

**CITY OF BROOKINGS
COMMON COUNCIL MEETING MINUTES
City Hall Council Chambers
898 Elk Drive, Brookings, OR 97415
June 25, 2001
7:00PM**

I. CALL TO ORDER

Mayor Bob Hagbom called the meeting to order at 7:02 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Council Present: Mayor Bob Hagbom, Council President Larry Curry, Councilors Frances Johns, Lorraine Kuhn, and Rick Dentino, a quorum present.

Council Absent: none

Staff Present: City Manager Leroy Blodgett, Community Development Director Leo Lightle, City Planner John Bischoff, Finance Director Randy Reed, and Administrative Secretary Sharon Ridens

Media Present: Jeff St. Peter, Curry Coastal Pilot

Other: Chamber of Commerce Executive Director Les Cohen, Chamber President Peter Spratt, Planning Commission Chair Richard Gyuro, Planning Commissioner Jim Collis, and approximately ten other citizens

IV. CEREMONIES/APPOINTMENTS ANNOUNCEMENTS

B. Appointments

- 1. Appointment of City representative to the Southwestern Oregon Community Action Council (SWOCAC)***
- 2. Appointment of Council Liaison to Curry Public Transit Board***
Mayor Hagbom provided Council with a letter from Southwestern Oregon Community Action Committee, Inc. (copy included as a part of these minutes), but informed Council no one had been appointed to these positions and the appointments would be reconsidered at a future Council meeting.

V. SCHEDULED PUBLIC APPEARANCES

Community Development Director Leo Lightle introduced two new employees for the Wastewater Treatment Plant Facility: John Wimberley and Michael J. Wilson - both new Treatment Plants Operator Assistants. Mayor Hagbom and Council welcomed the new employees with applause.

VI. ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE

A. *Committee and Liaison reports*

1. *Chamber of Commerce*

Executive Director Les Cohen advised the brochures for the City's 50th birthday celebration had been completed, but noted a few modifications including no hamburgers on Friday night. Cohen stated the brochures were going out with all visitors' packet mailings. He reviewed his and the Chamber's activities since the last Council meeting, which included his attendance last Saturday morning to a Curry County Strategic Corp Group, which has been expanded under the supervision of County Commissioners Schafer and La Bonte. A newly designed more professional, current, and expanded website is forthcoming to be the official visitor's site for the Brookings-Harbor Chamber of Commerce. Cohen congratulated Councilor Kuhn as a member of the Leadership Class of 2001, for the completion of the recently completed and dedicated Leadership Vista at the north end of the Chetco Bridge. The Chamber is now accepting 2002 applications for their 5th Leadership Class. Council, lead by Cohen, gave Councilor Kuhn a round of applause.

2. *Port of Brookings-Harbor*

There was no report from the Port.

3. *Council Liaisons*

Council Dentino attended the Harbor Sanitation District Board meeting, the American Music Festival Concert on Sunday, a Water Management study session, and met with a group appointed by the Mayor addressing vacation rentals, at which a public meeting was been scheduled for Monday, July 2, 2001, at 7:00 p.m.

Councilor Johns attended the Water Management study session last Saturday.

Councilor Kuhn stated she had been very busy on the City's 50th birthday celebration weekend and thanked the Chamber for printing the schedule of events at no cost to the committee or City.

Councilor Curry attended the OCZMA for purposes of officer selections and approving the budget, which was passed easily. Curry stated the best part was that the meeting was able to be held via telecommunications (the phone) without him having to leave his living room.

B. Unscheduled

Citizen Cynthia Smith of 429 Buena Vista Loop, Brookings wanted Council to know on record that she and her husband, as immediate neighbors to the recent vacation rental complaint, have never had a problem with the rental beside them. She stated she was opposed to regulations to reduce the rights of private citizens, but would gladly support any revenue generation.

