

**CITY OF BROOKINGS
COMMON COUNCIL MEETING MINUTES
City Hall Council Chambers
898 Elk Drive, Brookings, OR 97415
April 12, 2004 7:00 p.m.**

Beginning at 6: 00 p.m., before the regularly scheduled meeting, City Attorney John Trew gave a review of the State of Oregon *Ethics Guide for Public Officials*. In attendance were:

City Council: Mayor Bob Hagbom; Councilors Frances Johns Kern, Craig Mickelson, and Larry Anderson, Ex Officio Councilor Wes Enos.

Parks and Recreation Commission: Chair Boynton; Dori Blodgett.

Planning Commission: Chair Bob Gilmore; Bill Dundom, Jim Collis, Randy Gorman.

Budget Committee: Committee member John Johnson, Sally Laasch, Virginia Byrtus.

Staff: City Manager Leroy Blodgett, Community Development Director Leo Lightle, Police Chief Chris Wallace, Police Sgt. Jess Oliver, Economic and Urban Development Director Ed Wait, Fire Chief Bill Sharp, Finance Director Paul Hughes, Administrative Secretary Linda Barker.

Press: Brian Bullock, Curry Coastal Pilot reporter.

I. Call to Order

Mayor Bob Hagbom called the regularly scheduled meeting of the Common Council to order at 7:00 p.m.

II. Pledge of Allegiance

Led by Police Sgt. Jess Oliver

III. Roll Call

Council Present: Mayor Bob Hagbom, Councilors Frances Johns Kern, Craig Mickelson, and Larry Anderson, a quorum present.

Council Absent: Council President Rick Dentino

Staff Present:

City Manager Leroy Blodgett, City Attorney John Trew, Community Development Director Leo Lightle, Police Chief Chris Wallace, Police Sgt. Jess Oliver, and Administrative Secretary Linda Barker

Media Present: Curry Coastal Pilot Reporter Brian Bullock

Other:

Chamber of Commerce Executive Director Les Cohen and approximately 13 other citizens.

IV. Ceremonies/Appoints/Announcements

A. Ceremonies

1. *Recognition of Michael Batty, 20 year employment anniversary*
Mayor Hagbom presented Public Works Utility Services Technician Mike Batty with a framed certificate honoring Batty's 20 years work at the City of Brookings.

2. *Proclamation—Spring Clean-up*
Mayor Hagbom read a proclamation for Spring Cleanup and gave the dates for clean up events in April and May.
3. L.C. Ashcraft presented the City with a photograph of the Port of Brookings. Hagbom thanked Ashcraft and accepted the picture saying it will hang in a prominent place in City Hall.

B. Appointments

1. *Ex Officio representative to City Council*
Dr. George Parke introduced Wes Enos who he described as a truly outstanding junior at Brookings-Harbor High School. Enos gave a short report on school activities.

Councilor Anderson moved, a second followed, and the Council voted unanimously to appoint Wes Enos as ex officio Councilor.

Ex Officio Councilor Enos took his seat on the Council bench. Councilor Anderson said he had the pleasure of serving with Enos on the school board last year and that Enos is headed in a good direction for civic involvement.

2. *Council liaison positions*
Each Councilor received a report showing Council liaison positions and rosters for other City groups.

C. Announcements

1. *Jess Oliver—promotion to Police Sergeant*
Police Chief Wallace introduced Jess Oliver who recently was appointed Sergeant. Saying the Department now is fully staffed with patrolmen, two sergeants, a lieutenant and himself, Wallace said promoting from within tells a lot about the department. Oliver introduced himself and thanked the Council for recognizing his promotion.

V. Oral Requests and Communications from the Audience

A. Committee and Liaison reports

1. *Chamber of Commerce*
Les Cohen, Executive Director of the Chamber of Commerce reported on Chamber activities. The Board of Directors of American Wild Rivers Coast held their monthly meeting this week. The Chamber's Marketing and Planning Committee held its quarterly review and goal setting session and is preparing a business plan for 2004-2005. After the upcoming Rotary track meet Cohen will leave to attend the annual governor's conference on tourism in Portland where the state's new 1% state-wide transient room tax will be discussed. Economic and Urban Development Director Wait will be making a noon presentation to Leadership Brookings-Harbor Thursday, May 15.
2. *Council Liaisons*
Council liaisons were reported before the above Chamber report.

Councilor Mickelson attended a Fire Department training session and the April Planning Commission meeting.

Councilor Johns Kern will be going back to prison this Wednesday. She will attend the Pelican Bay Prison Advisory Council meeting.

Councilor Anderson attended the Community Agencies meeting April 7 and also the Chetco Watershed Council that evening. He said George Taylor, State Climatologist, will give a presentation at the Best Western Brookings Inn on May 11 at 7:00 p.m.. Taylor will also speak at the high school.

Mayor Hagbom reminded the Councilors of the DLCD Planning Commissioner training on April 20 from 6:00 to 8:00 p.m.

Ex Officio Councilor Enos reported the Harlem Clowns have challenged the school district staff to a basketball game on Wednesday. Prom was held April 10 and all the hard work put into raising funds and decorating was worthwhile. Voting for new student body officers will take place the end of April with campaigning going on now.

City Manager Blodgett said the Rotary track meet is Saturday and volunteers are welcome.

After Cohen gave the Chamber report, Mayor Hagbom read a letter from Oregon Governor Ted Kulongoski thanking the City for its efforts in hosting a breakfast meeting held at the Tea Room March 18. The Governor wrote the group that gathered was a perfect mix of community leadership and he thoroughly enjoyed the dialogue.

