

**CITY OF BROOKINGS  
COMMON COUNCIL MEETING MINUTES  
City Hall Council Chambers  
898 Elk Drive, Brookings, OR 97415  
January 10, 2005 7:00 p.m.**

**I. Call to Order**

Mayor Pat Sherman called the meeting to order at 7:00 p.m.

**II. Pledge of Allegiance**

Led by Boy Scout Troop 32.

**III. Roll Call**

Council Present: Mayor Pat Sherman, Councilors Frances Johns Kern, Craig Mickelson, Larry Anderson, and Dave Gordon, a quorum present.

Council Absent: None

Staff Present:

City Manager Leroy Blodgett, City Attorney John Trew, City Planner John Bischoff, Finance Director Paul Hughes, Treatment Plants Chief Operator Joe Ingwerson, Treatment Plants Operator Mark Haglund, and Administrative Secretary Linda Barker

Media Present: Curry Coastal Pilot Reporter Brian Bullock

Other:

Thirteen members of Boy Scout Troop 32 and two leaders, and approximately sixty other citizens

**IV. Ceremonies/Appointments/Announcements**

**A. Ceremonies**

1. *Certificate of Appreciation to Ted Freeman—Planning Commission*  
Mayor Sherman presented a certificate of appreciation to Ted Freeman, Jr. for his eighteen years and eight months of service on the Planning Commission. Freeman has moved outside the Urban Growth Boundary and is no longer eligible to serve on the Commission.
2. *Certificate of Appreciation to Dave Gordon—Parks and Recreation Commission*  
Mayor Sherman presented a certificate of appreciation to Councilor Gordon. Gordon spent one year and five months on the Parks and Recreation Commission before resigning to serve his term on the City Council.
3. *Certificate of Appreciation to Pat Sherman—Parks and Recreation Commission*  
City Manager Blodgett presented Mayor Sherman a certificate of Appreciation recognizing Sherman's two years and eight months service on the Parks and Recreation Commission. Sherman resigned as of December 31, 2004, before being sworn in as Mayor.

4. *Certification of Appreciation to John Bischoff—15-year Work Anniversary*  
On his fifteenth year anniversary with the City of Brookings, Mayor Sherman presented John Bischoff, City Planner, with a certificate of appreciation.

**B. *Appointments***

1. *Election of Council President/Council Liaison Appointments*  
Mayor Sherman presented her recommendations for appointments to Council liaison positions. She also recommended Councilor Anderson serve as Council President for the next two years.

**Councilor Mickelson moved, a second followed and the Council voted unanimously to appoint the following persons as Council liaisons to both City and outside committees or commissions and to appoint Councilor Anderson as Council President for Calendar Years 2005 and 2006.**

**Councilor Johns Kern**

**Curry County Recycling Committee  
Economic Development Committee  
Parks and Recreation Commission  
Pelican Bay Prison Advisory Council**

**Councilor Mickelson**

**City Planning Commission  
Coos Curry Douglas Business Development Corporation  
Coastal Policy Advisory Committee on Transportation  
Oregon Coastal Zone Management Association**

**Councilor Anderson**

**Chetco River Watershed Council  
Harbor Sanitary District  
South Coast Watershed Coordinating Council  
District 17C Schools**

**Councilor Gordon**

**American Music Festival  
Local Public Safety Coordinating Council  
Port of Brookings Harbor  
Rural Resource Alliance  
Southwest Advisory Committee on Transportation**

2. *Appointment to Parks and Recreation Commission, Positions No. 2, 5, 6, and 7*  
Mayor Sherman recommended the following to positions on the Parks and Recreation Commission: Jan Willms, Kathy Russo Viola, Hayley Farr and Frances Hartmann.
3. *Appointment to Planning Commission, Position No. 1*  
Mayor Sherman recommended Rick Dentino for Planning Commission Position No. 1

**Councilor Anderson moved, a second followed, and the Council voted unanimously to appointed Jan Willms, Kathy Russo Viola, Hayley Farr and Frances Hartmann to the Parks and Recreation Commission; and to appoint Rick Dentino to the Planning Commission.**

- C. *Announcements*  
None

V. **Scheduled Public Appearances**

- A. *Rob Wall, Wall and Wall CPA—Report on Comprehensive Annual Financial Report for Fiscal Year 2003-2004*

Finance Director Hughes introduced Rob Wall, City Auditor who remarked that implementation of GASB 34 made this a challenging audit. He said the independent audit was to provide reasonable assurance that the financial statements of the City of Brookings for the fiscal year ended June 30, 2004, are free of material misstatement. The independent audit was conducted in accordance with auditing standards for Audits of Oregon Municipal Corporations. The audit was also designed to comply with the requirements of the Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting. The City has applied for and received this award nine of the last eleven years.

- B. *Elmo Williams—Proposed Azalea Park Project*

Elmo Williams, 1249 Iris Street, Brookings, addressed the Council on his proposal to build a small structure in memory of his wife, Lorraine. The structure, proposed for Azalea Park, would be a gift to the City. Commenting that he didn't realize his proposal would raise the hackles of so many, he said the structure he planned to have built would be a non-denominational chapel. He suggested to the Council that they table his proposal until after March to allow his architect to work on the plans for the building.

