

**CITY OF BROOKINGS
COMMON COUNCIL MEETING MINUTES
City Hall Council Chambers
898 Elk Drive, Brookings, OR 97415
February 9, 2004 7:00 p.m.**

I. Call to Order

Mayor Bob Hagbom called the meeting to order at 7:00 p.m.

II. Pledge of Allegiance

Led by Community Development Director Leo Lightle

III. Roll Call

Council Present: Mayor Bob Hagbom, Council President Rick Dentino, Councilor Craig Mickelson, a quorum present (one position vacant).

Council Absent: Councilor Frances Johns Kern

Staff Present:

City Manager Leroy Blodgett, Community Development Director Leo Lightle, City Planner John Bischoff and Administrative Secretary Linda Barker

Media Present: Curry Coastal Pilot Reporter Brian Bullock

Other:

Three other citizens

Mayor Hagbom held a moment of silence for Don Kern, husband of Councilor Johns Kern, who passed away February 9 at approximately 7:30 a.m.

IV. Ceremonies/Appointments/Announcements

A. Ceremonies

1. *Recognition of Leo Lightle, Community Development Director—*
Mayor Hagbom presented Lightle with a framed certificate celebrating Lightle's twenty years employment at the City of Brookings. Hagbom remarked that Lightle had filled in as City Manager at least twice during that time.

B. Appointments

1. *Council Position No. 2*
Councilors agreed to postpone the selection of the new Councilor until February 23. It was hoped that all four members of the Council will be present then to interview the candidates and select a replacement for Larry Curry who resigned as of December 31, 2003.

V. Public Hearing

- A. *Planning Commission File No. CPZ-4-03—In the matter of a request for a Comprehensive Plan and Zone change involving four tax lots; Edward Hewitt, applicant; Eldon Gossett, representative*

Mayor Hagbom opened the public hearing on CPZ-4-03 at 7:05 p.m. Councilor Mickelson declared ex parte contact due to a site visit and also declared he was present at the Planning Commission meeting when this application was discussed. He said this would not affect his decision on the matter. No Councilor declared personal bias. There was no objection to the jurisdiction of the Council to hear the matter. City Manager Blodgett read hearing procedures into the record after which Planner Bischoff presented the staff report. Bischoff said staff and the Planning Commission recommended approval of this Comprehensive Plan and zone change.

Speaking for the applicant was his representative Eldon Gossett, 1012 Easy Street, Brookings. After Gossett's presentation there was discussion on the roadway serving the project.

Bruce Barrett, 1722 Arch Lane, Brookings, ask about covenants that were placed on the property about 10 years ago. He said in the covenants there is a clause that trees on property are not to be removed yet one tree had been removed last week. Bischoff said it is the intent of the applicant to leave the trees as that condition is a covenant on the property. Kurt Kessler, 17400 W Ocean Drive, Brookings, said the one tree that was removed was in the center of the property and it was scraggly. It was not in the trees that form a buffer for adjoining properties. He agreed those buffering trees are included in the covenants and he has no plans to remove any other trees. He stated he is designing the layout of the duplexes to preserve all trees and plans to name the subdivision Sherwood Forest. Bischoff said he thought the covenant was to maintain a tree buffer between the properties and he will look at the original files to ascertain this.

No hearing participant requested added time to submit additional written evidence, argument or testimony. Mayor Hagbom closed the public hearing at 7:35 p.m. The applicant also waived his right to an additional seven days in which to submit written argument.

Councilor Mickelson moved, a second followed, and the Council voted unanimously to approve Planning Commission File No. CPZ-4-03, a request for a Comprehensive Plan and Zone change involving four tax lots as follows: a simple zone change from R-1-6 (Single Family Residential, 6,000 sq. ft. minimum lot size) to R-2 (Two Family

Residential) on T/Ls 301, 400 and 401; a Comprehensive Plan and Zone change from C-4 (Tourist Commercial) to R-2 on a portion of T/L 200 lot line adjusted into T/L 301; A Comprehensive Plan and Zone change from R-1-6 to C-4 on a portion of T/L 301 lot lined into T/L 200, and to direct staff to prepare a Final Order with Finding of Facts and an Ordinance.

VI. Oral Requests and Communications from the Audience

A. Committee and Liaison reports

1. *Chamber of Commerce Annual Report for calendar year 2003*
Chamber Executive Director Les Cohen was not present. Cohen will be asked to present this report at the February 23 Council meeting.
2. *Council Liaisons*
Councilor Mickelson attended the Council Goals Setting Session January 31, the Volunteer Fire Department meeting February 2 and the Planning Commission meeting February 3.

