

**CITY OF BROOKINGS
COMMON COUNCIL MEETING MINUTES
City Hall Council Chambers
898 Elk Drive, Brookings, OR 97415
June 24, 2002 7:00 p.m.**

At 6:00 p.m., before the regularly scheduled meeting, a Council/Planning Commission joint work session was held with the following Planning Commissioners present: Commissioners Gorman, Fritz, Nishioka and Cofrances. Commissioners Mickelson, Davis and Freeman were not present. Councilors in attendance were Dentino, Kuhn, Curry, Johns Kern and Mayor Hagbom. City Attorney John Trew was present, as were City Planner John Bischoff, Special Projects Assistant Jeremy McVeety, Curry Coastal Reporter Brian Bullock, and three other citizens

Charles Kupper, Urban Renewal consultant with Spencer and Kupper, presented the draft Urban Renewal Plan and a draft Report on the Urban Renewal Plan. He briefly ran through the state requirements, background of work already accomplished, and covered the contents of the draft documents. He answered questions from the Commissioners and Councilors.

The Planning Commission will hold a public hearing on the draft plan August 6 where it will make a recommendation to the City Council. The City Council will hold public hearings August 12 and 26. The plan will be sent to all taxing bodies and to the community three to four weeks in advance of those dates.

After the joint work session the regularly scheduled City Council meeting was held.

I. Call to Order

Mayor Bob Hagbom called the meeting to order at 7:05 p.m.

II. Pledge of Allegiance

Led by Paul Hughes, Finance Director/Recorder.

III. Roll Call

Council Present: Mayor Bob Hagbom, Council President Larry Curry, Councilors Frances Johns Kern, Lorraine Kuhn, and Rick Dentino, a quorum present.

Council Absent: None

Staff Present:

City Manager Leroy Blodgett, City Attorney John Trew, Police Chief Chris Wallace, Finance Director Paul Hughes, Patrolmen Marvin Parker, Greg Johnson, Donnie Dotson, Canine Officer Robby V.D. Lobo Hoeve, and Administrative Secretary Linda Barker

Media Present: Curry Coastal Pilot Reporter Brian Bullock

Other:

Chamber of Commerce Executive Director Les Cohen

IV. **Ceremonies/Appointments/Announcements**

A. Announcements

Police Chief Wallace introduced new officers Gregory Johnson and Marvin Parker. They both started work June 17. Gregory has been a police officer in Crescent City for the past four years and said he felt fortunate to get hired on the Brookings force. Marvin Parker was formerly the School Resource Officer for the Gold Beach Police Force and is now the Brookings School Resource Officer. He is replacing Curt Fox who is retiring. Parker has been in law enforcement for over 15 years. He explained his SRO philosophy.

Chief Wallace then introduced Officer Donny Dotson and Canine Officer Robby V.D. Lobo Hoeve. Dotson and Robby recently won awards at the Springfield Oregon Canine Police Competition. Dotson remarked it was rewarding coming from a small community and doing so well. He thanked the Council for their support and recognized Chief Wallace for his support and knowledge.

Councilor Johns Kerns asked if there would ever be a drug awareness program at the school, particularly at the middle school. Chief Wallace said SRO Parker would do this through a puppy program.

V. **Oral Requests And Communications From The Audience**

A. Committee and Liaison reports

1. Chamber of Commerce

None

2. Council Liaisons

a. Councilor Kuhn: She said it had been pretty quiet and thanked city staff for completing the Second Street project. It is working out well but it may need signs.

b. Councilor Johns Kern: She attended the school board meeting and last Wednesday took a tour of the school construction site.

c. Councilor Dentino: Dentino attend a Harbor Sanitary District meeting, a presentation to the Curry County Commissioners by Curry County Commission of Families, and staffed an AMF concert Sunday. He will be out of town for one week, starting June 25.

d. Councilor Curry-He will distribute copies of handouts from the June 13 and 14 OCZMA meeting. One item that was discussed in length, DLCD seeking comments on Goal 18 amendments (Beaches and Dunes), will affect Curry County. City managers up and down the coast have been watching this discussion. He commented there was little discussion on fisheries.