City Manager Blodgett asked if it was still Williams' desire to build the structure in the park. After receiving an affirmative answer from Williams, Blodgett said he felt it wise to get some action from the Council before Williams spent more money. Williams said that if the plans came through estimating too much money he would have to think again about the proposal. Blodgett read his staff report.

Speaking on the subject were:

1. Larry Aslinger, 439 Buena Vista Loop, proponent
2. Ray Wilkinson, 19048 Woodton Lane, proponent
3. Joanne Wiley, 17941 Wimmer Road, opponent
4. Buzz Hansen, 97832 Titus Lane, proponent
5. Carolyn Pieren, 17080 Eastwood Lane, proponent
6. Bobbie Shinn, 96605 W Harris Heights, proponent
7. April Gothard, 314 South Hazel, opponent
8. Bob Minchew, 1349 Chetco Avenue, proponent
9. Steve Bismarck, 270 Allen Lane, opponent
10. Lucie LaBonte, 98645 Agness Road, Gold Beach, proponent
11. Eric Gothard, 314 South Hazel, opponent
12. Judy Kaplan, PO Box 4187, opponent
13. Sherri Scott, 17144 Pacific Heights, proponent
14. Lorraine Kuhn, 813 N Second Street, opponent
15. Paula Ramsey, 17744 Highway 101 N, proponent

16. Barbara Nysted, 427 Buena Vista Loop, interested party
17. Lorraine Woods, PO Box 7097, proponent

Council discussion ensued. Councilor Anderson remarked that although there is an Azalea Park General Plan the recommendation it contains to hire a professional planner had not been followed. He said acreage in the park is declining and how the remaining acres would be used is critical. He urged the Council to follow the recommendation in the plan and hire a professional landscape architect to make a plan for the park.

Councilor Mickelson said he felt the location for the proposed structure is appropriate.

Councilor Gordon echoed a statement by Anderson that he was disappointed that no recommendation had come to them from the Parks and Recreation Commission. He found putting another asset in the park does not hinder the park.

Councilor Johns Kern said she had gone on the proposal tour Saturday, January 8 and saw there was great interest in following through on Williams' proposal.

Ex Officio Councilor Enos said he felt when the structure is built people will like what they see.

Mayor Sherman said after she heard about the proposal on Lorraine Williams' last day on the Parks and Recreation Commission she researched the architect and his structures and is satisfied that the proposal will compliment and enhance the park.

City Attorney Trew added for the record that the Council is deciding whether to give its okay to proceed with the concept of a sanctuary/public building, not a place for religion for Azalea Park. Mr. Williams and whoever brings it forward will still have to go through the normal processes.

**Councilor Gordon moved, a second followed, and the Council voted unanimously to approve the project proposed by Elmo Williams with conditions that the building is non-affiliated with any religious denomination or organization and that if the project is approved the City receives a written statement that allows the City to move, modify or relocate the facility if it becomes necessary in the future.**

Williams thanked the Council for everyone's time, saying obviously that the people have given a lot of thought to this proposal. He understands the permission is subject to going through the channels but also leaves his options open. He remarked on the conditions of the 200-year old azaleas that before efforts began to freeing them were being strangled by berry vines. He asked for volunteers to help in the park.

At 8:43 p.m. the meeting recessed, reconvening at 8:50 p.m.

*C. Steve Wilson, Brown and Caldwell—Presentation on Biosolids*

Mayor Sherman remarked that the City Council is committed to investigate all alternatives to disposal of its biosolids and that Steve Wilson, a professional soil scientist with Brown and Caldwell Environmental Engineers and Consultants may be one component the City could use. City Manager Blodgett added that Brown

and Caldwell was the design firm who did the plans for the expansion of the treatment plant. Blodgett said at this meeting the Council will not be evaluating alternatives but to determine if an existing contract with Brown and Caldwell should be amended to have Brown and Caldwell identify alternatives and evaluate their use for City biosolids disposal. The cost estimate for the proposed study is \$19,000 and Blodgett recommended Council approval.

Wilson said he has 13 years working for Brown and Caldwell and 30 years working in the biosolids field. Using a slide presentation he reviewed the processes by which raw sewage is turned into biosolids. He said concerns over the safety of biosolids disposal are valid and that Brookings presently recycles biosolids in a safe manner. Brookings produces relatively small amounts of biosolids and the application rate is light.

He listed specific alternatives for Brookings' biosolids disposal:

1. Maintaining existing method.
2. Adding supplemental environmental monitoring at the disbursement sites.
3. Move operations to new sites.
4. Add new solids processing equipment which would produce a Class A type biosolids.

Blodgett said he took a trip to Grants Pass and toured one of the successful composting sites in the state. Grants Pass has located its composting facility on a remote site of over 100 acres. Odor, noise and dust are issues with the facilities and the City of Grants Pass loses over \$500,000 to \$600,000 per year on the operation. The City of Grants Pass charges higher sewer use fees to offset this loss. Blodgett recommended hiring Brown and Caldwell to do the biosolids study and present the information at a public forum before the Council acts on the recommendations.

