

**CITY OF BROOKINGS
COMMON COUNCIL MEETING MINUTES
City Hall Council Chambers
898 Elk Drive, Brookings, OR 97415
September 10, 2001
7:00 p.m.**

I. CALL TO ORDER

Mayor Bob Hagbom called the meeting to order at 7:02 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Council Present: Mayor Bob Hagbom, Council President Larry Curry, Councilors Frances Johns, and Rick Dentino, a quorum present.

Council Absent: Councilor Lorraine Kuhn, excused

Staff Present: City Manager Leroy Blodgett, City Attorney John Trew, Finance Director Randy Reed, and Administrative Secretary Sharon Ridens

Media Present: none

Other: Chamber of Commerce Executive Director Les Cohen, ODOT District 7 Asst. District Manager Lee Sparks, and approximately 13 other citizens, including ten Brookings Emblem Club #265 members

IV. CEREMONIES/APPOINTMENTS ANNOUNCEMENTS

A. Proclamations

1. National Emblem Club Week ~ September 16~22, 2001

Mayor Hagbom recognized members present from the Brookings Emblem Club #265 of the Supreme Emblem Club of the United State of America – President Areta Schock, Shirley Ardagna, Evelyn Jurgens, Sharon Westbury, Hope Haubrich, Rosemary Link, Jean McNeil, Terry Clawson, Viola Souza, and City Councilor Frances Johns, and declared the week of September 16 through 22, 2001, as “National Emblem Club Week in Brookings.”

2. Community Pride Clean-Up Month ~ September
Mayor Hagbom proclaimed the month of September, 2001, as "Community Pride Clean-Up Month in Brookings-Harbor.

V. ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE

A. Committee and Liaison reports

1. Chamber of Commerce

There was no report from Executive Director Les Cohen, present.

2. Council Liaisons

Councilor Dentino participated in the annual Kalmiopsis School flag raising, attended the 50th Anniversary of the Korean Conflict in Coos Bay, attended the League of Oregon Cities (LOC) legislative staff briefing in Coos Bay, worked on the final American Music Festival (AMF) 2001 Summer Concert at Azalea Park on Sunday, and will attend the Harbor Sanitation District Board of Directors meeting tomorrow

Councilor Johns has been out of town, but did attend the recent S.A.Y. Committee meeting.

Councilor Curry on September 6, 2001, attended the Coos Curry Douglas Business Development Corporation meeting. This was a local meeting for Curry Co, where loan procedures were reviewed and a few of the techniques used were changed. Curry also attended the LOC legislative briefing in Coos Bay. He commended LOC for their job well done in keeping the local cities informed on subject matters pertinent to them.

Mayor Hagbom also attended the LOC legislative briefing session, which was a recap of the major legislation passed or defeated in some instances during the last legislative session. Hagbom noted the League's contributions had been excellent this year and recap books were provided, which would be available to public at City Hall.

B. Unscheduled

ODOT District 7 Assistant District Manager Lee Sparks was present to give the Council an update on ODOT projects and answer any questions.

VI. STAFF REPORTS

A. Finance Department

1. Request for direction on custodial service at City Hall

City Manager Leroy Blodgett advised Council staff was continuing the process of reviewing all of contract services. He asked Finance Director Randy Reed to discuss the custodial service contract status. Director Reed reminded Council we have no formal contract with our current custodians.

Therefore, by direction of Council he created an RFP (request for proposal), sent it out to every licensed janitorial service, and had it published. There were no responses. Reed recommended Council allow staff to negotiate with the current janitorial services. Minimal discussion ensued.

Councilor Dentino moved, Councilor Johns seconded, and the Council voted unanimously to direct staff to negotiate a contract with the current janitorial service.

B. City Manager

1. Miscellaneous

City Manager Blodgett informed Council he went to Portland last week meeting with representatives from Borax, and noted the project is moving forward. He also was in Salem to discuss with representatives from ODOT Brookings' status on receiving funds for needed projects. He stated Brookings and Curry County are "now back on the radar screen" and a designer team has been assigned to our couplet project. Blodgett and staff will be meeting with them (ODOT) on Thursday. Blodgett stated ODOT representative Bruce Warner assured us we would not leave the radar screen again. City Manager Blodgett reminded Council the Downtown Development Committee will meeting on September 26, and will be developing the RFP for master plan. He informed Council of an approved volunteer project, which involves the Coos Curry Transitional House, Inc. and supervisor of the project Daniel Alto. They will be continuing with their street clean-up program for their developmentally challenged individuals – litter patrol between the corner of Railroad Avenue and 5th Street to the corner of 5th and US Hwy 101. The City continues to donate their supply needs (bags, etc.). Blodgett thanked the directors of the program, for they do a great job! Blodgett reminded Council of the 6:00 p.m. Planning Commission meeting on October 2, 2001.