VII. STAFF REPORTS

A. City Manager

1. Acceptance of Tourism Promotion Contract

City Manager Leroy Blodgett informed Council that staff, as directed by Council, had met with the Brookings-Harbor Chamber Board of Directors to negotiate a contract to provide promotional services for the City. There were only a few changes, but as in the past it includes a payment to the Chamber of 25% of the Transient Room Tax collected by the City. The most significant changes were:

- The Chamber is required to keep a "Promotions Ledger" that is separate for their general operations ledger
- A copy of the "Promotions Ledger" will be provided to the City on a monthly basis and will become public information.
- Termination of the Agreement can be by either party for any reason for a notice sixty (60) days prior to the anniversary date (July 1) of the Agreement.

And except for some minor language changes, the remainder of the Agreement was presented essentially the same as before. Representatives of the Chamber requested that the City provide an additional 25% of the Transient Room Tax received, above the amount budgeted by the City, for downtown banners, lights and improvements. This requirement was not in the Agreement, according to Blodgett. However, he stated it maybe a good idea to meet with the Chamber near the end of each fiscal year to discuss use of additional funds. Blodgett presented staff's recommendations to approve the promotions contract.

Chamber President Peter Spratt advised there was one small typographical correction - "ledger" not leger. Minimal discussion ensued.

Planning Commission Chair and Chamber member Richard Gyuro was acknowledged as the outgoing Chamber of Commerce President. He spoke on the successful partnership between the City and the Chamber, which in his opinion, was the only way to get things done between the private and public sector with all looking in the same direction.

Councilor Dentino moved, Councilor Johns seconded, and the Council voted unanimously to approve the Promotions Contract between the City and the Brookings-Harbor Chamber of Commerce as presented with the indicated corrections.

2. *Approval of computer services proposal*

City Manager Blodgett reviewed the staff report provided in the Council packet, which indicated the background of the city's computer support services and the expenses of the last year. Three proposals were received: Terranet Systems of Brookings, PRN Data Services of Brookings, and Amazing Computers of Gold Beach. Blodgett explained the cost differences and what he felt the future requirements for computer services might be. Blodgett recommended Council to authorize the staff to negotiate and sign an agreement with PRN Data Services for a flat rate of \$2,500 per month, which includes maintenance, training, and full support services.

PRN Data Services of Brookings President Jim Relaford of 95835 Cape Ferrelo Road, Brookings, was present for questions from Council.

Councilor Johns moved, Councilor Kuhn seconded, and the Council voted unanimously to authorize the City Manager to negotiate and sign an agreement, for a flat rate of \$2,500 per month, with PRN Data Services with conditions that the services and cost for services are evaluated in six months and the flat rate adjusted, accordingly.

3. *Committee to study display of outdoor goods/signs*

Committee appointment was continued for a future Council meeting.

4. *Adoption of new Employee Handbook*

City Manager outlined the revised Employee Handbook changes on the policies and rules followed by city employees, making them consistent with the changes in the Union Labor Agreement approved last month. The

handbook presented indicated changes by “~~strike through~~” for wording deleted and “**bold**” lettering for the added wording. There was minimal discussion. Staff recommendation was to adopt the handbook as amended and presented.

Councilor Dentino moved, Councilor Johns seconded, and the Council voted unanimously to adopt the Employee Handbook as amended and presented.

5. *Other*

City Manager Blodgett asked Council to add an agenda item for a Bargain and Sale Deed on acquisition of property owned by Coos Curry Elect.

Councilor Dentino moved, Councilor Kuhn seconded, and the Council voted unanimously to add for consideration property acquisition at the end of Hassett to the Council Agenda.

Blodgett explained the Bargain and Sale Deed from Coos-Curry Electric Cooperative, Inc. presented for sale to the City of Brookings to be used for public purposes and at a cost of \$1.00. He further detailed this was at the edge of our City’s park known as Bud Cross Park. Blodgett recommended Council’s approval. There were no questions.

