

CITY OF BROOKINGS
COMMON COUNCIL MEETING MINUTES
City Hall Council Chambers
898 Elk Drive, Brookings, OR 97415
June 27, 2005 7:00 p.m.

I. Call to Order

Mayor Sherman called the meeting to order at 7:00 p.m.

II. Pledge of Allegiance

The pledge of allegiance was led by Diane Cavanass.

III. Roll Call

Council Present: Mayor Pat Sherman, Council President Larry Anderson, Councilors Craig Mickelson, Jan Willms, and Dave Gordon, a quorum present.

Council Absent: None

Staff Present:

Finance Director Paul Hughes,
and Administrative Assistant Donna Colby-Hanks

Media Present: Curry Coastal Pilot Reporter Peter Rice

Other:

4 other citizens

Mayor Sherman stated there was an additional Relay for Life Proclamation to be added to the agenda.

Councilor Mickelson moved, a second followed, and the Council voted unanimously to add the Relay for Life Proclamation to the agenda.

IV. Ceremonies/Appointments/Announcements

A. Ceremonies

1. Proclamation - Drinking and Drugged Driving Awareness Month

Lee Sparks, ODOT, introduced Rosalee Senger, ODOT Traffic Safety Office, and Mayor Sherman presented to her a proclamation declaring July, 2005 as Drinking and Drugged Driving Awareness Month. Senger gave the alcohol statistics for Curry County and advised they were much higher than the State average.

2. Proclamation - Relay for Life

Mayor Sherman presented a proclamation to Diane Cavanass, America Cancer Society and Relay for Life, declaring July 8 and 9, 2005 as Relay for Life Weekend in Brookings. Cavanass stated this would be the 8th Relay for Life in Brookings with

\$50,000 expected to be raised. She advised more than 400 citizens participated last year and invited everyone to come to the football field to join in.

B. Appointments

Mayor Sherman stated there were vacancies in Council liaison positions to Curry County Recycling Committee and Parks and Recreation Commission.

1. *Council liaison to Curry County Recycling Committee*

Councilor Gordon moved, a second followed, and the Council voted unanimously to appoint Councilor Willms to be the liaison to the Curry County Recycling Committee.

2. *Council liaison to Parks and Recreation Commission*

Councilor Anderson moved, a second followed, and the Council voted unanimously to appoint Councilor Willms to be the liaison to the Parks and Recreation Commission.

C. Announcements

Mayor Sherman reviewed the procedure for citizens to complete a form located by the Council Chamber doors to speak at the meetings.

V. Oral Requests and Communications from the Audience

A. Committee and Liaison reports

1. *Council Liaisons*

Councilor Gordon attended a Curry County Commission on Children and Families meeting, two City Council Work Sessions, a Brookings Harbor Youth Association meeting, and met with Interim Port Manager, Dave Scott.

Councilor Mickelson attended two City Council Work Sessions and filled in for Councilor Gordon at the Port Fisheries meeting.

Mayor Sherman attended two City Council Work Sessions, Curry County Recycling Committee meeting, and the inaugural meeting for Brookings Harbor Education Foundation.

Councilor Anderson attended two City Council Work Sessions and a Harbor Sanitary District meeting.

Councilor Willms attended two City Council Work Sessions and a Parks and Recreation Commission meeting where the decision was made to repaint the bathrooms at Easy Manor Park.

B. Unscheduled

None.

VI. Staff Reports

A. City Manager

1. *Harbor Sanitary District Easement*

Interim City Manager Raymond reviewed the staff report. Councilor Anderson stated, as liaison to the Harbor Sanitary District, it was nice to see this project get underway. Councilor Gordon suggested the City be notified, with the exception of emergency repairs, prior to any work being done. This would allow the neighborhood to be notified. The Council discussed notifications provided by Oregon Utility Notification Center's Dig Safely program.

Councilor Anderson moved, a second followed, and the Council voted unanimously to approve the Harbor Sanitary District Easement and execution of it by the Mayor.

2. *Process to Appoint City Manager*

Interim City Manager Raymond reviewed the staff report.

Councilor Mickelson moved, a second followed, and the Council voted unanimously to adopt the timeline for hiring a Permanent City Manager as proposed by Ken Strobeck, Executive Director of the League of Oregon Cities.

3. *Other*

None.

VII. Consent Calendar

A. *Approval of Council Meeting Minutes*

1. *Meeting of June 13, 2005*

End Consent Calendar

Councilor Anderson moved, a second followed, and the Council voted unanimously to approve the consent calendar as published.

Mayor Sherman introduced Interim City Manager Raymond.

VIII. Ordinances/Resolutions/Final Orders

A. **Resolutions**

1. *05-R-740 Resolution to adopt the Supplemental Budget for fiscal year 2004/2005.*

Finance Director Hughes reviewed the staff report and Councilor Anderson thanked him for all his hard work.

Councilor Gordon moved, a second followed, and the Council voted unanimously to approve Resolution 05-R-740 adopting a supplemental budget for fiscal year 2004/2005.

2. *05-R-741 Resolution to adopt the City of Brookings' budget, declare the tax levy, make appropriations and categorize the levy for fiscal year 2005-2006.*

Finance Director Hughes reviewed the staff report and explained the one change that had been made after the budget had been approved by the Budget Committee.

Councilor Mickelson moved, a second followed, and the Council voted unanimously to approve Resolution 05-R-741 adopting the City of Brookings

budget, declaring tax levied, making appropriations for the 2005-2006 fiscal year and to categorize the levy as provided in ORS 294.435.

3. *05-R-742 Resolution to adopt the Brookings Urban Renewal Agency budget, make appropriations and declare tax increment funding request.*
Finance Director Hughes reviewed the staff report.

Councilor Anderson moved, a second followed, and the Council voted unanimously to approve Resolution 05-R-742 adopting the Brookings Urban Renewal Agency budget, declaring tax increment funding as provided under section 1c, Article IX of the Oregon Constitution and ORS Chapter 457, and making appropriations for the 2005-2006 fiscal year.

IX. Remarks from Mayor and Councilors

A. Council

Councilor Anderson stated he had received feedback regarding Azalea Festival that an inadequate number of portable sani-cans put an extra burden on local merchants. Councilor Mickelson stated he would take the concerns back to the Chamber as he was on the marketing committee.

Councilor Willms questioned the response given to a letter received by the Council.

B. Mayor

None.

X. Adjournment

Councilor Gordon moved, a second followed, and the Council voted unanimously by voice vote to adjourn the meeting at 7:46 p.m.

Respectfully submitted:



Pat Sherman
Mayor

ATTEST by City Recorder this 12 day of July, 2005.



Paul Hughes
Finance Director/City Recorder