

CITY OF BROOKINGS
COMMON COUNCIL MEETING MINUTES
City Hall Council Chambers
898 Elk Drive, Brookings, OR 97415
June 13, 2005 7:00 p.m.

I. Call to Order

Mayor Pat Sherman called the meeting to order at 7:01 p.m.

II. Pledge of Allegiance

The pledge of allegiance was led by the Brookings Emblem Club.

III. Roll Call

Council Present: Mayor Pat Sherman, Council President Larry Anderson, Craig Mickelson, and Dave Gordon, a quorum present.

Council Absent: None

Staff Present:

Community Development Director Ed Wait,
Police Chief Chris Wallace,
Fire Chief William Sharp,
Finance Director and Acting City Manager Paul Hughes,
and Administrative Assistant Donna Colby-Hanks

Media Present: Curry Coastal Pilot Reporter Brian Bullock

Other:

Chamber of Commerce President Les Cohen,
and approximately 25 other citizens

IV. Ceremonies/Appointments/Announcements

A. Ceremonies

1. Proclamation – Americanism Week

The Emblem Club with President Shirley Ardagna accepted a proclamation declaring the week of June 12 through June 18, 2005 as Supreme Emblem Club Americanism Week in Brookings.

B. Appointments

1. Councilor Appointment

Mayor Sherman stated Frances Johns Kern had resigned Council position # 3 which was advertised and applications were received. A process for the appointment of a new councilor was adopted at the May 23, 2005 meeting.

Candidate James Benson stated mass emailing could be used to increase information given to the community and to receive additional citizen feedback. He suggested a possible change in the location and times for meetings to allow older people, who avoid driving after dark, the opportunity to attend. In answering Councilor Mickelson's question regarding the Urban Growth Area, he stated developers new to the area needed to have a general idea where different types of development would be allowed. Mayor Sherman was provided with clarification of this idea. Councilor Anderson reviewed Benson's volunteerism for the past seven years and asked what had prompted him to apply for a position at this time. Benson stated he would like to help form the direction the city would take in the future as he felt some decisions in the past have been made on emotion not on facts.

Candidate Rick Dentino stated his loss as mayor would not pose a problem with him serving as councilor and he was looking for a position to settle in and serve Brookings. Mayor Sherman asked for additional information regarding his ideas for commercial ventures and his vision for the next ten years in the community. Dentino stated he felt the biggest challenge would be retaining funding for the City. He also felt conditions for siting a hospital would change to favor a facility in the area. Dentino stated he was familiar with the laws on public meetings. Councilor Mickelson requested clarification of Dentino statement regarding growth from without. Dentino felt that growth in the community would be from people moving to the area from out of state. These outsiders would not necessarily consider what was best for Brookings. However, he felt development would be contained due to the topography of the area. Councilor Gordon asked Dentino to expand on his thoughts for areas of growth. Dentino explained he felt Curry County would experience more growth with the City experiencing infill.

Candidate Janice Willms answered Councilor Gordon's questions regarding ways to motivate citizens by stating it was a long slow process but just a few very dedicated people could accomplish a lot. Councilor Mickelson asked Willms for her ten year vision of growth management and Willms stated the citizens of community need to be engaged and take an active role in the process. Willms suggested an idea for getting information out was the door to door approach. She felt the Mayor Walks were a start in accomplishing that. Willms explained she was concerned with safety in the City and didn't feel the community was of the size needed to support a hospital.

Candidate Don Nuss answered Councilor Anderson request to clarify his statement regarding the past management of growth being poorly done by stating many streets are below grade and no improvements have be accomplished since 2001. Mayor Sherman stated Nuss's answers to the written questions had been clear and she had no additional questions. Councilor Mickelson reviewed the System Development Charges and stated the ordinances were confusing and outdated. Mickelson asked Nuss for ideas to improve these items. Nuss stated

citizen involvement was very important and he would like to see more citizens on the different committees. Councilor Gordon had no questions.

The Council thanked the applicants and stated they were all well qualified. The Council discussed the needs of the Council and the qualities they felt each candidate would bring to the group and to the community.

Councilor Anderson moved, a second followed, and the Council voted unanimously to consider Janice Willms to fill City Council Position # 3 which will expire 12/31/06.

Judge Harper swore in Janice Willms as Brookings City Councilor and she took her place on the bench.

C. *Announcements*

1. *Yard of the Month* - Don and Geri Drivon, 942 Timberline Dr.
Most Improved Property - Russ and Cyndi Crabtree, 1117 Fifield
Commercial Property - Century 21 Agate Realty, 1016 Chetco Ave.

V. **Public Hearing**

Mayor Sherman opened the public hearing at 8:07 p.m. and reviewed the public hearing process.

