Council voted in favor of approving the consent calendar as printed, with Councilor Kuhn abstaining due to her absence from the September 10, 2001 Council meeting.**

**IX. REMARKS FROM MAYOR AND COUNCILORS**

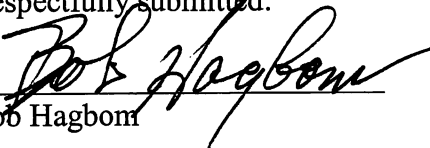
- A. Council  
There were no additional comments by the Council


- B. Mayor  
Mayor Hagbom stated he would be at the Mayor's Coastal meeting in Bandon next week, which will include discussion regarding the Bradbury Bill on redistricting and the GASB 34 - one of the Mayors on the coast is appealing it. Hagbom again welcomed back Councilor Kuhn.

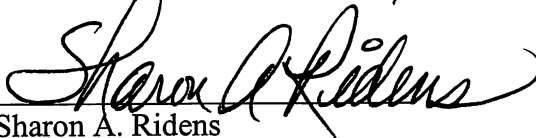
**XII. ADJOURNMENT**

Council by verbal consensus approved adjournment of the meeting at 7:55 p.m

Respectfully submitted:

  
\_\_\_\_\_  
Bob Hagbom  
Mayor

ATTEST by City Recorder this  day of October 2001.

  
\_\_\_\_\_  
Sharon A. Ridens  
Interim City Recorder



*Medical Service Center*

P.O. Box 3026, Harbor, OR 97415

Phone/FAX (541)469-6543

*hand out  
@ 9/24/01  
Council  
mtg*

19 Sept. 2001

Mr. Leo Lightle, Public Works  
Mr. John Bischoff, Planning  
Mr. Leroy Blodgett, City Manager

Ref: My ltr. dtd. 14 May 2001

Gentlemen:

In the referenced letter I proposed paving the city owned parking area adjacent to my property at 412 Alder Street, and asked for approval to construct an additional medical building next to the existing clinic building now existing at that address. A proposed lease for the city owned parking area was prepared and scheduled for City Council consideration.

I have since been advised that any improvements or additions made in this area could have a negative impact on possible ODOT approval of the proposed "couplet" project.

In view of the foregoing, I wish to withdraw my proposal and ask that further consideration of this matter be deleted from any future City Council agendas.

MEDICAL SERVICE CENTER

*C. J. Therrien 9/19* 2001  
C. J. Therrien- Manager

**received**  
9-24-01

received

part of Council  
9/24/01 packet

## Specification for Pool Chlorinator

An automatic true-erosion chlorinator designed to utilize 3" diameter calcium hypochlorite tablets. Chlorinator must be of the design that water passing over a sieve plate erodes only the bottom layer of tablets in the chlorinator. Chlorinator must not operate such that the tablets are soaked or sprayed. Rate of chlorination is controlled by the inlet water flow rate. Chlorinator must be of PVC construction, have no moving parts to wear or break, and have no tubing or small orifices, which could become restricted. Chlorinator must be NSF 50 registered.

1. The chemical sanitizer for the pool or spa shall be a calcium hypochlorite tablet system and the tablet feeder shall operate in a non-pressurized manner.
2. The chlorine feeder shall be NSF International Standard 50 listed, and certified for use with Accu-Tab Blue tablets.
3. The chlorine feeder shall be of a true erosion type feeder, no soaking type feeders shall be permitted.
4. The water treatment system shall be installed off-line, and shall be a side stream chlorine feeder.
5. The water treatment system shall be capable of functioning in temperatures between 40 degrees F and 130 degrees F.
6. The water treatment system shall operate with Calcium Hypo chlorite tablets having a nominal strength of 68% available chlorine (65% minimum), and EPA registered for swimming pool use. The tablets shall be 300 gram, and have blue specs to protect from cross contamination with Triclor tablets.
7. Chlorine delivery shall be controlled by adjusting the flow of side stream water through the chlorine feeder.

The device shall have a delivery rate of 7-24 # of chlorine a day. The tablet capacity is 70 pounds. The chlorine equivalent is 47 pounds.