

**CITY OF BROOKINGS
COMMON COUNCIL MEETING MINUTES
City Hall Council Chambers
898 Elk Drive, Brookings, OR 97415
June 9, 2003 7:00 p.m.**

I. CALL TO ORDER

Mayor Bob Hagbom called the meeting to order at 7:00 p.m.

II. PLEDGE OF ALLEGIANCE

Led by Paul Hughes

III. ROLL CALL

Council Present: Mayor Bob Hagbom, Council President Rick Dentino, Councilors Larry Curry and Frances Johns Kern, a quorum present.

Councilor Absent: Craig Mickelson

Staff Present:

City Manager Leroy Blodgett, City Attorney John Trew, Finance Director Paul Hughes, and Administrative Secretary Linda Barker

Media Present: Curry Coastal Pilot Reporter David Courtland

Other:

Chamber of Commerce Executive Director Les Cohen and President Peter Spratt and approximately 15 other citizens

IV. CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS

A. Announcements

1. Proclamations

a. Supreme Americanism Week—June 8-14—Brookings Emblem Club

Approximately eight members of the Emblem Club received an Americanism Week proclamation from Mayor Hagbom.

2. Yard of Month/Most Improved Property of Month

Mayor Hagbom announced winners for June: Katherine King Higgins, 876 Jodee Lane, Yard of the Month; and the Kalina Family Trust, Brookings Village, Most Improved Property. Signs will be placed in the winners' yards on Tuesday.

V. PUBLIC HEARING

A. Proposed Sewer Rates

The public hearing was opened at 7:10 p.m. After hearing the staff report given by City Manager Blodgett, Mayor Hagbom asked for questions from the Council. There were none. Hagbom then asked for testimony by the public. Jim Hansen, PO Box 7830, Brookings, asked for clarification on the staff report. Finance Director Hughes answered that 95% of the increase is going to pay off the DEQ loan. Hansen also asked whether the 50% increase was across-the-board. Hughes replied that commercial rates will be increased 50%. Single- and multi-family residences would not have equal increases under the proposed structure because the rates are not equal at this time and would be under the proposal. The single-family rate increase would be less than 50% and the multi-family rate increase greater than 50%.

The Public Hearing was closed at 7:20 p.m. No action was taken at this time. See Item IX.B.1 & 2 of these minutes.

- B. Planning Commission File No. LDC-2-03, an amendment to Section 56, Tourist Commercial (C-4) District, to remove the requirement for multiple dwellings not on a ground floor and allow one or more dwelling units not on a ground floor as a permitted use. City initiated. This is a legislative hearing.*

The Public Hearing opened at 7:20 p.m. No Councilor declared ex parte contact or potential or actual conflict and there was no challenge from the audience as to the Council's jurisdiction to hear the case.

Councilor Curry noted an error in the Planning Commission minutes from May 6, 2003. Wording in the minutes read "one of more dwellings on a ground floor." Staff will have the secretary correct these minutes to read "one or more dwellings *not* on a ground floor" and have them re-signed by the Planning Commission Chair.

After a short explanation of the proposed change to the Land Development Code there were no questions by the Council or comments from the audience.

The Public Hearing closed at 7:25 p.m. No action was taken at this time. See Item No. IX.A.1 later in these minutes.

- C. 2003-2004 Fiscal Year Budgets:*
- 1. City of Brookings*
 - 2. Brookings Urban Renewal Agency*

The Public Hearing opened at 7:25 p.m. on 2003-2004 fiscal year budgets. Finance Director Hughes presented the staff report stating on April 30 the Budget Committee had approved the proposed budgets. No members from

the audience testified and the public hearing closed at 7:27 p.m. There was no action on this item at this time.

D. *Proposed Uses of State Revenue Sharing Funds for Fiscal Year 2003-2004*

The Public Hearing opened at 7:28 p.m. for the purpose of hearing proposed uses of State Revenue Sharing funds for Fiscal Year 2003-2004. Staff anticipates receiving approximately \$74,000 into the General Fund from State Liquor Tax and Shared Revenues during fiscal year 2003-2004. Gas Tax revenues are estimated at \$215,000 and are budgeted entirely for general operations of the Street Fund. There is no money budgeted from receipts of the Cigarette Tax as this is still being considered by the State Legislature.

No member of the public testified and the Public Hearing closed at 7:30 p.m. No action was taken at this time on this item. See Item No. IX.B.3 later in these minutes.

VI. ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE

A. *Committee and Liaison reports*

1. *Chamber of Commerce*

Les Cohen Executive Director of Chamber said the Azalea Festival was very successful this year with the number of people attending noticeably higher than in previous years. This may have been in part due to television advertising in Northern California. Cohen quoted a report by the American Tourism Commission saying that tourism for this year will exceed last year.

