

**CITY OF BROOKINGS
COMMON COUNCIL MEETING MINUTES
City Hall Council Chambers
898 Elk Drive, Brookings, OR 97415
January 27, 2003
7:00 p.m.**

I. CALL TO ORDER

Mayor Bob Hagbom called the meeting to order at 7:00 p.m.

II. PLEDGE OF ALLEGIANCE

Led by Dan McKee

III. ROLL CALL

Council Present: Mayor Bob Hagbom, Council President Rick Dentino, Councilors Frances Johns Kern, Larry Curry, and Craig Mickelson, a quorum present.

Council Absent: None

Staff Present: City Manager Leroy Blodgett, City Attorney John Trew, Community Development Director Leo Lightle, and Administrative Secretary Linda Barker. SRO Marvin Parker joined the meeting at 7:30 p.m.

Media Present: Curry Coastal Pilot Reporter Donald Allison

Other:

Chamber of Commerce Executive Director Les Cohen, Planning Commission Chair Randy Gorman, Parks and Recreation Chair Bill Boynton, Brookings Municipal Court Judge Richard Harper, ODOT District 7 Assistant Manager Lee Sparks and approximately 9 other citizens

IV. CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS

A. Announcements

1. Introduction of new employee-Treatments Plants Operator Assistant, Britt Bolerjack—Community Development Director Lightle introduced Britt Bolerjack who commented he was glad to be in this beautiful area. Britt comes to us from the Lake Tahoe area and has 18 years experience in the wastewater field.
2. Pursuant to ORS 192.660(1)(e), real property transactions, City Attorney Trew requested a second item be added to the Executive Session scheduled later in the meeting.

Councilor Dentino moved, a second followed, and the Council voted unanimously to add a second item regarding real property transactions to the Executive Session scheduled later in the meeting.

V. PUBLIC HEARING

- A. In the matter of Planning Commission File No. LDC-1-03, an amendment to Section 52, General Commercial (C-3) District, of the Land Development Code, to remove the requirement for multiple dwellings not on a ground floor and allow one or more dwellings not on a ground floor; city initiated; legislative hearing.

Mayor Hagbom opened the Public Hearing for Planning Commission File No. LDC-1-03 at 7:05 p.m. When questioned, no Councilor declared ex parte contact, bias, personal interest or conflict of interest. No one from the audience objected to the Council's jurisdiction to hear the matter. Mayor Hagbom presented guidelines to be followed for those participating in the hearing.

City Manager Blodgett gave the staff report recommending approval of the Land Development Code change to allow single dwellings not on a ground floor in the C-3 zone. Current zoning allowed only multiple dwellings.

There were no proponents, opponents or interested parties to the amendment.

Mayor Hagbom closed the public hearing at 7:07 p.m. No action was taken at this time as the Ordinance for this change is scheduled under section IX of the agenda.

VI. ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE

- A. Committee and Liaison reports
1. Chamber of Commerce Annual Report—Les Cohen
Chamber of Commerce Executive Director Les Cohen, 324 So Hazel, Brookings, announced that Peter Spratt, Chamber President has been nominated for the Outstanding Presidents Award by Southern Oregon Visitors Association for his work in regional tourism promotion.

Cohen presented the 2002 Annual Report for the Chamber of Commerce. Cohen reported a 17% increase in the number of visitors served over 2001. Transient room tax revenues increased

by 11% over 2001. Marketing and promotion efforts in 2002 continued to result in major increases of written, telephone, e-mail and website activity for information about the Brookings-Harbor area. The Chamber provided a total of 250,195 information contacts in calendar year 2002. Cohen stated the Chamber of Commerce is optimistic about the tourism forecast for 2003.

