

CITY OF BROOKINGS
COMMON COUNCIL MEETING MINUTES
City Hall Council Chambers
898 Elk Drive, Brookings, OR 97415
December 16, 2002 7:00 p.m.

I. CALL TO ORDER

Mayor Bob Hagbom called the meeting to order at 7:00 p.m.

II. PLEDGE OF ALLEGIANCE

Led by Paul Hughes

III. ROLL CALL

Council Present: Mayor Bob Hagbom, Council President Larry Curry, Councilors Frances Johns Kern, and Rick Dentino, a quorum present.

Council Absent: Lorraine Kuhn

Staff Present:

City Manager Leroy Blodgett, Community Development Director Leo Lightle, Fire Chief William Sharp, Finance Director Paul Hughes and Administrative Secretary Linda Barker

Media Present: Curry Coastal Pilot Reporter David Courtland

Other:

Brookings-Harbor Chamber of Commerce Executive Director Les Cohen
Rob Wall, Wall and Wall CPAs

and approximately nine other citizens

IV. CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS

A. Appointments

1. Letter of resignation from Planning Commissioner, Position No. 2, Craig Mickelson

Mayor Hagbom read a letter of resignation from the Planning Commission from Craig Mickelson who was recently elected to the City Council. The Mayor thanked Mickelson for his hard work on the Planning Commission and earlier on the Parks and Recreation Commission.

2. *Appointment of new Planning Commissioner, Position No. 2*
Mayor Hagbom introduced Bill Smith who he appointed to the Planning Commission, Position No. 2. Smith thanked the Mayor and Council for the appointment stating he hopes to make good decisions for current residents and new comers alike.

At this point the City Manager left the meeting due to a family emergency.

B. Announcements

1. *League of Oregon Cities/City County Insurance Services Bronze Medal Safety Award for Fiscal Year 2001-2002*
On behalf of all city employees, Leo Lightle accepted a Bronze Medal safety plaque awarded to the City by the League of Oregon Cities/City County Insurance Services. The award was based on number of injuries per days worked during 2001/2002.
2. *Introduction of new city employee-Kathy Dunn, Accounts Payable Clerk*
Finance Director Hughes introduced new employee, Kathy Dunn saying he felt fortunate in finding someone with her skills and level of professionalism. Dunn said she worked most recently with Curry County so she brings a government bookkeeping background to this position.

V. SCHEDULED PUBLIC APPEARANCES

- A. *Rob Wall, Wall and Wall CPA—Report on Comprehensive Annual Financial Report for Fiscal Year 2001-2002*
Hughes introduced City Auditor Rob Wall who gave a report on the Comprehensive Annual Financial Report for Fiscal Year 2001-2002. He announced the City had received the Certificate of Achievement from GFOA for the Fiscal Year ending June 30, 2001 and the City will again be submitting the annual report to determine its eligibility for another certificate. Wall outlined what is in the financial report, adding comments from his management letter.

VI. ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE

- A. *Committee and Liaison reports*
 1. *Chamber of Commerce*
Executive Director Les Cohen wished happy holidays to all. He reported the Chamber is involved in many things right now. He will be attending a meeting with the legislative representatives of the Associated Industries to promote industry in Oregon. Three other Chamber executives representing the largest Chambers in the state will be meeting with Cohen and the legislative representatives.

Brad Hicks, Medford, will be assuming the presidency of the Oregon Chamber of Commerce for 2003.

The Business Outlook Conference agenda is set. The 6th annual conference will be held at the Elks Lodge Tuesday, January 28, with Dr. John Mitchell, US Bank, returning as the keynote speaker. The Industry Showcase will feature Tom Kerr who recently opened an expanded business in a new building and celebrated 50 years of successful business in Brookings.

The Chamber has placed some Holiday lighting along Chetco Avenue but is waiting for ODOT to finalize plans for downtown revitalization before purchasing additional displays. Judging for the Festival of Lights will be Tuesday, weather permitting.

Cohen stated he is working with Representative Wayne Krieger and Port Director Russ Crabtree to secure outside funding for the Elk River Fish Hatchery. He added the hatchery generates several million dollars in revenue to the area but is in danger with state funding being cut.

3. *Council Liaisons*

Councilor Johns Kern stated she has been attending the school site meeting each week which has revealed the project is more comprehensive than ever imagined.

Councilor Dentino attended a Pelican Bay Telecommunication Board meeting last week; judged approximately thirty theme entries in the annual Voice of America contest which takes place every winter; participated in a League of Oregon Cities cable and broadband teleconference; and attended, with the Mayor, a joint veterans get together at the VFW Hall on Sunday. He stated he will be working in Nature's Coastal Holiday this weekend.

Councilor Curry participated in the December 4 Community Agencies meeting. On December 5 he attended a Crimestoppers meeting and also a South Coast Watershed Council meeting in Gold Beach, which was one of the best attended meetings they have held for some time.

Mayor Hagbom said he, the City Manager, and Chamber Director Cohen attended an economic meeting in Portland put on by Oregon's two senators and the Governor-elect. At the meeting many opinions and solutions were expressed about improving the economy. Hagbom stated it is very obvious

that the state is in financial difficulty and business leaders at the conference felt the only solution is a sales tax, which if implemented, could reduce property taxes. Hagbom also attended a hearing on the Biscuit Fire.

B. *Unscheduled*

1. Don Nuss, stating his address as 825 Mardon Court, Brookings, spoke to the Council regarding concerns about the hiring of the current City Manager and about the Chamber of Commerce promotion contract and promotions ledger. Mayor Hagbom said the first was a personnel matter and had no comment. Nuss requested cancellation of the Chamber contact for violation of the contract terms. He stated he had contacted the City's Finance Director and received recall papers to begin a recall against Councilors Curry and Dentino. Councilor Dentino gave a verbal response to Nuss' charges.