Cohen showed a new directory phone customers will be receiving, a combined Del Norte and Curry County directory featuring America's Wild River Coast.

Cohen said there have been questions on whether the Chamber charges for visitor and relocation packages. He stated they do not and have never charged for visitor information and send out nearly 40,000 information packets a year. The Chamber provides two types of relocation packages for which they do charge. Callers are given the choice of the free or charged packages and about 95% opt for a paid-for package.

Cohen also clarified that no veterans groups were charged to be in the Azalea Parade. The Chamber returned any veterans group checks that were sent in with applications.

B. *Council Liaisons*

Councilor Dentino attended a Community Development meeting in Coos Bay with Councilor Curry; a Sewer Rate Committee meeting, and a dinner celebrating Shirlee Sheffel's retirement from the Police Department.

Councilor Johns Kern worked at the Sheffel retirement dinner and also attended the Government agencies meeting.

Councilor Curry also attended Shirlee Sheffel's retirement dinner and a meeting of the Watershed Council where the removal of the Jack Creek Dam was discussed.

- C. *Unscheduled*
None

VII. STAFF REPORTS

A. *Police Department*

1. *Awarding of bid for video recording system*

Three bids were received for a closed circuit video recording system for the jail cells which would replace the antiquated system currently being used. The new system would allow a dispatcher to monitor areas when a police officer is not present.

Councilor Dentino moved, a second followed, and the Council voted unanimously to award the bid for a closed circuit video recording system for the Police Department to Diamond Communications in the amount of \$5,395.38.

B. *City Manager*

1. *Temporary Water Rights Transfer Agreement for Salmon Run Golf Course*

City Manager Blodgett reported Freeman Rock has a water right and well that is currently being used for irrigation and is a logical temporary source for irrigation of the golf course. This water right may end up being the long term solution also, but terms and permanent water rights will need to be transferred. The temporary water right transfer agreement does not obligate the City to any financial or other conditions, all of which will be the responsibility of Salmon Run Golf Course.

Councilor Johns Kern moved, a second followed, and the Council voted unanimously to approve the Temporary Water Right Transfer between Salmon Run and Freeman Rock.

2. *Request for use of Municipal Parking Lot to hold Farmer's Market*

City Manager Blodgett said the Downtown Development Committee recommended approval of a request for use of the downtown parking lot on Wednesdays from 10 a.m. to 2 p.m. beginning July 9 to October 29 to hold a farmer's market. The Committee also recommended waiving any fees and business license requirements. The Chamber of Commerce has agreed to sponsor the Market.

There was some discussion on the request. Mayor Hagbom remarked that a great thing about the proposal is having a downtown group working in concert with the Chamber.

Councilor Dentino questioned who would monitor the market and went on record as opposing the request. Blodgett answered the Downtown Development Committee will monitor the market and can come back to Council if they see any problems arising. The Downtown Development Committee concerns included too few, and too many, vendors. Councilor Johns Kern sees quite a few concerns from many people but she feels it is worth it to try for a few months and if it doesn't work the Council has power to stop it.

Councilor Curry thinks it is worth trying and that it will control itself. It will need to draw enough vendors and customers to continue. Blodgett added if it is successful the farmer's market points out a need for a public square in the downtown area.

Peter Spratt, PO Box 1344, Brookings, addressed the Council on behalf of the Chamber of Commerce. He questioned who is going to regulate the farmer's market and proposed that the Downtown Development Committee oversee whether it is working or not. He also gave information to the Council on an interactive kiosk the Chamber will be purchasing for their building in the Port of Brookings Harbor. This may be a prototype for other kiosks in the area.

Councilor Johns Kern moved, a second followed, and the Council voted unanimously to approve holding a farmer's market in the downtown parking lot beginning Wednesday, July 9 through October 29 between the hours of 10:00 a.m. and 2:00 p.m. and waiving city fees and business license requirements. The Downtown Development Committee is to report to the Council each month on the activities at the farmer's market.

3. *Other*
None

VIII. CONSENT

- A. Approval of Council Meeting Minutes
 - 1. Minutes of May 12, 2003, Regular Council Meeting
 - 2. Minutes of May 28, 2003, Regular Council Meeting
- B. Acceptance of Parks and Recreation Commission Minutes
 - 1. Minutes of April 24, 2003, Regular Commission Meeting
- C. Acceptance of Planning Commission Minutes
 - 1. Minutes of May 6, 2003, Regular Commission Meeting
- D. Approval of Vouchers for May, 2003 (\$177,152.09)
(end Consent Calendar)

Councilor Dentino moved, a second followed, and the Council voted unanimously to accept the Consent Calendar as published.

