

**CITY OF BROOKINGS  
COMMON COUNCIL MEETING MINUTES  
City Hall Council Chambers  
898 Elk Drive, Brookings, OR 97415  
August 26, 2002**

**I. CALL TO ORDER**

Mayor Bob Hagbom called the meeting to order at 7:01 p.m.

**II. PLEDGE OF ALLEGIANCE**

Led by Police Chief Wallace.

**III. ROLL CALL**

Council Present: Mayor Bob Hagbom, Council President Larry Curry, Councilors Frances Johns , Lorraine Kuhn, and Rick Dentino, a quorum present.

Council Absent: none

Staff Present:

City Manager Leroy Blodgett, Police Chief Chris Wallace, Lt. John Bishop, Patrol Officer Marvin Parker, Communications Officer Shirlee Sheffel, Finance Director Paul Hughes, and Administrative Secretary Linda Barker

Media Present: Curry Coastal Pilot Editor Scott Graves

Other:

Les Cohen, Brookings-Harbor Chamber of Commerce  
Augie Kofoet, Businesses for a Better Brookings  
and approximately four other citizens

**IV. CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS**

**A. Ceremonies**

1. Recognition of Twenty Year Work Anniversary—Shirlee Sheffel, Communication Officer, Brookings Police Department  
Mayor Hagbom presented a 20-year work anniversary certificate to Shirlee Sheffel. Shirlee began working for the City of Brookings, August 13, 1982. She was also presented a bouquet of flowers which had been delivered to City Hall for her.

2. Presentation of Certificate of Achievement for Excellence in Financial Reporting to the City of Brookings by Government Finance Officers Association

Mayor Hagbom presented a hardwood plaque to Finance Director Paul Hughes who accepted it on behalf of the Finance Department Staff, Hilary Thompson, Vicki Bailey, and Nancy Corrigan. Hughes stated the City is very fortunate with the quality of people in the Finance Department and this award of Achievement of Excellence in Financial Reporting reflects the staff's dedication.

**B. Appointments**

1. Designation of representative and alternate to the Oregon Coastal Zone Management Association (OCZMA) for FY 2002-2003

Mayor Hagbom announced he had selected Councilor Curry as representative to the Oregon Coastal Zone Management Association (OCZMA) for FY 2002-2003. Hagbom said he would act as alternate when Councilor Curry could not attend.

**Councilor Johns Kerns moved, it was seconded, and the Council voted unanimously to appoint Councilor Curry as delegate to the Oregon Coastal Zone Management Association (OCZMA) for FY 2002-2003.**

**Councilor Curry moved, it was seconded, and the Council voted unanimously to appoint Mayor Hagbom as alternate to the Oregon Coastal Zone Management Association (OCZMA) for FY 2002-2003.**

**C. Announcements**  
none

**V. SCHEDULED PUBLIC APPEARANCES**

- A. Nancy Osterbauer, Oregon Department of Agriculture—Update on Sudden Oak Death

Representing the U.S. Forest Service, Oregon State University, State Department of Forestry, and the Oregon Department of Agriculture, Nancy Osterbauer gave a report on sudden oak death including a history of the tree disease and efforts to eradicate it. A total of 40 acres, in ½ to 1 acre parcels of diseased trees were found in the south coast area. The disease had migrated to this area from sites around the San Francisco

Bay area of California, where it was first identified in 1995. The pathogen invades tanoak, native rhododendrons, and California Bay Laurel, girdling their trunks and killing the plants. Eradication methods are to cut infected trees to ground level and immediately burn the cut brush. These effects have been highly successful with infected areas dropping to 5 or less acres this year.

In answer to a question from the audience, Ms. Osterbauer responded the disease is spread from infected areas to other areas by rain splash, then soil being transported by foot traffic, and infected wood being cut for fire wood. They are also looking to see if the pathogen is spread by wind. Research on disease spread and eradication are ongoing.

## **VI. ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE**

### **A. Committee and Liaison reports**

#### **1. Chamber of Commerce**

Les Cohen gave a short report. The Chamber Board voted to support the Rural Resources Alliance. Because of the Biscuit Fire the Chamber has postponed its September 8 golf tournament. Instead Salmon Run Golf Course will host a customer appreciation day with donations going to the firefighters. The Chamber has commissioned banners to hang across Highway 101 thanking the firefighters. Visitors have not been frightened away from the area by the fire news.

#### **2. Council Liaisons Councilor Kuhn-None**

Councilor Johns Kern reported she has been busy with the school board oversight committee. Each Wednesday the group tours the school construction site. She reported there were many forwarded looking actions being taken by Pelican Bay Prison that would be announced by the warden soon. She enjoyed the volunteer/employee appreciation picnic and was pleased to be a part of it and very pleased at the choice of Volunteer and Employee of the year.