2. Parks and Recreation Annual Report—Bill Boynton
Parks and Recreation Chairman Bill Boynton, 959 Timberline Drive, Brookings, presented the 2002 Annual Report of the Parks and Recreation Commission stating it had been a busy and productive year for the Commission. He reported on actions taken in various parks and facilities throughout the City.
3. Planning Commission Annual Report—Randy Gorman
Randy Gorman, PO Box 7931, Brookings, Chair of the Planning Commission, presented the 2002 Annual Report for the Planning Commission. He related the Planning Commission heard 43 actions at 12 regular meetings during the year.
4. Brookings Municipal Court Annual Report—Judge Richard Harper
Judge Harper gave the 2002 Annual Report for the Brookings Municipal Court stating a total of \$20,123 had been collected by the Court: \$18,086 of that from state fines and \$2,037 from 2002 City ordinance violations and accounts receivable.

After giving his report Judge Harper had Lee Sparks come forward and asked him to deliver a plaque to Sharon Sparks, former Brookings Court Clerk for five years and Sparks' new bride. The plaque featured a removable gavel and was inscribed with the dates of Sharon's employment, July, 1997 to May, 2002.

5. Council Liaisons
Councilor Dentino assisted in judging the Elks scholarship program; assisted in a Toastmasters training program for the 2003 Azalea Court; accompanied City Manager Blodgett to a Port of Brookings-Harbor session on annexation; attended the Council goals setting session; and will attend the Chamber's Business Outlook Conference on Tuesday, January 28.

Councilor Mickelson attended a meeting of the Brookings-Harbor Youth Association, the goals setting session and will be attending the Outlook Conference.

Councilor Johns Kern took the school district's construction tour; attended the Government Agencies meeting on January 8 and the goal setting session.

Councilor Curry attended the goals setting session and will attend the Outlook Conference.

Councilor Johns Kern added that she also will attend the Outlook Conference.

Mayor Hagbom stated the Council had received an invitation to a new real estate office opening on Shopping Center Avenue and if any of the Council wished to attend the February 8 function they should notify the Administrative Secretary as RSVPs had been requested.

B. **Unscheduled**

Lee Sparks, ODOT Region 7 Assistant Manager, 3500 Stewart Parkway, Roseburg, reported on the bridge lighting project. On January 15, 2003, the Oregon Transportation Commission approved \$400,000 for the bridge lighting and ADA sidewalks on the bridge and approaches. Cooperation from Senator Gordon Smith and the Port of Brookings Harbor made this project possible. Sparks brought with him plans for the bridge lighting and stated a design team will be here next Wednesday to look at the sidewalks. City Manager Blodgett added the City and Port will be responsible for electricity for the lights, approximately \$700 a year.

VII. STAFF

A. **City Manager**

1. **City logo**

City Manager Blodgett showed examples of various logos currently being used on city stationery, signs, pins, etc. He recommended a simplified round logo be phased in as new products are ordered.

Councilor Dentino moved, a second followed, and the Council voted unanimously to adopt the simplified round logo as the official city logo.

2. **Council Goals for 2003/2004**

Blodgett recapped the goals suggested at the goals session Friday, January 24. Twenty-three people attended representing the Council, Planning Commission, Parks and Recreation Commission, Budget Committee, City Staff and public. In a three-

hour process the following goals were recommended for approval by the City Council:

City General Services

- Develop a master plan for City Hall and Public Safety Facilities
- Acquire a site for a new City Hall
- Create a staff position of Urban Development Director
- Install equipment & GIS software for infrastructure mapping

Urban Renewal/ Downtown Development

- Construct a Community/Performing Arts Center in the downtown area

Street Improvements

- Construct Hassett Street connection from 5th to 7th Street
- Develop a program to repair, replace and/or install sidewalks

Parks Development & Improvement

- Decide future of the swimming pool facility
- Create a Park District
- Upgrade play equipment in Easy Manor Park
- Improve park security

Councilor Johns Kern moved, a second followed, and the Council voted unanimously to adopt the recommended goals for Fiscal Year 2003/2004 as listed above.

3. Other

City Manager Blodgett will speak on urban renewal and downtown development at the Business Outlook Conference January 28.

VIII. CONSENT

A. Approval of Council Meeting Minutes

1. Minutes of January 13, 2003, Regular Council Meeting
2. Liquor License Request—Local Market—new owner, Jean Falco
(end Consent Calendar)

Councilor Johns Kern moved, a second followed, and the Council voted unanimously to approve the Consent Calendar as published.