Councilor Kuhn moved, Councilor Curry seconded, and the Council voted unanimously to authorize purchase of said property at the end of Hassett from Coos-Curry Electric Cooperative, Inc. for the amount of \$1.00.

Blodgett reminded Council and audience of the 2001 Fire Season in effect and read the notice presented to media by Brookings Fire Chief William J. Sharp, noting fire permits are now required. Information in this regard may be secured from the Chief by calling City Hall at 541/469-2166, extension 215. (A copy is provided with these minutes)

City Manager Blodgett advised Council they had been invited by Senator Gordon Smith to a breakfast set for Monday, July 2, 2001, at the Tea Room in the Abbey Mall at 7:30 a.m. A town hall meeting is scheduled to follow at City Hall in the Council Chambers at 9:00 a.m. and it will be televised, so stated Blodgett.

Councilor Dentino informed Council a five member group appointed by Mayor Hagbom had met to review the issue of vacation rentals. He stated

City Staff had provided samples of five other cities' definitions of vacation rentals, their ordinances, and other pertinent materials for their review. Dentino noted these five cities were similar in size to Brookings. The group discussed many options and will continue their discussion by asking for public input at an open meeting to be held on July 2, 2001, at 7:00 p.m. in the Council Chambers of City Hall. They are hopeful there will be representation from vacation rental businesses in the community.

B. Community Development Department

1. Approval of local fund exchange program agreement with the League of Oregon Cities

Community Development Director Leo Lightle explained the Local Fund Exchange Fund Program, formerly called the Special Cities Allotment Program (SCA), and why it was previously eliminated. He stated the City would have received \$31,328 under the old program. The League of Oregon Cities (LOC), Oregon Association of Counties (OAC) and Tri-Met have succeeded in securing a partial reinstatement of the program. The new program will be administered by Tri-Met with an exchange rate of 92¢ on the dollar. The City, by signing the agreement and participating in the new program, would receive \$29,448, so it seems reasonable to enter into the agreement. Lightle declared the City would need to respond by July 1, 2001, so staff arbitrarily picked Railroad Avenue as a project. They can change the project at a later date subject to the limitations of the Local Fund Exchange Agreement. Lightle recommended Council enter into the agreement.

Councilor Johns moved, Councilor Dentino seconded, and the Council voted unanimously to authorize the Mayor to sign the Local Fund Exchange Agreement and to enter into an intergovernmental agreement with the League of Oregon Cities for distribution of those funds subject to terms specified in the agreement.

2. Closure of Easy Street

Community Development Director Lightle provided the background to Council in regards to the necessary closing of Easy Street between Pioneer Road and Fern Street during the 17-C School District's storm drainage project. Once the School District awards the contract, City Staff will secure a scheduled time for the closure and notify the City Council and news agencies accordingly. Staff recommended Council authorize the closure. Lightle told Council he would be coming back later this summer for the closure of Fern Street, also due to 17-C's construction project. Minimal discussion ensued.

Councilor Dentino moved, Councilor Johns seconded, and the Council voted unanimously to authorize the closing of Easy Street to allow for the culvert replacement project by the 17-C School District.

3. *Closure of Fifth Street*

Director Lightle reviewed the sewerline reconstruction bid process and the City's recent bid award, which would require the closing of Fifth Street at its intersection with US Highway 101. Lightle recommended Council authorize the closure and advised of the pre-construction process requesting closure begin July 9, 2001, for one week.

Councilor Dentino moved, Councilor Kuhn seconded, and the Council voted unanimously to authorize the closure of Fifth Street for the Fifth Street reconstruction project, beginning July 9, 2001 for one week.

4. *Acceptance of a deed for additional right-of-way adjacent to subdivision on Dawson Road*

Community Development Director Lightle asked Council to accept a deed for additional right-of-way adjacent to a subdivision on Dawson Road. He noted the attached deed provided in their packets, is the dedication for additional right-of-way along the portion of Dawson Road fronting on the Oceanside Estates II subdivision. This deed provides 5 feet of right-of-way to complete the required total of 50 feet along that portion of the street. Minimal discussion ensued.

