

**CITY OF BROOKINGS  
COMMON COUNCIL MEETING MINUTES  
City Hall Council Chambers  
898 Elk Drive, Brookings, OR 97415  
July 26, 2004 7:00 p.m.**

- I. Call to Order  
Mayor Bob Hagbom called the meeting to order at 7:00 p.m.
- II. Pledge of Allegiance  
Led by Economic and Urban Development Director Ed Wait.
- III. Roll Call  
Council Present: Mayor Bob Hagbom, Council President Rick Dentino, Councilors Frances Johns Kern, Craig Mickelson, and Larry Anderson, a quorum present.  
  
Council Absent: Ex Officio Councilor Wes Enos  
  
Staff Present:  
City Manager Leroy Blodgett; Finance Director Paul Hughes; Economic and Urban Development Director Ed Wait; Building Official LauraLee Gray and Administrative Secretary Linda Barker  
  
Media Present: Curry Coastal Pilot Reporter Brian Bullock  
  
Other:  
Chamber of Commerce President Les Cohen and one other citizen.
- IV. Ceremonies/Appointments/Announcements  
A. *Ceremonies*  
1. *Presentation of 5-year work anniversary certificate-Building Official LauraLee Gray*  
Mayor Hagbom presented Gray with flowers and a Certificate of Appreciation for five years employment with the City of Brookings. Gray agreed it had been a wonderful five years.
- V. Oral Requests and Communications from the Audience  
A. *Committee and Liaison reports*  
1. *Chamber of Commerce*  
Chamber President Les Cohen gave a quick report noting the *no vacancy* signs on most of the motels in the area. He said tourism traffic is up and gas prices have not stopped people from visiting the area. A customer service training session co-sponsored with the Southern Oregon Visitors Association was well attended and he received good feed back from participants. The America's Wild Rivers Coast backdrop was used at the Curry County Fair this last week and will be going to the State Fair at Salem in August.

2. *Council Liaisons*

Councilor Anderson said it had been a slow two-week period. He attended a Harbor Sanitary District meeting. The school board will meet this week and he will attend that meeting.

Councilor Dentino participated in a League of Oregon Cities "Homeland Voices" project conference call. He acted as announcer and scorer for all games of the 2004 Babe Ruth State Championship Tournament last Friday, Saturday and Sunday where the local team, the Kings, finished second behind Umpqua Valley. At the Rotary Club meeting he hosted Oregon State Secretary of State Bill Bradbury. He attended a Port of Brookings Harbor meeting and worked the 4-H barbeque at the fair. Finally he assisted the Oregon National Guard Band at the American Music Festival concert in Azalea Park on Sunday.

Councilor Mickelson attended the Curry County Commissioners Periodic Review meeting and an Oregon House Committee on Land Use review in Gold Beach.

Councilor Johns participated in the Curry County Recycling Committee meeting earlier today.

B. *Unscheduled*

Barbara Nysted, 427 Buena Vista Loop, Brookings, read a statement regarding her 2003 application to the SDC Review Board stating she inquired twice about the status of the application. She said she was told there were not enough applicants to fill the positions available but she never had been officially notified. She feels it prudent to activate the board and that the City had not actively pursued other applicants. She said she would be happy to rally others to serve on the board. City Manager Blodgett said he checked with the city attorney when the City did not receive enough applications to fill the board and learned the City is not legally required to have a SDC Review Board but by law the City needs public input. The City hired a consultant to study the fees and outline projects that can be paid with the SDC funds collected.

She also asked questions regarding the Borax Masterplan and costs of running lines to the proposed projects. Blodgett explained the lines will be paid for by the developer and if properties that qualify to tie into the new line do so within ten years, those properties will pay their portion of the costs back to the developer who originally paid for the improvements.

Nysted also said an area of concern for many she spoke with was the capacity of the sewer treatment plant. Blodgett said the last plant upgrade was planned to serve a complete build-out of the City and its Urban Growth Boundary area.

VI. Staff Reports

A. *Finance Department*

1. *Replacement of City Telephone System*

Finance Director Hughes said we have discussed a new telephone system for the past two years and it was, in fact, budgeted twice. However, the City needed to coordinate a new system to the 9-1-1 system which was replaced at no cost to the City by the State of Oregon. Now completely installed, this new system is not compatible with the current City system. Public Works and the Wastewater Departments have never been a part of the city-wide system because of their location.

Hughes said \$35,000 is available for purchase of a new system. Two proposals to supply and maintain the system were received. The initial cost of equipment proposed by Unicom was \$4,400 more than Verizon, but after factoring in the cost of maintenance, long distance and local service over a period of four years, Unicom generated a \$9,774 savings. Jim Relaford, PRN-Data, will be installing a wireless network from the Public Works and Treatment Plant site to City Hall which will allow those two departments to be a part of both phone and computer systems. PRN-Data's cost is not included in the bid. Staff recommended acceptance of the Unicom proposal.