IX. ORDINANCES/RESOLUTIONS/FINAL ORDERS

A. Ordinances

1. In the matter of Ordinance No. 03-O-446.NN, an amendment to Section 52.020, General Commercial (C-3) District of Ordinance 89-O-446, an ordinance creating the Land Development Code, to

read "The following uses are permitted: B. One or more dwellings not on a ground floor, motels, hotels."

City Manager Blodgett read Ordinance No. 03-O-446.NN in its entirety.

Councilor Dentino moved, a second followed, and the Council voted unanimously to have the second reading of Ordinance No. 03-O-446.NN by title only.

Blodgett read Ordinance No. 03-O-446.NN by title only.

Councilor Dentino moved, a second followed, and the Council voted unanimously to adopt Ordinance No. 03-O-446.NN, an amendment to Section 52.020, General Commercial (C-3) District of Ordinance 89-O-446, an ordinance creating the Land Development Code, to read "The following uses are permitted: B. One or more dwellings not on a ground floor, motels, hotels."

B. Resolutions

1. In the matter of Resolution No. 03-R-711, a resolution approving a grant submittal for an Oregon Department of Transportation (ODOT) Transportation Enhancement Program grant.

City Manager Blodgett explained the Transportation Enhancement grant process stating it is a fairly complicated process and that SRO Marvin Parker had picked up the ball and looked for a project, got the Traffic Safety Committee involved and developed a grant project. Officer Parker then explained the grant program which is a federal program funded through the Oregon Department of Transportation to provide federal highway funds for projects that strengthen the cultural, aesthetic, or environmental value of our transportation system. The matching share required from the applicant agency is 10.27% of the grant amount. Parker stated the Traffic Safety Committee focused on enhancement of the roadways used by pedestrians, bicycles, busses and other vehicles to travel to and from Brookings Schools, specifically Fern, Pacific and Ransom avenues, Pioneer Road, and Easy Street. Although estimates had not been

drawn up yet Parker felt the project would be in the \$1.5 million range.

Councilor Mickelson moved, a second followed, and the Council voted unanimously to approve Resolution 03-R-711, a resolution approving a grant submittal for an Oregon Department of Transportation (ODOT) Transportation Enhancement Program grant.

X. REMARKS FROM MAYOR AND COUNCILORS

A. Council-none

B. Mayor-none

EXECUTIVE SESSION—ORS 192.660 (1)(i)—Performance Evaluation of Public Officer and Employees and ORS 192.660 (1) (e)—Real Property Transaction

City Attorney stated the Council was going into Executive Session pursuant to ORS 192.660. Curry Coastal Pilot reporter Donald Allison, City Manager Leroy Blodgett and Administrative Secretary Linda Barker remained in the Chambers with the Councilors and Trew.

The Executive Session was called to order at 8:20 p.m.

Executive Session was adjourned at 8:50 p.m.

Mayor Hagbom reconvened the regular Council meeting at 8:51 p.m.

Councilor Dentino moved, a second followed, and the Council voted unanimously to proceed with the property transaction as discussed in the Executive Session.

Councilor Dentino moved, a second followed and the Council voted unanimously to retain City Manager Leroy Blodgett for one year and increase his salary by 5%.

City Manager Blodgett added that at the last Council meeting Councilors Mickelson and Dentino had been appointed to the Sewer Rate Committee and the first meeting date was set for February 7. Mickelson however will be out of town during the month of February and Mayor Hagbom will sit in his place. Dentino has a scheduling conflict on February 7 and the Administrative Secretary was instructed to reschedule the meeting.

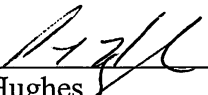
XI. ADJOURNMENT

Councilor Johns Kern moved for adjournment at 8:56 p.m. By verbal agreement the Council adjourned.

Respectfully submitted:


Bob Hagborn
Mayor

ATTEST by City Recorder this 11th day of Feb., 2003.



Paul Hughes
Finance Director/City Recorder