

**CITY OF BROOKINGS
COMMON COUNCIL MEETING MINUTES
City Hall Council Chambers
898 Elk Drive, Brookings, OR 97415
July 22, 2002 7:00 p.m.**

I. Call to Order

Council President Larry Curry called the meeting to order at 7:00 p.m.

II. Pledge of Allegiance

Led by Finance Director/Recorder Paul Hughes

III. Roll Call

Council Present: Council President Larry Curry, Councilors Frances Johns Kern, Lorraine Kuhn, and Rick Dentino, a quorum present.

Council Absent: Mayor Bob Hagbom

Staff Present:

City Manager Leroy Blodgett, Finance Director Paul Hughes, and Administrative Secretary Linda Barker

Media Present: Curry Coastal Pilot Reporter Brian Bullock

Other:

Approximately four other citizens

IV. PUBLIC HEARING-None

V. ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE

A. Committee and Liaison reports

1. Chamber of Commerce-None

2. Council Liaisons-These reports were held after the Unscheduled Communications from the audience reported under item No. 3.

Councilor Johns Kern attended a school board meeting last Monday night. The school board is also concerned about the intersection at Pioneer Road and Pacific Street (reported under item No. 3)

Councilor Dentino reported he was in attendance at the last Harbor Sanitary District meeting which are now held in the evening; a cable forum; the Weast presentation on the Borax project; Relay for Life. He was present, with Mayor Hagbom, at the South Coast

Humane Society grand opening and worked the American Music Festival concert July 14 and will again next Sunday.

Councilor Kuhn attended Relay for Life and the Kite Festival and had fun at both events.

Council President Curry attended the last meeting of the Chetco Watershed Council where plans were set for the Chetco River checkup. Cindy Meyers demonstrated a new thermometer for checking river temperatures.

B. Unscheduled

1. Hope Hansen, 97832 Titus Lane, expressed concerns about two pedestrian crossings at Pacific Avenue and Pioneer Road where she has witnessed near misses. She talked to the School Board about this who directed her to the city. Hansen said this corner should be a four-way stop. City Manager Blodgett said he will have the Police and Community Development Departments look into this. Councilor Kuhn agreed this is a very treacherous intersection.

2. Oregon Department of Transportation Representative Lee Sparks, 3500 Stewart Parkway, Roseburg, reported that while he had not been to the Brookings area recently he still has a committed interest in the community and will be attending Council meetings on a more regular basis. Today ODOT installed cameras in connection with the couplet project and additional plans are in the work for cameras that will tie into ODOT's Trip Check web page.

VI. STAFF REPORTS

A. City Manager

1. Acceptance of proposal from Planners Training Team to hold a one-day training session in Brookings for Planning Commissioners and interested persons.

City Manager Blodgett and Administrative Secretary Barker detailed how the city received a \$3,500 grant from DLCD to conduct a planning commission training session in Brookings. Staff is recommending contracting with Planners Training Team for \$2,900 to hold the session September 21 at the Brookings Inn Conference Room. The remainder of the grant funds will be used for the meeting site costs, office supplies and postage, and personnel costs to hold the session.

Councilor Kuhn moved, it was seconded and the Council voted unanimously to accept the Planners Training Team proposal and contract with them to present a Planning Commissioners training session in Brookings, September 21.

2. Schedule special Common Council meeting for awarding of contracts on public parking lot and Pioneer Road improvements.

The bid opening for the public downtown parking lot and improvements to Pioneer Road is July 25 and to expedite the completion of these projects Blodgett asked for a special Council meeting at noon, July 29 to award the contracts. Also to be considered at this meeting would be the lease agreement with Dr. Russ for use of his parking lot next to the public parking lot.

The Council agreed to the special noon meeting on July 29.

3. Other
City Manager Blodgett reminded Councilors of the Urban Growth Boundary meeting beginning at 9:00 a.m., August 30 at Brookings Inn Conference Room.

He also mentioned that both August Council meetings will be very full with the Borax public hearing and considerations for adoption of the Urban Renewal Plan.

B. Community Development Department

1. Amendment to the agreement for engineering services between the City of Brookings and Brown and Caldwell

City Manager Blodgett explained the city has a contract with Brown and Caldwell for engineering services for Wastewater System Engineering. Now this contract needs amended to add engineering services to design and install a Supervisory Control and Data Acquisition (SCADA) system. The SCADA system controls pumping, telemeter, control, alarm and monitoring systems for our water and wastewater system.

Council Johns Kern moved, it was seconded, and the Council voted unanimously to authorize the Mayor to sign Amendment No. 7 to the Agreement for Engineering Services between the City of Brookings and Brown and Caldwell for Wastewater System Engineering.

VII. CONSENT CALENDAR

- A. Approval of Council Meeting Minutes
 - 1. Minutes of July 8, 2002, Regular Council Meeting
- B. Acceptance of Planning Commission Minutes
 - 1. Minutes of June 4, 2002, Regular Commission Meeting
- C. Approval of liquor license request for The Tea Room, Ron and Frances Alden applicants
(end Consent Calendar)

There was not a quorum of Councilors present who attended the July 8 Council meeting. For this reason items A and B of the Consent Calendar were removed from it and will be represented at the August 12 meeting.

Councilor Dentino moved, it was seconded, and the Council voted unanimously to approve a liquor license request for The Tea Room, Ron and Frances Alden applicants.

VIII. ORDINANCES/RESOLUTIONS/FINAL ORDERS

- A. Resolutions
 - 1. No. 02-R-705, in the matter of a resolution authorizing transfer of appropriations within the General Reserve Fund for 2001-2002 Fiscal Year.

Finance Director Paul Hughes explained the two resolutions he was proposing. The first resolution would authorize transfer of \$80,000 from the contingency line item to the capital outlay category within the General Reserve Fund. During FY 2001/2002 the City completed or began more projects in the Reserve Fund than anticipated. These capital expenditures included work on the Skate Park, fire truck equipment, the downtown parking lot and master plan, a lawn tractor, a vehicle for the Building Department, the parks master plan and funds spent for the new public works shop.

Councilor Dentino moved, it was seconded, and the Council voted unanimously to approve Resolution No. 02-R-705 authorizing a transfer of appropriations within the General Reserve Fund for 2001/2002 fiscal year.

- 2. No. 02-R-706, in the matter of a resolution extending the City of Brookings' workers' compensation coverage to volunteers of the City of Brookings.

Each year City County Insurance Services, our workmen's

compensation carrier requires the City Council pass a resolutions specifying the city volunteers covered under the city's workers compensation plan. Our covered city volunteers have not changed.

Councilor Johns Kern moved, it was seconded, and the Council voted unanimously to approved Resolution No. 02-R-706 extending the City of Brookings' workers' compensatin coverage to volunteers of the City of Brookings.

IX. REMARKS FROM MAYOR AND COUNCILORS

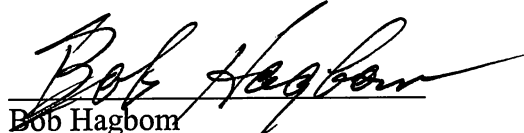
A. Council-none

B. Mayor-absent

X. ADJOURNMENT


Councilor Dentino moved, it was seconded and by unanimous approval the Council adjourned at 7: 35 p.m.

Respectfully submitted:



Bob Hagbom
Mayor

ATTEST by City Recorder this 13 day of August, 2002.



Paul Hughes
Finance Director/City Recorder