

**CITY OF BROOKINGS
COMMON COUNCIL MEETING MINUTES
City Hall Council Chambers
898 Elk Drive, Brookings, OR 97415
March 22, 2004 7:00 p.m.**

I. Call to Order

Mayor Bob Hagbom called the meeting to order at 7:00 p.m.

II. Pledge of Allegiance

Led by Finance Director Paul Hughes

III. Roll Call

Council Present: Mayor Bob Hagbom, Council President Rick Dentino, Councilors Frances Johns Kern, Craig Mickelson, and Larry Anderson, a quorum present.

Council Absent: None

Staff Present:

City Manager Leroy Blodgett, Community Development Director Leo Lightle, Finance Director Paul Hughes, Economic and Urban Development Director Ed Wait, and Administrative Secretary Linda Barker

Media Present: Curry Coastal Pilot Reporter Brian Bullock

Other:

Approximately 17 other citizens

IV. Ceremonies/Appointments/Announcements

A. Ceremonies

1. *Recognition of Madglyn Yock, 10 year employment anniversary*
Mayor Hagbom presented a certificate of appreciation to Madglyn Yock for her tenth year employment anniversary.

B. Appointments

1. *Parks and Recreation Position No. 1*
April Gothard was appointed to Position No. 1 on the Parks and Recreation Commission to finish the term of Nina Canfield who resigned as of March 1, 2004. Gothard has been in Brookings for approximately 10 years and has been interested in public service since high school. Her position will expire February 1, 2006.

C. Announcements

Before the above noted appointment, Officer Marvin Parker announced that earlier today VIPS received the keys to a new Dodge Caravan, donated anonymously. He thanked the anonymous donor. City Manager Blodgett added this was a total surprise to the VIPS whose old car was in need of major repairs. The van cost approximately \$26,000. VIPS decals and license plates were already on the van when the VIPS were surprised with the gift.

V. Scheduled Public Appearances

A. Dominic Petrucelli, Connie Drake, Tanbark Road

City Manager Blodgett commented on some of the issues that surround the Tanbark Road-Memory Lane intersection. The City Engineer has been asked to design alternatives for the intersection as well as intersections for Memory, Cove and Wharf at Railroad Street. Blodgett showed one alternative which rerouted Tanbark at Memory and closed Tanbark at Velopa Court.

Speaking to the Council on this subject were:

Marian Petrucelli, 539 Cushing Court

Connie Drake, PO Box 6765

Naomi Cook, PO Box 1277

Ann Forrest, 531 Cushing Court

Sally Merrill, PO Box 4190

Don Bouma, 537 Cushing Court

Maxine Snider, 540 Cushing Court

Elmer Duke Snider, 540 Cushing Court.

Most spoke to safety concerns including the culvert on the south side of Memory Lane at Tanbark, need for a four-way stop sign on Memory and Tanbark, and need for crosswalks and sidewalks in the area. Several addressed the alternative that Blodgett presented, voicing disagreement on closing Tanbark north of Memory.

No Council action was taken on this subject. Staff will continue working with the City Engineer to get other alternatives which will be brought before the Council at a later date.

VI. Oral Requests and Communications from the Audience

A. Committee and Liaison reports

1. Chamber of Commerce

None

2. Council Liaisons

Councilor Mickelson has been out of town but returned in time to travel to Portland representing Salmon Run Golf Course at the Portland Golf Show.

Councilor Johns Kern attended the School Board meeting March 15 and the Governor's breakfast March 18.

Councilor Anderson attended the School Board meeting.

Councilor Dentino attended the Governor's breakfast; the official open house for the Evergreen Federal landscaping project; and Planning Commission Chair Bob Gilmore's Marine Corps installation ceremony. Gilmore is the 2004 commandant of Curry County Detachment 578.

Councilor Anderson introduced Wes Enos, a high school junior, who is considering applying for the ex officio position on the City Council. Enos spoke briefly on his experience in school government.

Mayor Hagbom attended the Emblem Club installation and the Governor's breakfast.

- B. *Unscheduled*
None

VII. Staff Reports

A. *Community Development Department*

1. *Acceptance of Easement in Dawson Tract for Storm Easement; Andruss Subdivision off Passley Road*

Community Development Director Lightle recommended accepting a storm drainage easement from the Brookings Church of Christ. The easement was necessary as developers for the Andruss Subdivision had to cross another property owner's land to connect to the existing storm drainage system in the Dawson Tract area. The developer secured the easement to the 21ft. by 21 ft. by 30 ft. triangle of land to the City of Brookings.

Councilor Anderson moved, a second followed, and the Council voted unanimously to accept the storm drainage easement from the Brookings Church of Christ as described in the easement document dated February 24, 2004.

2. *Acceptance of Improvement water sewer streets for Walton Subdivision, Jasmine Court; between Easy Street and Ransom Avenue off of Sixth Street*

Lightle reported the Walton Subdivision is now complete and the developers are asking the City to take the approximately 200 feet of sewer, water and street improvements into the City system. In response to Councilor Dentino's question about parking, Lightle answered there will be no curb-side parking in the subdivision. Parking will be on-lot only. Councilor Anderson complimented staff on requiring a full cul de sac that emergency vehicles can easily travel.