IX. ORDINANCES/RESOLUTIONS/FINAL ORDERS

- A. Ordinances
 - 1. *In the matter of 03-O-446.OO, an ordinance amending Section 56, Tourist Commercial (C-4) District of the Land Development Code, to allow one or more dwellings not on a ground floor as a permitted use.*

City Manager Blodgett read Ordinance No. 03-O-446.OO in its entirety.

Councilor Dentino moved, a second followed and the Council voted unanimously to have the second reading of Ordinance No. 03-O-446.OO by title only.

Blodgett read Ordinance No. 03-O-446.OO by title only.

Councilor Johns Kern moved, a second followed, and the Council voted unanimously to adopt Ordinance No. 03-O-446.OO, an ordinance amending Section 56, Tourist Commercial (C-4) District of the Land Development Code, to allow one or more dwellings not on a ground floor as a permitted use.

- 2. *In the matter of 03-O-477.A, an ordinance amending Ordinance No. 91-O-477, an Ordinance providing for a systems development charge review committee in the City of Brookings.*

City Manager Blodgett reviewed Ordinance No. 03-O-477 saying while the Ordinance currently is fairly specific as to

the duties of the Committee, staff felt it would be beneficial to be less specific in the Ordinance.

Blodgett read Ordinance No. 03-O-477.A in its entirety.

Councilor Dentino moved, a second followed and the Council voted unanimously to have the second reading of 03-O-477.A by title only.

Blodgett read the ordinance by title only.

Councilor Dentino moved, a second followed, and the Council voted unanimously to adopt Ordinance No. 03-O-477.A, amending Ordinance No. 91-O-477.

B. Resolutions

1. *In the matter of Resolution 03-R-714, a resolution amending Resolution 92-R-534 adopting rates, fees and charges to the users of the City of Brookings water supply services.*

Councilor Dentino moved, a second followed, and the Council voted unanimously to approve Resolution No. 03-R-714, a Resolution amending Resolution No. 92-R-534 of the City of Brookings adopting rates, fees and charges to the users of the City of Brookings water Supply, to delete a Capital Investment Charge (water bond) of \$5.25 from rates, fees and charges presently being charged to the users of the City's water system.

2. *In the matter of Resolution 03-R-715, a resolution adopting rates, fees and charges to the users of the City of Brookings sewer services; and repealing Resolution 97-R-630.*

Councilor Dentino moved, a second followed, and the Council voted unanimously to approve Resolution No. 03-R-715 a Resolution adopting rates, fees and charges to the users of the City of Brookings sewer services and repealing Resolution No. 97-R-630.

3. *In the matter of Resolution 03-R-717, a resolution declaring the City's election to receive State revenues for Fiscal Year 2003-2004.*

Councilor Johns Kern moved, a second followed, and the Council voted unanimously to approve Resolution

No. 03-R-717, declaring the City's election to receive state revenues.

4. *In the matter of Resolution 03-R-720, a resolution extending the City of Brookings' workers compensation coverage to volunteers of the City of Brookings*

Staff reported that each year the City's insurance carrier, City County Insurance Services, requires the City Council to pass a resolution specifying the City volunteers covered under the City's workers compensation plan. Covered City volunteers have not changed from prior years.

Councilor Dentino moved, a second followed, and the Council voted unanimously to approve Resolution No. 03-R-720, a Resolution extending the City of Brookings' workers' compensation coverage to volunteers of the City of Brookings.

5. *In the matter of Resolution 03-R-722, a resolution establishing traffic controls (parking limitations) along Chetco Avenue and in City-owned parking lots on Chetco Avenue.*

City Manager Blodgett stated the Downtown Development Committee recommended changing parking limits on Chetco Avenue. Currently parking limits are fairly inconsistent in the downtown area and the Committee wants to be consistent and to also place limits on the new downtown parking lot. The Committee is recommending two-hour limits along Chetco Avenue except where no parking is allowed and four-hour limits in new parking lot, seven days of week between the hours of 8:00 a.m. to 5:00 p.m.

Councilor Dentino asked how this would affect the vendors at the farmer's market and received the answer that they would have to move if they were not in the vendor area.

Councilor Johns Kern moved, a second followed, and the Council voted unanimously to approve Resolution No. 03-R-722, establishing traffic controls (parking limits) along Chetco Avenue and in City-owned parking lots on Chetco Avenue.

City Manager Blodgett reminded the Council of the June 17 joint Planning Commission/City Council work session meeting to discuss a Masterplan Zone. After the work session there will be public hearings in front of the Planning Commission and the City Council before the zone is adopted.

X. REMARKS FROM MAYOR AND COUNCILORS

- A. Council-None
- B. Mayor-None

XI. ADJOURNMENT


With no further business before it, the Council adjourned at 8:20 p.m.

Respectfully submitted:



Rick Dentino
Council President

ATTEST by City Recorder this 24 day of June, 2003.



Paul Hughes
Finance Director/City Recorder