

**CITY OF BROOKINGS
COMMON COUNCIL MEETING MINUTES
City Hall Council Chambers
898 Elk Drive, Brookings, OR 97415
September 26, 2005 7:00 p.m.**

I. Call to Order

Mayor Pat Sherman called the meeting to order at 7:00 p.m.

II. Pledge of Allegiance

Led by Steven Dryden and the Vietnam Veterans.

III. Roll Call

Council Present: Mayor Pat Sherman, Council President Larry Anderson, Councilors Jan Willms, Craig Mickelson, and Dave Gordon, Ex Officio Councilor Susan Stadelman, a quorum present.

Council Absent: None

Staff Present:

City Planner John Bischoff,
Fire Chief William Sharp,
Public Works Director Don Wilcox
Finance Director/Acting City Manager Paul Hughes,
and Administrative Assistant Donna Colby-Hanks

Media Present: Curry Coastal Pilot Reporter Brian Bullock

Other:

Chamber of Commerce President Les Cohen,
and approximately 10 other citizens

IV. Ceremonies/Appointments/Announcements

A. Ceremonies

1. Proclamation – Disability Employment Awareness Month

Leila Bolster accepted the proclamation and stated new programs are being implemented to transition youngsters into adults. She discussed Liz Prendergast's contributions to SCILS.

2. Proclamation – Fire Prevention Week

Brookings Fire Chief Sharp accepted the proclamation and emphasized the importance of checking the batteries in smoke alarms to make sure they are functioning properly.

B. *Appointments*

1. *Parks and Recreation Commission*

Mayor Sherman recommended Michelle Benoit be appointed to the Parks and Recreation Commission. Councilor Anderson stated she submitted a strong resume.

Councilor Anderson moved, a second followed, and the Council voted unanimously to appoint Michelle Benoit to the Parks and Recreation Commission position #5 to expire February 1, 2009.

C. *Announcements*

1. *Public Works Director Donald Wilcox*

Mayor Sherman introduced and welcomed Public Works Director Don Wilcox. Don stated he had received a very warm welcome during his first two weeks of work. Don reviewed his qualifications as civil and environmental engineer and water/waste water operator. Acting City Manager Hughes stated Don was a big asset to the City and the community.

2. *Health Fair and Seminar*

Mayor Sherman stated one of the Council's goals was to assess the health care needs of the community. She has spoken to different health care agencies and everyone is excited about this health fair. Councilor Willms stated the purpose of the fair was to educate the public about what is available. The fair will have informational booths and the committee will follow up with seminars. The largest needs in the community appear to be programs for children with dental care being most needed. The fair would be held January 28, 2006 at the K-school. It would be open to the public and booth fees would be kept at a minimum. The fair could be sponsored by the City with donations accepted from other businesses. Finance Director Hughes stated the Council had budgeted funds for community projects. Mayor Sherman and Councilor Willms felt their backgrounds in the medical field would be beneficial in organizing this fair. The Council discussed compiling the information of the available services into a document to be available to the public.

Councilor Anderson moved, a second followed, and the Council voted unanimously to approve sponsorship of the health fair to be negotiated with Finance Director Hughes upon receipt of the Health Fair budget.

V. **Scheduled Public Appearances**

A. *Vietnam Veterans of America – Steven Dryden*

Steve Dryden of the Vietnam Veterans of America explained the process for the 4th of July fireworks display. The group had been unable to raise the funds last year that had previously been raised. The Council discussed the generosity of the

community and the quality of the fireworks display. A committee consisting of Councilors Gordon and Anderson along with Steven was set up to explore additional sources of funding.

VI. Oral Requests and Communications from the Audience

A. Committee and Liaison reports

1. Chamber of Commerce

Les Cohen stated there would be a Chamber event on September 27th at 5:00 pm at the Nautical Inn to provide funding for community projects. Cohen reviewed the Slam'n Salmon Derby and advised there had been over 600 fishermen, 380 boats each day, and over 500 fish caught. The annual auction would be held at the Elks Lodge on October 22 and 23 and a coordination conference would be held in January, 2006.

2. Council Liaisons

Councilor Willms attended at Parks and Recreation Commission meeting.

Councilor Anderson attended a Harbor Sanitary meeting, a School Board meeting, a School Board Workshop, and a Land Development Code review meeting that is scheduled to meet every Wednesday at 1:30 pm.

Mayor Sherman attended a Curry County Commission for Children and Families meeting, Azalea Park Foundation meeting, Brookings Harbor Educational Foundation meeting, and the Council Executive Session for recruitment of a city manager.

Councilor Mickelson attended a Planning Commission meeting and the Council Executive Session for recruitment of a city manager.

Councilor Gordon attended a League of Oregon Cities meeting, an open house for the Dean of Instruction of SOCC, Del Norte Airport Advisory meeting, ODOT meeting with Charles Long, Port Fisheries meeting, and the Open House and Council Executive Session for recruitment of a city manager.

