

MINUTES
City of Brookings
Common Council Meeting
Brookings City Hall Council Chambers
898 Elk Drive, Brookings, Oregon 97415
Monday, August 27, 2007

Council held a workshop at 5:30pm to discuss System Development Charges.

Call to Order

Mayor Sherman called the meeting to order at 7:00pm.

Roll Call

Council Present: Mayor Pat Sherman, Council President Larry Anderson, Ron Hedenskog and Jan Willms; a quorum present. *Absent* was Councilor Dave Gordon.

Staff Present: City Manager Gary Milliman, Planning Director Dianne Morris, Public Works Director John Cowan, Senior Planner Donna Colby-Hanks, Pool Supervisor Jeannie Nelson, and Administrative Assistant Joyce Heffington.

Media Present: Curry Pilot Reporter Tom Hubka

Other: Approximately 35 public

Mayor Sherman announced that the request for a waiver of fees for the Aspire Fundraiser under the Consent Calendar was being removed at the applicant's request.

Ceremonies/Appointments/Announcements

Mayor Sherman awarded Certificates of Appreciation to Brookings Swimming Pool Lifeguards Kyle Botnen, Diana Hall and Andrew Deraita for their successful rescue of a drowning victim at the City pool. Pool Supervisor Jeannie Nelson described the rescue. Both Botnen and Hall were present to receive their awards.

Public Hearings

Mayor Sherman opened the hearing on File #LDC-1-07, revisions to Title 17, Chapter 17.92, Off-street Parking and Loading Regulations of the Brookings Municipal Code at 7:08pm.

Council President Anderson stated, under ex-parte, that he had sat on the Land Development Code Committee where the proposed language was discussed.

Mayor Sherman reviewed the order of business.

Planning Director Morris reviewed the proposed changes to the language.

Council made several suggestions and Director Morris suggested that she bring back the suggested changes as well as an adopting ordinance and resolution to set the in lieu parking fees to the next council meeting.

Tim Patterson, Spruce Street, asked whether the changes in use for rental buildings in terms of parking were covered.

Director Morris read that portion in the proposed language that related to Patterson's question.

Mayor Sherman closed the public hearing at 7:25pm and Council moved to deliberation.

Council President Anderson remarked that the Land Development Code Committee, when developing the proposed changes regarding parking in the downtown area, relied heavily upon conclusions published in the Proud Study and the Downtown Master Plan both of which were developed with considerable input from citizens.

Councilor Hedenskog moved, a second followed and Council voted unanimously to direct staff to prepare the final ordinance [on Chapter 17.93, Off-Street Parking and Loading Regulations] for adoption and bring it back with approved changes to the next council meeting.

Mayor Sherman opened the public hearing on file #LDC-2-06, revisions to Title 17, Chapters 17.170, Street Standards, 17.168, Utilities, and 17.80, Site Plan Approval of the Brookings Municipal Code at 7:29pm.

Council President Anderson again stated under ex-parte that he was a member of the Land Development Code Committee.

Mayor Sherman reviewed the hearing guidelines.

Planning Director Morris presented the proposed language related to Chapter 17.80.040, Street Standards.

Councilor Hedenskog expressed concerns regarding the increased radius of the cul-de-sac bulbs and stated that he would like to maintain the existing standards.

Director Morris stated that the proposed standard was suggested by Fire Chief Sharp based on the State's Fire Code.

Council President Anderson generally requested that staff more fully develop the criteria to be used for determining a street's condition and asked that the Capital Improvement Project list referred to in the code be brought up to date and made available to the public.

City Manager Milliman stated that the City had budgeted for a Pavement Management System that would include an evaluation of every city street, the result of which would be a multi-year plan identifying street repair priorities.

Council President Anderson moved, a second followed and Council voted unanimously to continue the public hearing [on Chapter 17.170, Street Standards to the Council meeting on September 10th] to have the Fire Chief in attendance to discuss concerns that Council has brought forth.

Director Morris suggested that Chapter 17.80 also be continued until the next meeting as Chapters 17.80 and 17.170 are interrelated.

Councilor Willms moved, a second followed and Council voted unanimously to continue the public hearing on Chapter 17.80.040(C) to September 10th.

Director Morris next reviewed changes to Chapter 17.168, Utilities.

Council President Anderson generally expressed concern that the proposed language did not require utility improvements for single family or duplex lots and stated that he would like to see the language used to determine criteria for multi-family units applied to single family and duplex lots.

Council discussed the issue of reimbursement fees and how to apply them and requested that a reference to the reimbursement fee be included in Section 17.168.020.

Director Morris pointed out that this chapter need also be continued to September 10th, and acted upon in conjunction with the chapter on Streets.

Councilor Hedenskog moved, a second followed and Council voted unanimously to continue the hearing on Chapter 17.168, Utilities of the Brookings Municipal Code to September 10, 2007.

