

**CITY OF BROOKINGS  
COMMON COUNCIL MEETING MINUTES  
City Hall Council Chambers  
898 Elk Drive, Brookings, OR 97415  
May 23, 2005 7:00 p.m.**

**I. Call to Order**

Mayor Pat Sherman called the meeting to order at 7:00 p.m.

**II. Pledge of Allegiance**

Led by Civil Air Patrol South Coast Squadron.

**III. Roll Call**

Council Present: Mayor Pat Sherman, Council President Larry Anderson, Craig Mickelson, and Dave Gordon, a quorum present.

Council Absent: None

Staff Present:

Community Development Director Ed Wait  
Police Chief Chris Wallace,  
Fire Chief William Sharp,  
Finance Director and Acting City Manager Paul Hughes,  
Police Lieutenant John Bishop  
and Administrative Assistant Donna Colby-Hanks

Media Present: Curry Coastal Pilot Reporter Brian Bullock

Other:

Chamber of Commerce President Les Cohen,  
and approximately 20 other citizens

Mayor Sherman stated a salary adjustment for Acting City Manager Paul Hughes was being added as an agenda item.

**Councilor Anderson moved, a second followed, and the Council voted unanimously to accept the additional agenda item, salary adjustment for Acting City Manager Paul Hughes.**

**IV. Ceremonies/Appointments/Announcements**

*A. Ceremonies*

- 1. Civil Air Patrol Billy Mitchell Award presented to 17-year-old Kyle Simmonds*

Charles Kresa, Public Relations Civil Air Patrol South Coast Squadron, introduced Kyle Simmonds and Mayor Sherman presented to him the Civil Air Patrol Billy Mitchell Award for his achievements.

*B. Appointments*

*1. Student Representatives to City Council*

Mayor Sherman announced an application for a student representative to City Council had been received from Susan J. Stadelman.

**Councilor Anderson moved, a second followed, and the Council voted unanimously to appoint Susan J. Stadelman as Ex Officio City Councilor.**

*C. Announcements*

Mayor Sherman stated the City Council had met on Friday, May 20, 2005, accepted the resignation of City Manager Leroy Blodgett and appointed Paul Hughes as Acting City Manager.

**V. Oral Requests and Communications from the Audience**

*A. Committee and Liaison reports*

*1. Chamber of Commerce*

Les Cohen stated the Azalea Festival is this coming weekend, May 28<sup>th</sup>, and has a great line-up. The American Music Festival will also kick-off on Sunday. The Chamber is looking forward to a good tourist season.

*2. Council Liaisons*

Councilor Gordon attended Brookings Harbor Youth Association meeting, Curry County Commission on Children and Families meeting, Emergency City Council meeting, and City Council/Planning Commission Work Session.

Councilor Mickelson attended Coos Curry Douglas board meeting, Emergency City Council meeting, and City Council/Planning Commission Work Session.

Councilor Anderson attended the open house for the completion of the greenhouse at the Kalmiopsis Elementary School, school board meeting, school board budget meeting, Harbor Sanitary District meeting, Emergency City Council meeting, and City Council/Planning Commission Work Session.

Mayor Sherman attended Del Norte Supervisors/ Curry County Board of Commissioners meeting, Meth Summit, Do Life Clean meeting, Mayor's Walk, High School Leadership speech,

Emergency City Council meeting, and City Council/Planning Commission Work Session.

B. *Unscheduled*

Mayor Sherman reviewed the rules for unscheduled comments. There were none.

## VI. Agenda Addition

A. *Salary Adjustment for Acting City Manager*

Mayor Sherman stated the last staff to act as City Manager was in 1994 and the salary was adjusted 14.25%. The Council discussed the spreadsheet presented by Mayor Sherman and the responsibilities of the Acting City Manager.

**Councilor Mickelson moved, a second followed, and the Council voted unanimously to increase Paul Hughes' salary 14.25% for as long as he held the position of Acting City Manager.**

## VII. Staff Reports

A. *City Manager*

1. *Councilor Approval Process*

Acting City Manager Hughes reviewed the staff report and stated a decision on the Council vacancy would take place at the June 13, 2005 meeting. The Council discussed the questions they wished to have candidates respond to. Mayor Sherman stated the written responses to the questions would be included in the June 13, 2005 packets to give the Councilor an opportunity to review them prior to the next meeting.