Councilor Dentino attended two Economic Development meetings; worked at the Summer Recreation Program track meet; worked two American Music Festival concerts and attended a county-wide ethics seminar in Gold Beach. He also attended a LOC telecommunications committee meeting in Springfield, acted as the Council liaison to both the Port of Brookings-Harbor and Harbor Sanitary District Board of Directors meetings; attended a community fisheries crises meeting, a water curtailment plan meeting and numerous fire informational meetings. He represented the Mayor at a South

Coast Humane Society candlelight vigil for homeless animals and represented the southern part of the county at the Commission on Children and Families meeting. He also attended the City's volunteer/employee appreciation picnic.

Councilor Curry: On August 7 he attended the South Coast Watershed Committee meeting and showed the Council a map of the Chetco River that the Watershed Council has developed and will be selling. The map shows where fishing holes are located along the river and is expected to be a hot seller.

Mayor Hagbom said he attended a great picnic and thanked those who worked so hard. He felt the Volunteer of the Year, Enos Muniz, was completely surprised. Muniz does a lot of work, contributing much to the City and certainly deserved the award. Employee of the Year Barbara Palicki works hard on and off the job and the award could not have gone to a more deserving employee. Police Chief Wallace and Lt. John Bishop were champs in the horseshoe tournament.

B. **Unscheduled**

1. Hope Hansen, 97832 Titus Lane, said she had gone to the school board several months ago regarding the dangerous corner at Pacific and Oak streets. They directed her to city. She was wondering what has been done to alleviate the conditions there and requested a four-way stop sign be placed at the intersection. City Manager Blodgett responded that an Ordinance to be considered later in the meeting forming a Traffic Safety Committee for the City would allow the City and citizens to address these concerns. There are concerns that stopping traffic at the intersection could cause more hazards. The situation is being monitored over the next few weeks.
2. Augie Kofcet, 797 Ransom Avenue, speaking on behalf of Businesses for a Better Brookings (B4BB), reported the Avenue of Flags would be presented twice in September, first on Labor Day and again on the eleventh, paying homage to those we lost on September 11, 2001, and thanking firefighters, police, and EMTs for doing such a great job. He invited the City and the Chamber of Commerce to assist in retiring flags for those two days. Councilors Kuhn and Johns Kern volunteered to help on the eleventh.

Kofcet passed out a list of flag donors for 2001, noting that each name listed had sponsored at least one flag, many had sponsored more. The list for 2002 is currently at the printers and is longer. He asked that we thank these people when we see them. The flag project, started by Don Nuss in 1999, should

have 380 flags flying on the next two occasions. Normally the flags fly for nine holidays each year; this year will have ten occasions. Kofoet showed a window sticker that sponsors of flags receive.

Kofoet also handed out a Flag Income Worksheet starting May 20, 1999, detailing costs and proceeds for the project. These sheet shows ½ of the proceeds distributed to the Vietnam Veterans Association.

He reported that Businesses for a Better Brookings sponsor flower boxes and place trash cans on Chetco Avenue, take care of public restrooms at the in-town visitors center, and promote signage for tourists. The Farmers Market is not sponsored by B4BB as the Market is for-profit while B4BB is non-profit.

Mayor Hagbom asked if relations between the Vietnam Veterans and B4BB are still harmonious and received a positive answer from Kofoet: The veterans group will be putting flags out and they are happy with the breakout of expenses. City Manager Blodgett asked if the membership of the B4BB was still confidential. Kofoet replied that yes the membership is confidential as it is a private organization.

## **VII. STAFF REPORTS**

### **A. City Manager**

#### **1. Parks Master Plan**

Leroy presented an oral staff report on the Parks Master Plan. The Parks and Recreation Commission has been working on formulating a parks master plan for a number of years. Last year the City was able to retain the University of Oregon Community Planning Workshop to complete the plan, paying \$20,000 for work that would normally cost \$40,000 to \$50,000. Numerous public workshops were held and information from those workshops was incorporated into the plan which was recommended for approval by the Parks and Recreation Commission. The plan includes details of park inventories and results of a survey sent to 1200 households within the Urban Growth Boundary. The survey had a 30% return rate, an unusually high percentage. This plan will be used as a working model by the Parks and Recreation Commission.

**Councilor Dentino moved, it was seconded, and the Council voted unanimously to adopt the Brookings Parks Master Plan.**

#### **2. Other**

City Manager Blodgett reminded Councilors of the public hearing on the completion of the periodic review process at the Brookings Inn Conference Center beginning at 9:00 a.m., Friday, August 30.