**Councilor Anderson moved, a second followed, and the Council voted unanimously to accept the proposal from Unicom of \$31,922 for a Networked ADIX-APS Digital Telephone System.**

B. *Economic and Urban Development Department*

1. *ODOT Bicycle and Pedestrian Program Grants*

Economic and Urban Development Direct Wait explained a proposed grant application for pedestrian and/or bicycle programs. The State of Oregon has \$5,000,000 available in grant funds. The proposed project of providing a completed walking network and enhancing pavement for use by the biking public around the entire School District 17-C campus fits grant criteria. Staff is asking the Council to endorse the project and agree to take over maintenance of the improvements if the grant is allotted and the project constructed.

Councilor Dentino asked if the local funds of \$66,415 would be cash or in kind. Wait said this amount is a percentage of the total project cost and the funds would come from state gas tax proceeds of which a portion must be used for pedestrian and bicycle programs.

In response to a question from Councilor Dentino, Wait explained the project would mainly utilize existing sidewalks and fill in the gaps where no sidewalks exist. The project will not include sidewalks for Easy Street between Fern Avenue and Pioneer Road as right-of-way issues must be addressed with the School District before this can proceed. Depending how this issue is resolved those sidewalks could

be the basis of a future grant application. There will be curbs at the location of the football field parking lot and access to the parking lot will be limited to designated inlets.

**Councilor Johns Kern moved, a second followed, and the Council voted unanimously to endorse a sidewalk project for the Fern Avenue/School District 17-C campus area and agree that, if it is constructed, the City will maintain the improvements.**

C. *City Manager*

1. *Other*

City Manager Blodgett stated there is a special meeting of the Planning Commission July 27 to hear the Borax master plan. He reminded the Councilors if they attend the hearing or watch it on television they will need to declare ex parte contact when the matter is before them.

He said Crow/Clay & Associates will soon give a presentation of a preliminary design for a new city hall which is one of the Council goals.

He reported the League of Oregon Cities Board of Directors is working on a position paper regarding changes in State land use laws.

He concluded his report by saying the City received a reason to celebrate. In 1988 the City began periodic review and today received a letter stating the City is finished, 16 years later.

VII. *Consent Calendar*

A. *Approval of Council Meeting Minutes*

1. *Minutes of July 12, 2004, regular Council meeting*

B. *Acceptance of Parks and Recreation Commission Minutes*

1. *Minutes of May 27, 2004, regular Commission meeting*

C. *Acceptance of Planning Commission Minutes*

1. *Minutes of May 4, 2004, regular Commission meeting*

2. *Minutes of June 1, 2004, regular Commission meeting*

D. *Approval of Vouchers for month of June, 2004 (\$208,713.30)*

*(End Consent Calendar)*

**Councilor Dentino moved, a second followed, and the Council voted unanimously to approve the Consent Calendar as published.**

VIII. *Remarks from Mayor and Councilors*

A. *Council*

Councilor Anderson said he saw a fine commercial project finished at the Wild Rivers Motel and the Chetco Pharmacy project is completed on the outside. These projects, he said, are further evidence of people investing in the community.

City Manager Blodgett said the Saturday market, held on Frontage Road near the Chetco Pharmacy, had good attendance at their second appearance. Economic and Urban Development Director Wait said the market is a very successful event and he heard no complaints from anyone about the activities. After the first market, minor tweaks were made to the location of barricades to give better traffic flows. There were approximately 40 vendors at this past Saturday's event.

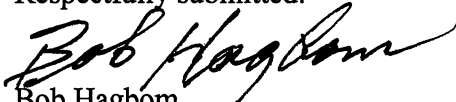
Barbara Nysted asked if the report Councilor Mickelson had prepared on the State Land Use Goals meeting would be at the library. Mickelson said the goal is to have a report from the City which would be prepared at a later date. Nysted, Mickelson and Mayor Hagbom agreed the meeting's publicity was lacking. Mickelson will be meeting with Blodgett in the next couple of days to begin working on a report.

B. Mayor  
None

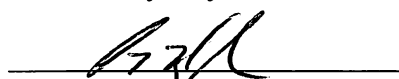
X. Adjournment

With no further business before the Council, Mayor Hagbom moved to adjourn the meeting at 7:50 p.m.

Respectfully submitted:

  
Bob Hagbom  
Mayor

ATTEST by City Recorder this 10 day of August, 2004.

  
Paul Hughes  
Finance Director/City Recorder