**Councilor Anderson moved, a second followed, and the Council voted unanimously to adopt the Council appointment process outlined in the staff report.**

The Council commented they felt this was a much better process than has been used in the past.

2. *Traffic Safety Committee Report*

Acting City Manager Hughes reviewed the staff report and stated the only staff recommendation that didn't follow the Safety Committee recommendations was the Memory Lane/Tanbark Intersection redesign which would be expensive and was not in the budget. Councilor Anderson stated Old County Road/Hassett Street intersection has not been improved even though the area has grown. He hoped this area would be given additional consideration in the future. Mayor Sherman asked about the condition of the hedge on Old County Road. Police Chief Chris Wallace stated there is still two-way parking on Ransom. However, the

recommendation would improve the street prior to the "S" curves. He felt the "S" curve issue may need to be researched further. Fire Chief Bill Sharp stated his concern with the "S" curves was the ability of fire trucks to access the area. Councilor Anderson felt some additional historical information from the neighborhood would be helpful. Mayor Sherman stated there may be a conflict between the need for parking and safety. Chief Wallace explained concerns from the public were researched by a volunteer group organized by the Police Department. He advised any safety comments or concerns need to be directed to Marvin Parker with the Police Department. Councilor Anderson felt the "S" curves of Old County Road needed to be researched for possible solutions as emergency vehicles were not able to safely negotiate turns.

**Councilor Gordon moved, a second followed, and the Council voted unanimously to accept the recommendations of the staff report.**

3. *Slam 'n Salmon Sponsorship*

Acting City Manager Hughes reviewed the staff report. Councilors Anderson and Gordon felt this derby has grown quickly and fosters economic development in the community.

**Councilor Mickelson moved, a second followed, and the Council voted unanimously to continue with the "Silver" level of sponsorship for the 2005 Slam'n Salmon Ocean Derby.**

4. *ODOT Crosswalk Agreement*

Acting City Manager Hughes reviewed the staff report and minor revisions submitted by ODOT. Community Development Director Ed Wait advised the Council any new crosswalks on Highway 101 could not be constructed without prior ODOT approval. Hughes explained the agreement didn't cover electronics. Wait stated he had spoken with ODOT and they asked how much, where, and when materials needed to be shipped for the City of have a supply available.

**Councilor Mickelson moved, a second followed, and the Council voted unanimously to approve the ODOT Crosswalk Maintenance Agreement.**

## **VIII. Consent Calendar**

- A. *Approval of Council Meeting Minutes*
  - 1. *Minutes of May 9, 2005, regular Council meeting*
- B. *Acceptance of Parks and Recreation Commission Meeting Minutes*
  - 1. *Minutes of March 31, 2005, regular meeting*

- C. *Acceptance of Planning Commission Meeting Minutes*  
1. *Minutes of April 5, 2005, regular meeting*

**Councilor Mickelson moved, a second followed, and the Council voted unanimously to approve the consent calendar as published.**

**IX. Remarks from Mayor and Councilors**

A. *Council*

Councilor Anderson wished to commend the staff on the painting of the curbs and the landscaping project by Chetco Pharmacy as both projects are attractive. Anderson also commented on the effectiveness of the press release prior to the water being shut off. Councilor Mickelson had no comment. Councilor Gordon stated he received an e-mail from DEQ regarding the establishment of a Water Quality Committee. He felt it was important for the City to proceed with the formation of this committee.

B. *Mayor*

Mayor Sherman stated work on the ordinance for beach jurisdiction will continue.

X. **Adjournment**

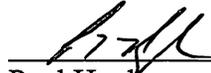
**Councilor Gordon moved, a second followed, and the Council voted unanimously by voice vote to adjourn the meeting at 7:52 p.m.**

Respectfully submitted:



Pat Sherman  
Mayor

ATTEST by City Recorder this 14<sup>th</sup> day of June, 2005.



Paul Hughes  
Finance Director/City Recorder