

**CITY OF BROOKINGS
COMMON COUNCIL MEETING MINUTES
City Hall Council Chambers
898 Elk Drive, Brookings, OR 97415
October 10, 2005 7:00 p.m.**

I. Call to Order

Mayor Pat Sherman called the meeting to order at 7:00 p.m.

II. Pledge of Allegiance

Led by George Fernandez and the LIONS Club.

III. Roll Call

Council Present: Mayor Pat Sherman, Council President Larry Anderson, Councilors Craig Mickelson and Dave Gordon, Ex Officio Councilor Susan Stadelman, a quorum present.

Council Absent: Councilor Jan Willms

Staff Present:

City Attorney John Trew,
Finance Director/Acting City Manager Paul Hughes,
and Administrative Assistant Donna Colby-Hanks

Media Present: Curry Coastal Pilot Reporter Brian Bullock

Other:

Chamber of Commerce President Les Cohen,
and approximately 15 other citizens

IV. Ceremonies/Appointments/Announcements

A. Ceremonies

1. Proclamation – Domestic Violence Awareness Month

Lea Sevey, Oasis Shelter, was not present to accept the proclamation.

2. Proclamation – Safe School Week

Mayor Sherman presented the Safe School Week Proclamation to the Superintendent of Brookings Schools Chris Nichols who stated the schools are taking the safety issue seriously.

3. Proclamation – Hearing and Vision Days

Mayor Sherman presented the Hearing and Vision Days Proclamation to George Fernandez and the LIONS Club. George stated the purpose of the LIONS Club is to serve the youth of the community and thanked the City of Brookings for the proclamation.

B. *Appointments*

1. *Planning Commission Ex Officio*

Mayor Sherman reviewed the application submitted by Skyler Shutord and recommended appointment as Ex Officio to the Planning Commission.

Councilor Mickelson moved, a second followed, and the Council voted unanimously to appoint Skyler Shutord as Student Ex Officio to the Planning Commission to expire September 30, 2006.

2. *Urban Renewal Advisory Committee*

Mayor Sherman recommended appointment of Tony Parrish, Dan Nachel, Joyce Tromblee, Pete Chasar, Donna Cramer, Michael Fitzgerald, and Werner Buehler to the Urban Renewal Advisory Committee with Director Mickelson to act as liaison.

Councilor Anderson moved, a second followed, and the Council voted unanimously to appoint Tony Parrish, Dan Nachel, Joyce Tromblee, Pete Chasar, Donna Cramer, Michael Fitzgerald, and Werner Buehler to the Urban Renewal Advisory Committee with Director Mickelson to act a liaison.

C. *Announcements*

None.

V. **Scheduled Public Appearances**

A. *Jeanne Nelson – recap of 2005 swim season*

Jeanne Nelson reviewed the statistics for the swim season and explained Gold Beach didn't participate in the swimming lessons which was reflected in the report. Additional revenue was generated by end of the year trip for Brookings 6th, 7th, and 8th grade classes. Jeanne stated she had a great staff with some turnover, the improvements had been nice, and propane bids had saved on expenses.

VI. **Oral Requests and Communications from the Audience**

A. *Committee and Liaison reports*

1. *Chamber of Commerce*

Les Cohen stated the Chamber Forum to be held October 13, 2005 at the Best Western Beachfront Inn would be *Do Life Clean* presented by Renee Escobar. Cohen gave a progress report on the development of a resource directory to locate building trades with Community Development Director Ed Wait and Councilor Dave Gordon. One of the results of this research would be to develop construction trade classes with Brookings School District 17C and Southwestern Oregon Community College (SOCC).

2. *Council Liaisons*

Councilor Anderson attended a Watershed meeting, Community Agencies meeting, and multiple city and school functions.

Mayor Sherman attended multiple City Council Executive Sessions and the System Development Charges (SDC) Worksession.

Councilor Mickelson attended the SDC Worksession, multiple City Council Executive Sessions, and a Land Conservation and Development Commission (LCDC) meeting at which the update of the statewide goals was discussed.

Councilor Gordon attended multiple City Council Executive Sessions, the SDC Worksession, and a Chamber marketing meeting.

Ex Officio Stadelman attended Dornbecker Children's Hospital fundraiser meetings and soccer meetings.

B. Unscheduled

Larry Aslinger, 439 Buena Vista Loop, Brookings, was concerned with the amount of water proposed to be retained in retention basins in the Harbor Hills and the safety of property owners below those retention ponds. Acting City Manager Paul Hughes advised the City and County are working on a joint Stormwater Masterplan. Councilor Mickelson stated the applications before the Brookings Planning Commission were referrals from Curry County. Citizens that could be impacted by these applications should attend the Curry County Planning Commission meeting.