Councilor Johns moved, Councilor Dentino seconded, and the Council voted unanimously to accept the deed as presented and direct staff to record the deed.

VIII. CONSENT CALENDAR

A. Approval of Council Meeting Minutes

1. Minutes of June 11, 2001, Regular Council Meeting

(end Consent Calendar)

Councilor Kuhn moved, Councilor Curry seconded, and the Council voted unanimously to approve the consent calendar as presented.

Mayor Hagbom discussed the South Coast Mayor's Association Joint proclamation declared at the last council meeting detailing the specifics Council personally would be adopting and provided Council with a sample press release which would be going to the public and media tomorrow morning. (The sample press release is enclosed as a part of these minutes)

IX. ORDINANCES/RESOLUTIONS/FINAL ORDERS

A. Ordinances

1. *No. 01-O-544 - in the matter of an ordinance amending the city limits and zoning map of the City of Brookings by annexing a 3.06 acre parcel of land and rezoning the parcel SR-20 (Suburban Residential, 20,000 sq. ft. minimum lot size) on that certain property located adjacent to the northerly city limits at the north end of Fifth Street*

City Manager Blodgett reviewed what Council had done at the last council meeting by approving the annexation of a 3.06 acre parcel of land located adjacent to the northerly city limits at the end of Fifth Street and that adoption of the Final Order and ordinance will complete that action. Staff recommended adoption of the Final Order and Ordinance No. 01-O-544 presented by City Planner Bischoff. There was no discussion or comments. In accordance with our Charter, Chapter VIII, Section 31, the Council may adopt an ordinance at a single meeting by the express unanimous vote of all Council members present and entitled to vote, provided the ordinance is read first in full and then by title. City Manager Blodgett read in full Ordinance No. 01-O-544, in the matter of an ordinance amending the city limits and zoning map of the City of Brookings by annexing a 3.06 acre parcel of land and rezoning the parcel SR-20 (Suburban Residential, 20,000 sq. ft. minimum lot size) on that certain property located adjacent to the northerly city limits at the north end of Fifth Street, including Exhibit "A" of the ordinance, which was passed out at the beginning of the Council meeting (included as a part of these minutes).

Councilor Kuhn moved, Councilor Johns seconded, and Council voted unanimously to have the second reading of Ordinance No. 01-O-544, in the matter of an ordinance amending the city limits and zoning map of the City of Brookings by annexing a 3.06 acre parcel of land and rezoning the parcel SR-20 (Suburban Residential, 20,000 sq. ft. minimum lot size) on that certain property located adjacent to the northerly city limits at the north end of Fifth Street, be read by title only.

There being no discussion, and the vote being unanimous, City Manager Blodgett was asked to read the ordinance by title only. He did so.

Councilor Kuhn moved, Councilor Johns seconded, and the Council voted unanimously to adopt Ordinance No. 01-O-544, as presented with the later attachment of Exhibit "A".

B. Final Orders

1. *Final Order and Findings of Fact - in the matter of Planning Commission File No. ANX-1-01; application for approval of an annexation, Steve and Laura Salisbury applicant*

City Manager Blodgett explained this final order was regarding the same annexation issue as in the previous ordinance adopted. There were no discussion or comments.

Councilor Kuhn moved, Councilor Johns seconded, and Council voted unanimously to approve the Final Order and Findings of Fact - in the matter of Planning Commission File No. ANX-1-01; application for approval of an annexation, Steve and Laura Salisbury applicant

C. Resolutions

1. *No. 01-R-696 - in the matter of a resolution adopting the budget, declaring tax levied, making appropriations for the 2001-2002 fiscal year and to categorize the levy as provided in ORS 294.435.*

City Manager Blodgett, on behalf of Finance Director Randy Reed present, provided the background on the proposed resolution to adopt the budget, declare the tax levy, make appropriations, and categorize the levy for FY 2001-2002.