A. *Fiscal Year 2005 – 2006 Budgets*

1. *City of Brookings*
2. *Brookings Urban Renewal Agency*

Finance Director Paul Hughes stated this hearing was to intake public comment and no decision would be made by the Council. The decision would be made at the June 27, 2005 Council meeting. Hughes reviewed the public hearing report and called for comment. There was no public comment. Hughes commented he had received documents that funding for some of the infrastructure projects could come out of the System Development Fees. The budget presented at the June 27, 2005 meeting would recommend adoption with this change.

B. *Fiscal Year 2005 – 2006 State Revenue Sharing Funds*

Finance Director Hughes reviewed the public hearing report and called for comment. There was no public comment.

C. *Fiscal Year 2004 – 2005 Supplemental Budget*

Finance Director Hughes reviewed the public hearing report and explained the supplemental budget is a result of unexpected expenses and/or revenues. Contract services to haul bio-solids to Grants Pass was the only unexpected item. Hughes called for public comment; there was none.

The public hearing was closed at 8:13 p.m.

VI. Oral Requests and Communications from the Audience

A. Committee and Liaison reports

1. Chamber of Commerce

Les Cohen, Chamber of Commerce, stated Century 21 Agate Realty would have their grand opening June 17th, he had attended an Oregon Tourism meeting in Medford, and the kick-off of the American Music Festival had taken place June 11, 2005 in Azalea Park.

2. Council Liaisons

Councilor Gordon attended a Port Commission meeting.

Councilor Mickelson attended a Fire Department meeting, an Urban Development meeting with the Mayor, and three interviews for Interim City Manager with the Mayor and Finance Director.

Mayor Sherman attended an Urban Development meeting and three interviews for Interim City Manager.

Councilor Anderson attended a Watershed meeting, Southcoast Watershed Workshop, and four school meetings.

B. Unscheduled

Cindi Beaman, P.O. Box 8002, Brookings, advised the Council the broadcast of the Council Chambers meeting over the television were difficult to hear. The Council agreed it was frustrating for citizens at home.

VII. Staff Reports

A. Community Development Department

1. Stormwater Masterplan

Ed Wait, Community Development Director, reviewed the staff report and explained the existing Stormwater Plan was 20 years old. He stated the City was currently working with Curry County in a joint effort to develop a Stormwater Masterplan that would cover the City of Brookings and the Brookings Urban Growth Area. Wait introduced Rogue Valley Council of Governments, Craig Harper.

Harper spoke of the need for a Stormwater Masterplan to control water quality problems, erosion, water containments, sediment, and flooding issues. The process for developing the plan would include identifying the problem, gathering data, observing each watershed, and developing a solution for each site. Harper described a project recently implemented at the Port of Brookings/Harbor that uses planter boxes to disperse run-off from the roof tops of structures. Swales and wetlands were other features being used in the Rogue Valley. Mayor Sherman questioned insect controls needed with wetlands. Harper advised vector control would need to be involved in any wetland construction. He felt many other options were available and preferable to hard piping.

The Council discussed recharging aquifers, retention ponds for irrigation, grant funds for the masterplan, time-frame for the project, DEQ erosion control permits, and County/City coordination. Harper explained his organization would assist in locating a consultant for the project.

2. *Economic Development Committee*

Community Development Director Ed Wait reviewed the staff report and stated some members of the Economic Development Committee would like to continue under the auspice of the City and some members would like the Subcommittees to be independent. The Downtown Subcommittee was interested in remaining under the City while the Healthcare and Annexation Subcommittees needed more flexibility to pursue their efforts.

Councilor Gordon stated the EDC has gone beyond the goals set upon formation of the Committee. The Council discussed the need for citizen input, City priorities, and the level of staffing to be provided at the meetings. The final decision was to continue with the Downtown Subcommittee, which Wait would attend. The Economic Development Committee, the Healthcare Subcommittee, and the Annexation Subcommittee meetings would be suspended for the summer months. The Council would schedule a workshop to determine direction for these Committees.

Toni Mefford, 17744 Hwy 101, B101, Brookings, felt the direction given to the Committee from the beginning was not clear. She didn't want the Committees disbanded as they had been addressing important issues.

Tim Patterson, P.O. Box 87, Brookings, stated a portion of the Community Development Director's salary was from the Economic Redevelopment Agency and economic direction needed to be found for the Committees.

A break was taken and the meeting was called back to order at 9:50 p.m.

B. *City Manager*

1. *Public Works Director Job Description*

Acting City Manager Paul Hughes reviewed the staff report of the Public Works Director's job description and stated the Bachelors degree in engineering had been changed from required to preferred.

Councilor Anderson moved, a second followed, and the Council voted unanimously to approve the revised job description for the Public Works Director as written with the staff report.