Frank Goodnough, P.O. Box 3141, Harbor, questioned the amount sewer fees would raise due to the annexations. The Council discussed final projections not being completed for the Borax project which was expected to have a 20 to 25 year build out. Acting City Manager Hughes suggested Mr. Goodnough contact the Community Development Department to obtain information on the capacity of the sewer plant and attend Harbor Sanitary meetings to receive input regarding their plans for fee increases.

VII. Staff Reports

A. City Manager

1. City Manager Recruitment

Acting City Manager Paul Hughes reviewed the staff report and the timeline for the hiring of a city manager. Mayor Sherman stated the League of Oregon Cities (LOC) had received 50 applications, the top 10 applications had been reviewed and three candidates had been interviewed. Following a reception open to the public, the Mayor and Councilor Anderson met with staff to receive input. The Mayor and Council then met in Executive Session to discuss the candidates and their reference checks. One candidate returned for a second interview. Mayor Sherman recommended Dale Shaddox for the position of City Manager. The Council reviewed the qualifications of Mr. Shaddox and the steps taken to handle a difficult situation regarding background information.

Councilor Mickelson moved, a second followed, and the Council voted unanimously to hire Dale Shaddox as Brookings City Manager and to authorize Mayor Sherman and Council President Anderson to negotiate a contract.

2. *Automated Meter Reading Equipment*

Acting City Manager Paul Hughes reviewed the staff report and stated he had discussed the proposal with both public works and the meter reader who approved. The Council discussed the long term plan to have all meters replaced. Hughes explained the replacement would take two or three budget cycles to complete. The Council agreed with Councilor Anderson when he stated the system would pay for its self in a very short period of time.

Councilor Mickelson moved, a second followed, and the Council voted unanimously to approve the transfer of \$21,750 from Water Fund contingencies to Water Fund distribution capitol outlay to purchase handheld water meter data storage equipment and software.

3. *Other*

None.

VIII. Consent Calendar

A. *Approval of Council Meeting Minutes*

1. *Meeting of September 26, 2005*

B. *Acceptance of Planning Commission Minutes*

1. *Meeting of September 6, 2005*

2. *Meeting of September 20, 2005*

C. *Approval of vouchers for month of September, 2005 (\$364,800.55)*

End Consent Calendar

Councilor Anderson moved, a second followed, and the Council voted unanimously to approve the consent calendar as published.

IX. Ordinances/Resolutions/Final Orders

A. *Ordinances*

1. *In the Matter of Ordinance No. 315.A, an Ordinance Amending Ordinance No. 315 Regulating the Consumption of Alcoholic Beverages on Public Premises*

Acting City Manager Paul Hughes reviewed the process for this ordinance amendment and read Ordinance No. 315.A in its entirety.

Councilor Mickelson moved, a second followed, and the Council voted unanimously to have the second reading of Ordinance No. 315.A by title only.

Hughes read the title of Ordinance 315.A. Ex Officio Stadelman questioned the exclusion of public highways by the ordinance.

City Attorney John Trew advised highways were usually under the control of the State and explained this amendment removed the permit process to allow alcohol on public premises.

Councilor Anderson stated this issue had been discussed at several City Council meetings. Anderson felt other agencies needed to address the alcohol issue to help decrease domestic violence and crime.

Councilor Anderson moved, a second followed, and the Council voted unanimously to adopt Ordinance 315.A, amending Ordinance 315 regulating the consumption of alcoholic beverages on public premises.

X. Remarks from Mayor and Councilors

A. Council

Councilor Gordon stated the alcohol problem was county wide. He advised the three areas of the county would be attending a summit on Wednesday, October 12, 2005 sponsored by the Ford Family Foundation to discuss the alcohol/drug problems in the County.

B. Mayor

Mayor Sherman and the Council discussed the visioning process of Sue Densmore as a community resource developer.

Mayor Sherman presented the Domestic Violence Awareness Proclamation to Lea Sevey from the Oasis Shelter. Ms. Sevey stated Curry County was second highest in domestic violence in Oregon; Coos County was first. She discussed the effect of alcohol on domestic violence with the Council.

XI. Adjournment

Councilor Anderson moved, a second followed, and the Council voted unanimously by voice vote to adjourn the meeting at 8:15 p.m.

Respectfully submitted:



Pat Sherman
Mayor

ATTEST by City Recorder this 25 day of October, 2005.



Paul Hughes
Finance Director/City Recorder