

CITY OF BROOKINGS
COMMON COUNCIL MEETING MINUTES
City Hall Council Chambers
898 Elk Drive, Brookings, OR 97415
August 11, 2003
7:00 p.m.

I. Call to Order

Mayor Bob Hagbom called the meeting to order at 7:00 p.m.

II. Pledge of Allegiance

Led by John Jolie

III. Roll Call

Council Present: Mayor Bob Hagbom, Council President Rick Dentino, Councilors Larry Curry, Frances Johns Kern, and Craig Mickelson, a quorum present.

Council Absent: None

Staff Present:

City Manager Leroy Blodgett, Fire Chief William Sharp, Police Lt. John Bishop and Administrative Secretary Linda Barker

Media Present: Curry Coastal Pilot Reporter David Courtland

Other:

And approximately four other citizens

Mayor Hagbom recapped issues from the Oregon Mayor's Conference and thanked the citizens of Brookings for their participation in city government.

IV. Ceremonies/Appointments/Announcements

A. Ceremonies

1. Proclamation-Charles D. Fuller Day

Mayor Hagbom introduced and thanked Charlie Fuller for being a very special neighbor. He read a proclamation highlighting Fuller's volunteer work with the VFW and other military service organizations.

B. Announcements

1. Yard of the Month and Most Improved Property for August

Mayor Hagbom announced that Jerry Saylor, 310 Oxford Street, was the winner of the Yard of the Month and Lynette and Kelly Kemp won the Most Improved Property for August. Signs were

placed in the winner's yards and they will receive a \$50 credit on their water bill.

V. Oral Requests and Communications from the Audience

A. Committee and Liaison reports

1. Council Liaisons

Councilor Mickelson attended the Planning Commission meeting August 5 and will attend a Planning Commission work session tomorrow on RV parking.

Councilor Johns was out of the area during July and attended no meetings.

Councilor Dentino acted as the City's liaison to the Port of Brookings Harbor Board of Directors meeting where a presentation for additional security in the south county area was made. He also worked an American Music Festival concert in Azalea Park and conducted the Community Agencies meeting at the Senior Center August 6.

Councilor Curry attended the Community Agencies meeting at noon August 6 and that evening attempted to attend a Chetco Watershed Council meeting but only three other people attended so the meeting was postponed.

Mayor Hagbom spoke briefly on the Mayor's Conference he attended in LaGrande last week. He said meetings such as this one reinforce the concept of what a wonderful place we live in.

B. Unscheduled

1. None

VI. Staff Reports

A. Fire Department

1. Federal Fire Act Grant Award

City Manager Blodgett said he had asked department heads and staff to be creative in searching for sources for funding and was very pleased that Chief Sharp investigated and applied for a Federal Fire Act grant. The grant was awarded to the City on the first application.

Chief Sharp then explained the need for new breathing apparatus and training and safety issues caused by having different types of breathing apparatus. Accepting the grant and using monies budgeted for turnouts will allow for the purchase of 20 Scott Air Pac 50s Breathing Apparatus, 20 spare Scott air bottles, 35

individual Scott masks and 6 Bendix King Digital/Analog hand held radios. In response to Councilor Dentino's question about the disposition of the masks currently being used, Sharp responded the Police Department will receive and be trained on five masks and other departments have shown an interest in the remaining masks for spare parts. Mayor Hagbom thanked Sharp for all his hard work in obtaining the grant.

Councilor Dentino moved, a second followed, and the Council voted unanimously to accept the Federal Fire Act Grant award in the amount of \$100,170 and allow use of monies budgeted for turnouts to cover the City's share of the project.

B. Police Department

1. Records Management System Update

Before giving his presentation on the records management system, Police Lt. Bishop passed along greetings from Police Chief Chris Wallace who is currently attending the FBI Academy in Virginia.