2. *Highway 101 Solution Ballot*

Acting City Manager Paul Hughes reviewed the ballot measure staff report for the Highway 101 Improvement Solution. Hughes advised he had worked with City Attorney, John Trew, to develop the draft and it had been approved by the Oregon Department of Justice, Curry County Elections, and Curry County Counsel.

Tim Patterson, 609 Chetco Ave., Brookings, felt the ballot was very poorly written, should be reworded to include Expressway, and was bias.

Barbara Nysted, 427 Buena Vista Loop, Brookings, felt the language should remain couplet and non-couplet.

Cindi Beaman, P.O. Box 8002, Brookings, felt the word non-couplet was misleading and information needed to be clear to inform voters. She questioned the cost of each alternative.

Trew stated the election system was not designed for this type of ballot and meeting minutes and newspaper articles had referred to the two alternatives as couplet and non-couplet.

Councilor Mickelson moved, a second followed, and the Council voted unanimously to approve the draft ballot and authorize staff to forward the measure to the County Election Department.

3. *Interim City Manager Position*

Acting City Manager Hughes reviewed the staff report. Mayor Sherman outlined the process provided by the League of Oregon Cities. Interviews have been conducted by Mayor Sherman, Acting City Manager Hughes, and Councilor Mickelson and the candidate chosen was Burke Raymond. Mayor Sherman reviewed his background and career experience.

Councilor Mickelson moved, a second followed, and the Council voted unanimously to authorize the Mayor and Acting City Manager to hire an interim city manager and to negotiate and sign a contract.

4. *Permanent City Manager Recruitment – LOC*

Acting City Manager Hughes reviewed the staff report. Mayor Sherman reviewed the League of Oregon Cities process to hire a permanent City Manager and stated it would be a priority.

Councilor Gordon moved, a second followed, and the Council voted unanimously to authorize the Mayor and staff to contract, either verbal or written, with the League of Oregon Cities for City Administrator Services.

5. *Other*
None.

VIII. Consent Calendar

A. *Approval of Council Meeting Minutes*

1. *Meeting of May 20, 2005*
2. *Meeting of May 23, 2005*

B. *Acceptance of Planning Commission Minutes*

1. *Meeting of May 3, 2005*

C. *Approval of vouchers for month of May, 2005 (\$ 376,939.74)*

End Consent Calendar

Councilor Anderson moved, a second followed, and the Council voted unanimously to approve the consent calendar as published. Councilor Willms abstained due to not attending the Council meetings of May 20 and 23, 2005.

IX. Ordinances/Resolutions/Final Orders

A. Resolutions

1. *05-R-743 A Resolution in the matter of declaring the City's election to receive State Revenues.*

Acting City Manager Hughes reviewed the staff report.

Councilor Mickelson moved, a second followed, and the Council voted unanimously to approve Resolution 05-R-743, declaring the city's election to receive state shared revenues.

2. *05-R-744 A Resolution in the matter of extending the City of Brookings' workers' compensation coverage to volunteers of the City of Brookings.*

Acting City Manager Hughes reviewed the staff report.

Councilor Gordon moved, a second followed, and the Council voted unanimously to approve Resolution 05-R-744, extending the city of Brookings' workers' compensation coverage to City volunteers.

3. *05-R-745 A Resolution of the City of Brookings instructing City Staff to prepare documents for a public vote on the Highway 101 Improvement Solution.*

Acting City Manager Hughes reviewed Resolution 05-R-745 regarding Highway 101 Improvement Solution Ballot discussed previously in the meeting.

Councilor Anderson moved, a second followed, and the Council voted unanimously to approve Resolution 05-R-745, to submit to the Curry County Elections Office for final approval, the ballot title providing for a public vote on the Highway 101 Improvement Solution.

X. Remarks from Mayor and Councilors

A. Council

Councilor Anderson gave his compliments to Public Works for the landscaping near Hwy. 101 which added to the scenic beauty of the area. He also stated he enjoyed being part of a well done float.

Councilor Gordon agreed that the work provided by Public Works was an asset. He wished to thank the Chamber of Commerce for their work on the Azalea Festival and advised he would be out of town June 15th through the 17th.

B. Mayor

Mayor Sherman stated the staff had all pitched in during this time of transition and Hughes has done a great job of Acting City Manager.

XI. Adjournment

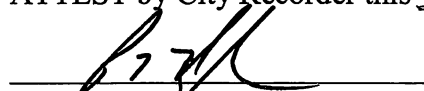
Councilor Gordon moved, a second followed, and the Council voted unanimously by voice vote to adjourn the meeting at 10:30 p.m.

Respectfully submitted:



Pat Sherman
Mayor

ATTEST by City Recorder this 30 day of June, 2005.



Paul Hughes
Finance Director/City Recorder