Mayor Hagbom asked Council to consider changing the regularly scheduled Council meetings for November and December due to holidays and the League of Oregon Cities Annual Conference in November. Discussion ensued with recommendations.

Councilor Johns moved, Councilor Curry seconded, and the Council voted unanimously to cancel the November 12, 2001, Council meeting and to reschedule the November 26 meeting to November 19, 2001, at 7:00 p.m.

Councilor Dentino moved, Councilor Johns seconded, and the Council voted unanimously to cancel the regularly scheduled Council meeting for December 24, 2001, due to the holidays.

Mayor Hagbom noted we can always call a special Council meeting, if we need it.

City Manager Blodgett advised Council staff is meeting tomorrow and will be developing tasking the proposed projects and activities for the city. Blodgett noted that though all these projects are very exciting, they are overwhelming. He stated it is very probable we are going to have to have extra help in order to get everything put together for project completions. Blodgett recognized the need to form a citizens advisory committee. A recommendation will be provided for the next Council meeting. Staff feels having a one or two day all-day meeting would be more productive than six or seven evening meetings regarding the comprehensive plan. Council agreed.

C. Community Development Department

1. Acceptance of dedication deed from Pelican's Perch Associates for additional Moore Street right-of-way
City Manager Blodgett reviewed the staff report and recommendation for the right-of-way deed for Pelican's Perch.

Councilor Johns moved, Councilor Curry seconded, and the Council voted unanimously to accept the dedication and deed for the additional Moore Street right-of-way from Pelican's Perch Associates.

D. Police Department

1. Approval of Agreement between the Brookings-Harbor School District 17C and the City of Brookings for School Resource Office
City Manager Blodgett referred to last year's School Resource Officer (SRO) agreement and advised this was routine acceptance of the same agreement.

Councilor Dentino moved, Councilor Johns seconded, and the Council voted unanimously to authorize Mayor Hagbom to sign the provided agreement between the Brookings-Harbor School District 17-C and the City of Brookings for School Resource Officer.

VII. CONSENT CALENDAR

- A. Approval of Council Meeting Minutes
 1. Minutes of August 27, 2001, Regular Council Meeting
- B. Acceptance of Parks and Recreation Commission Minutes
 1. Minutes of July 26, 2001, regular Commission Meeting
- C. Acceptance of Planning Commission Minutes
 1. Minutes of July 10, 2001, Regular Commission Meeting
- D. Approval of Vouchers (\$218,985.84)
(end Consent Calendar)

Councilor Johns moved, Councilor Curry seconded, and the Council voted unanimously to approve the consent calendar as presented.

VIII. ORDINANCES/RESOLUTIONS/FINAL ORDERS

A. Resolutions

1. No. 01-R-698, in the matter of a resolution authorizing the City of Brookings
Finance Department Director/City Recorder Randy Reed reviewed the staff report and resolution necessary to participate in the City/County Insurance Services Trust. Reed advised Council this action is taken every two years as requested by CCIS Trust, confirming acceptance of the conditions and agree to participate. City Manager Blodgett read the resolution by title.

Councilor Dentino moved, Councilor Johns seconded, and the Council voted unanimously to approve Resolution NO. 01-R-698, in the matter of authorizing the City of Brookings to participate in the City/County Insurance Services Trust

IX. REMARKS FROM MAYOR AND COUNCILORS

A. Council

There were no additional comments from Council.

B. Mayor

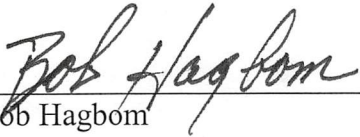
Mayor Hagbom discussed the redistricting issues, advising the County Commissioners had determined they could not petition the State to appeal and that it needed to be done by an elector (individual). He noted previously, Council had authorized him to speak on their behalf and to oppose the redistricting plan as presented by Senator Bradbury, and to support any actions determined from County and Port meetings regarding the redistricting issue. Port Commissioner Ed Gray is taking it upon himself to petition and appeal. Hagbom suggested continue their support in anyway possible. City Attorney John Trew agreed the City can show support by joining the petition as individuals. The deadline is September 15.

Chamber of Commerce Executive Director Les Cohen reminded Council State Senator Ken Messerle was coming to the Chamber Forum on Thursday and that he may have additional redistricting information. Mayor Hagbom asked for as many citizens as possible to attend the forum to show support of unfairness of redistricting.

X. ADJOURNMENT

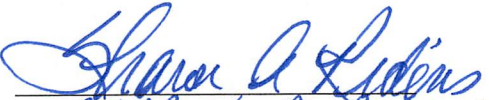
Mayor Hagbom closed the meeting at 7:40 p.m. by verbal Council consensus.

Respectfully submitted:



Bob Hagbom
Mayor

ATTEST by City Recorder this 25th day of Sept., 2001.



SHARON A. RIDENS
Interim City Recorder

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BANK OF AMERICA