Council Liaisons

Councilor Hedenskog attended a Port Commission meeting.

Mayor Sherman attended a breakfast meeting with Congressman DeFazio, a meeting with representatives from Southwest Oregon Community College, a Wild Fire Meeting, a meeting of the Brookings Harbor Education Foundation and a Council workshop.

Councilor Anderson attended one Brookings Harbor High School Board meeting, one city meeting and the City Volunteer and Employee picnic.

Councilor Willms attended meetings of the Brookings Harbor Education Foundation, the Parks and Recreation Commission and the City Volunteer and Employee picnic.

Public Comments

Tim Patterson, P.O. Box 82, Brookings, generally commented that he would like Council to consider either enforcing the time limits on downtown parking or remove the signs; that it was a hardship to have to come at the beginning of the meeting to sign up for public comment and would like to be able to sign up ahead of time; and that he wanted to remind Council that System Development Charges (SDC's) do exist.

Mayor Sherman asked City Manager Milliman to summarize what took place at the earlier workshop.

City Manager Milliman generally stated that Council had discussed the issue of calculating existing SDC's and that staff's investigation into this issue showed that, while the City's methods were consistent with those used in other city's, some communities had adopted provisions modifying fees for existing uses. Additionally, Council directed staff to continue with plans to have a formal review of SDC's to include looking at alternative methods for calculating SDC's, and to explore other alternatives, such as offering some sort of incentive program.

Regular Agenda

Senior Planner Colby-Hanks reviewed the recommendation to have Council adopt a policy to be applied to Brookings Municipal Code, Chapter 17.88.050, limiting the number of times a sign message changes to no more than once in 24 hours.

Steve Kerr, P.O. Box 366, Brookings, generally stated that he had a letter from ex-City Planner John Bischoff giving him a permit number and stating that Kerr's sign had been approved. Kerr generally expressed concern that his sign would be made out of compliance should this limit be adopted.

Tim Patterson, P.O. Box 82, Brookings, commented on the State's policy regarding signs along Hwy 101 and generally expressed concern that the sign he intended to put on his theatre, which would be similar to Kerr's, would not be allowed. Patterson also suggested that the sign policy allow for changes he defined as a "fade," as opposed to "blink."

Council President Anderson generally suggested that staff research what other cities in the state are doing regarding blinking signs, find out what's working and what's in good taste. He further

suggested that such signs could possibly be limited to the highway and Kerr's sign might be used as a guideline.

Council directed staff to work up a definition for signage to be used in the short term with Kerr's sign as an acceptable example while continuing to work on the development of a set of guidelines or standards to be used in the long term.

City Manager Milliman reviewed the proposal to work with Oregon legislature and State agencies to secure funding for the development of a paved bicycle/pedestrian path from the Harris Beach State Park area to Dawson Road near Highway 101.

Steve Bismarck, 270 Allen Lane, speaking as a private citizen, generally commented that he would like to see a long-range master plan for pedestrian and bicycling facilities and expressed concern regarding light duty trails in wooded areas where tree roots have the potential to cause major problems.

After some discussion, Council generally agreed that while they would like to see a bicycle/pedestrian path master plan, outside funding would need to be found to carry the project forward.

Public Works Director Cowan reviewed staff's recommendation to install an 8" overflow line from Rowland to Collis Lane as opposed to the previously recommended alarm system. Funding has already been allocated for mitigation of the overflow problem in the adopted FY 2007-2008 Budget.

Councilor Anderson moved, a second followed and Council voted unanimously to accept staff's recommendation to change the strategy to correct the overflow problem [with the installation of an 8" overflow line from Rowland to Collis Lane].

Consent Calendar

- A. Approval of Council Meeting Minutes for August 13, 2007.
- B. Acceptance of Parks and Recreation Minutes for June 28, 2007.

Councilor Willms moved, a second followed and Council voted unanimously to approve the Consent Calendar as written.

Remarks from Mayor and Councilors

Mayor Sherman generally remarked that Flora Pacific would no longer be doing commercial recycling and that the city could do more to encourage recycling.

Adjournment

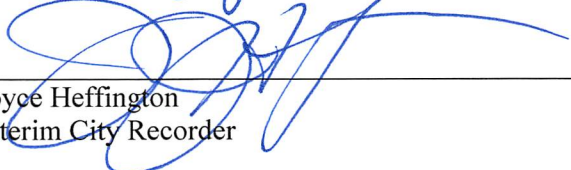
Council President Anderson moved, a second followed, and Council voted unanimously by voice vote to adjourn at 9:35pm.

Respectfully submitted:



Pat Sherman
Mayor

ATTEST by City Recorder
this 25th day of Sept., 2007:



Joyce Heffington
Interim City Recorder