

**CITY OF BROOKINGS
COMMON COUNCIL MEETING MINUTES
City Hall Council Chambers
898 Elk Drive, Brookings, OR 97415
November 14, 2005 7:00 p.m.**

I. Call to Order

Mayor Pat Sherman called the meeting to order at 7:00 p.m.

II. Pledge of Allegiance

Led by Sally Laasch.

III. Roll Call

Council Present: Mayor Pat Sherman, Council President Larry Anderson, Councilors Jan Willms, Craig Mickelson, and Dave Gordon a quorum present.

Council Absent: Ex Officio Councilor Susan Stadelman

Staff Present:

City Manager Dale Shaddox,
City Attorney John Trew,
Community Development Director Ed Wait,
Inter-departmental Aide Lauri Ziemer,
and Administrative Assistant Donna Colby-Hanks

Media Present: Curry Coastal Pilot Reporter Brian Bullock

Other:

Chamber of Commerce President Les Cohen,
and approximately 15 other citizens

IV. Ceremonies/Appointments/Announcements

A. Announcements

1. Introduction of Inter-departmental Aide Lauri Ziemer

Administrative Assistant Donna Colby-Hanks introduced Lauri Ziemer to the Council and welcomed her to the City Staff.

Mayor Sherman welcomed City Manager Dale Shaddox and announced there would be an open house for Shaddox and Ziemer on Wednesday, November 16 from 3:30 to 5:00 pm.

V. Oral Requests and Communications from the Audience

A. Committee and Liaison reports

1. Chamber of Commerce

Les Cohen stated the Marketing and Promotion meeting had been well attended. The November/December edition of Oregon Coast Magazine contained a superb article on the Brookings area. Also the Chamber has teamed with Slam'n Salmon Derby and placed an ad in the Oregon Fish & Wildlife Sport Fishing regulations. The Chamber has acquired a DVD "Living on the Edge" for citizens to view that provides information on developing in this area. Cohen advised work on the Building Resource Directory is continuing.

2. *Council Liaisons*

Councilor Willms attended a Parks and Recreation meeting, an ASPIRE meeting, a Health Fair meeting, two Planning Commission meetings, a park tour directed by Public Works Director Don Wilcox, and the League of Oregon Cities (LOC) Conference in Eugene.

Councilor Anderson attended a weekly meeting to work on revising the Land Development Code and the LOC Conference.

Mayor Sherman attended Community Agencies meeting, Health Fair meeting, a Southwest Area Health Education Council meeting, and the LOC Conference.

Councilor Mickelson attended three Planning Commission meetings, the Chamber Marketing and Promotion meeting, and the LOC Conference.

Councilor Gordon attended the Chamber Marketing and Promotion meeting, a meeting with the Indian Tribe Council to discuss drug prevention, and the LOC Conference.

B. *Unscheduled*

Richard Sine, P.O. Box 7188, Brookings, suggested the City contact Borax for a donation of property on which to construct new city buildings.

Larry Aslinger, 439 Buena Vista Loop, Brookings, discussed storm effects near Pelican Bay Drive.

VI. Staff Reports

A. *Community Development Department*

1. *Approval of Intergovernmental Agreement with ODOT to develop a Downtown Parking Plan and perform Code Review*

Community Development Director Ed Wait reviewed the staff report and discussed with the Council the scope of work for the parking plan.

Councilor Anderson moved, a second followed, and the Council voted unanimously to approve the Intergovernmental Agreement between

Oregon Department of Transportation and the City of Brookings to develop a Downtown Parking Plan and perform Code Review.

2. *Discussion for a Council Work Session on Urban Growth Area Joint Management Agreement with Curry County on Monday, November 21, 2005*
3. *Discussion on a date for a Council/Curry County Work Session on Urban Growth Area Joint Management Agreement with Curry County*

Community Development Director Ed Wait reviewed the staff report and advised the first work session to be scheduled would be for City Council and staff. The second work session would be for Curry County and City Council. The City Council Work Session to review the Joint Management Agreement will be in the Council Chambers on November 21, 2005 at 7:00 pm. Staff will contact Curry County and set a date for the joint Work Session.

B. City Manager

1. *Discussion on City Council meeting dates for November and December*

City Manager Dale Shaddox reviewed the staff report.

Councilor Gordon moved, a second followed, and the Council voted unanimously to cancel the November 28 and December 26, 2005 City Council meetings with the regular schedule to resume on January 9, 2006.

2. *Set January 14, 2006 8:00 am to 5:00 pm for Goal Setting Worksession*

City Manager Dale Shaddox reviewed the staff report and advised members of committees and commissions, staff, and Council would be invited to attend this work session. The Council approved January 14, 2006 from 8:00 am to 5:00 pm for a Goal Setting Work Session.

3. *Other*

City Manager Dale Shaddox thanked the Council for the opportunity to attend the League of Oregon Cities Conference.

VII. Consent Calendar

- A. *Approval of Council Meeting Minutes*
 1. *Meeting of October 24, 2005*
- B. *Acceptance of Planning Commission Minutes*
 1. *Meeting of October 4, 2005*
- C. *Acceptance of Parks and Recreation Commission Minutes*
 1. *Meeting of June 23, 2005*
 2. *Meeting of September 22, 2005*
- D. *Approval of vouchers for month of October, 2005 (\$358,144.21)*

- E. *Approval of Liquor License Application for Rancho Viejo, Inc.*
 - F. *Approval of final contract for Sue Densmore*
 - G. *Acceptance of Park and Recreation Commissioner April Gothard's resignation and authorization to fill the position*
- End Consent Calendar*

Councilor Anderson moved, a second followed, and the Council voted unanimously to approve the consent calendar as published.

VIII. Remarks from Mayor and Councilors

A. Council

Councilor Gordon stated this was the first LOC Conference he had attended and felt it was helpful to hear how other cities dealt with some of the same problems Brookings is facing.

B. Mayor

None

IX. Adjournment

Mayor Sherman moved, a second followed, and the Council voted unanimously by voice vote to adjourn at 7:47 pm.

Respectfully submitted:

Pat Sherman
Mayor



ATTEST by City Recorder this 13 day of December, 2005.



Paul Hughes
Finance Director/City Recorder