

**CITY OF BROOKINGS  
COMMON COUNCIL MEETING MINUTES  
City Hall Council Chambers  
898 Elk Drive, Brookings, OR 97415  
June 23, 2003  
7:00 p.m.**

**I. CALL TO ORDER**

Council President Rick Dentino called the meeting to order at 7:04 p.m.

**II. PLEDGE OF ALLEGIANCE**

Led by Rick Dentino

**III. ROLL CALL**

Council Present: Council President Rick Dentino, Councilors Larry Curry, Frances Johns Kern, and Craig Mickelson, a quorum present.

Council Absent: Mayor Bob Hagbom

Staff Present:

City Manager Leroy Blodgett, Finance Director Paul Hughes, and Administrative Secretary Linda Barker

Media Present: Curry Coastal Pilot Reporter David Courtland

Other:

Chamber of Commerce Executive Director Les Cohen, and approximately six other citizens.

**IV. CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS**

*A. Ceremonies*

1. *Proclamation-Relay for Life Weekend in Brookings*  
Diane Cavaness and Sandy Harper accepted a proclamation declaring July 11 and 12 Relay for Life Weekend in Brookings. Diane is the Grand Marshall for this year's Relay and is also its Education Chairman. Sandy Harper is Chair of the Entertainment Committee.

*B. Announcements*

1. Presentation of Certificate of Achievement for Excellence in Financial Reporting  
Finance Director/Recorder Paul Hughes accepted a plaque recognizing the City of Brookings for Excellence in Financial Reporting for the year 2002. This is the highest form of recognition

in government accounting and is given by the Government Financial Officers Association.

City Manager Blodgett said he had received a late request from the Brookings-Harbor Rotary to use Azalea Park for their annual picnic and to serve alcoholic beverages to guests at the picnic. He asked to add this request as an additional agenda item.

**Councilor Johns Kern moved, a second followed, and the Council voted unanimously to add a request from the Brookings-Harbor Rotary to serve alcoholic beverages at their annual picnic in Azalea Park, July 12.** No action was taken on this request at this time. See item VII.A.1 later in these minutes.

V. Public Hearing

A. *Supplemental budget for fiscal year 2002/2003*

**General Fund - Revenue**

<b><i>Other Revenue</i></b>	<b>\$ 53,079</b>
<b><i>Grant Revenue</i></b>	<b>\$ 12,000</b>
<b><i>Donations</i></b>	<b>\$ 6,000</b>
<b><i>Total</i></b>	<b>\$ 71,079</b>

**General Fund - Expenditures**

<b><i>Parks &amp; Rec – Improvements</i></b>	<b>\$ 13,107</b>
<b><i>Parks &amp; Rec – Construction</i></b>	<b>\$ 73,500</b>
<b><i>Parks &amp; Rec – Azalea Park Maintenance</i></b>	<b>\$( 12,000)</b>
<b><i>Fire Dept. – Materials &amp; Services</i></b>	<b>\$ 21,474</b>
<b><i>Fire Dept. – Equipment</i></b>	<b>\$ 2,410</b>
<b><i>Non Dept. – Equipment</i></b>	<b>\$ 12,000</b>
<b><i>Non Dept. – Contingency</i></b>	<b>\$( 39,412)</b>
<b><i>Total</i></b>	<b>\$ 71,079</b>

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**Street Fund - Revenue**

<b><i>Other Revenue</i></b>	<b>\$ 6,000</b>
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**Street Fund - Expenditures**

<b><i>Street Maintenance</i></b>	<b>\$ 6,000</b>
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**Dawson Bancroft Bond Fund – Revenue**

<b><i>Assessment Revenue</i></b>	<b>\$ 425</b>
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**Dawson Bancroft Bond Fund - Expenditures**

<b><i>Legal &amp; Administrative Services</i></b>	<b>\$ 425</b>
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**Street System Replacement Fund – Revenue**  
**Networking Capital**

**\$ 75,000**

**Street System Replacement Fund – Expenditures**  
**Construction**

**\$ 75,000**

Council President Dentino read guidelines for Public Hearings into the record and opened the public hearing at 7:15 p.m. Finance Director Hughes reported the reason for the supplement budget was a result of unanticipated revenues and expenditures to the General Fund, Street Fund, System Replacement Fund, and Dawson Bancroft Bond Fund.

No one from the audience testified in the public hearing and it was closed to the public at 7:19 pm.

No action was taken at this time. See Item IX.A.2 later in these minutes.