Mayor Hagbom said the City will be talking with legal counsel and the Finance Director to see if the Chamber's reporting is adequate.

2. Peter Spratt, 15480 South Wind Lane, Harbor, speaking on behalf of the Chamber of Commerce, stated the Chamber had bid on the promotions contract, and has proceeded with the contract in compliance with its terms.

Nuss returned to the podium to rebut statements made by Spratt. Mayor Hagbom advised this was not a public hearing and rebuttal would not be given. Nuss argued this point and left the podium only after Hagbom stated he was requesting aid from the Police Department to remove Nuss. Two police officers responded to the Council Chambers but Nuss had returned to his seat before they arrived. They were thanked, asked to remain briefly, and then left.

Giving general information, Mayor Hagbom stated that the League of Oregon Cities will be requesting a legislative change to election laws so that individuals seeking to recall an elected official will be responsible for costs of the election if the recall fails.

VII. STAFF REPORTS

A. *Finance Department*

1. *Oregon Municipal Audit Review Committee: Joint Audit of Franchise Fees Oregon Cities receive from Qwest and Verizon*

Finance Director Hughes said the City has been asked to participate in joint audit of the telecommunication providers Verizon and Quest to ensure accurate receipt of franchise fee payments. The City has a franchise with Verizon. If all 73 interested cities participate in the audit the City's cost

allocation is \$1,449.46 of which \$437.03 is nonrefundable if the City decides not to participate after submitting payment. After hearing questions and comments from the Council, Hughes recommended the city participate in the audit

Councilor Dentino moved, a second followed, and the Council voted unanimously to participate in the joint audit of the franchise fees Oregon Cities receive from Qwest and Verizon and to authorize signature of the intergovernmental agreement by the Mayor.

B. Community Development Department

1. Awarding of bid for the Mill Beach Waterline Project

Community Development Director Lightle recommended awarding the bid for the Mill Beach Road Water Improvements Project to John D. Rapraeger, Inc. for \$22,208.00, stating three very competitive bids were received. After the waterline is completed street repairs will be made to Mill Beach Road.

Councilor Johns Kern moved, it was seconded, and the Council voted unanimously to award the bid for the Mill Beach Road Water Improvements to John D. Rapraeger, Inc. in the amount of \$22, 208.00

C. Fire Department

1. Awarding of bid for Jaws of Life equipment

Fire Chief Sharp said the City has budgeted \$10,000 for the purchase of Jaws of Life equipment. This equipment can only be purchased from Santiam Emergency Equipment, Inc., Salem Oregon. The bid they submitted was \$11,709.43. The Firefighters Association has committed \$6,000 also for the purchase of Jaws equipment leaving a cost to the city of \$5,709.43. Sharp recommended awarding the bid to Santiam Emergency Equipment, Inc.

Councilor Dentino moved, a second followed, and the Council voted unanimously to award the bid for Jaws of Life equipment to Santiam Equipment, Inc., for the sum of \$5,709.43 with the inclusion of \$6,000 that has been donated to the Firefighters Association for a total cost of \$11,709.43.

D. City Manager

1. Update on 2002-2003 City Council Goals/set date for 2003-2004 Goals Setting Session

Mayor Hagbom stated the City Manager had listed the progress on the 2002/2003 goals in the memo that was included in the agenda and asked if

any Councilors needed further clarification. There were no questions. He added the date of the work session for new 2003/2004 Council goals has been set for January 25, 2003, 9 a.m. to 2 p.m. at the Brookings Inn Conference Center. Also to be included at the work session will be Planning Commissioners, Parks and Recreation Commissioners and Downtown Development Committee members.

2. *Pelican Bay Telecommunications*

Mayor Hagbom report the Pelican Bay Telecommunications Board met and the direction of the non-profit corporation is not towards the process of putting in cable TV line which could be considered at later date if necessary. The direction is geared more toward telecommunications. The Council will be updated after future meetings.

3. *Other*

None

VIII. CONSENT CALENDAR

- A. Approval of Council Meeting Minutes
 - 1. Minutes of November 25, 2002, Regular Council Meeting
 - B. Acceptance of Parks and Recreation Commission Minutes
 - 1. Minutes of October 24, 2002, regular Commission Meeting
 - C. Acceptance of Planning Commission Minutes
 - 1. Minutes of November 5, 2002, Regular Commission Meeting
 - D. Approval of Vouchers for November, 2002 (\$159,157.77)
- (end Consent Calendar)

Councilor Johns Kern moved, a second followed and the Council voted unanimously to approve the Consent Calendar as presented.

IX. REMARKS FROM MAYOR AND COUNCILORS

- A. Council
- B. Mayor
 - Mayor Hagbom wished everyone a Merry Christmas.

XI. ADJOURNMENT


Councilor Johns Kern moved, it was seconded, and the Council voted unanimously to adjourn the meeting at 8:25 p.m.

The meeting reconvened at 8:26 p.m. as the Council had neglected to approve the audit report after its review.

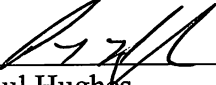
Councilor Dentino moved, a second followed, and the Council voted unanimously to approve the Report on Comprehensive Annual Financial Report for Fiscal Year 2001-2002.

The meeting adjourned at 8:27 p.m.

Respectfully submitted:


Larry Curry
Council President

ATTEST by City Recorder this 14 day of January, 2003.


Paul Hughes
Finance Director/City Recorder