Councilor Kuhn moved, Councilor Johns seconded, and the Council voted unanimously to approve Resolution 01-R-696 - in the matter of a resolution adopting the budget, declaring tax levied, making appropriations for the 2001-2002 fiscal year and to categorize the levy as provided in ORS 294.435.

2. *No. 01-R-697 - in the matter of a resolution authorizing transfer of appropriations within the General Fund*

Finance Director/City Recorder Randy Reed interpreted the proposed resolution, which would authorize the transfer of appropriations (spending authority) within the General Fund. He based this on the unanticipated increases in expenditures in the Non-Departmental program of the General fund for FY 2000/2001. He noted appropriations are a legal limitation on the amount of expenditures that can be made during the fiscal year. It is necessary therefore, to increase the appropriations to Non-Departmental.

ORS 294.450 allows the transfer of appropriations within a fund by resolution. Approval of Resolution No. 01-R-697, would authorize the transfer of appropriations from the Police Department, Fire Department and Finance Departments (\$10,000 each) to Non-Departmental. The Police, Fire, and Finance Departments will end the fiscal year under budget and have sufficient left over appropriations to transfer to Non-Departmental. This intrafund transfer is just for fiscal year 2000/2001 and will not effect the 2001/2002 budget. Reed recommended approval of the resolution. City Manager Blodgett read the resolution by title only.

Councilor Kuhn moved, Councilor Johns seconded, and council voted unanimously to approve Resolution No. 01-R-697, in the matter of a resolution authorizing transfer of appropriations within the General Fund.

City Manager Blodgett thanked Reed for all his work, since it was not an easy task to deal with not only being himself new, but having a new city manger as well as other new key staff people. Council agreed.

X. REMARKS FROM MAYOR AND COUNCILORS

A. Council

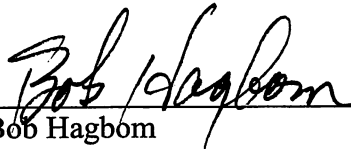
B. Mayor

There were no additional remarks from Council or Mayor Hagbom.

XII. ADJOURNMENT

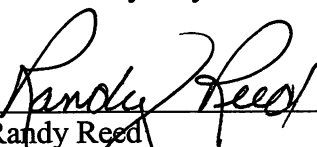
At 8:02 p.m, Mayor Hagbom declared the meeting closed with Council agreeing by consensus.

Respectfully submitted:



Bob Hagbom
Mayor

ATTEST by City Recorder this 10 day of July, 2001.



Randy Reed
Finance Director/City Recorder

Southwestern Oregon Community Action Committee, Inc.

Newmark Center
2110 Newmark Street
Coos Bay, Oregon 97420-2957

Phone: (541) 888-7020
Fax: (541) 888-7027

*Handed out
@
6-25-01
cc Mgr*

June 25, 2001

Brookings City Council
898 Elk Drive
Brookings, OR 97415

Dear Council Members;

Southwestern Oregon Community Action has been combating poverty on Oregon's south coast for more than 35 years. The area we serve begins in Brookings in Curry County and stretches north along the coast to Reedsport in Douglas County. We offer a wide array of services and partner with social service agencies to assist families and individuals toward stability and self-reliance.

In an effort to maintain equal representation for the people that we serve, we request that the Brookings City Council appoint a constituent to serve on our Board of Directors.

The Community Action Board of Directors is made up of elected officials, community leaders and representatives of the population we serve. Over the years, Community Action has developed an extremely flexible system. We work with communities in our region to determine local needs, plan new programs to fit the needs, track activities, account to multiple funding sources and keep up with the continuous challenges of a growing business.

We look forward to welcoming your appointee to our Board of Directors and forging a mutually beneficial relationship.

Sincerely,



Judith St. Claire
Executive Director

via: fax

*pc: Mayor
Council
City Mgr*

2001 Fire Season Is In Effect

hand
out @
6/25/01
mty

As of June 20th 2001 the regulated fire season is in effect in Curry County. This means that a burn permit is required for all open burning throughout Curry County . Burn barrel and Open burn permits can be obtained by contacting your local fire agency.

