

**CITY OF BROOKINGS  
COMMON COUNCIL MEETING MINUTES  
City Hall Council Chambers  
898 Elk Drive, Brookings, OR 97415  
January 23, 2006 7:00 p.m.**

**The Council went into Executive Session under the authority of ORS 192.660 (2)(h) to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed at 6:00 p.m.**

**I. Call to Order**

Mayor Pat Sherman called the meeting to order at 7:00 p.m.

**II. Pledge of Allegiance**

Led by Pat Russell.

**III. Roll Call**

Council Present: Mayor Pat Sherman, Council President Larry Anderson, Councilors Jan Willms, Craig Mickelson, and Dave Gordon, Ex Officio Councilor Susan Stadelman, a quorum present.

Council Absent: None

Staff Present:

City Manager Dale Shaddox,  
City Attorney John Trew,  
Finance Director Paul Hughes,  
Public Works Director Don Wilcox,  
and Administrative Assistant Donna Colby-Hanks

Media Present: Curry Coastal Pilot Reporter Brian Bullock

Other:

10 other citizens

**IV. Ceremonies/Appointments/Announcements**

*A. Announcements*

None.

**V. Regular Agenda**

*A. Approval of contract for Fee Study Consultant – Finance Department*

Finance Director Paul Hughes reviewed the staff report and answered Council questions regarding the timeframes for completion of the project. Councilor Anderson explained this project was not on the present goals list. However, the outdated fees have been a drain on the general fund. City Manager Dale Shaddox stated the aspiration was to have the revised fees effective prior to July 1, 2006.

**Councilor Gordon moved, a second followed, and the Council voted unanimously to authorize staff to negotiate and sign a contract with the Financial Consulting Services (FCS) Group to perform a Municipal Fee Study and to authorize appropriations from General Fund Contingencies to pay for the Study.**

## **VI. Public Hearing**

### *A. Systems Development Charges – Michael Dees*

1. *Adopt Resolution 06-R-748 – A Resolution establishing methodologies for system development charges for the water system, wastewater system, storm drainage system, transportation system and parks system; and repealing Resolution 03-R-716*

Mayor Sherman opened the public hearing at 7:12 pm. Michael Dees, The Dyer Partnership, reviewed the System Development Charge (SDC) Report that was the topic of a Council Work Session held on October 7, 2005. Dees explained Resolution 06-R-748 allowed for the rates to be adjusted annually. The Council discussed the ORS's regulating SDCs and the need for all users to pay their fair share.

#### **Public Comment:**

Tim Patterson, 609 Chetco Ave., Brookings, discussed his concerns regarding the requirements for a change of use in existing structures with the Council. Patterson suggested compiling an inventory of grandfathered Equivalent Dwelling Units (EDU's) for existing downtown structures.

With no other citizens wishing to comment, Mayor Sherman closed the public hearing at 7:55 pm.

The Council discussed different aspects of the report. City Manager Shaddox explained complete applications submitted prior to the 03-01-06 effective date would be subject to the current rates. Applications submitted on or after 03-01-06 would have the proposed rates applied.

**Councilor Anderson moved, a second followed, and the Council voted unanimously to adopt Resolution No. 06-R-748 – A Resolution establishing methodologies for system development charges for the water system, wastewater system, storm drainage system, transportation system and parks system; and repealing Resolution 03-R-716.**

## **VII. Scheduled Public Appearances**

### *A. Bio-solid presentation - Brown & Caldwell*

1. *Acceptance of report and selection of alternative*

Public Works Director Don Wilcox reviewed the staff report and explained this report was the topic of a Council Work Session held on December 12, 2005. Steve Wilson, Brown & Caldwell was available to answer any questions. Hughes explained a one EDU user would see a monthly fee increase of approximately \$4.41 which would cover both capital and operation costs.

**Councilor Gordon moved, a second followed, and the Council voted unanimously to authorize staff to move forward with the biosolids treatment alternative that produces class "A" biosolids and a new building to house the equipment with an associated preliminary estimated capital cost of \$3,800,000. This would include authorization for staff to negotiate a Consulting Services contract with Brown and Caldwell for Professional Services toward design of this alternative to bring to Council for approval.**

## **VIII. Oral Requests and Communications from the Audience**

### *A. Committee and Liaison reports*

#### *1. Chamber of Commerce*

None.

#### *2. Council Liaisons*

Councilor Willms attended a health fair meeting.

Councilor Anderson attended 4 meetings.

Mayor Sherman attended a Curry County Commissioners meeting, a Brookings Harbor Education Foundation meeting, and a health fair meeting.

Councilor Mickelson attended the goal setting Work Sessions and an Oregon Coastal Zone Management Association meeting in Salem.

Councilor Gordon attended the goal setting Work Sessions, Southwestern Area Transportation meeting, and a meeting attended by parents and high school students to discuss demand reductions for drugs.

### *B. Unscheduled*

Susan Lynch, 99544 North Bank Chetco River Road, Brookings, thanked Council and staff for their work on the biosolid issues. Lynch suggested creating a Drinking Water Protection Plan. The Council discussed this as being one of the goals for the current year.

Larry Aslinger, 439 Buena Vista Loop, Brookings, had no comments.

Tim Patterson, 609 Chetco Ave, Brookings, suggested coning off parking on Checto Avenue for a trial period.

## **IX. Consent Calendar**

### *A. Approval of Council Meeting Minutes*

#### *1. Meeting of January 3, 2006*

#### *2. Meeting of January 4, 2006*

#### *3. Meeting of January 5, 2006*

#### *4. Meeting of January 9, 2006*

### *B. Acceptance of Planning Commission Minutes*

#### *1. Meeting of December 6, 2006*

2. Meeting of December 13, 2006
- C. Acceptance of a deed for a 15' storm main easement from Oil Can Henry's, Newcombe
  - D. Approval of Southern Oregon Coast Regional Housing Center Memorandum of Understanding
  - E. Acknowledge receipt of the Comprehensive Annual Financial Report for Fiscal Year 2004/2005 – Rob Wall, Wall & Wall CPA
  - F. Acknowledge receipt of notice of adjusted fees from Charter Communications effective February 1, 2006

*End Consent Calendar*

Mayor Sherman read the consent calendar. Shaddox answered questions regarding the Southern Oregon Coast Regional Housing Center Memorandum of Understanding and its benefit to area residents.

**Councilor Anderson moved, a second followed, and the Council voted unanimously to approve the consent calendar as published.**

**X. Remarks from Mayor and Councilors**

*A. Council*

Councilor Gordon reminded the Council they were hosting the Bruins Café on Friday, January 27, 2006 and would need to meet at the high school library at 11:45 am.

*B. Mayor*

Mayor Sherman explained meetings and work shops were listed on Channel Four to advise citizens of meetings.

Larry Aslinger, 439 Buena Vista Loop, Brookings, suggested televising work shops.

**XI. Adjournment**

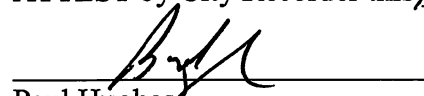
The Council voted unanimously by voice vote to adjourn at 8:35 pm.

Respectfully submitted:



Pat Sherman  
Mayor

ATTEST by City Recorder this 14<sup>th</sup> day of February, 2006.



Paul Hughes  
Finance Director/City Recorder