Councilor Dentino was present at the Business Outlook Conference, two Pelican Bay Telecommunications Board of Directors meetings; and participated in the City's annual Goal Setting Session. He attended the monthly Community Agencies meeting and participated in a dinner/mystery play put on by Friends of the Library. He judged the Elks scholarship contest where two Curry County residents took 1st and 3rd for this region.

B. Unscheduled None

VII. Staff Reports

A. City Manager

1. *Nature's Coastal Holiday-2003*
City Manager Blodgett reported Nature's Coastal Holidays had a successful season for 2003. The light festival ran from December 6 to 28 with over 8,000 visitors viewing the lights. Rain and wind forced closure for 1 ½ nights. There were two new displays, a "tunnel of lights" sponsored by "Two if by Sea", fabricated by the Brookings-Harbor High School metal shop and the second a collection of 7-foot tall toy soldiers and candy canes purchased by Nature's Coastal Holidays. Two couples held their weddings in the decorated gazebo during the light festival.
2. *Council Goals Fiscal Year 2004-2005*
City Manager Blodgett recapped the Goals Setting Session held January 31 at the Best Western Brookings Inn Conference Center.

Twenty-six participants, including members of the City Council, Planning Commission, Parks and Recreation Commission, Budget Committee, Downtown Development Committee, and City staff, discussed and decided on 13 goals for fiscal year 2004-2005. The goals proposed are as follows:

1. Pedestrian Safety Program
 - Evaluate and improve safety at street crosswalks
2. Hassett Street Construction –5th to 7th streets connection
 - Complete engineering design
 - Obtain right-of-way
 - Begin construction
3. Create Economic Development Committee
 - Responsible for overall economic & urban development
 - This committee will replace Downtown Development Committee
 - Develop business recruitment, retention and expansion program
 - Review and update the Strategic Plan
4. Multi-purpose Events Center
 - Continue effort to develop an Events Center
 - Consider inclusion of a covered swimming pool
5. Hospital
 - Complete feasibility study
 - Obtain permits
 - Secure property and funding
6. City Hall
 - Complete final design
 - Secure funding
7. Street/Sidewalk Maintenance and Replacement Program
 - Development a program including schedules and funding for maintenance, installation and replacement of streets and sidewalks
8. Establish Beautification Program
 - Proactive litter control
 - Develop beautification projects
9. Youth Involvement Program
 - Police youth involvement program
 - Promote existing fire youth involvement program
 - Attempt to involve youth in various commissions and committees
 - Explore possibility of a Youth Advisory Committee (YAC)
10. Improve City Hall audio/video system
 - Replace or fix audio/video system in the Council Chambers

11. Water System Improvements
 - Consider shut down of water treatment plant
 - Install additional water storage
 - Improve water pumping capacity
 - Work with Borax to develop additional water source
12. Welcome Signs
 - Replace "Welcome" signs at north and south ends of City
13. Downtown Parking Plan
 - Prepare a parking plan for downtown area to determine need for new parking lots and on-street parking requirements.

Councilor Mickelson moved, a second followed, and the Council voted unanimously to adopt the Council Goals for FY 2004-2005 as presented.

3. *Other*
None

VIII. Consent Calendar

- A. Approval of Council Meeting Minutes
 1. Minutes of January 26, 2004, regular Council meeting
- B. Acceptance of Parks and Recreation Commission Minutes
 1. Minutes of October 23, 2003, regular Commission meeting
- C. Acceptance of Planning Commission Minutes
 1. Minutes of January 6, 2004, regular Commission meeting
- D. Approval of Vouchers for month of January, 2004, (\$721,520.30)

End Consent Calendar

Councilor Dentino moved, a second followed, and the Councilor voted unanimously to approve the Consent Calendar as published.

IX. Ordinances/Resolutions/Final Orders

- A. *Ordinances*
 1. *Ordinance No. 04-O-560—In the Matter of an Ordinance amending the Comprehensive Plan of the City of Brookings by changing the designation of a parcel of land from Commercial to Residential and on a second parcel from Residential to Commercial and amending the zoning map by rezoning from C-4 (Tourist Commercial) to R-2 (Two Family Residential); R-1-6 (Single Family Residential, 6,000 sq. ft. minimum lot size) to C-4 (Tourist Commercial) and from R-1-6 (Single Family Residential, 6,000 sq. ft. minimum lot size) to R-2 (Two Family Residential) on*

certain properties at the northerly end of East Harris Heights Road and the northerly end of Arch Lane.

