

MINUTES
City of Brookings
Common Council Meeting

Brookings City Hall Council Chambers
898 Elk Drive, Brookings, Oregon 97415

Tuesday, November 13, 2007

Council met in Executive Session at 6:00pm, in the City Manager's Office, under ORS 192.660 (2)(f), to consider information or records that are exempt by law from public inspection. Present were Mayor Sherman, Councilor Larry Anderson, Councilor Dave Gordon, Councilor Jan Willms, Councilor Ron Hedenskog, City Manager Gary Milliman, City Attorney John Trew, Public Works Director John Cowan, City Engineer Richard Nored, Adam Sussman GSI Water Solutions and Curry Pilot Report Valiant Corley. Attorney Martha Pagel was conferenced in by telephone.

Call to Order

Mayor Sherman called the meeting to order at 7:04pm.

Roll Call

Council Present: Mayor Pat Sherman, Council President Larry Anderson, Councilors Dave Gordon, Ron Hedenskog and Jan Willms; a quorum present.

Staff Present: City Manager Gary Milliman, Administrative Services Director Patti Dunn, Planning Director Dianne Morris, Public Works Director John Cowan, City Attorney John Trew, Administrative Assistant Joyce Heffington, City Engineer Richard Nored.

Media Present: Curry Pilot Reporter Valiant Corley

Other: Approximately 28 public.

Appointments & Announcements

City Manager Gary Milliman introduced new Administrative Services Director, Patti Dunn.

Councilor Willms moved, a second followed and Council voted unanimously to accept Werner Buehler's resignation from the Urban Renewal Advisory Committee and direct staff to advertise the vacant position.

Liaison Reports

Councilor Willms attended three meetings of the Sutter Coast Hospital Board as well as meetings of the Urban Renewal Advisory Committee, the Parks and Recreation Commission, the Brookings Harbor Health Fair, the Stout Park Subcommittee, Easy Manor Park Subcommittee a meeting on the Triangle and two executive sessions.

Councilor Anderson attended one Brookings Harbor High School meetings and three City related meetings.

Mayor Sherman attended meetings of the Brookings Harbor Health Fair, and Easy Manor Park Subcommittee.

Councilor Hedenskog attended a city meeting.

Councilor Gordon attended a Chamber Marketing meeting and two Curry County Commission on Children and Families meetings.

Public Comments

Tom Huxley, 15877 Pelican Bay Drive, Brookings, generally stated that he did not think the current City/County Joint Management Agreement was salvageable.

Regular Agenda

City Manager Milliman presented the staff report regarding staff's recommendation to remove the existing storm drain culvert along the frontage of 760 Old County Road.

Steve Parmeleu, 760 Old County Road, addressed Council generally stating that he was willing to compromise and return part of the culvert to open ditch, but believes that it is the City's responsibility to make repairs.

Councilor Anderson moved, a second followed and Council voted with "nay" votes from Councilor Willms and Councilor Gordon, to remove existing pipe [drain culvert] in front of the driveway [at 760 Old County Road] and replace with current product, pave the driveway only and leave the rest in open ditch.

Public Works Director John Cowan reported back on the right-of-way and drainage situation at St. Timothy's Church on Old County Road.

William Smith, 820 Highland, Brookings, generally reaffirmed his position that storm drainage problems on the Church's property were caused by the City, and requested a response to the geological assessment made by Bush.

City Engineer Richard Nored generally stated that he did not think the situation on the Church's property was the City's to resolve and that deterioration of the slope is due to water coming over the top of the ditch, not through it.

Councilor Anderson moved, a second followed and Council voted to authorize the City to contribute \$5000 for the [drainage] project [at St. Timothy's Church on Old County Road] but not be involved in the installation [with the project to] be privately maintained.

Councilor Willms moved, a second followed and Council voted unanimously to adopt the October 2007, Water System Master Plan Update and Water Conservation Management Plan for the City of Brookings.

Public Works Director Cowan presented staff's request to authorize Coos Curry Electric Coop (CCEC) to remove eight trees at various locations in Azalea Park and Stout Park at their own cost.

Pauline Olson, 317 Memory Lane, Brookings, speaking for the Friends of Trees, generally stated that the group was against the removal of any trees without first receiving an independent opinion from an arborist.

Lauren Porsche, 16974 Pacific View Drive, Brookings, speaking for the Coos Curry Electric Coop (CCEC), generally stated that CCEC has worked for several years to save the trees in question but that they are now creating outages and have become large enough to become safety hazards. Porsche also indicated that CCEC would be willing to plant replacement trees.

Councilor Anderson requested that the matter be taken to the Parks and Recreation first, and that each of the eight trees designated for removal by CCEC be clearly marked so everyone would know which trees were being considered.

Councilor Anderson moved, a second followed and Council voted unanimously to have the Parks and Recreation Commission review the proposal [made by Coos Curry Electric Coop to remove eight trees from areas around Stout and Azalea Parks] and make a recommendation to Council.

Administrative Services Director Dunn presented staff's recommendation to authorize the City Manager to enter into loan agreement with Chetco Federal Credit Union (CFCU) to fund the purchase of a Vactor Truck.

Mayor Sherman moved, a second followed and Council voted unanimously to authorize the City Manager to enter into a four year loan agreement with Chetco Federal Credit Union in the amount of \$205,000 for the original loan plus a \$3,000 initial loan fee for the purchase of a Vactor Truck.

Planning Director Morris presented staff's recommendation to have staff administratively review County referrals, unless policy development, in a public review setting, is needed, and repeal the associated fee.

Councilor Anderson moved, a second followed and Council voted unanimously to have the Planning Commission review the proposal [to have staff administratively review County referrals] and make a recommendation to Council.

Mayor Sherman called for a five minute break at 9:05pm and called the meeting back to order at 9:11pm.

Planning Director Morris reviewed the staff report regarding draft revisions to the City/County Joint Management Agreement (JMA).

After some discussion, it was determined that the current draft did not go far enough in meeting the City's needs and staff was generally directed to look at JMAs in other cities for other language that might be incorporated.

City Manager Milliman presented his recommendation to designate the City's Site Plan Review Committee as the System Development Review Board, generally stating that there was, at the present time, no formal body to which citizens could appeal System Development Charges imposed by the City.

Barbara Nysted, 427 Buena Vista Loop, Brookings, addressed Council regarding the Board's history.

Mayor Sherman moved, a second followed and Council voted unanimously to designate the City's Site Plan Review Committee as the System Development Review Board.

City Manager Milliman reviewed staff's recommendation to authorize the Mayor to execute an agreement with Oscar Larson Associates to provide engineering services for the 2.0 million gallon water storage tank project.

Councilor Willms moved, a second followed and Council voted unanimously to authorize the Mayor to execute a Master Agreement for Consultant Services with Oscar Larson Associates for services associated with the construction of a 2.0 million gallon water storage tank.

Consent Calendar

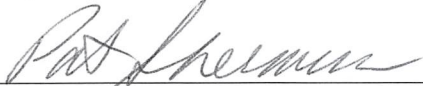
- Acceptance of Planning Commission Minutes for October 2, 2007.
- Acceptance of Parks and Recreation Commission Minutes for September 27, 2007.
- Approval of vouchers for October, 2007 in the amount of \$304,045.60.

Councilor Anderson moved, a second followed and Council voted unanimously to approve the Consent Calendar as written.

Adjournment


Councilor Willms moved, a second followed and Council voted unanimously by voice vote to adjourn at 10:00pm.

Respectfully submitted:



Pat Sherman
Mayor

ATTEST by City Recorder
this 11th day of December, 2007:



Joyce Heffington
Interim City Recorder