3. **Unscheduled**
None

VI. Staff Reports

A. City Manager

1. "Amended Port Orford Landfill Trust Agreement," proposed by the Curry County Solid Waste/Recycling Committee.

City Manager Blodgett reported the 1993 agreement signed for closure and post-closure of the Port Orford landfill needed amended to meet DEQ requirements for 30 years post-closure monitoring. He proposed monitoring the agreement every 5 years or so to make sure no surplus funds had been collected.

Councilor Johns Kern moved, it was seconded, and the Council voted unanimously to approve the amended Port Orford Landfill Trust Agreement, to authorize the Mayor to sign the agreement, and to monitor the program in 5 years.

2. **Downtown Parking**

City Manager Blodgett reported Ordinance 157 gives the Council authority to establish parking limits on city streets and the one-hour parking on Chetco Avenue was set by resolution years ago. During the downtown development meetings merchants said one-hour parking does not give enough time to shop, eat, etc. Blodgett originally recommended drafting a resolution for consideration at the next Council meeting to change the parking limit on Chetco Avenue to two hours. However, after calls from merchants, he was changing that recommendation to no action now and when the new city downtown public parking lot and Kerr Hardware's parking lot were finished, the resolution to change parking limits would be brought before the Council

No action was taken.

The public parking lot being built by the city has encountered some delays because of the downtown master planning process. The City Engineer was in town today and working with conceptual designs from Urban Design Studios, is developing engineering and drainage plans. Blodgett and Mayor Hagbom met with Dr. Rush regarding a lease agreement to utilize adjoining property for public parking purposes. Application has been made to ODOT to close a portion of Fern Street behind the "triangle" for access into the parking lot. Major construction should be started in the next 60 days.

3. Other

The City Engineer met with city staff today to begin engineering Pioneer Road sidewalks and drainage. The goal is to have sidewalks done by beginning of school this August.

John Trew will not be at July 8 City Council meeting.

The Planning Commission is going to hear the Borax annexation application July 2. Blodgett cautioned Councilors to avoid ex parte contact with Borax representatives who will be in town for the hearings.

Blodgett stated the Port of Brookings Harbor is taking a lead to educate the public on the subject of Marine Reserves.

B. Finance Department

1. Refinance of police cars lease

Finance Director Hughes reported the city currently has a 36-month, 6% lease for four Police patrol vehicles. Chetco Federal Credit Union has offered to refinance the remaining 12 months at 2%. This will result in approximately \$250 savings over the remaining year and give the City the opportunity to do business locally.

Councilor Curry noted that on the loan transaction papers identical ID numbers were listed twice and Councilor Kuhn added that a third number was incorrect.

Councilor Dentino moved, it was seconded, and the Council voted unanimously to approve the refinance of four Police vehicles and to allow Mayor Hagbom to execute the loan documents after they have been checked for completeness and accuracy.

VII. Consent Calendar

A. Approval of Council Meeting Minutes

1. Minutes of June 10, 2002, Regular Council Meeting

B. Approval of Vouchers (\$402,100.69)

(end Consent Calendar)

Councilor Johns Kern moved, it was seconded, and the Council voted unanimously to approve the Consent Calendar as printed.

VIII. Ordinances/Resolutions/Final Orders

A. Ordinances

1. No. 02-O-342.C—in the matter of an ordinance amending Ordinance No. 80-O-342, An Ordinance providing for a six percent (6%) transient room

tax for the City of Brookings; providing administrative procedures for collection of same; and further, establishing violations of such and penalties therefore.