City Manager Blodgett read Ordinance No. 04-O-560 in its entirety.

Councilor Dentino moved, a second followed, and the Council voted unanimously to have the second reading of Ordinance 04-O-560 by title only.

Blodgett read the Ordinance by title only.

Councilor Dentino moved, a second followed, and the Council voted unanimously to adopt Ordinance No. 04-O-560 thereby amending the Comprehensive Plan of the City of Brookings by changing the designation of a parcel of land from Commercial to Residential and on a second parcel from Residential to Commercial and amending the zoning map by rezoning from C-4 (Tourist Commercial) to R-2 (Two Family Residential); R-1-6 (Single Family Residential, 6,000 sq. ft. minimum lot size) to C-4 (Tourist Commercial) and from R-1-6 (Single Family Residential, 6,000 sq. ft. minimum lot size) to R-2 (Two Family Residential) on certain properties at the northerly end of East Harris Heights Road and the northerly end of Arch Lane.

B. Final Orders

- 1. In the matter of Planning Commission File No. CPZ-4-03; application for a Comprehensive Plan and change of Zone Change; Edward Hewitt, applicant.*

City Manager Blodgett said staff recommended approval of the Final Order and Findings of Fact for Planning Commission File No. CPZ-O-03.

Councilor Mickelson moved, a second followed, and the Council voted unanimously to approve the Final Order and Findings of Fact on Planning Commission File No. CPZ-4-03, an application for a Comprehensive Plan and change of Zone for 11.24 acres located at the northerly end of East Harris Heights Road and the northerly end of Arch Lane.

City Manager Blodgett remarked on the Building Activities Summary that was included in the packet. He said last year building valuation was nearly four times that of two years ago and already this year is ahead of last year. The construction of the new offices for the Planning Department is moving ahead and he is working on the job description for a

junior planner. The description should be ready for consideration at the next Council meeting.

Eldon Gossett, 1012 Easy Street, Brookings addressed the Council. He complimented this Council and staff, Mayor and City Manager, saying this is the best run Council he has seen. He requested that the City become more involved with the Kris Kringle program as the first market, held this past Christmas, did an outstanding job of bringing many people into the community. He said the program was well supported and would like to have the City work with the organizers.

Gossett said another problem in the City was people walking between town and the Dawson Tract. He said there, in an area with no sidewalks, traffic is fast and the berm constructed at Harris Beach State Park to deaden traffic noise for campers increases the danger to pedestrians. He stated there needs to be a right-of-way from the edge of town to the Dawson Tract.

After reviewing his employment with the City of Brookings in 1978-79, Gossett said rents were about one-quarter of paychecks. Now rents are much higher and the City workers would need to make \$48,000 to stay even with 1978. Stating the City needs to provide for people who are providing the services, Gossett said the City needs more R-1 and R-2 properties.

Gossett presented the Council with a map of the southern end of Tanbark Road with two right-of-ways on the ocean bluffs highlighted. He said when the Tanbark Subdivision was approved about 12 years ago the City insisted on obtaining these right-of-ways from the developers to be used for beach access. At the time Gossett felt this was a "takings" while now he feels it was good planning. He said, however, that once the City imposed the right-of-ways they did nothing to improve the access. Signs were never erected and no clearing of the paths was done. Gossett said the City should capitalize on these right-of-ways. He cited another subdivision where the City forced the developer to add a walking gate for beach access. He stated the owners of the lots are aware of these accesses even though, through the years, they have been fenced and screened in.

He invited the Council to visit the newly refurbished Central Building Museum and remarked how nice it would be to have large carvings or sculptures at each end of this town. City Manager Blodgett pointed out that welcome signs were a part of the Council Goals for 2004-2005.

X. Remarks from Mayor and Councilors

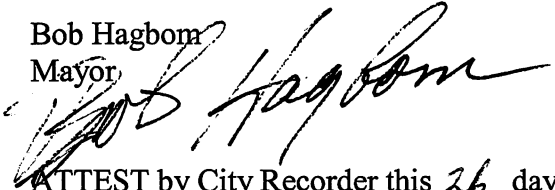
- A. *Council-none*
- B. *Mayor-none*

X. Adjournment

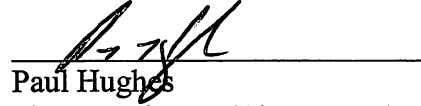
With no further business before it, the Council adjourned the meeting at 8:14 p.m.

Respectfully submitted:

Bob Hagbom
Mayor



ATTEST by City Recorder this 26 day of February, 2004.



Paul Hughes
Finance Director/City Recorder