Burning is allowed by permit in burn barrels from sun-up to 10 AM. and open burning by permit until 4 PM.

To secure a fire permit: Areas including Pistol River, Cape Ferrello, Upper Chetco, and the Winchuck, or outside of incorporated Cities, contact Coos Forest Protection Agency at 469-2302.

Gold Beach residents call 247-7029 or Gold Beach City Hall.

Harbor residents can call the Harbor Fire Department at 469-5301.

Brookings residents can sign up to receive a fire burning inspection at the city hall water department, Fire department or at the Brookings police department.

Or call the Brookings Fire Dept. At 469-2166 ext. 215.

Fire Burning Info 469-0288

The only material that can be burned is paper and wood products.

Also as a reminder we would like to encourage property owners to cut the tall grass and brush to minimize the opportunity of fire on their property for the rest of the summer.

Brookings Fire Chief

Curry County Fire Chief

William J Sharp

*hand
out @
6/25/01
cc mte*

After recording return to: City of Brookings
898 Elk Drive
Brookings, Oregon 97415

Consideration: \$1.00

Mail tax statements to: City of Brookings
898 Elk Drive
Brookings, Oregon 97415

BARGAIN AND SALE DEED

KNOW ALL MEN BY THESE PRESENTS, that COOS-CURRY ELECTRIC COOPERATIVE INC., Port Orford, Oregon, grantor, for the consideration hereinafter stated and to grantor paid by CITY OF BROOKINGS, an Oregon Municipal Corporation, 898 Elk Drive, Brookings, Oregon, grantee, does hereby grant, bargain, sell and convey to grantee, grantee's heirs and assigns, all the following real property, situate in Curry County, Oregon, to be used for a public purpose described as follows to-wit:

A tract of land lying in the North Half (N ½) of the Northwest Quarter (NW ¼) of Section Six (6), Township Forty-one (41) South, Range Thirteen (13) West, Willamette Meridian, City of Brookings, Curry County, Oregon:

Beginning at a point which is South 89° 45' 15" East 1531.42 feet From the Northwest Corner of said Section 6:
Thence South 145.00 feet;
Thence North 89° 45' 15" West 182.32 feet;
Thence North 145.00 feet;
Thence South 89° 45' 15" East 182.32 feet to the Point of Beginning.

ALSO a parcel of land lying within the Northeast Quarter (NE ¼) of the Northwest Quarter (NW ¼) of Section 6, Township 41 South, Range 13 West, Willamette Meridian, City of Brookings, Curry County, Oregon, being more particularly described as follows:

Beginning at point which lies South 89° 45' 15" East 1541.39 Feet from the Northwest Corner of said Section 6;
Thence South 145.00 feet;
Thence North 89° 45' 15" west 11.21 feet;
Thence North 145.00 feet;
Thence South 89° 45' 15" East 11.21 feet to the Point of Beginning.

NOT YET RELEASED

CITY OF BROOKINGS

Joint Proclamation - South Coast Mayor's Association

Friday, June 22, 2001



PRESS RELEASE

*Handled
out
@
6/25/01
celms*

At their last Common Council meeting held June 11, 2001, the City of Brookings Mayor and Council voted unanimously to approve a joint proclamation of the South Coast Mayor's Association, as printed on the following page. The proclamation takes note that the South Coast Mayor's Association considers matters of interest among cities of South Western Oregon a joint concern and more specifically, the issues of anticipated energy and water shortages during the summer of 2001. Therefore, agreeing with the proclamation, the City Council of Brookings proclaims to set an example for the citizenry by instituting measures in their own homes and businesses and to publicize and encourage conservation measures with publicity within the community highlighting the potentially dire economic, social, and environmental damage, which may result from the anticipated water shortage.

