

**CITY OF BROOKINGS  
COMMON COUNCIL MEETING MINUTES  
City Hall Council Chambers  
898 Elk Drive, Brookings, OR 97415  
March 24, 2003 7:00 p.m.**

**I. CALL TO ORDER**

Mayor Bob Hagbom called the meeting to order at 7:00 p.m.

**II. PLEDGE OF ALLEGIANCE**

Led by Councilor Mickelson

**III. ROLL CALL**

Council Present: Mayor Bob Hagbom, Council President Rick Dentino, and Craig Mickelson, a quorum present.

Council Absent (excused): Councilors Larry Curry, Frances Johns Kern

Staff Present:

City Manager Leroy Blodgett and Administrative Secretary Linda Barker

Media Present: Curry Coastal Pilot Reporter David Courtland

Other:

3 other citizens

**IV. CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS**

**A. Proclamations—Spring Clean-up Time in Brookings-Harbor**

Mayor Hagbom read a proclamation proclaiming April and May to be "Spring Clean-up Time in Brookings-Harbor" and recapped activities that will be taking place in the area during those months. Events sponsored by the Community Pride Partnership include Pick-up Litter Week, April 14 through 18 with activities coordinated by Pat Sherman; April 21 through 27, Spruce-up and Yard Clean-up Week; Garage Sale Saturday, April 26; Free CTR Yard Debris Pick-up, April 28 through May 2, and Free Wood, Yard Debris and Metal Drop-off at Wridge Creek Transfer Station, May 6 through 10. Community Pride Partnership is made up of Curry Coastal Pilot, KURY Radio, Curry Transfer and Recycling, and the City of Brookings.

**V. SCHEDULED PUBLIC APPEARANCES**

**A. Steven A. Dryden, Vietnam Veterans of America, Chapter 757, request for funds for fireworks display**

City Manager Blodgett described the request from Chapter 757, Vietnam Veterans of America. As in the past, the veteran group will be presenting the fireworks display at the Port of Brookings Harbor for 4<sup>th</sup> of July. They requested a \$750 sponsorship from the City and staff recommended approval of their request.

**Councilor Dentino moved, a second followed, and the Council voted unanimously to approve the request from Chapter 757, Vietnam Veterans of America for \$750 sponsorship of the 2003 4<sup>th</sup> of July fireworks display at the Port of Brookings Harbor.**

## **VI. ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE**

- A. *Committee and Liaison reports*
1. *Chamber of Commerce*-none
  2. *Council Liaisons*-none

B. *Unscheduled*

Dr. Stan Millstone, 206 Schooner Bay Drive, introduced himself to the Council. He recently moved from Napa where he was active in the community and stated he is looking forward to being in Brookings. The Mayor thanked him for coming to the meeting and extended an invitation to become involved in City activities.

Buzz Hansen, 97832 Titus Lane, reported on construction of the tool shed at Azalea Park. The shed and its contents had earlier been destroyed in an arson fire. Hansen had contacted Don Kirk about steel doors and a frame which Kirk was able to locate for about \$1,000 less than expected. Mac Mazzettia has the plans and wants to do the foundation and masonry work. The door will be here in about one week giving Mazzettia time to do preliminary foundation work. The shed should be ready for the Seabees portion of the construction in a month or so.

## **VII. STAFF REPORTS**

- A. *Police Department*
1. *Copier lease renewal*

City Manager Blodgett said the Police Department has been using a leased copier for the past five years. The lease expired two years ago and the Department has continued on a month to month basis since. All copier supplies have had to be purchased creating additional expense since the expiration of the lease. The copier is now deteriorating to the point that a replacement must be made. Two companies bid on the lease with the lowest quote being \$70.73 per month for 60 months plus \$.0129 a copy charge (estimated to be a total of \$96.27 per month). This is lower than the approximately \$102 per month plus supplies the Department is currently paying. Staff recommended signing a 60-month lease with Xerox for a new copier for the Police Department.

