

**CITY OF BROOKINGS
COMMON COUNCIL MEETING MINUTES
City Hall Council Chambers
898 Elk Drive, Brookings, OR 97415
October 27, 2003
7:00 p.m.**

I. Call to Order

Mayor Bob Hagbom called the meeting to order at 7:04 p.m.

II. Pledge of Allegiance

Led by Paul Hughes

III. Roll Call

Council Present: Mayor Bob Hagbom, Council President Rick Dentino, Councilors Larry Curry, and Craig Mickelson, a quorum present.

Council Absent: Frances Johns Kern

Staff Present:

City Manager Leroy Blodgett, Community Development Director Leo Lightle, Fire Chief William Sharp, Finance Director Paul Hughes, and Administrative Secretary Linda Barker

Media Present: Curry Coastal Pilot Reporter David Courtland

Other: Approximately six other citizens

IV. Ceremonies/Appointments/Announcements

A. Appointments

1. Planning Commission position No. 3

Councilor Dentino said he would like to see William Dundom appointed to the vacancy left when Russ Fritz moved from the area. Mayor Hagbom recommended Dundom after asking the Council for their comments.

Councilor Dentino moved, a second followed, and the Council voted unanimously to appoint William Dundom to Planning Commission Position No. 3 with a term expiring April 1, 2004.

B. Announcements

1. Introduction of new Public Works Equipment Operator/Utility Worker-Tim Rettke

Community Development Director Lightle introduced Tim Rettke who is a graduate of Brookings-Harbor High School, saying he is a capable street and utility worker and equipment operator.

Rettke said he knows and has previously worked with many of the employees in Public Works. He is familiar with the town and finds the work enjoyable.

V. Oral Requests and Communications from the Audience

A. Committee and Liaison reports

1. *Chamber of Commerce-None*
2. *Council Liaisons*

Councilor Mickelson attended the Planning Commission meeting on October 7 and an ODOT meeting on the 21st.

Councilor Dentino attended an update meeting between Borax officials and various agencies where a preliminary master plan site draft was reviewed. He also attended a South Coast Telecommunications Task Force meeting in Coos Bay, followed by a two-day rural communications conference in Bend to see how networking might benefit Pelican Bay Telecommunications. The Pelican Bay board recently contracted with PRN Data Services, Inc. (a local company) to build out the first phase of providing high speed broadband service throughout the Brookings-Harbor area.

Dentino also assisted in the opening of the 2003-2004 Brookings-Harbor Leadership Class and met with ODOT's Product Development Team regarding the Highway 101 rebuild. He will attend a session on Domestic Violence October 28, presented by Oasis House and is a regular participant in the SMART program at Kalmiopsis School each Tuesday morning.

B. Unscheduled

Rex Atwell, 17169 Parkview Drive, addressed the Council about problems caused in his neighborhood by annexation and development of areas surrounding him. He presented the Council with pictures showing unfilled trenches and damaged mailboxes. These problems have been ongoing since development work began. City Manager Blodgett thanked Atwell for bringing this to the City's attention. He said this is a county road but since the work is being done to bring city utilities to the newly annexed areas the City has a responsibility to deal with it.

VI. Staff Reports

A. Finance Department

1. *Pool Summary for Year 2003—Jeanne Nelson, Pool Supervisor*

In her report to the Council Nelson said it was a very good season for the swimming pool. The local schools did not participate in swimming lessons this year causing those totals to be down. Considering this loss of participation the overall season totals were higher than the previous year.

2. *Request for approval to issue RFP for System Development Charge review*

Finance Director Hughes addressed the Council with a request for approval to issue a RFP for System Development Charge review. Monies for the SDC review are included in the current year budget. The last time a SDC review was done was in 1991. The City has changed substantially since 1991 prompting the need for a new study. The proposed deadline for the RFP would be November 30 with awarding of the contract being done by the Council in December.

Councilor Dentino moved, a second followed, and the Council voted unanimously to approve the issuance of a RFP for System Development Charge review.

B. *Fire Department*

1. *Award of Bid for breathing apparatus*

Fire Chief Sharp said it was with a lot of pleasure that he stood before the Council. His request completed a project started several months ago. After previously requesting and receiving a \$91,000 grant from the federal government Sharp gained approval from the Council to go out to bid for breathing apparatus for the Fire Department. Three bids were received with only two qualifying. The lowest was provided by Cascade Fire Equipment of Medford in the amount of \$90,419.

Council Dentino moved, a second followed, and the Council voted unanimously to award the bid for the purchase of Fire Department SCBA apparatus to Cascade Fire Equipment for \$90,419.

C. *City Manager*

1. *Other*

City Manager Blodgett updated the Council on a meeting between City officials and Asante Healthcare on the possibility of a hospital in the area. There seemed to be high level of interest from Asante's staff. Today he met with the CEO of Sutter Coast who showed some interest in discussing the idea with his Board of Directors.

Blodgett also said the City had made a request to turn jurisdiction of Harris Beach State Park over to the City. As Harris Beach is within the city limits the City looked at the opportunity to make it more of a city park. With the state's plan to move the Welcome Center to the state line that area could be a possible site for a hospital. In November Mayor Hagbom and Blodgett will travel to Salem to meet with State Parks officials.

VII. Consent Calendar

- A. *Approval of Council Meeting Minutes*
 - 1. *Minutes of October 13, 2003, Regular Council meeting*
- B. *Liquor License application to add Oregon wines and microbrew beer sales to existing license—Brookings Liquor Store*

End Consent Calendar

Councilor Dentino moved, a second followed, and the Council voted unanimously to approve the Consent Calendar as posted.

VIII. Final Orders

- A. *Final Orders*
 - 1. *Planning Commission File No. APP-3-03; Peter Castelline, appellant*

Councilor Mickelson moved, a second followed, and the Council voted unanimously to approve the Final Order and Findings of Fact for APP-3-03.

Councilor Dentino noted a misspelling in the appellant's name. The Planning Director will be directed to change the Final Order to read Castellini.

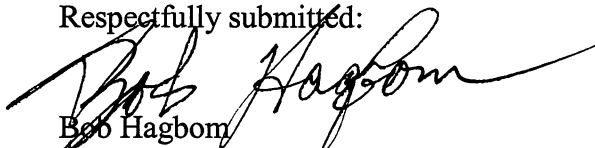
IX. Remarks from Mayor and Councilors

- A. *Council-none*
- B. *Mayor-none*

XIII. Adjournment

With no further business before it the Council adjourned at 7:42 p.m.

Respectfully submitted:


Bob Hagbom
Mayor

ATTEST by City Recorder this 12 day of November, 2003.


Paul Hughes
Finance Director/City Recorder