If citizens have questions, they are to contact Mayor Hagbom or City Manager Leroy Blodgett at City Hall, Monday through Friday 9:00 a.m. to 4:30 p.m. at 541/469-2163.

NEWS MEDIA - FOR IMMEDIATE RELEASE: For further information on this release contact Sharon Ridens at Brookings City Hall at 469-2163, extension 204.

FAXED NOTICE SENT TO: Curry Coastal Pilot, KURY, KCRE, KPOD, KBSC-TV49, The World, The Triplicate, Curry County Reporter, Chetco Public Library, Port of Brookings-Harbor, Brookings-Harbor Chamber of Commerce, Brookings-Harbor School District, SWOCC, Brookings Police Department, City Council, posted at City Hall. DATED: 6/22/01

*Do Press Release
South Coast
Mayors
Assoc*

**A JOINT PROCLAMATION
OF THE SOUTH COAST MAYOR'S ASSOCIATION**

WHEREAS, the South Coast Mayor's Association considers matters of common interest among Cities in the South Western Oregon, and

WHEREAS, the anticipated energy and water shortage of summer of 2001 is matter of Common concern, and

WHEREAS, the Mayors are compelled to urge conservation of both water and electricity For the welfare of the entire region and state,

NOW THEREFORE, I, Ranelle Allen Morris, Mayor of the City of Myrtle Point and Chair of the South Coast Mayor's Association, for and by each of the member Mayors listed below, do hereby proclaim and resolve :

To ask the Citizens of each City in the region to conserve water and electrical power now And through the summer months of the year;

To urge each City to adopt water conservation measures and to provide for penalties for wasting water:

To direct their city staff to undertake energy conservation measures in all city building and facilities ; and

To set an example for the citizenry by the institution measures in their own homes and businesses.

To publicize and encourage conservation measures with mailings, posters, brochures and other publicity within the community highlighting the potentially dire economic, social and environmental damage which may result from the anticipated water shortage.

I hereby set my hand , this 1st day of **June** , 2001

Ranelle Allen Morris
Ranelle Allen Morris, Chair
South Coast Mayor's Association

Members:

- | | |
|--|---|
| Mayor Joe Benetti, City of Coos Bay | Mayor Mike Swindall , City of Coquille |
| Mayor John Briggs, City of North Bend | Mayor Jean LeCuyer, City of Powers |
| Mayor Clarence Grishom, City of Lakeside | Mayor Carl Popoff, City of Gold Beach |
| Mayor Bob Hagbom, City of Brookings | Mayor Gary Doran, City of Port Orford |
| Mayor Brian Vick, City of Bandon | Council Pres. Roy Swift, City of Reedsport |
| Mayor Ranelle Allen Morris ,City of Myrtle Point, Chair | |