Ex Officio Stadelman attended four soccer games, two footballs games, worked to raise funds for the hurricane victims, and is co-heading fundraisers for Dornbecker Children's Hospital.

B. Unscheduled

Frank Goodnough, P.O. Box 3141, Harbor wished to discuss the Westbrook Annexation application. Mayor Sherman explained the process didn't allow testimony to be taken prior to the public hearing on the application. She advised Goodnough to contact the Planning Department for more information regarding hearing dates.

VII. Staff Reports

A. Finance Department

1. System Development Charge Report

Finance Director Hughes recommended this item be removed from the agenda, a work session be scheduled for October 7th, and placed on the October 24, 2005 agenda.

Councilor Mickelson moved, a second followed, and the Council voted unanimously to remove the System Development Charge Report from the agenda.

B. Fire Department

1. Homecoming Bonn Fire

Fire Chief Sharp reviewed the staff report and explained this activity is not allowed some years due to fire season. He stated he will monitor the fire and school staff with monitor the students.

Councilor Mickelson moved, a second followed, and the Council voted unanimously to allow a Bonn fire as part of the football homecoming activities.

C. City Manager

1. Other

None.

VIII. Consent Calendar

A. Approval of Council Meeting Minutes

1. Meeting of September 12, 2005

End Consent Calendar

Councilor Anderson moved, a second followed, and the Council voted unanimously to approve the minutes with the correction.

IX. Ordinances/Resolutions/Final Orders

A. Final Orders

1. In the matter Planning Commission File No. APP-02-05/VAR-02-05; an appeal of a variance request to a side yard setback and setback form a dwelling; William Burtleton, applicant.

City Planner Bischoff reviewed the final order for APP-02-05/VAR-02-05.

Councilor Anderson moved, a second followed, and the Council voted unanimously to approve the final order and findings of fact for APP-02-05/VAR-02-05.

2. *In the matter of Planning Commission File No. ANX-2-05; application for approval of an annexation, city initiated.*
City Planner Bischoff reviewed the final order of ANX-2-05.

Councilor Willms moved, a second followed, and the Council voted unanimously to approve the final order and findings of fact for ANX-2-05.

B. Ordinances

1. *In the matter of Ordinance No. 05-O-569, amending the city limits and zoning map of the City of Brookings by annexing 8 taxlots located along Parkview Drive between Hampton Lane and Vista Ridge Drive.*

City Planner Bischoff read Ordinance No. 05-O-569 in its entirety.

Councilor Gordon moved, a second followed, and the Council voted unanimously to have the second reading of Ordinance No. 05-O-569.

City Planner Bischoff did the second reading, title only, of Ordinance No. 05-O-569.

Councilor Mickelson moved, a second followed, and the Council voted unanimously to adopt ordinance No. 05-O-569, Parkview annexation.

Ex Officio Stadelman did not vote on the final orders or the ordinance.

X. Remarks from Mayor and Councilors

A. Council

Councilor Anderson thanked Interim City Manager Raymond for the quick removal of the non functioning telephone booth and for the new coat of paint that is being applied to city hall. Anderson also thanked Councilor Willms for coordinating the Litter-B-Gone event again. He felt there had been some improvement on Mill Beach. However, the access road needs to be improved and signs need to be placed. He felt this would assist emergency vehicles to access the beach and make it easier to monitor behavior on the beach.

Councilor Mickelson stated the access road issue needed to be resolved.

Councilor Gordon wished to thank the gentleman who is seen picking up litter along Chetco Ave. The Council discussed the process to appoint Urban Renewal Advisory members at the October 10, 2005 Council meeting.

B. Mayor

Mayor Sherman stated she will be circulating a proposal from Sue Densmore, a facilitator in visions, for Council comments and questions. The Mayor explained the Ford Institute for Community Building leadership program had been brought

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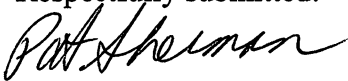
to her attention by Interim City Manager Raymond. She felt the community would benefit greatly from this leadership program. Mayor Sherman stated she had agreed to be on the board of the Area Health Education Centers who assist rural communities in accessing medical services and would be attending their quarterly meeting. The Mayor suggested the Council assemble a list of items that need to be addressed in the future.

Rick Bremer, 14707 Sandpiper Place, Harbor, President Vietnam Veterans of America, stated he felt better planning this year could help elevate some of the problems with funds for the 4th of July fireworks.

X. Adjournment

Councilor Anderson moved, a second followed, and the Council voted unanimously by voice vote to adjourn the meeting at 8:32 p.m.

Respectfully submitted:



Pat Sherman
Mayor

ATTEST by City Recorder this 11 day of October, 2005.



Paul Hughes
Finance Director/City Recorder