Bishop then updated the Councilors on efforts to replace the present records management system. The need for replacement became known when Area Information Records System and Lane County Regional Information Systems (AIRS/RIS) notified the Police Department they were changing their system and the mainframe system we are currently using would not be supported after February 2004. AIRS/RIS services would be available to the City but at a much increased cost. After researching software companies and interviewing other law enforcement agencies, software produced by CMI best met the Department's needs.

Bishop said Curry County and the City of Gold Beach are facing the same situation and after consultations with them two scenarios were developed:

1. Using a grant, the County would purchase the system and provide service at no cost for the first year other than the hook-up from our 911 center to the server in Gold Beach. After the first year, the cost will be on a per workstation basis at a significantly lower cost than what the City currently pays to AIRS/RIS.
2. If a grant is not used, the County may still buy the system and then charge the other law enforcement agencies on a per workstation basis.

Both scenarios would cost less than what is currently paid to AIR/RIS and after the initial cost of the software the yearly cost would include licensing fees and maintenance. Maintenance and fees per workstation would drop significantly. Curry County

Commissioners voted August 4, 2003, to tentatively except this system and, because of the time frame, waived the RFP requirements under an emergency clause.

Councilor Johns Kern moved, a second followed, and the Council voted unanimously to support the Police Department and direct staff to continue with efforts to purchase the CMI system with Curry County.

C. *City Manager*

1. *Other*

City Manager Blodgett noted the City's new website is up and running and invited everyone to take a look at it. City staff developed the website at an estimated cost savings of \$15,000. Included on the home page is a survey on the new city trashcans and responses are coming in daily showing web-users are viewing our website. The survey will be changed periodically and survey totals will be posted on the home page.

The new Economic and Urban Development Director position has been filled. Ed Wait will start Monday August 18.

Blodgett reminded everyone of the volunteer/employee appreciation picnic coming up on August 23.

Staff is working on an agreement with Harbor Sanitary District on past SDC and rate changes and is pleased with work so far. This item should come before the Council at their next meeting.

On August 19 at 2:00 p.m. a work session has been scheduled with the Curry County Commissioners, City Councilors and city and county staff to review and discuss the Master Plan Zoning ordinance and intergovernmental agreement. Councilors will be provided copies of the two documents.

The Planning Commission will hold a work session August 12 to review RV parking regulations within the city.

Festival of Arts is being held this coming weekend. A new event to Brookings is the Wild River's Coast Salmon Festival and Derby over Labor Day weekend. It is a three-day fishing derby costing \$20 to enter which includes a salmon barbeque dinner on Sunday. First, second and third prizes will be awarded for the heaviest fish.

VII. Consent Calendar

- A. *Approval of Council Meeting Minutes*
 - 1. *Minutes of July 28, 2003, regular Council meeting*
- B. *Acceptance of Parks and Recreation Commission Minutes*
 - 1. *Minutes of June 26, 2003, regular Commission meeting*
- C. *Acceptance of Planning Commission Minutes*
 - 1. *Minutes of July 1, 2003, regular Commission meeting*
- D. *Approval of Vouchers for month of July, 2003 (\$ 963,813.36)*

Councilor Dentino moved, a second followed and the Council voted unanimously to approve the consent calendar as written

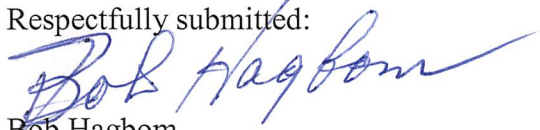
VIII. Remarks from Mayor and Councilors

- A. *Council*
 - None
- B. *Mayor*
 - Saying the Albacore are biting less than 12 miles out, Mayor Hagbom moved the meeting be closed.

IX. Adjournment

With no further business before them, the Council adjourned the meeting at 7:48 p.m.

Respectfully submitted:



Bob Hagbom
Mayor

ATTEST by City Recorder this 29 day of August, 2003.



Paul Hughes
Finance Director/City Recorder