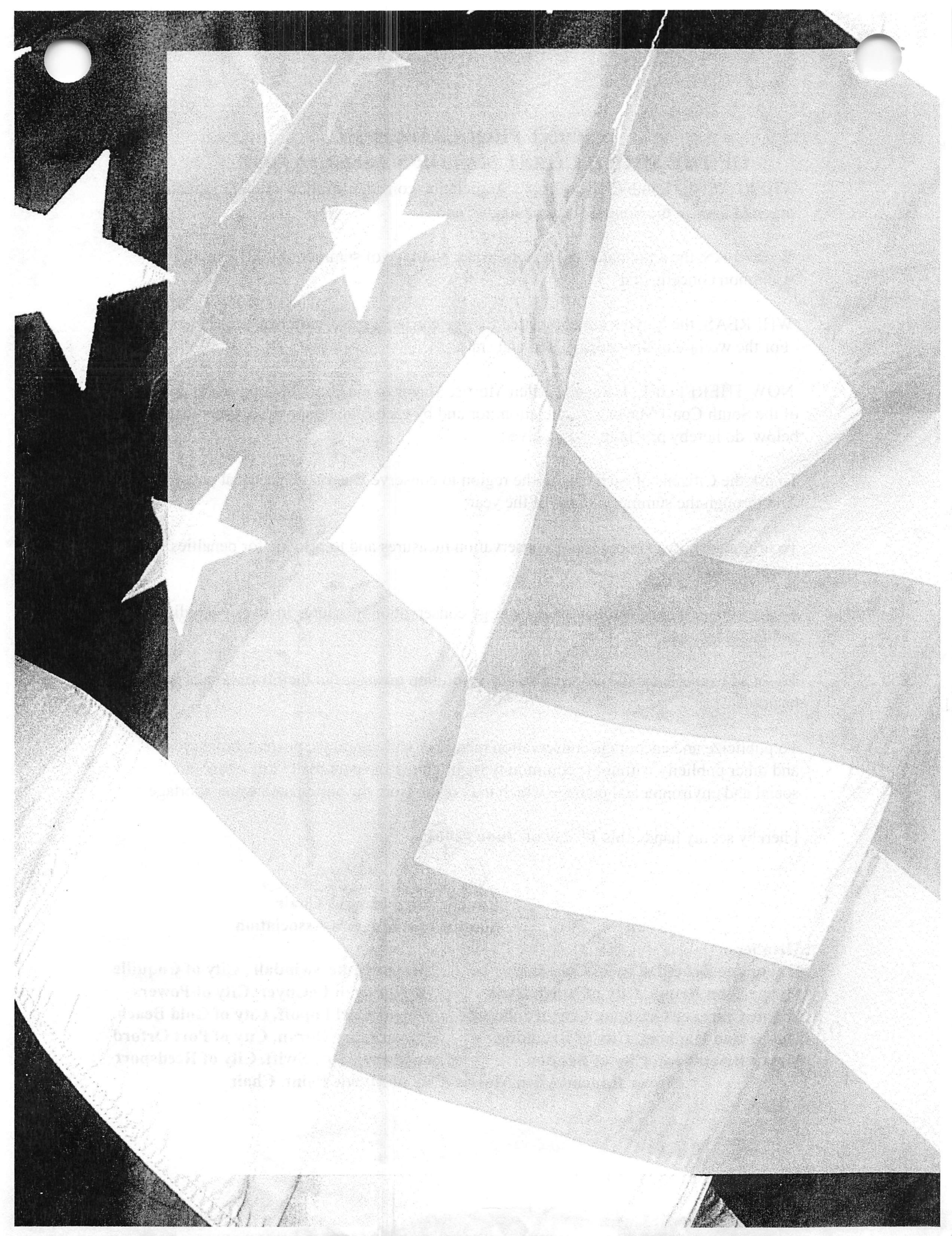



EXHIBIT A

*Hand
over @
6-25-01
cc
mtg*

A parcel of land lying in the Northwest Quarter of the Southeast Quarter of Section 31, Township 40 South, Range 13 West, Willamette Meridian, City of Brookings, Curry County, Oregon, described as follows:

BEGINNING at the Southeast 1/16 corner of said Section 31;
thence following the 1/16 line, North 89°46'00" West to the East line of 5th Street;
thence North 00°24'21" West 40 feet to the North right of way line of a 40 foot wide private drive and utility easement;
thence along said right of way South 89°47'10" East 65.00 feet;
thence North 61°18'49" East 317.47 feet to the beginning of a tangent curve to the left having a radius of 35.00 feet;
thence Northeasterly along said curve through a central angle of 100°25'42", an arc length of 61.35 feet;
thence North 39°06'53" West 65.54 feet;
thence North 50°53'07" East 40.00 feet;
thence South 89°47'09" East 302.24 feet to the East line of said Northwest Quarter of the Southeast Quarter;
thence South 00°04'21" East 323.93 feet to the POINT OF BEGINNING.

REGISTERED
PROFESSIONAL
LAND SURVEYOR



OREGON
JULY 25, 1995
RICHARD P. ROBERTS
2730

Exp. Date 12/31/02