Councilor Johns Kern moved, a second followed, and the Council voted unanimously to accept water, sewer, and street improvements as presented for the Walton Subdivision that is served by Jasmine Court.

B. *City Manager*

1. *Yard of the Month/Most Improved Yard Program 2004*

City Manager Blodgett said staff would again like to conduct a program started two years ago to honor and award properties that had done a good job of maintaining attractive landscapes and properties that were substantially improved. He felt the last two years had been successful and requested the program be continued in 2004. Honorees are rewarded

with a yard sign, recognition in the media and a \$50 credit to their water/sewer bill.

Councilor Dentino moved, a second followed, and the Council voted unanimously to continue the Yard of the Month/Most Improved Yard Program for the year 2004.

2. *Economic Development Committee*

One goal for 2004-2005 is forming an Economic Development Committee. Blodgett said timing seemed right to move forward with the committee in this fiscal year. The committee will look at a broader spectrum than the Downtown Development Committee which focused primarily on the downtown area. Suggested representatives on the new committee would be from Curry County, Port of Brookings Harbor, Chamber of Commerce, business and at-large individuals both inside and outside the current City limits and within the Urban Growth Boundary. The proposed committee would be staffed by the Economic and Urban Development Director and the new Assistant Planner.

After discussion on the committee makeup and goals Blodgett suggested the committee also include a representative from the education community.

Councilor Anderson moved, a second followed, and the Council voted unanimously to accept the recommendation to form an Economic Development Committee and call for applications from business and at-large representatives inside and outside the current city limits. A total of four business and four at-large individuals split evenly between inside the city limits and outside the city limits, but within the UGB. Request that the County, Port, Chamber of Commerce, and education community each designate one representative to the committee. The Council would also appoint one representative.

3. *Other*

City Manager Blodgett briefed the Council on two public easements in the lower Tanbark Road area. These were secured by the City when land was divided in the 1980s. They have not been maintained over the years. One, a 7 ½ ft. strip that runs westerly off Tanbark Road has been cleared for development north of the easement. The other, running south from the end of Tanbark, is ten ft. wide but has shrubs and buildings covering much of it. Both widen to about 20 ft. at the bluff. Blodgett said these should be kept for drainage use and many citizens would like to see them maintained. Staff has concerns for safety as the easements end with a 30 to 40 ft. drop and would need extensive fencing. Blodgett said staff would like to survey the northernmost easement and bring options to the Council on what should be done with it. There was Council consensus that the survey should be done.

VIII. Consent Calendar

- A. *Approval of Council Meeting Minutes*
1. *Minutes of March 8, 2004, regular Council meeting*
End Consent Calendar

Councilor Anderson moved, a second followed, and the Council voted 4-0-1 (Councilor Mickelson abstaining as he was not present at the March 8, 2004, meeting) to approve the Consent Calendar as written.

IX. Ordinances/Resolutions/Final Orders

- A. *Resolutions*
1. *A Resolution of the City of Brookings Authorizing Its Limited Tax Pension Pool Bond, Series 2004 Resolution No. 04-R-726*

Finance Director Hughes ask Council to approve a resolution authorizing the City's participation in an issuance of large pooled pension bond financing in an amount which is sufficient to produce net proceeds not to exceed the most recent estimate of the City's unfunded pension liability to Oregon PERS plus the cost of issuance. The City can opt out of the program prior to May 4, 2004. These bonds are not tax exempt and interest rates could be as high as 7%. Issuance will not take place if interest rates are over 7%. Interest charged by PERS would be 8%. Before the City participates, staff will bring this back before the Council, probably during the last meeting in April.

Councilor Dentino moved, a second followed, and the Council voted unanimously to approve Resolution No. 04-R-627 authorizing the issuance, sale and delivery of its Limited Tax Pension Pool bond, Series 2004, in an amount which is sufficient to produce net proceeds which do not exceed the most recent estimate of the City's unfunded pension liability to Oregon PERS, plus the costs of issuance.

X. Remarks from Mayor and Councilors

- A. *Council*
Councilor Anderson noted that many landowners and merchants along Chetco Avenue and in Harbor are making major investments in improving their properties and are deserving of recognition for their efforts. Blodgett said these could be added to the Yard of the Month/Most Improved Property Program. Councilor Dentino felt recognition could be given as warranted. No Council action was taken.

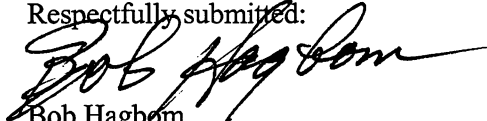
- B. *Mayor*
Mayor Hagbom said business recognition had been discussed and he thinks it's a good idea. City Manager Blodgett said community representatives have contacted Evergreen Federal President Brody Adams about the Grants Pass program using fiberglass bear statues as a charity fundraiser. A similar project is being considered for this area using whales.

Mayor Hagbom discussed proposed Council liaison appointments. These will be finalized at the next Council meeting.


X. Adjournment

With no further business before it, Councilor Johns Kern moved that the meeting be adjourned at 8:04 p.m.

Respectfully submitted:


Bob Hagbom
Mayor

ATTEST by City Recorder this 13 day of April, 2004.


Paul Hughes
Finance Director/City Recorder