**Councilor Dentino moved, a second followed, and the Council voted unanimously to approve a 60-month copier lease with Xerox for \$70.73 per month plus \$.0129 a copy.**

- B. *City Manager*
1. *Chamber of Commerce special requests for 2003 Azalea Festival*

a. *Request to sell alcohol on City property-Azalea Park for Chamber Mixer*

b. *Other requests*

City Manager Blodgett presented the Chamber of Commerce's request for this year's Azalea Festival. The requests are:

1. Close Frontage and Ross roads from 5:00 p.m. May 23 to 7:00 p.m. May 26 for the street fair and use a sufficient number of city barricades for both closures.
2. Waiving of sidewalk sale ban during the times in request #1.
3. Waiving business license requirements for participants in the street and craft fairs.
4. Waiving of Azalea Park Use fees for May 23 "Mixer" and May 24 festival program at "Stage Under the Stars."
5. Declaring "No Parking" on Chetco Avenue between 8:00 a.m. through noon for the May 24 parade.
6. Use of City Hall parking area between City Hall and Elks Lodge.
7. Use of public right-of-way by Bankus Fountain.
8. To possess and consume alcoholic beverages at Azalea Park for the Azalea Festival mixer.

Blodgett stated these requests were similar to those granted in the past and no problems had arisen from them. He recommended two additional provisions as condition of approval: 1) the Chamber would obtain a business license in its name to cover all event participants; and 2) the Chamber will contact Ray's and other affected businesses as to when streets will be closed and parking areas used.

**Councilor Dentino moved, a second followed, and the Council voted unanimously to approve requests by the Chamber of Commerce for this year's Azalea Festival as stated above.**

2. *Urban Development Director job description*

City Manager Blodgett stated that one of the Council goals adopted for FY 2003/2004 was to create and fill the position of Urban Development Director. To those ends, Blodgett drafted a job description with a salary grade 19, \$3,532 to \$4,733 per month and recommended approving the job description with the aim of having this person in place soon after the beginning of the next fiscal year (July 1, 2003).

**Councilor Mickelson moved, a second followed, and the Council voted unanimously to create the position of Urban Development Director with the job description as developed and presented, a salary grade of 19, and to fill that position shortly after the beginning of FY 2003/2004.**

3. *Purchase of trashcans for downtown area*

City Manager Blodgett reported the trashcans as recommended in the Brookings Downtown Masterplan had been approved by the Downtown Development Committee with a goal to purchase 10 cans for Chetco Avenue. The cans cost \$750 each, complete but not including a locally hand-painted insert on two sides of the can and a brass plaque listing donors names that will be attached to the can. Four business people (Tom Kerr, Dr. Jay Patel, Brian Scott and Tim Patterson) and the Chamber of Commerce have come forward to purchase a can and Blodgett requested the Council's approval of the purchase of two cans by the City. A flyer has been prepared and will be distributed to obtain funds for the remaining 3 cans.

Councilor Dentino asked who would be responsible for trash collection from the cans. Blodgett responded that City crews would handle the pickup. Cans had been considered that could be mechanically emptied by a collection truck but none fit into the design guidelines of the Masterplan.

**Councilor Dentino moved, a second followed, and the Council voted unanimously to purchase two Santa Clara Series trash cans from QuickCrete Products to be placed in the downtown area and to direct City staff to collect the trash from the cans.**

4. *Other*

The committee formed to aid in the drafting of the Downtown Masterplan was originally named the Downtown Development Committee. Subsequently, after the Urban Renewal Agency was formed the name was changed to the Urban Renewal Advisory Committee. This name has proved to be cumbersome and does not adequately describe the purpose of the committee. The committee has asked to return to its original name.

**Councilor Dentino moved, a second followed, and the Council voted unanimously to change the name of the Urban Renewal Advisory Committee back to the Downtown Development Committee.**

Police Officer Sam Dotson will retire after 33 years with the City. An open house will be held in the Council Chambers on April 4 between 1:00 and 4:00 p.m. and all are invited to stop by and wish Dotson well.

