

**CITY OF BROOKINGS  
COMMON COUNCIL MEETING MINUTES  
City Hall Council Chambers  
898 Elk Drive, Brookings, OR 97415  
January 12, 2004 7:00 p.m.**

I. Call to Order

Mayor Bob Hagbom called the meeting to order at 7:02 p.m.

II. Pledge of Allegiance

Led by Mayor Hagbom

III. Roll Call

Council Present: Mayor Bob Hagbom, Council President Rick Dentino, Councilors Frances Johns Kern and Craig Mickelson, a quorum present (one position vacant).

Council Absent: None

Staff Present:

City Manager Leroy Blodgett and Administrative Secretary Linda Barker

Media Present: Curry Coastal Pilot Reporter Donald Allison

Other: two other citizens

IV. Ceremonies/Appointments/Announcements

A. *Appointments*

1. *Oregon Coastal Zone Management Association Representative*

As a result of Larry Curry's resignation from the Council Councilor Dentino was appointed as the Brookings representative to the Oregon Coastal Zone Management Association.

Mayor Hagbom reported Councilor Mickelson was appointed to Coos Curry Douglas Business Development Corporation by the Curry County Commissioners.

V. Scheduled Public Appearances

A. *Terry Harbour, ODOT—Special Transportation Area*

Earlier in the day Harbour let the City know that he was ill and could not be at this meeting. He will be scheduled for a later date.

VI. Oral Requests and Communications from the Audience

A. *Committee and Liaison reports*

1. *Council Liaisons*

Councilor Mickelson attended newly-appointed Sheriff Mark Metcalf's swearing in ceremony in Gold Beach January 2, and a Coos Curry Douglas Business Development Corporation meeting on January 8, also in Gold Beach. He attended the Chamber of Commerce mixer held at Emerald Coast Estates on January 9.

Councilor Johns Kerns will be attending the Curry County Recycling Committee meeting January 18. The group has not met for the past two months.

Councilor Dentino conducted the Community Agencies meeting January 7 and attended an OCZMA meeting in Lincoln City January 9.

The Council will appoint Council liaisons for 2004 after the new Councilor is seated.

B. *Unscheduled*  
None

VII. Staff Reports

A. *Finance Department*

1. *Budget Calendar and Budget Officer for Fiscal Year 2004/2005*  
*Budget*

City Manager Blodgett recapped a request from the Finance Department to set a Budget Calendar for Fiscal Year 2004-2005 and to appoint Finance Director Paul Hughes as Budget Officer. Blodgett said budget work sheets will be given to Department Heads at their staff meeting January 13 to begin the budget process. A Council goals setting session is scheduled for January 31 with adoption of new goals in February. He then read the dates listed on the proposed Budget Calendar and recommended their adoption.

**Councilor Mickelson moved, a second followed, and the Council voted unanimously to adopt the Fiscal Year 2004-2005 Budget Calendar as presented and appoint Finance Director Hughes as Budget Officer.**

B. *City Manager*

1. *Chinese New Year—request for closure of Cottage Street*

Blodgett said the City had received a request from George and Letty Lee to close a portion of Cottage Street to hold their annual Chinese New Year celebration. The city has permitted this for a number of years. The request included permission to set off a

controlled line of firecrackers in conjunction with the celebration. Both the Fire Chief and the Police Chief reviewed the request and had no opposition with it.

**Councilor Johns Kern moved, a second followed, and the Council voted unanimously to grant permission to George and Letty Lee to close a portion of Cottage Street on January 24, 2004, weather permitting, or alternate dates of January 31 or February 14 or 21, beginning at 11:30 a.m. and to allow them to set off a controlled line of firecrackers during the Chinese New Year Celebration.**

2. *Disposal of surplus equipment*

Blodgett said the City owns five vehicles that are no longer used and requested approval to dispose of them. Three vehicles are old police cars, one a staff vehicle and the fifth a fire department rescue vehicle. It is proposed the vehicles be donated or sold to other agencies, traded for body work needed on another police vehicle, or sold to the highest bidder or salvaged if no bidder comes forth. A list of the vehicles to be declared surplus is attached and made a part of these minutes.

**Councilor Dentino moved, a second followed, and the Council unanimously voted to declare five vehicles as surplus and approve their disposal as recommended.**

3. *Other*

Blodgett said he will attend the LOC Board of Directors meeting next week.

**VIII. Consent**

- A. *Approval of Council Meeting Minutes of December 22, 2003, Regular Council meeting*
- C. *Approval of Vouchers for month of December, 2003 (\$200,786.22)*

**Councilor Mickelson moved, a second followed, and the Council voted unanimously to approve the Consent Calendar as presented.**

**IX. Remarks from Mayor and Councilors**

A. *Council*

Councilor Dentino said he had received notice that LOC's General Government Committee will be meeting this year and he will be attending those meetings in February, May and October.

B. *Mayor*

Mayor Hagbom reported the City again has a staff car that can be used for travel to meetings, training and events. Mileage reimbursement has increased to 37½¢ a mile from 36¢ last year when a personal vehicle is used for city business. City Manager Blodgett said the Council had passed a Resolution to set mileage reimbursement rates equal to the federal rate. Hagbom urged the Council and staff to use the staff car whenever possible, saving the City money.

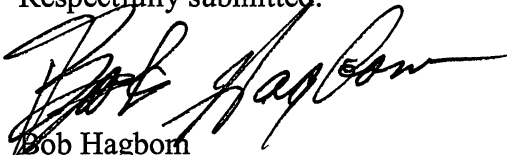
Hagbom said there will be an update on the current Council goals before the January 31 goal setting session. He said major projects that are facing the City include 1) a hospital and working with state lands to secure land for its placement; 2) the Couplet or other ODOT solution to traffic congestion; and 3) Borax and the Borax development.

City Manager Blodgett added that the Chamber of Commerce's Business Outlook Conference is January 27. Council can make reservations for the conference through his office.

X. **Adjournment**

With no further business before it, by unanimous voice vote, the Council adjourned the meeting at 7:18 p.m.

Respectfully submitted:



Bob Hagbom  
Mayor

ATTEST by City Recorder this 28 day of January, 2004.

  
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Paul Hughes  
Finance Director/City Recorder

Equipment approved by City Council January 12, 2004, to be declared surplus

<b>Department</b>	<b>Year</b>	<b>Make &amp; Model</b>	<b>Mileage</b>	<b>Condition</b>	<b>Disposal Recommendation</b>
Police	1996	Ford Crown Victoria	56,100	Engine Blown, Rear quarter damaged	Trade for body work of equal value needed on another police vehicle.
Police	1992	Ford Crown Victoria	110,750	Fair Condition, shift column needs work	Donate to Port of B-H to use as a security vehicle
Police	1995	Ford Crown Victoria	151,261	Poor Condition, some parts missing, will not run now	Offer to sell as-is to highest bidder. (may end up being salvaged)
Administration	1990	Chevrolet Corsica	??	Poor Condition - will not start, windshield leaks, trunk leaks	Offer to sell as-is to highest bidder. (may end up being salvaged)
Fire	1985	Ford E350 Rescue Vehicle	??	Fair Condition - was used until replaced with another 1985 Rescue Vehicle in better condition	Offer the vehicle to Ophir Fire Dept. for \$1,000 (they have expressed a strong interest in doing so)