3. *Unscheduled*

Kevin Patrick, 1051 Old County Road, spoke to the Council regarding Meadow Woods Subdivision on Old County Road. Community Development Director Lightle will contact Patrick tomorrow regarding his concerns.

Rex Atwell, 17169 Parkview Drive, addressed the Council regarding ongoing problems with construction of new subdivisions on Parkview Drive. He cited several concerns with contractor/neighborhood relations, street pavement widths and whether the City or County has jurisdiction.

City Manager Blodgett said he is working with the County's Road Department on how and when to do street improvements in the area.

VI. Staff Reports

A. *Community Development Department*

1. *Authorization to Call for Bids—Highway 101 water and sewer line replacement and installation from near Chetco Lane to north of Arnold Lane*

Before introducing Community Development Director Lightle, City Manager Blodgett said the upcoming budget will be heavy with public works projects.

Lightle asked Council approval to go out to bids to replace a collapsed sewer line and crumbling water lines before the Highway 101 reconstruction begins in 2005. It is estimated the project will cost \$254,250.

Councilor Johns Kern moved, a second followed, and the Councilor voted unanimously to authorize HGE, Inc. to advertise for bids for Highway 101 water and sewer lines replacement and installation from near Chetco Lane to north of Arnold Lane.

2. *Authorization to Call for Bids—Fern Street and Elk Drive intersection reconstruction, STP Grant Project*

Lightle asked for Council permission to call for bids on the Fern Street/Elk Drive Intersection Reconstruction Project. Lightle said the project would rebuild the intersection next to the football field, replacing the sewer line and tying it into the line across the parking lot.

Blodgett said ODOT is calling for grant applications for pedestrian pathways and he will discuss this with School Superintendent Swisher.

Councilor Mickelson moved, a second followed, and the Council voted unanimously to authorize HGE, Inc. to advertise for bids for the Fern Street and Elk Drive Intersection Reconstruction Project.

B. *City Manager*

1. *Increase in fees-City Attorney*

City Manager Blodgett introduced a requested rate increase for the City Attorney from \$95 to \$105 per hour, recommending approval. City Attorney Trew said this would start July 1 but he was making the request now for budgetary purposes.

Councilor Anderson moved, a second followed, and the Council voted unanimously to approve a raise for the City Attorney from \$95 per hour to \$105 per hour beginning July 1.

2. *Collective Bargaining Agreement*

Blodgett said this could be discussed in Executive Session if the Council would like to wait until proper advertisement was given. He said morale and working conditions in the Police Department are great which showed in the negotiations which went very smoothly and only took three hours. Blodgett said during his first six months at the City there were four or five grievances filed; none were filed last year. He highlighted the changes from the current contract which include changes to certification pay; sick leave accrual and transfer of sick leave; and wage adjustments in lieu of cost of living adjustments. He said if approved the contract will be used as the format for changing the employment handbook for non-union employees. Blodgett recommended approval of the collective bargaining agreement.

Council discussion ensued with Councilors voicing their opinions that there were good relations between management and union employees which showed in the smooth negotiations on this agreement.

Councilor Johns Kern moved, a second followed, and the Council voted unanimously to approve the Collective Bargaining Agreement with Teamsters Local Union #223 for 2004-2007 as proposed.

3. *Other*

City Manager Blodgett spoke briefly on Habitat for Humanity. Staff is working with Habitat representatives and a meeting will be held Tuesday to try to get resolution and still be within city regulations on curb, sidewalks and gutters.

Blodgett said Kidtown is "awesome." Public Works staff worked last week replacing bark mulch, restraining the wood structure and doing general maintenance. In thanking the Public Works crew Blodgett said the play area looks "brand new." He added that before Azalea Festival both the upper and lower parking lots in Azalea Park will have new curbing and the asphalt will be resealed and striped.

He reported that Dr. George Park, Larry Anderson, Mayor Hagbom and himself would attend a National League of Cities "Your City's Families Conference" in Portland at the end of April.

Blodgett also said he had attended the League of Oregon Cities Board of Directors meeting in Newport last week. He will give a full written report to the Council later this week.

VII. Consent Calendar

- A. *Approval of Council Meeting Minutes*
 - 1. *Minutes of March 22, 2004, regular Council meeting*
 - 2. *Minutes of March 29, 2004, special Council meeting*
- B. *Acceptance of Parks and Recreation Commission Minutes*
 - 1. *Minutes of February 26, 2004, regular Commission meeting*
- C. *Acceptance of Planning Commission Minutes*
 - 1. *Minutes of March 2, 2004, regular Commission meeting*
- D. *Approval of Vouchers for month of March, 2004, (\$176,718.56)*

End Consent Calendar

Councilor Anderson moved, a second followed, and the Council voted unanimously to approve the Consent Calendar as written.

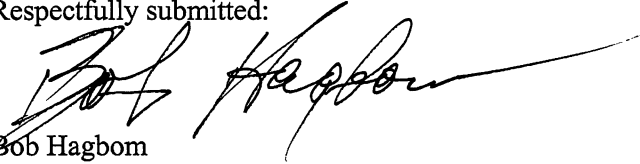
VIII. Remarks from Mayor and Councilors

- A. *Council*
None
- B. *Mayor*
None

X. Adjournment

With no further business before the Council, Councilor Johns Kern moved the meeting be adjourned at 8:10 p.m.

Respectfully submitted:



Bob Hagbom
Mayor

ATTEST by City Recorder this 28th day of April, 2004.



Paul Hughes
Finance Director/City Recorder