B. Police Department

1. Curry County 9-1-1 Consolidation Plan

Police Chief Wallace commended Lt. John Bishop on the numerous hours that he and Captain Mark Metcalf of the Curry County Sheriff's Department had put into the state mandated consolidation of 9-1-1. Curry County is one of just two counties who have completed a plan. Clatsop County is the other one.

Lt. Bishop said that HB 3977 required consolidation of 9-1-1 centers into one center per county. September 1, 2002, was set as a deadline for plans to be completed or the state would devise a plan. Although there are remaining issues to work out in the proposed plan these are listed in the plan with a contingency clause starting implementation of the plan is dependent on the resolution of remaining issues.

**Councilor Johns Kern moved, it was seconded, and the Council voted unanimously to approve the Curry County 9-1-1 Consolidation Plan.**

**VIII. CONSENT CALENDAR**

A. Approval of Council Meeting Minutes of August 12, 2002

B. Approval of Liquor License Application for *That Special Touch*—change of ownership

(end Consent Calendar)

**Councilor Kuhn moved, it seconded, and the Councilor voted unanimously to approve the Consent Calendar with a change to page 2 paragraph 3 of the Council minutes of August 12, 2002. The date November 4, 2001, was shown as November 4, 2002, and will be changed before the minutes are signed.**

**IX. ORDINANCES/RESOLUTIONS/FINAL ORDERS**

A. Ordinances

1. In the matter of Ordinance 02-O-552, an Ordinance creating a Traffic Safety Committee for the City of Brookings, designating its membership, terms of office of the members, organization and responsibilities, and stating an

effective date.

Chief Wallace introduced Officer Marvin Parker who is very familiar with traffic safety committees. Wallace commended Parker stating he does a professional and thorough job.

Officer Parker said a traffic safety committee is an excellent opportunity to form partnerships within the community. The traffic safety committee is a committee formed of citizens and members of the Council to investigate issues with vehicular, bicycle and pedestrian safety. The Committee hears concerns of citizens about traffic issues and interacts with boards and commissions. The City Council will make final decisions as to the Committee's recommendations. Having this Committee in place opens an opportunity to apply for grant funds. The first grants to be applied for would be to fund new video cameras for patrol cars and skate board and bicycle helmets to give to those in need.

City Manager Blodgett read Ordinance No. 02-O-552 in its entirety.

**Councilor Kuhn moved, it was seconded and the Council voted unanimously to have the second reading of Ordinance No. 02-O-552 by title only.**

City Manager Blodgett read Ordinance No 02-O-552 by title only.

**Councilor Kuhn moved, it was seconded, and the Council voted unanimously to adopt Ordinance No. 02-O-552, an Ordinance creating a Traffic Safety Committee for the City of Brookings, designating its membership, terms of office of the members, organization and responsibilities, and stating an effective date.**

**B. Resolutions**

1. In the matter of Resolution No. 02-R-707, a resolution authorizing the transfer of funds from the Oregon State Pool to Umpqua Bank.

Finance Director Hughes explained the City currently invests all of its non-operating cash in the Oregon State Pool. With interest rates decreasing dramatically over the last year from approximately 4% in July 2001 to 2% in July 2002, this investment is not as attractive as it once was. The City was approached by Umpqua Bank offering a fully liquid, collateralized money market account paying an interest rate 15 basis points greater than the State Pool. This could generate

up to an additional \$13,000 of investment income annually for the City. Other financial institutions were contacted to see if they had similar programs. Oregon State law prohibits public funds from being invested in member-owned credit unions. Umpqua Bank's offer was the best of those contacted. Staff recommended approval of Resolution 02-R-707 authorizing the transfer of funds from the Oregon State Pool to Umpqua Bank.

**Councilor Johns Kern moved, it was seconded, and the Council voted unanimously to approved Resolution No. 02-R-707.**

**X. REMARKS FROM MAYOR AND COUNCILORS**

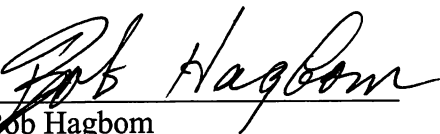
A. Council  
None

B. Mayor  
None

**XII. ADJOURNMENT**

**Councilor Johns Kern moved, it was seconded, and the Council voted unanimously to adjourn the meeting at 8:35 p.m.**

Respectfully submitted:



Bob Hagbom  
Mayor

ATTEST by City Recorder this 11 day of Sept, 2002.



Paul Hughes  
Finance Director/City Recorder