

**MINUTES**  
**City of Brookings**  
**Common Council Meeting**  
Brookings City Hall Council Chambers  
898 Elk Drive, Brookings, Oregon 97415  
**Monday, June 25, 2007**

**Call to Order**

Mayor Sherman called the meeting to order at 7:00pm.

**Roll Call**

*Council Present:* Mayor Pat Sherman, Council President Larry Anderson, Councilors Dave Gordon, Ron Hedenskog and Jan Willms; a quorum present.

*Staff Present:* Interim City Manager Ken Hobson, Administrative Services Director Paul Hughes, Planning Director Dianne Morris, Public Works Director John Cowan, Sr. Planner Donna Colby-Hanks, and Administrative Assistant Joyce Heffington.

*Media Present:* Curry Pilot Reporter Tom Hubka

*Other:* Approximately 6 public

**Ceremonies/Appointments/Announcements**

Mayor Sherman proclaimed July 13<sup>th</sup> and July 14<sup>th</sup> to be Relay for Life Weekend. Accepting was Wayne Baker, Event Chairman, American Cancer Society.

**Public Hearings**

Mayor Sherman opened the public hearing to review minor revisions to Brookings Municipal Code Title 1, General Provisions; Title 8, Health and Safety; Title 10, Vehicles and Traffic; Title 13, Public Services; and Title 15, Buildings and Construction at 7:08pm and Senior Planner Colby-Hanks reviewed suggested changes.

Public comment was offered by Stu Anthony, 17420 Bluff Drive, on the section of Title 8 pertaining to the temporary use of recreational vehicles or travel trailers. Anthony generally questioned the number and duration of allowable visitations per property and the prohibition against allowing visitors to dump their sewage and fill up their water tanks before leaving.

Staff was directed to consult with the City's engineer regarding the issues of dumping and filling and to bring back to a future meeting language incorporating Council's suggestions. Mayor Sherman also directed staff to inform the public as to the intent and purpose of the various changes after the ordinance was adopted.

Mayor Sherman closed the public hearing at 8:10pm.

**Scheduled Reports**

Statia Ryder, South Coast Watershed Council Outreach and Education Coordinator presented a report on the Watershed's city funded efforts to provide water conservation education to youth.

Mayor Sherman announced that Public Comments would be heard prior to Council Liaisons.

**Public Comments**

Tim Patterson, 921 Chetco Avenue, asked Council to consider holding a workshop on System Development Charges after the new City Manager assumes his position.

Mayor Sherman stated that a workshop to discuss SDC's might best be held after review of the Storm Water Master Plan, in two or three months.

Director Hughes advised that funds had been budgeted to reopen the SDC report in FY 07-08.

### Council Liaisons

Councilor Gordon liaised with the Curry County Commission on Children & Families and attended a city workshop.

Councilor Hedenskog liaised with the Port of Brookings Harbor, and attended a city workshop.

Mayor Sherman liaised with the Brookings Harbor Education Foundation and attended a city workshop, and a Parks and Recreation sub-committee meeting at Easy Manor Park.

Councilor Anderson attended two Brookings Harbor High School meetings and three city meetings.

Councilor Willms liaised with the Brookings Harbor Education Foundation and the Urban Renewal Advisory Committee, and attended a Friend of Trees meeting, two city workshops and participated with the Parks and Recreation Commission in a walk through of Azalea Park.

### Regular Agenda

Administrative Services Director Hughes reviewed the staff report regarding the award of the audit services contract.

**Councilor Gordon moved, a second followed and Council voted unanimously to accept the audit services proposal from Wall & Wall CPA's and authorize the City Manager to execute a three year contract for service.**

Public Works Director Cowan reviewed the staff report regarding Traffic Safety Committee recommendations.

**Mayor Sherman moved, a second followed and Council voted unanimously to approve the Traffic Safety Committee's recommendations to re-configure the crosswalk and approach/ramps at Pacific and Oak Street, and add "No Truck Parking" signs on Railroad. [Amended 7-9-07 to include the word, "Truck," to "No Parking."]**

### Consent Calendar

Approval of Council Meeting Minutes for June 11, 2007.

**Councilor Anderson moved, a second followed, and Council voted to approve, with Council Willms abstaining due to her absence at the June 11<sup>th</sup> meeting, to approve the Consent Calendar as written.**

### Ordinance

Planning Director Morris briefly reviewed the staff report regarding the adoption of ordinance 07-O-587. Councilor Willms noted an irregularity in the normal progression of alpha-numeric identifiers on page 22 of the Advance Packet, dated 6/14/07. Morris stated that the scrivener errors did not change the order or substance of content. Council directed Morris to make the appropriate corrections.

**Councilor Gordon moved, a second followed and Council voted unanimously to do a first reading of Ordinance 07-O-587 by title only.**

Ordinance 07-O-587, an ordinance of the City of Brookings amending Chapter 17.172, Land Divisions, of the Brookings Municipal Code, and repealing Chapter 17.112, Rear Lot Development, of the Brookings Municipal Code, was read the first time by title only.

**Councilor Gordon moved, a second followed, and Council voted unanimously to do a second reading of Ordinance 07-O-587 by title only.**

The ordinance was read the second time by title only.

**Councilor Willms moved, a second followed, and council voted unanimously to adopt Ordinance 07-O-587, an ordinance of the City of Brookings amending Chapter 17.172, Land Divisions, of the Brookings Municipal Code, and repealing Chapter 17.112, Rear Lot Development, of the Brookings Municipal Code.**

**Resolutions**

Preceding the adoption of each of the following resolutions, Administrative Services Director Hughes briefly reviewed the associated staff report and provided clarification to Council as required.

**Mayor Sherman moved, a second followed and Council voted unanimously to approve Resolution 07-R-771 to adopt the City of Brookings budget, declare tax levied, make appropriations for the 2007/2008 fiscal year and categorize the levy as provided in ORS 294.435.**

**Councilor Willms moved, a second followed and Council voted unanimously to adopt Resolution 07-R-773, Supplemental Budget of the City of Brookings for Fiscal Year 2006/2007.**

**Councilor Anderson moved, a second followed and Council voted unanimously to adopt Resolution 07-R-767, a resolution adopting rates, fees and charges to users of the City of Brookings water supply services; and repealing Resolution 06-R-761.**

**Councilor Anderson moved, a second followed, and Council voted unanimously to adopt Resolution 07-R-768, a resolution adopting rates, fees and charges to users of the City of Brookings sewer services; and repealing Resolution 06-R-755.**

**Councilor Willms moved, a second followed and Council voted unanimously to adopt Resolution 07-R-770, a resolution amending Resolution 06-R-748 of the City of Brookings establishing methodologies for system development charges for water, wastewater, storm, transportation and parks systems.**

**Councilor Hedenskog moved, a second followed, and Council voted unanimously to adopt Resolution 07-R-769 declaring the City's election to receive State Shared Revenues.**

**Councilor Gordon moved, a second followed, and Council voted unanimously to adopt Resolution 07-R-766 extending the City of Brookings workers compensation coverage to volunteers of the City of Brookings.**

**Councilor Willms moved, a second followed, and Council voted unanimously to adopt Resolution 07-R-775, a resolution exempting from competitive bidding and declaring a sole source exemption.**

**Adjournment**

Councilor Gordon moved, a second followed, and Council voted unanimously by voice vote to adjourn to a meeting of Urban Renewal Agency at 9:24pm.

Respectfully submitted:



Pat Sherman  
Mayor

ATTEST by City Recorder  
this 10<sup>th</sup> day of July, 2007:



Paul Hughes  
Administrative Services Director/City Recorder