There are two positions open on the Budget Committee. Since only one application had been received by the original deadline of March 14, the application period has been extended to April 4 in the hopes of getting additional applicants.

Blodgett closed his section of the agenda by reminding the Council of the Sewer Rates Study meeting to be held April 3 at 7:00 p.m. in the Chetco Community Public Library large meeting room.

## VIII. CONSENT CALENDAR

- A. Approval of Council Meeting Minutes
1. Minutes of March 10, 2003, Regular Council Meeting  
(end Consent Calendar) moved and passed

**Councilor Mickelson moved, a second followed and the Council voted unanimously to approve the Consent Calendar as published.**

## IX. RESOLUTIONS

- A. *Resolutions*
1. *In the matter of 03-R-712, a Resolution authorizing the League of Oregon Cities to coordinate the filing of an appeal on the City of Brookings' behalf, through outside counsel, from the 2003 rate increase received from Public Employees Retirement System (PERS)*

City Manager Blodgett said the League of Oregon Cities has retained the services of outside counsel to file appeals of the employer rate orders for any member cities that elect to participate for the flat fee of \$150. The appeal is based on 2003 employer rate orders adopted February 11, 2003 as being inaccurate and likely inflated. The PERS Board (PERB) chose to adopt these new rates using current practices, contrary to the October 2, 2002, opinion of Marion County Judge Paul Lipscomb in response to a lawsuit filed by a number of public employers. The Judge's opinion declared that PERB violated its statutory duties in administering the Public Employees Retirement Fund in several ways, including using outdated mortality tables which prescribe higher monthly retirement payments than are actually justified. PERB was also order to recalculate the employer contribution rates for 1998 and 2000, yet those rates have not been recalculated, and issues identified by the judge were not corrected before calculation of the 2003 employer rates. Blodgett stated PERS cost for the upcoming FY will be in the range of \$100,000 more than the past FY. Staff recommended approval of Resolution 03-R-712, authorizing City of Brookings participation in the League of Oregon Cities appeal from the 2003 rate increase received from PERS.

**Councilor Dentino moved, a second followed, and the Council voted unanimously to approve Resolution 03-R-712, authorizing the League of Oregon Cities to coordinate the filing of an appeal on the City of Brookings' behalf, through outside Counsel, from the rate increase received from PERS.**

At this time, Les Cohen, Executive Director of the Brookings-Harbor Chamber of Commerce addressed the Council. He reported the third Beachcombers Festival

since the Chamber revitalized it was a great success with over 1,000 people attending over the weekend. He also noted that the Chamber's request as stated on the agenda was incorrect. The Chamber only sought permission to serve alcoholic beverages at Azalea Park during the Azalea Festival mixer, not sell it.

**X. REMARKS FROM MAYOR AND COUNCILORS**

- A. *Council*-none
- B. *Mayor*-none

**EXECUTIVE SESSION—ORS 192.660 (1) (e)—Real Property Transaction**

Mayor Hagbom stated the Council was going into Executive Session pursuant to ORS 192.660. Curry Coastal Pilot reporter David Courtland, City Manager Leroy Blodgett and Administrative Secretary Linda Barker remained in the Chambers with the Councilors.

The Executive Session was called to order at 7:30 p.m.

**Executive Session was adjourned at 7:35 p.m.**

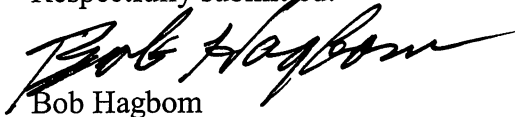
Mayor Hagbom reconvened the regular Council meeting at 7:36 p.m.

**Councilor Dentino moved, a second followed, and the Council voted unanimously to move forward with the property transaction as discussed in the Executive Session.**

**XI. ADJOURNMENT**


With no further business before them, the Council adjourned at 7:38 p.m.

Respectfully submitted:



Bob Hagbom  
Mayor

ATTEST by City Recorder this 16 day of April, 2003.

  
Paul Hughes  
Finance Director/City Recorder