

**CITY OF BROOKINGS
COMMON COUNCIL MEETING MINUTES
City Hall Council Chambers
898 Elk Drive, Brookings, OR 97415
September 22, 2003 7:00 pm.**

I. Call to Order

Mayor Bob Hagbom called the meeting to order at 7:00 p.m.

II. Pledge of Allegiance

Led by Police Chief Wallace.

III. Roll Call

Council Present: Mayor Bob Hagbom, Council President Rick Dentino, Councilors Larry Curry, and Craig Mickelson, a quorum present.

Council Absent: Councilor Frances Johns Kern

Staff Present:

City Manager Leroy Blodgett,
Police Chief Chris Wallace,
Fire Chief William Sharp,
Finance Director Paul Hughes,
And Community Development Secretary Mahon

Media Present: Curry Coastal Pilot Reporter David Courtland

Other:

Chamber of Commerce Executive Director Les Cohen,
And approximately 10 other citizens

IV. Ceremonies/Appointments/Announcements

A. Proclamations

1. *Domestic Violence Awareness Month October*
Alice Maybee from the Oasis House Shelter accepted the proclamation from Mayor Hagbom thanking the City for continuing to recognize and support them. She emphasized the necessity to continue to educate the public on the impact of domestic violence.
2. *Disability Employment Awareness Month October*
Dayle Niemie accepted a proclamation from Mayor Hagbom. Mr. Niemie discussed several programs he has been involved with: federally funded new program Ticket to Work , helped forty (40) participants with jobs; program for youngsters

disabled as a result of car accidents; statewide system for home care for seniors; several trips to Salem to support advocacy work programs, and sponsoring a car show.

3. *Fire Prevention Week October 5-11*
Fire Chief Sharp accepted the proclamation from Mayor Hagbom. He emphasized the importance of checking fire alarms.
4. *Community Pride Clean-up Campaign*
Carla and Pete Smart accepted the proclamation stating the clean-up program has been successful for a number of years, since its inception there has been positive recognition from the public.

V. Oral Requests and Communications from the Audience

A. Committee and Liaison reports

1. *Chamber of Commerce*

Chamber Executive Les Cohen addressed the Council commenting on the annual clean-up as a major community clean-up event; the office receives calls from folks as far away as 100 miles asking when Garage Sale Saturday is scheduled. An ambassadors convention was attended last week-end as an opportunity for training on new and better ways to promote the Brookings-Harbor businesses. The Chamber's website is being updated to better assist visitors and people relocating to the area. He emphasized the importance of encouraging businesses to participate in the Highway 101 transportation meetings.

2. *Council Liaisons*

Councilor Mickelson participated in the Big Hook Golf Tournament at Salmon Run with 25 participants.

Councilor Dentino mentioned celebrating the Mayor's 80th birthday on the September 13. His recent activities were: worked the last concert on Sunday for the American Music Festival, and attended a meeting of the Coos/Curry Detachment of the Marine Corps League held at the Tea Room in Brookings. On Wednesday (9-24-03) of this week he will attend a South Coast Telecommunications Task Force meeting in Coos Bay.

B. *Unscheduled*
None.

VI Staff Reports

A. *Fire Department*

1. *Awarding of bid for radio equipment*

Fire Chief Sharp recapped steps taken to get radio equipment for the Fire Department. The City was awarded a federal grant for \$20,000; with the stipulation the City add 10% to the total cost. Three bids were received, with the lowest \$11,823.95.

Councilor Dentino moved, a second followed, and Council voted unanimously to approve \$11,823.95 for radio equipment purchased from Day Wireless Systems.

Fire Chief Sharp stated the fire danger is extremely dangerous because of dry conditions. Two fires were extinguished recently, both left unattended. During Fire Prevention Week, fire department personnel will visit the schools for fire prevention education. He concluded by encouraging everyone to check their fire alarms, make sure they work; fire alarms save lives.