In answer to a question from Councilor Gordon, Wilson said his opinion that the existing site is adequate will not change but he will give cost estimates for changing sites or processes. The study would take 90 to 120 days.

Councilor Anderson said some of the individuals voicing concerns over the biosolids dispersal talked about alternatives and he would like those alternatives researched. Anderson added that a time frame should be established for citizens to present alternative solutions so that a study could be done in a timely manner and include consideration of the alternatives. Mayor Sherman suggested detailed alternative plans could be turned into the City Manager within 30 days of this meeting and incorporated into a study.

City Attorney Trew asked if the 120 days would start at the end of the 30-day submittal period or if the 30 days would be included in the 120 days. Blodgett said the consultant could start the study and at the end of the 30 days start investigating any alternate proposals submitted.

Speaking during a question/comment period were:

1. Lucie LaBonte, 98645 Agness Road, Gold Beach
2. Susan Lynch, 99544 North Bank Chetco Road
3. Larry Aslinger, 439 Buena Vista Loop
4. Cam Lynn, 17844 Urchin Road
5. Barbara Nysted, 427 Buena Vista Loop
6. Keith Smith, 99590 North Bank Chetco Road

7. Paula Brand, 17350 Holmes Drive
8. Joe Ingwerson, Treatment Plants Chief Operator, 898 Elk Drive
9. Manual Lopez, PO Box 156

Council discussion centered on language in the proposed agreement with Brown and Caldwell.

**Councilor Gordon moved, a second followed, and the Council voted unanimously to approve a contract with Brown and Caldwell to evaluate alternatives for biosolids application. Stipulations will be added to the proposed agreement to allow 30 days for concerned citizen input. Completion date from signing of the agreement is 120 days which includes the 30 days for citizen input of alternatives to evaluate.**

## VI. Oral Requests and Communications from the Audience

### A. Committee and Liaison reports

#### 1. Council Liaisons

Councilor Anderson attended a Boy Scout get-together. He said one of the Scouts in attendance at this meeting will serve on a Watershed Council as part of his merit badge credits. Anderson also attended the Community Agencies meeting, a community preparedness meeting and the Chetco Watershed Council.

### B. *Unscheduled* None

## VII. Staff Reports

### A. Fire Department

#### 1. Awarding of bids for turn outs and thermal imaging camera

City Manager Blodgett presented a request from Fire Chief Sharp that the Council award the bid for the purchase of 41 sets of G-Extreme Advance Turnouts to L. N. Curtis & Sons of Seattle WA in the amount of \$1,186.20 per set. Sharps' report said awarding of the bid for a thermal imaging camera will come before the council at a later date.

**Councilor Anderson moved, a second followed, and the Council voted unanimously to accept the bid of L. N. Curtis and Sons, Seattle WA in the amount of \$1,186.20 per set for 41 sets of G-Extreme Advance Turnouts.**

### B. City Manager

#### 1. Permission to go out for bids for 5-yard Dump Truck Chassis

City Manager Blodgett presented a request from the Public Works Department for approval to solicit bids for the purchase of a new 5-yard dump truck chassis. Blodgett said there is currently \$61,200 in the General Reserve Fund dedicated for the purchase of this truck. Councilor Gordon asked if this was a replacement chassis. Blodgett responded that it was; the old dump box would be used.

**Councilor Mickelson moved, a second followed, and the Council voted unanimously to allow staff to go out for bids for a new 5-yard dump truck chassis.**

2. *Other*  
**None**

**VIII. Consent Calendar**

- A. *Approval of Council Meeting Minutes*  
1. *Meeting of December 13, 2004*
- B. *Acceptance of Parks and Recreation Commission Minutes*  
1. *Meeting of October 28, 2004*  
2. *Meeting of December 2, 2004*
- C. *Approval of vouchers for month of December, 2005 (\$444,067.26)*
- D. *Liquor License Application—Suzie Q's Bakery Café, Inc.*
- E. *Permission to close section of Cottage Street for annual Chinese New Year celebration and to set off a string of controlled firecrackers—Lee's Dragon Gate/Tum Pai Gung-Fu Association*

**End Consent Calendar**

**Councilor Johns Kern moved, a second followed, and the Council voted unanimously to accept the Consent Calendar as written.**

**IX. Remarks from Mayor and Councilors**

- A. *Council*  
Ex Officio Councilor Enos reported on high school events. It is pre-season for winter sports. The season starts next week. Auditions are being held for a school play and the senior class is planning a flashback dance January 22.
- B. *Mayor*  
Mayor Sherman said there will be a Council work/study session Tuesday, January 18 beginning at 7:30 p.m. The subject will be long-term goals.

**X. Adjournment**

With no further business before it, the Council adjourned the meeting at 10:13 p.m.

Respectfully submitted:



Pat Sherman  
Mayor

ATTEST by City Recorder this 31 day of January, 2005.

  
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Paul Hughes  
Finance Director/City Recorder