City Manager Blodgett explained the conflict that was found between the newly passed short-term rental ordinance and the existing transient room tax. This amendment to the transient room tax deletes wording waiving tax for private homes, vacation cabins or like facilities. It also added wording to waive transient tax during a local disaster or emergency if the rent is paid by a local agency. Mayor Hagbom called for City Manager Blodgett to read Ordinance No. 02-O-342.C in its entirety. He did so.

Councilor Kuhn, moved, it was seconded, and the Council voted unanimously to have the second reading of Ordinance No. 02-O-342.C, titled In the matter of an ordinance amending Ordinance No. 80-O-342, an ordinance providing for a six percent (6%) Transient Room Tax for the City of Brookings; providing administrative procedures for collection of same; and further, establishing violations of such and penalties therefore, by title only.

Blodgett read the ordinance by title only.

Councilor Johns Kern moved, it was seconded, and the Council voted unanimously to adopt Ordinance No. 02-O-342.C, titled In the matter of an ordinance amending Ordinance No. 80-O-342, an ordinance providing for a six percent (6%) Transient Room Tax for the City of Brookings; providing administrative procedures for collection of same; and further, establishing violations of such and penalties therefore.

B. Resolutions

1. No. 02-R-703—in the matter of a resolution adopting the budget, declaring tax levied, making appropriations for the 2002-2003 fiscal year and to categorize the levy as provided in ORS 294.435.

Finance Director Hughes said a public hearing held at the last Council meeting resulted in no changes to the proposed budget and he recommended approval of Resolution No. 02-R-703 adopting the budget, declaring tax levied, making appropriations for the 2002-2003 fiscal year and to categorize the levy as provided in ORS 294.435.

Councilor Dentino moved, it was seconded, and the Council voted unanimously to adopt Resolution No. 02-R-703, a resolution adopting the budget, declaring tax levied, making appropriations for the 2002-2003 fiscal year and to categorize the levy as provided in ORS 294.435.

2. No. 02-R-704—In the matter of a resolution adopting a Supplemental Budget for the 2001-2002 Fiscal Year

<u>General Fund—Revenue</u>	
Transfer In—General Reserve	\$ 46,362
<u>General Fund—Expenditures</u>	
Parks and Rec—Personal Services	\$ 46,362
<u>General Reserve—Expenditures</u>	
Transfer out—General Fund	\$ 46,362
Construction	\$(46,362)
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Debt Service 1993—Expenditures	
Legal & Administrative Services	\$ 850
Contingency	\$ (850)
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<u>Dawson Bancroft Bond—Revenue</u>	
Assessment Revenue	\$ 425
<u>Dawson Bancroft Bond—Expenditures</u>	
Legal and Administrative Services	\$ 425
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Finance Director Hughes explained the adjustments made in the supplement budget and recommended approval of the resolution adopting the supplemental budget for the 2001-2002 fiscal year.

Councilor Kuhn moved, it was seconded, and the Council unanimously voted to adopt Resolution No. 02-R-704, in the matter of a resolution adopting a supplemental budget for the 2001-2002 fiscal year.

IX. Remarks From Mayor And Councilors

A. Council
 Councilor Johns Kern will not be at the July 8 Council meeting nor will Councilor Kuhn.

Councilor Curry announced Highway 101 has been designated as an All-American Road.


B. Mayor
 Mayor Hagbom remarked that there would be much discussion on the marine reserve issue. The city could lose an entire industry if we are asleep on this issue.

The City Manager and Mayor Hagbom talked with Dr. Rush and he is moving forward in building an improved medical center for the community. While Dr. Rush will make comments on the project later, it is the Mayor's understanding an outpatient surgery center for the local community will be located in Dr. Rush's building on Chetco Avenue.

XIII. Adjournment

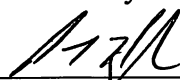
By unanimous approval the Council adjourned at 7:52 p.m.

Respectfully submitted:



Bob Hagbom
Mayor

ATTEST by City Recorder this 9 day of July, 2002.



Paul Hughes
Finance Director/City Recorder