B. *City Manager*

1. *Farmers Market*

City Manager Blodgett discussed the circumstances of the Downtown Development Committee's recommendation to discontinue the farmer's market. The City Council had earlier approved using the downtown parking lot for farmer's market vendors. A review of the event proved the market to be unsuccessful; there were not enough vendors to make it advantageous to the downtown businesses.

Councilor Mickelson moved, a second followed, and City Council voted unanimously for closure of the Farmer's Market on October 1, 2003.

2. *Shapiro Contract Settlement*

City Manager Blodgett referred to the Staff Report of the Shapiro Contract for an ESEE (Economic, Social, Environment, and Energy) analysis. The initial contract price was \$39,160 but it became apparent Shapiro was unable to provide the required report for DLCD, and the City decided to terminate the contract. Through negotiations with our City Engineer, City Planner, the City Manager, and our City Attorney, a settlement of \$17,500 was determined.

Councilor Dentino moved, a second followed, and Council voted unanimously to approve payment of \$17,500 to Shapiro & Associates.

3. *Law Enforcement Information System*
Police Lt. John Bishop discussed the new law enforcement system, referencing his staff report of August 11th. Due to the projected increased cost of the current system, Lt. Bishop researched other record management systems. With new software, connection upgrades, and interfacing with Curry County and City of Gold Beach, the City would have a more accurate system. The anticipated cost of \$54,852.00 would be paid from the 911 Fund, or off set by a grant. Due to the time frame of being disconnected from the current system by the end of 2003, and the time to install the new system, Lt. Bishop stressed the urgency to take action by the end of September, despite not knowing if a grant was approved.

Councilor Dentino moved, it was seconded, and the Council voted unanimously to award \$54,852 for the purchase of new law enforcement information system.

VII. Consent Calendar

- A. *Approval of Council Meeting Minutes*
1. Minutes of September 8, 2003, regular Council meeting
(End Consent Calendar)

Councilor Michelson moved, it was seconded, and the Council voted unanimously to approve the consent calendar.

VIII. Ordinances/Resolutions/Final Orders

- A. Resolutions
1. Ordinance 03-R-724 A Resolution authorizing the Issuance, Negotiated Sale and Delivery of General Obligation Refunding Bonds, Series 2003, Designating an Authorized Representative and Delegating the Approval and Distribution of the Preliminary and Final Official Statements; Authorizing Execution of a Bond Purchase Agreement; and Related Matters

Finance Director Hughes reviewed Ordinance 03-R-724, the status of the current bond, the different avenues researched to refinance the bond with a lower interest, and the final recommendation of Seattle Northwest, which would lower payments and save the City approximately \$500,000 in interest.

Councilor Mickelson moved, a second followed and the Council voted unanimously to approve Resolution 03-R-724, a Resolution authorizing the Issuance, Negotiated Sale and Delivery of General Obligation Refunding Bonds, Series 2003, Designating an Authorized Representative and Delegating the Approval and Distribution of the Preliminary and Final Official Statements; Authorizing Execution of a Bond Purchase Agreement; and Related Matters

IX. Remarks from Mayor and Councilors

A. City Manager

City Manager Blodgett thanked staff for their diligent work and saving the City money.

He brought the Council's attention to the Building Department report in the packet. He explained building activity for last year was \$5.5 million; this year (with 3 months remaining) is \$11.5 million. Activity is expected to continue which could double next year.

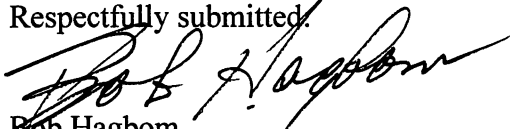
Expressed appreciation for filling the Economic Development position.

**B. Mayor
None.**


XIII. Adjournment

Councilor Curry moved, it was seconded and by unanimous approval the Council adjourned at 7:56 p.m.

Respectfully submitted.


Bob Hagbom
Mayor

ATTEST by City Recorder this 14 day of October, 2003.


Paul Hughes
Finance Director/City Recorder