**VI. Oral Requests and Communications from the Audience**

**A. Committee and Liaison reports**

**1. Chamber of Commerce**

Executive Director Les Cohen gave a short report, congratulating Hughes and the City for the Certificate of Achievement for Excellence in Financial Reporting. He said the Chamber has been very fortunate over this last week to host a journalist from Germany who has an assignment to write a seven-page article beginning at Brookings and going to Klamath Falls. He will send a copy of the article when published in America Magazine. Cohen presented the City with a copy of the plaque the American Wild Rivers Coast Consortium had received for winning the coveted Gene Leo Award for its regional marketing efforts to attract visitors to the natural beauty, wilderness areas, quiet beaches, wild rivers and premier coastal experiences of the southern Oregon-northern California coast.

**2. Council Liaisons**

On June 17, Councilor Curry attended the joint meeting of the City Council and Planning Commission concerning the Master Plan Zone in newly annexed areas. He attended a CCD meeting in Gold Beach on the 19<sup>th</sup>. He said CCD has built up favorably and eventually will be doing more loans to business endeavors in Coos and Curry Counties. At this time most activity is happening in Douglas County where CCD had its start.

Councilor Mickelson attended the joint Planning Commission/City Council meeting as did Council President Dentino. Dentino also attend a project development team meeting regarding the Highway

101 rebuild and reminded Councilors of an ODOT open house at the Chetco Library Tuesday at 5:00 p.m. Lastly, he attended a Pelican Bay Telecommunications Board of Directors meeting to determine its future mode of operations.

Councilor Johns Kern was in Medford for the Emblem Club Conference and didn't do much with Council during the last two weeks

- B. *Unscheduled*
  - 1. *None*

## VII. Staff Reports

### A. *City Manager*

- 1. City Manager Blodgett explained the Rotary's request to serve liquor at its annual picnic. (Added to agenda by unanimous Council vote)

**Councilor Johns Kern moved, a second followed and the Council voted unanimously to approved Rotary's request to serve liquor at its annual picnic to be held in Azalea Park July 12.**

### 2. *Other*

- a. Blodgett reported the Yard of Month sign had been stolen from June's Yard of the Month, 876 Jodee Lane.
- b. Three candidates will be interviewed for the new Economic Development Director position on Friday, June 27.
- c.

## VIII. Consent Calendar

### A. *Approval of Council Meeting Minutes*

- 1. *Minutes of June 9, 2003 Regular Council meeting (End Consent Calendar)*

**Councilor Johns Kern moved, a second followed, and the Council voted unanimously to approve the Consent Calendar as published.**

## IX. Ordinances/Resolutions/Final Orders

### A. *Resolutions*

- 1. *Resolution No. 03-R-718, In the matter of a Resolution adopting the City of Brookings Budget, declaring tax levied, making appropriations for the 2003-2004 Fiscal Year and to categorize the Levy as provided in ORS 294.435*

Finance Director Hughes read Resolution No. 03-R-718 after explaining the public hearings for this budget were held as required by State Law.

**Councilor Mickelson moved, a second followed, and the Council voted unanimously to approve Resolution No. 03-R-718, a resolution adopting the City of Brookings budget, declaring tax levied, making appropriations for the 2003-2004 Fiscal Year and to categorize the Levy as provided in ORS 294.435.**

2. *Resolution No. 03-R-719, In the matter of a Resolution adopting a Supplemental Budget for the 2002-2003 Fiscal Year.*

Quickly reviewing the information given at the earlier public hearing Finance Director Hughes said the majority of the supplemental budget is from grant revenues.

**Councilor Johns Kern moved, a second followed and the Council voted unanimously to approve Resolution No. 03.R-719, a resolution adopting a supplemental budget for the 2002-2003 Fiscal Year.**

3. *Resolution No. 03-R-721, In the matter of a Resolution adopting the Brookings Urban Renewal Agency budget, declaring tax increment funding as provided under Section 1c, Article IX of the Oregon Constitution and ORS Chapter 457, and making appropriations for the 2003-2004 Fiscal Year*

Finance Director Hughes explained that Oregon local budget law requires the city's governing body to enact a resolution adopting the budget for the Brookings Urban Renewal Agency for the next fiscal year, prior to June 30<sup>th</sup>.

**Councilor Johns Kern moved, a second followed, and the Council voted unanimously to approve Resolution No. 03-R-721, a resolution adopting the Brookings Urban Renewal Agency budget, declaring tax increment funding as provided under Section 1c, Article IX of the Oregon Constitution and ORS Chapter 457, and making appropriations for the 2003-2004 Fiscal Year.**

- X. Remarks from Mayor and Councilors
  - A. *Council-None*
  - B. *Mayor-None*

**XIII. ADJOURNMENT**

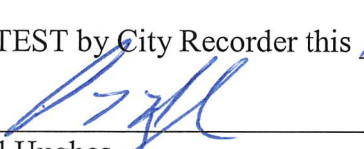
With no further business before it, the Council adjourned the meeting at 7:40 p.m.

Respectfully submitted:



Rick Dentino  
Council President

ATTEST by City Recorder this 15 day of July, 2003.



Paul Hughes  
Finance Director/City Recorder